

**CITY OF WILLISTON, FLORIDA  
CITY COUNCIL MEETING  
AGENDA**

DATE: TUESDAY, MARCH 7, 2023  
TIME: 6:15 P.M.  
PLACE: WILLISTON CITY COUNCIL CHAMBER

CALL TO ORDER

ROLL CALL

MEMBERS:

Mayor Charles Goodman  
Council President Debra Jones  
Vice-President Marguerite Robinson  
Councilmember Michael Cox  
Councilmember Zach Bullock  
Councilmember Elihu Ross

OTHERS:

City Manager Terry Bovaird  
Attorney Kiersten Ballou  
City Clerk Latricia Wright

OPENING PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ITEM – 1 – ADDITIONS, DELETIONS, CHANGES AND APPROVAL OF THE AGENDA

ITEM – 2 – MAYORS STUDENT OF THE MONTH. Neriah Dallas 5<sup>th</sup> Grade Williston Elementary School, (pp 4-5)

ITEM – 3 – PROCLAMATION: PROBLEM GAMBLING AWARENESS MONTH. MAYOR GOODMAN.

ITEM – 4 – CERTIFICATE OF APPRECIATION TO SPARR BUILDING AND FARM SUPPLY FOR DONATED ITEMS TO CORNELIUS WILLIAMS PARK. MAYOR CHARLES GOODMAN.

ITEM – 5 – PUBLIC PARTICIPATION

ITEM – 6 – CONSENT AGENDA – (pp 6-9)

- Council minutes from February 21, 2023

ITEM – 7 – OLD BUSINESS

A. STAFF AND BOARD AND COUNCIL UPDATES

- CITY MANAGER TERRY BOVAIRD
- STAFF
- COUNCIL
- MAYOR

ITEM – 8 – NEW BUSINESS –

CITY OF WILLISTON, FLORIDA  
CITY COUNCIL MEETING

- A. RESOLUTION 2023-19: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLISTON, FLORIDA; APPOINTING ART KONSTANTINO TO THE COMMUNITY REDEVELOPMENT AGENCY FOR A FOUR-YEAR TERM BEGINNING MARCH 17, 2023, AND ENDING MARCH 16, 2027; AND PROVIDING AN EFFECTIVE DATE. CITY PLANNER LAURA JONES. (pp 10-11)
- B. RESOLUTION 2023-20: A RESOLUTION OF THE CITY OF WILLISTON, FLORIDA; APPOINTING NICK WILLIAMS TO THE COMMUNITY REDEVELOPMENT AGENCY FOR A FOUR-YEAR TERM BEGINNING MARCH 17, 2023 AND ENDING MARCH 16, 2027; AND PROVIDING FOR AN EFFECTIVE DATE. CITY PLANNER LAURA JONES. (pp 12-13)
- C. DISCUSSION WITH POSSIBLE ACTION: TEMPORARY USE PERMIT FOR CHURCH SERVICE. MICHAEL J. SIETKA AND CITY PLANNER LAURA JONES. (pp 14-18)

**OPEN PUBLIC HEARING**

- D. 1<sup>ST</sup> READING ORDINANCE 2023-712: AN ORDINANCE OF THE CITY OF WILLISTON, FLORIDA, PROVIDING FOR THE PERMANENT CLOSING OF THE UNIMPROVED ROAD RIGHT OF WAY JUST NORTH OF THE DRUMMOND/SEACOAST BANK DRIVEWAY ADJACENT TO US HWY 41 IN WILLISTON, FLORIDA LYING SOUTH OF AND WITHIN PARCEL ID OF 04332-000-00 AND A DESCRIPTION AS OUTLINED IN ORB 561, PAGE 717, OF THE PUBLIC RECORDS OF LEVY COUNTY; FINDING THAT THE CLOSING OF THE ROAD RIGHT OF WAY WILL NOT ADVERSELY AFFECT THE PUBLIC HEALTH, SAFETY, OR WELFARE; PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES; AND PROVIDING AN EFFECTIVE DATE. CITY PLANNER LAURA JONES. (pp 19-22)

**CLOSE PUBLIC HEARING**

- E. DISCUSSION WITH POSSIBLE ACTION: PROPOSED 4/10 WORK WEEK. FIRE CHIEF LAMAR STEGALL.(pp 23-31)
- F. DISCUSSION WITH POSSIBLE ACTION: RENAMING ROAD FOR FORMER MAYOR GERALD HETHCOAT. COUNCIL VICE-PRESIDENT MARGUERITE ROBINSON.(pp 32)
- G. DISCUSSION WITH POSSIBLE ACTION: CITY CLERK PERFORMANCE EVALUATION. COUNCIL PRESIDENT DEBRA JONES. (pp 33)

ITEM – 9 – PUBLIC PARTICIPATION

ITEM - 10 - ANNOUNCEMENTS

CITY OF WILLISTON, FLORIDA  
CITY COUNCIL MEETING

ITEM – 11 – ADJOURNMENT

**NEXT SCHEDULED COUNCIL MEETING MARCH 21, 2023, AT 6:00 P.M.**

**NEW LINK:** Please join my meeting from your computer, tablet or smartphone.

<https://v.ringcentral.com/join/069017976>

Meeting ID: 069017976

One tap to join audio only from a smartphone:  
+16504191505,, 069017976/# United States (San Mateo, CA)

Or dial:

+1 (650) 4191505 United States (San Mateo, CA)

Access Code / Meeting ID: 069017976

International numbers available: <https://v.ringcentral.com/teleconference>

YouTube Link: <https://www.youtube.com/channel/UCKt1468kcNjBS2AYgOaBsRQ>

Clicking this link will enable you to see and hear the Council meeting.

