**City of Williston Part-Time Employee Benefits at a Glance**

**PART-TIME EMPLOYEES**

A part-time employee is one assigned a regular schedule of less than thirty-two (32) hours per week and less than sixty-four (64) hours in a bi-weekly period.

**COMPREHENSIVE WORK, LIFE, AND HEALTH ASSISTANCE**

**ESI EMPLOYEE ASSISTANCE GROUP-24/7**

* **Total Care EAP**-800-252-4555
* **Public Safety EAP**-888-327-1060

Each of us encounters personal problems from time to time. ESI EAP can provide you with the best possible solutions for issues you or one of your family members may face. This program is free and confidential to you and your family members in your household.

**HOLIDAYS OBSERVED BY THE CITY OF WILLISTON**

1. Martin Luther King, Jr. Day

2. Veteran’s Day

3. Thanksgiving (4th Thursday)

4. Day after Thanksgiving

5. Christmas Day

6. Day before/after Christmas Day-(If approved by City Council)

7. New Year’s Day

8. President’s Day

9. Good Friday

10. Memorial Day

11. Independence Day

12. Labor Day (1st Monday)

**For more detailed information regarding Employee Benefits or the City of Williston Personnel Policies, please refer to the Human Resources Manual, contact Human Resources, located in the City Hall building, or you may call the office direct at 352-528-3060.**