Council Meeting Procedures for members of the Public

1. All cell phones to be turned off when entering the Council Chambers.
2. Once the audience has taken their seat and the meeting begins, there will be no talking between audience members during the course of the Council meeting. If anyone continues to talk within the audience and is called down 3 times during the course of the meeting, on the third time that person will be escorted out of the Council meeting;
3. The audience must be recognized by the President before being allowed to address the Council;
4. The member of the audience that is recognized will proceed to the podium, state their name for the benefit of the City Clerk, prior to offering comments on a given matter.
5. The audience member will be limited to not more than 5 minutes to speak based on Resolution 2012-07;
6. There will be no personal attacks made by any member in the audience toward a sitting Council member and no personal attacks made by any Council member toward a member of the audience;
7. There will be no conversation between a member of the audience that has been recognized and any other member of the audience when speaking while at the podium;
8. If an audience member wants to speak more than the allotted 5 minutes allowed then that person should make a request to City Hall so that the item may be placed on the agenda.

Minutes of the City Council meeting may be obtained from the City Clerk's office. The minutes are recorded, but not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be borne by the requesting party.

In accordance with Section 286.0105, Florida Statutes, notice is given that if a person wishes to appeal a decision made by the City Council with respect to any matter considered at this meeting they will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is based.

CITY OF WILLISTON, FLORIDA  
CITY COUNCIL MEETING

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Mayor through the City Clerk's office no later than 5:00 P.M. on the day prior to the meeting.

**Date: March 7, 2023**

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**COUNCIL AGENDA ITEM**

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**TOPIC: MAYORS STUDENT OF THE MONTH**

- 1. NERIAH DALLAS: 5<sup>TH</sup> GRADE, WILLISTON ELEMENTARY**

**Williston Elementary School:**

**Neriah Dallas**

**Parent(s):**

**5th Grade**

**Angel Floyd**

**Nominated by: Coach Owens who made the following comments:**

Neriah is a hard-working student, she gives 100% effort in everything she does. She is a joy to teach and is always trying her best! Neriah is a great role model to her peers! She exceeds at displaying Williston Elementary School's expectations. She has earned this month's Student of the Month.

**CITY OF WILLISTON, FLORIDA  
CITY COUNCIL MEETING  
MINUTES**

DATE: TUESDAY, FEBRUARY 21, 2023  
TIME: 6:00 P.M.  
PLACE: WILLISTON CITY COUNCIL CHAMBER

CALL TO ORDER

ROLL CALL

MEMBERS:

Mayor Charles Goodman - late  
Council President Debra Jones  
Vice-President Marguerite Robinson  
Councilmember Michael Cox – absent  
Councilmember Zach Bullock  
Councilmember Elihu Ross

OTHERS:

City Manager Terry Bovaird  
Attorney Kiersten Ballou  
City Clerk Latricia Wright

OPENING PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Opening prayer and Pledge of Allegiance led by Council-elect Jerry Robinson.

ITEM – 1 – ADDITIONS, DELETIONS, CHANGES AND APPROVAL OF THE AGENDA

Tabled Item #5 (B) and withdraw Item #5 (K). Motion to approve agenda as amended by Vice-President Robinson. Seconded by Councilmember Bullock. Motion carried 5-0.

ITEM – 2 – PUBLIC PARTICIPATION – Williston resident Mr. Albert Fuller announced the Williston Community Garden will be holding a meeting Sunday February 26<sup>th</sup> at 3:00 p.m. at the garden. Williston resident Jackie Appling thanked everyone that helped with the annual Cornelius Williams Park clean-up.

ITEM – 3 – CONSENT AGENDA – Motion to approve Consent Agenda by Councilmember Ross. Seconded by Councilmember Bullock. Motion carried 4-0.

- Council minutes from February 21, 2023

ITEM – 4 – OLD BUSINESS

A. STAFF AND BOARD AND COUNCIL UPDATES

- CITY MANAGER TERRY BOVAIRD- None
- STAFF – Airport Manager Benton Stegall announced the “Miles of Smiles” event at the airport Saturday February 25<sup>th</sup> hosted by the Williston Chamber of Commerce. Chief Mike Rolls announced there is a \$5,000 reward for the young men that are wanted by the Williston Police Department.
- COUNCIL – None
- MAYOR – None

ITEM – 5 – NEW BUSINESS –

CITY OF WILLISTON, FLORIDA  
CITY COUNCIL MEETING

- A. DISCUSSION WITH POSSIBLE ACTION: TEMPORARY USE PERMIT FOR CHURCH SERVICE. CITY PLANNER LAURA JONES. – Motion to deny Temporary Use Permit by Councilmember Bullock. Seconded by Councilmember Ross. Motion carried 5-0.

**OPEN PUBLIC HEARING**

- B. 2<sup>ND</sup> READING ORDINANCE 2023-708: AN ORDINANCE OF THE CITY OF WILLISTON, FLORIDA, AMENDING THE CITY OF WILLISTON LAND DEVELOPMENT REGULATIONS, AS AMENDED, PURSUANT INCREASED HOUSING NEEDS; RELATED TO AN AMENDMENT OF THE TEXT OF THE LAND DEVELOPMENT REGULATIONS; PROVIDING FOR AMENDING CHAPTER 60-256, MINIMUM LOT REQUIREMENTS AND MINIMUM YARD REQUIREMENTS, ALLOWING FOR DUPLEXES AND TOWNHOMES, DESCRIBED HEREIN; PROVIDING SEVERABILITY; PROVIDING FOR INCORPORATION ON CITY MAPS, AND PROVIDING AN EFFECTIVE DATE. CITY PLANNER LAURA JONES. - TABLED
- C. 1<sup>ST</sup> READING ORDINANCE 2023-709: AN ORDINANCE OF THE CITY OF WILLISTON, FLORIDA, APPROVING AUTHORITY FOR GOLF CART OPERATION ON CITY STREETS WITHIN THE CITY OF WILLISTON; CREATING SECTION XX-XX OF THE CITY OF WILLISTON CODE OF ORDINANCES ENTITLED “USE OF GOLF CARTS ON DESIGNATED STREETS” REPEALING ALL ORDINANCES IN CONFLICT AND PROVIDING AN EFFECTIVE DATE. CITY MANAGER TERRY BOVAIRD AND ATTORNEY KIERSTEN BALLOU. – Motion to approve 1<sup>st</sup> Reading of Ordinance 709 by Councilmember Bullock. Seconded by Vice-President Robinson. Motion 2-2: Councilmember Bullock and Council President Jones voted “Aye”, Councilmember Ross and Vice-President Robinson voted “Nay”. Ordinance tabled until a later date.
- D. 1<sup>ST</sup> READING ORDINANCE 2023-710: AN ORDINANCE OF THE CITY OF WILLISTON, FLORIDA, ESTABLISHING A GOLF CART PARKING PERMIT PROGRAM IN ACCORDANCE WITH APPLICABLE FLORIDA LAW; REPEALING ALL ORDINANCES IN CONFLICT AND PROVIDING AN EFFECTIVE DATE. CITY MANAGER TERRY BOVAIRD AND ATTORNEY KIERSTEN BALLOU. – Tabled until a later date.

**CLOSE PUBLIC HEARING**

- E. RESOLUTION 2023-13: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLISTON, FLORIDA, APPROVING THE GRANT OF A UTILITY EASEMENT TO CENTRAL FLORIDA ELECTRIC COOPERATIVE, INC; ON PROPERTY LOCATED AT THE WILLISTON MUNICIPAL AIRPORT WITH A LEGAL DESCRIPTION AS OUTLINED IN THE ATTACHED EASEMENT DOCUMENT; AUTHORIZING THE CITY COUNCIL PRESIDENT TO



CITY OF WILLISTON, FLORIDA  
CITY COUNCIL MEETING

EXECUTE THE EASEMENT DOCUMENT; AND PROVIDING AN EFFECTIVE DATE. CITY PLANNER LAURA JONES. – Motion to approve Resolution 2023-13 by Councilmember Bullock. Seconded by Vice-President Robinson. Motion carried 4-0.

- F. RESOLUTION 2023-14: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLISTON, FLORIDA, ESTABLISHING AUTHORIZATION FOR THE CITY OF WILLISTON COUNCIL PRESIDENT TO AUTHORIZE THE PURCHASE OF GAS SUPPLIES WITH DEVTECH SALES INC; AND PROVIDE AN EFFECTIVE DATE. DONALD BARBER, PUBLIC WORKS SUPERVISOR. – Motion to approve Resolution 2023-14 by Vice-President Robinson. Seconded by Councilmember Bullock. Motion carried 4-0.
- G. RESOLUTION 2023-15: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLISTON, FLORIDA, ESTABLISHING AUTHORIZATION FOR THE CITY OF WILLISTON COUNCIL PRESIDENT TO AUTHORIZE THE ACCEPTANCE OF GRANT FUNDS FROM CONNECT HUMANITY; AND PROVIDE AN EFFECTIVE DATE. AARON MILLS, IT DIRECTOR AND DONALD BARBER, PUBLIC WORKS SUPERVISOR. – Motion to approve Resolution 2023-15 by Councilmember Bullock. Seconded by Councilmember Ross. Motion carried 4-0.
- H. RESOLUTION 2023-16: A RESOLUTION OF THE CITY COUNCIL OF THE WILLISTON, FLORIDA, APPROVING THE QUIT CLAIM DEED AND BILL OF SALE BETWEEN WILLISTON COMMUNITY ANIMAL SHELTER AND THE CITY OF WILLISTON REGARDING PROPERTY AT THE AIRPORT WITH A LEGAL DESCRIPTION AS OUTLINED IN THE ATTACHED QUIT CLAIM DEED; ACCEPTING FROM WILLISTON COMMUNITY ANIMAL SHELTER, INC., THE RIGHTS AND RESPONSIBILITIES ASSOCIATED WITH THE WILLISTON COMMUNITY ANIMAL SHELTER; AUTHORIZING THE CITY COUNCIL PRESIDENT TO EXECUTE A FORMAL TERMINATION OF LEASE AND ANY OTHER SUCH DOCUMENTS REQUIRED TO EFFECTUATE SUCH ACCEPTANCE OF RIGHTS AND RESPONSIBILITIES; AUTHORIZING THE CITY COUNCIL PRESIDENT TO EXECUTE THE QUIT CLAIM DEED AND BILL OF SALE AND ANY OTHER DOCUMENTS REQUIRED TO EFFECTUATE SUCH TRANSFER; AND PROVIDING AN EFFECTIVE DATE. CITY MANAGER TERRY BOVAIRD AND ATTORNEY KIERSTEN BALLOU. – Motion to approve Resolution 2023-16 by Councilmember Bullock. Seconded by Vice-President Robinson. Motion carried 4-0. Chief Mike Rolls and Councilmember Bullock announced they will donate \$200 to the Animal Shelter. Williston Community Animal Shelter President Renee Nipper said some of the funds left from the animal shelter account will go toward purchasing furniture and appliances for the shelter.
- I. RESOLUTION 2023-17: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLISTON, FLORIDA, TO APPROVE A RENEWAL AND LEASE

CITY OF WILLISTON, FLORIDA  
CITY COUNCIL MEETING

TERM EXTENSION WITH THE LEVY COUNTY SCHOOL BOARD FOR PROPERTY AT THE AIRPORT IDENTIFIED AS THE WHS FFA LAND LAB. AUTHORIZING THE CITY COUNCIL PRESIDENT TO EXECUTE THE LAND LEASE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE. AIRPORT MANAGER BENTON STEGALL. – Motion to approve Resolution 2023-17 by Councilmember Bullock. Seconded by Vice-President Robinson. Motion carried 4-0.

- J. DISCUSSION WITH POSSIBLE ACTION: NEW COMMUNITY CENTER RENTAL AGREEMENT. CITY CLERK LATRICIA WRIGHT. – Council reviewed draft agreement and recommended several changes.
- K. DISCUSSION WITH POSSIBLE ACTION: CITY CLERK EVALUATION. - Withdrawn.

ITEM – 6 – PUBLIC PARTICIPATION - None

ITEM - 7 – ANNOUNCEMENTS - Councilmember Bullock announced the Williston Baseball team will be selling Boston Butt dinners Saturday February 25<sup>th</sup> starting at 4:00 p.m. Mayor Goodman apologized for being late to the meeting and asked everyone to keep all our Law Enforcement Officers in prayer.

ITEM – 8 – ADJOURNMENT – Motion to adjourn at 8:39 by Councilmember Bullock. Seconded by Vice-President Robinson. Motion carried 4-0.

**NEXT SCHEDULED COUNCIL MEETING MARCH 7, 2023, AT 6:00 P.M.**

## **COUNCIL AGENDA ITEM**

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**March 7, 2023**

**TOPIC: Resolution appointing Art Konstantino to the Community Redevelopment Agency**

**RESOLUTION 2023-19: A RESOLUTION OF THE CITY OF WILLISTON, FLORIDA; APPOINTING ART KONSTANTINO TO THE COMMUNITY REDEVELOPMENT AGENCY FOR A FOUR-YEAR TERM BEGINNING MARCH 17, 2023, AND ENDING MARCH 16, 2027; AND PROVIDING AN EFFECTIVE DATE.**

**REQUESTED BY:**

Laura Jones, City Planner

**BACKGROUND / DESCRIPTION:**

In 2010, the CRA was reorganized by the City Council causing the elimination of two seats. It was at this time that the new appointment schedule and seat assignments were made. This resolution would reappoint Mr. Art Konstantino for another four years beginning March 17, 2023, and ending March 16 2027. Mr. Konstantino is a business owner within the City limits and has expressed a desire to continue to serve on the Board. Chapter 16 of the City's Code of Ordinances mandates the appointment of these members to the Agency Board (Sec. 18-53. - Appointment of successor commissioners. After the initial terms of appointment have expired, successor commissioners shall be appointed by the City Council and will hold office for a term of four years).

**LEGAL: REVIEW:** None

**FISCAL IMPACTS:** None

**RECOMMENDED ACTION:**

Adopt Resolution 2023-19 authorizing reappointment of Art Konstantino to the Community Redevelopment Agency.

**ATTACHMENTS:**

Resolution 2023-19

**COUNCIL ACTION:**

\_\_\_\_\_ **APPROVED**

\_\_\_\_\_ **DISAPPROVED**

**CITY COUNCIL RESOLUTION NUMBER 2023-19**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLISTON, FLORIDA; APPOINTING ART KONSTANTINO TO THE COMMUNITY REDEVELOPMENT AGENCY FOR A FOUR-YEAR TERM BEGINNING MARCH 17, 2023, AND ENDING MARCH 16, 2027; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Williston City Council desires to continue the efforts of the Community Redevelopment Agency of the City of Williston in redeveloping Downtown Williston; and,

**WHEREAS**, Art Konstantino has served on the Agency Board prior and has expressed his desire to continue to serve; and,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLISTON, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are true and accurate and are made a part of this resolution.

**Section 2.** The City Council hereby approves Resolution 2023-19.

**Section 3.** All Resolution or parts of Resolutions, in conflict with this Resolution are hereby repealed.

**Section 4.** This Resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED** at a meeting of the City Council this 7th day of March 2023.

**CITY OF WILLISTON, FLORIDA**

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Debra Jones, President  
Williston City Council

ATTEST:

By: \_\_\_\_\_  
Latricia Wright, City Clerk

APPROVED AS TO FORM AND LEGALITY:

By: \_\_\_\_\_  
Kiersten Ballou, City Attorney

## **COUNCIL AGENDA ITEM**

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**March 7, 2023**

**TOPIC: Resolution appointing Nick Williams to the Community Redevelopment Agency**

**RESOLUTION 2023-20: A RESOLUTION OF THE CITY OF WILLISTON, FLORIDA; APPOINTING NICK WILLIAMS TO THE COMMUNITY REDEVELOPMENT AGENCY FOR A FOUR-YEAR TERM BEGINNING MARCH 17, 2023, AND ENDING MARCH 16, 2027; AND PROVIDING AN EFFECTIVE DATE.**

**REQUESTED BY:**

Laura Jones, City Planner

**BACKGROUND / DESCRIPTION:**

In 2010, the CRA was reorganized by the City Council causing the elimination of two seats. It was at this time that the new appointment schedule and seat assignments were made. This resolution would reappoint Mr. Nick Williams for another four years beginning March 17, 2023 and ending March 16, 2027. Mr. Williams is Williston resident and has expressed a desire to continue to serve on the Board. Chapter 16 of the City's Code of Ordinances mandates the appointment of these members to the Agency Board (Sec. 18-53. - Appointment of successor commissioners. After the initial terms of appointment have expired, successor commissioners shall be appointed by the City Council and will hold office for a term of four years).

**LEGAL: REVIEW:** None

**FISCAL IMPACTS:** None

**RECOMMENDED ACTION:**

Adopt Resolution 2023-20 authorizing reappointment of Nick Williams to the Community Redevelopment Agency.

**ATTACHMENTS:**

Resolution 2023-20

**COUNCIL ACTION:**

\_\_\_\_\_ **APPROVED**

\_\_\_\_\_ **DISAPPROVED**

**RESOLUTION NUMBER 2023-20**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLISTON, FLORIDA; APPOINTING NICK WILLIAMS TO THE COMMUNITY REDEVELOPMENT AGENCY FOR A FOUR-YEAR TERM BEGINNING MARCH 17, 2023 AND ENDING MARCH 16, 2027; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Williston City Council desires to continue the efforts of the Community Redevelopment Agency of the City of Williston in redeveloping Downtown Williston; and,

**WHEREAS**, Nick Williams has served on the Agency Board prior and has expressed his desire to continue to serve; and,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLISTON, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are true and accurate and are made a part of this resolution.

**Section 2.** The City Council hereby approves Resolution 2023-20.

**Section 3.** All Resolution or parts of Resolutions, in conflict with this Resolution are hereby repealed.

**Section 4.** This Resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED** at a meeting of the City Council this 7th day of March 2023.

**CITY OF WILLISTON, FLORIDA**

\_\_\_\_\_  
Debra Jones, President  
Williston City Council

ATTEST:

By: \_\_\_\_\_  
Latricia Wright, City Clerk

APPROVED AS TO FORM AND LEGALITY:

By: \_\_\_\_\_  
Kiersten Ballou, City Attorney

**COUNCIL AGENDA ITEM**

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**TOPIC: Michael J. Sietka – Temporary Use Permit for Church Service**

**PREPARED BY: Laura Jones, City Planner**

**BACKGROUND / DESCRIPTION:**

On February 6, 2023 The City was informed of a planned Church Tent Service to be held at 12 NW 5 Place, Williston, Florida, March 12-19, 2023. City Planner, Laura Jones, received a written request from the property owner for a Temporary Use Permit to be approved by City Council per The Code of Ordinances:

Sec. 46-97. - Special permits for temporary uses.

- (a) Generally. Certain uses are temporary in character. These temporary uses vary in type and degree, as well as length of time involved. Such uses may have little impact on surrounding and nearby properties or they may present questions involving potential incompatibility of the temporary use with existing uses. Unless otherwise specified in these land development regulations, the following regulations shall govern temporary uses.
- (b) Temporary use permits issued by city council. The city council may issue a temporary use permit for the following uses: In agricultural, commercial, and industrial districts: commercial circuses, carnivals, outdoor concerts, and similar uses. Requests for such a permit shall be submitted in writing to the land development regulations administrator together with such reasonable fees as the city council may determine through action in setting fees as set out in chapter 44. The city council shall take final action on the request by either approving, approving with conditions, or denying the request. Prior to granting a temporary use permit, the city council shall determine that:
  - (1) Any nuisance or hazardous feature involved is suitably separate from adjacent uses.
  - (2) Excessive vehicular traffic will not be generated on minor residential streets.
  - (3) A vehicular parking problem will not be created.
- (c) The temporary use permit, if granted, shall be granted for a specific time period, at the end of which, if the use permitted has not been discontinued, it shall be deemed a violation of these land development regulations and shall be punished as set out in article VII of this chapter. Appropriate conditions and safeguards may include, but are not limited to, reasonable time limits within which the action for which temporary use permit is requested shall be begun or completed, or both. Violation of such conditions and safeguards, when made a part of the terms under which the temporary use permit is granted, shall be deemed a violation of these land development regulations and punishable as provided in these land development regulations.

Sec. 44-7. - Fees.

(a) Reasonable fees sufficient to cover the costs of administration, inspection, publication of notice and similar matters may be charged to applicants for zoning permits, building permits, sign permits, special exceptions applications, subdivision plat approval, comprehensive plan amendments, zoning amendments, variances and other administrative relief. The amount of the fees charged shall be as established by resolution of the city council filed in the office of the city clerk.

**Date: March 7, 2023**

(b) Fees established in accordance with this section shall be paid upon submission of a signed application or notice of appeal.  
(Ord. No. 434, § 1.7, 5-7-2002)

The last time this event was requested, City Council charged \$110.00 for the event fee.

**LEGAL REVIEW: NONE**

**FISCAL IMPACTS: NONE**

**RECOMMENDED ACTION: Approve the temporary use permit and determine a fee.**

**ATTACHMENTS: Temporary Commercial Permit**

**COMMISSION ACTION:**

           **APPROVED**                                 **DISAPPROVED**





## City of Williston

### Temporary Commercial Permit

Please remit to:

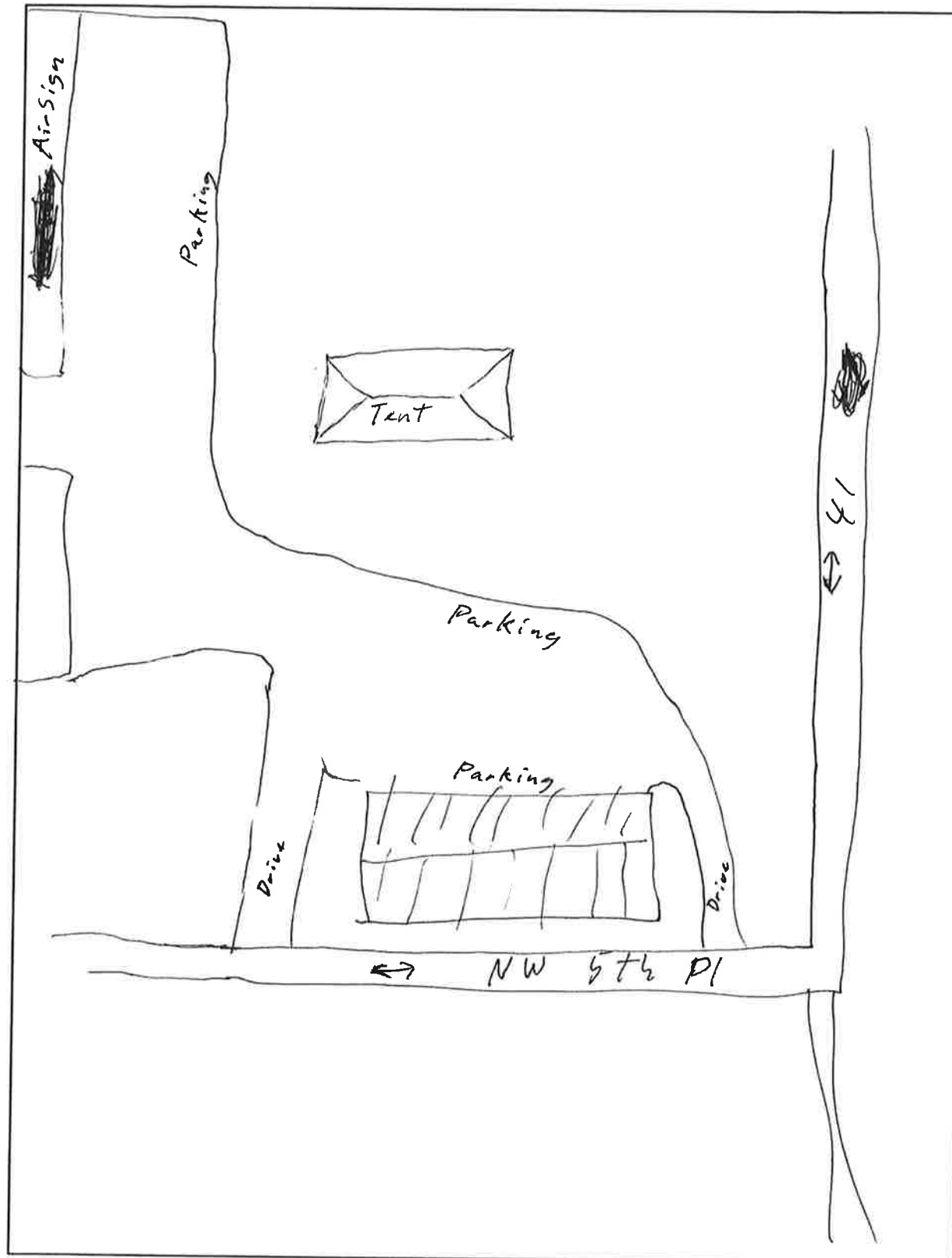
Planning and Zoning Department  
City of Williston  
50NW Main St  
Williston, FL 32696

For more information please call 352-528-3060.

#### PART A. APPLICANT INFORMATION (please complete legibly)

|  |                             |                                  |
|--|-----------------------------|----------------------------------|
| Today's Date   | 2-6-23                      |                                  |
| Applicant Name   | Michael J Sietka            |                                  |
| Preferred method of contact: (Check one)<br>Phone <input checked="" type="checkbox"/> Email <input type="checkbox"/> Phone: 231-613-5779 Email address: deadunto5inaliveunto5@gmail.com  |                             |                                  |
| Business Name  | Michael J Sietka            |                                  |
| Location (address)   | 12 NW 5th Pl                | Williston, FL 32696              |
| Description of Business  | Free Tent Meeting           | for Finding hope in Jesus Christ |
| Business Owner   | Michael J Sietka            |                                  |
| Contact Information (Phone No./ Email)   | 231 613 5779                |                                  |
| Property Owner   | <del>Airsign</del>          | Airsign group                    |
| Contact Information (Phone No./ Email)   | Patrick.walsh@airships.com  |                                  |
| Dates Requested (Start Date/ End Date)   | March 12th through the 19th |                                  |
| By signing below both the applicant and/or property owner acknowledge the following: the temporary use permit, if granted, shall be granted for a specific time period, at the end of which, if the use permitted has not been discontinued, it shall be deemed a violation of these land development regulations and shall be punished as set out in article VII of this City's Land Development Regulations. Appropriate conditions and safeguards may include, but are not limited to, reasonable time limits within which the action for which temporary use permit is requested shall be begun or completed, or both. Violation of such conditions and safeguards, when made a part of the terms under which the temporary use permit is granted, shall be deemed a violation of these land development regulations and punishable as provided in these land development regulations. |                             |                                  |
| Signature of Applicant   |                             |                                  |
| Signature of Property Owner  |                             |                                  |

**PART B. SITE PLAN** (Please provide a proposed site plan showing the location of use, existing structures, parking areas, restrooms, ingress/ egress to roadways, sidewalks, flow of traffic, and adjacent streets.)



**Staff Use Only (46-97 (c) and 46-97 (c) (7))**

- |   |                          |                             |
|---|--------------------------|-----------------------------|
| 1. Suitably separated from adjacent uses?                               | <input type="checkbox"/> |                             |
| 2. No excessive traffic will be generated on minor residential streets? | <input type="checkbox"/> |                             |
| 3. No vehicular parking problem created?                                | <input type="checkbox"/> |                             |
| 4. If appropriate, restroom facilities provided?                        | <input type="checkbox"/> | NA <input type="checkbox"/> |

(seal)

This Permit Expires on \_\_\_\_\_

**Permit Issuance Date:**

**Permit Expiration Date:**

**CITY COUNCIL AGENDA ITEM**

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**TOPIC: RIGHT OF WAY VACATION**

**REQUESTED BY: Laura Jones, City Planner**

**BACKGROUND / DESCRIPTION: ORDINANCE NO. 2023-712**

**AN ORDINANCE OF THE CITY OF WILLISTON, FLORIDA; PROVIDING FOR THE PERMANENT CLOSING OF THE UNIMPROVED ROAD RIGHT OF WAY JUST NORTH OF THE DRUMMOND/ SEACOAST BANK DRIVEWAY ADJACENT TO US HWY 41 IN WILLISTON, FLORIDA LYING SOUTH OF AND WITHIN PARCEL ID OF 04332-000-00 AND A DESCRIPTION AS OUTLINED IN ORB 561, PAGE 717, OF THE PUBLIC RECORDS OF LEVY COUNTY; FINDING THAT THE CLOSING OF THE ROAD RIGHT OF WAY WILL NOT ADVERSELY AFFECT THE PUBLIC HEALTH, SAFETY, OR WELFARE; PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES; AND PROVIDING AN EFFECTIVE DATE.**

**SUMMARY**

**LEGAL REVIEW: Completed**

**FISCAL IMPACTS: None**

**RECOMMENDED ACTION: Recommend approval of ORDINANCE NO. 2023-712**

**ATTACHMENTS: Ordinance No. 2023-712  
Map**

**ACTION: \_\_\_\_\_ APPROVED \_\_\_\_\_ DISAPPROVED**

**ORDINANCE NO. 2023-712**

**AN ORDINANCE OF THE CITY OF WILLISTON, FLORIDA; PROVIDING FOR THE PERMANENT CLOSING OF THE UNIMPROVED ROAD RIGHT OF WAY JUST NORTH OF THE DRUMMOND/ SEACOAST BANK DRIVEWAY ADJACENT TO US HWY 41 IN WILLISTON, FLORIDA LYING SOUTH OF AND WITHIN PARCEL ID OF 04332-000-00 AND A DESCRIPTION AS OUTLINED IN ORB 561, PAGE 717, OF THE PUBLIC RECORDS OF LEVY COUNTY; FINDING THAT THE CLOSING OF THE ROAD RIGHT OF WAY WILL NOT ADVERSELY AFFECT THE PUBLIC HEALTH, SAFETY, OR WELFARE; PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Williston desires to vacate lands consisting of an unimproved road right of way just north of the Drummond/Seacoast Bank driveway adjacent to US HWY 41 in Williston, Florida lying south of and within Parcel Id of 04332-000-00 and a description as outlined in ORB 561, page 717, of the public records of Levy County; and

**WHEREAS**, the City finds that the vacated unimproved road right of way is not vital to the City and no private property rights will be injured or endangered by vacating the unimproved road right of way; and

**WHEREAS**, the City finds that it is proper and, in the interest, and welfare of the City and its citizens to close the road right of way; and

**WHEREAS**, the City Council did hold the required public hearings, under the provisions of the amendment procedures established in Chapter 177, Florida Statutes; and

**WHEREAS**, proper notice of such unimproved road vacation was given pursuant to Chapter 336.10, Florida Statutes;

**WHEREAS**, the public will suffer no loss or inconvenience and in the interest of justice, the petition shall be granted; and

**WHEREAS**, the application for vacation is attached hereto as Exhibit A.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILLISTON, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are true and accurate and are hereby incorporated herein and made a part of this ordinance.

**Section 2.** The unimproved road right of way located just north of the Drummond/Seacoast Bank driveway adjacent to US HWY 41 in Williston, Florida lying south of and within Parcel Id of 04332-000-00 and a description as outlined in ORB 561, page 717, of the public records of Levy County is hereby vacated.

**Section 3.** The City shall convey by Quit Claim Deed the aforementioned road right of way to the Camellia Plantation, Inc. as outlined in the application. The Council President is hereby authorized to execute said Quit Claim Deed.

**Section 4.** All costs and fees relating to the recording of the new deed will be the sole responsibility of the applicant for vacation.

**Section 5.** Conflict. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 6.** Inclusion in the Code, Scrivener's Error. It is the intention of the City Council of the City of Williston, Florida, and it is hereby provided that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Williston, Florida; that the sections of this Ordinance may be renumbered or re-lettered to accomplish such intention; and that the word "ordinance" may be changed to "section," "article," or other appropriate designation. The correction of typographical errors which do not affect the intent of the ordinance may be authorized by the City Manager or designee without public hearing, by filing a corrected or recodified copy of the same with the City.

**Section 7.** Severability. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

**Section 8.** This ordinance shall take effect upon its passage at second and final reading.

**PASSED ON FIRST READING, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**PASSED AND DULY ADOPTED,** with a quorum present and voting by the City Council of the City of Williston, Florida, after properly dispensing with the second reading, on final reading this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**Attest:**

**City Of Williston**

\_\_\_\_\_  
Latricia Wright  
City Clerk

\_\_\_\_\_  
Debra Jones  
President, City Council

**Wavier of 30-day veto waiting period:**

**Approved as to legal form and content:**

\_\_\_\_\_  
Charles Goodman, City Mayor

\_\_\_\_\_  
S. Scott Walker, City Attorney  
Kiersten N. Ballou, City Attorney





**Date: 3/1/2023**

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**COUNCIL AGENDA ITEM**

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**TOPIC: DISCUSSION WITH POSSIBLE ACTION: Proposed 4/10 work week**

**REQUESTED BY: STEGALL/BISHOP**

**PREPARED BY: Stegall**

**BACKGROUND / DESCRIPTION:** A 40\*10 work schedule is a compressed schedule where employees work four 10-hour days within a week rather than five eight-hour days.

**LEGAL REVIEW:** None

**FISCAL IMPACTS:**

**RECOMMENDED ACTION:** Consider approving. However, The City of Williston workforce has a union that bargains a contractual agreement for its members. This must be considered during this discussion.

**ATTACHMENTS:**

**COMMISSION ACTION:**

\_\_\_\_\_ **APPROVED**

\_\_\_\_\_ **DISAPPROVED**



# COW 4-Day Workweek Proposal:

Several Months ago I was approached about looking at moving City employees to a 4 day work week. After speaking with several department heads it would not be feasible for all departments to do so. For example the billing and front desks staffing levels cannot be changed, due to needing someone 5 days a week. The public works sector employees on the other hand could move in that direction with alternating schedules to maintain 5 days of coverage. This would have no impact on police and fire coverage. These schedules would have to be reviewed and approved by management before moving forward.

In an effort to attract and retain workers, many municipalities are considering making changes to the standard workweek and moving to a 4-day workweek. As a result, some are looking at compressed time – moving from an 8-hour day 5 days a week to 10-hours per day for only 4. Many workers are reacting favorably to the shift – whether it gives them more time to spend with family or just more ‘me’ time.

Another option many municipalities are piloting is shifting to a 4-day week that doesn’t add hours by simply removing one day from the workweek. Employees are either at the same rate of pay and benefits or less, to reflect the reduced production.

Some municipalities have changed start/end times; others offer hybrid or fully remote work. Municipalities are looking for ways to keep employees:

- On the payroll
- Engaged
- Productive

## **The Pros**

### **Motivation**

Considering moving to a 4-day workweek, either compressed or reduced hours, can be a strong motivator for employees. Like any other benefit, it's perceived as a way the business can support its staff members on and off the job. The rarity of these programs may motivate employees to work hard to earn or retain the benefit.

### **Cost savings**

A Henley Business School poll of business leaders asked whether the four-day workweek was cost-effective. More than half, 51%, reported cost savings. These include lower facilities and utilities costs. Almost two-thirds report improved productivity. (Keeping employees off the road and keeping the lights off 20% of the time)

### **Less downtime**

The same poll found business leaders reporting 62% reported fewer sick days being used. When employees have that extra day off during traditional business hours, they're better able to schedule personal necessities. They can make doctors and other appointments on their regular day off without taking time away from the job.

### **Increased productivity**

You'd think a 20% reduction in work time would reflect 20% less productivity. Instead, in 2019, Microsoft found that moving to a four-day workweek increased productivity by 40%. They also saved more than 20% on electricity costs over the previous year.

## Attracting talent

According to ZipRecruiter, job postings listing a 4-day workweek have tripled in the last 5 years. Post-pandemic hiring challenges could make that trend increase. As the competition for talent surges, top job seekers are looking for the best possible opportunity. A compressed or shortened workweek might fit the bill.

## Retention

The key to retaining employees is avoiding burnout and focusing on wellness. A 2020 Gallup poll of over 10,000 workers found the lowest level of job burnout in employees who worked a 4-day week. Additionally, 4-day workweek employees reported the highest rates of ‘thriving wellbeing’ at 63% of those polled.

## Autonomy

Every business leader wants staff members to take ownership of their work. If your organization shifts to a 4-day workweek, your message is clear: you’re trusted to get your work done.

## The Cons

### Coverage

Many business leaders worry there won’t be adequate coverage for customers and coworkers. This can be a challenge to overcome. For some organizations, half of the 4-day workforce takes off on Mondays, while the other half takes off on Friday – providing coverage for clients. The need to have your team available for customers, or to assist other members of the group, may limit your ability to compress the workweek.

## Scheduling

In addition to managing client needs, internal scheduling may cause problems. Planned meetings can be scheduled within the workweek, but impromptu or emergency meetings may be troublesome. Brainstorming sessions may see limited input, particularly if employees who are off are inaccessible. How often these occur within an organization may dictate the feasibility of a 4-day workweek.

### Reduced hours can mean reduced work

While some organizations have seen productivity rise, your actual results may vary. It may depend on the commitment and maturity level of the team. Established workers, who know you can return to 5-day weeks if it doesn't work out, may push to maintain or increase productivity levels. Others may not see it that way. You'll need to gauge how much flexibility you can offer based on your staff's level of responsibility. There also may not be a one-size-fits-all solution. Instead, this could be viewed as a perk for employees who can be counted on for results.

### Compression may cost money

Salaried workers on compressed time – 4-days at 10 hours per day – should be expected to perform and produce at the same level as their traditional schedule. However, hourly workers who work this schedule may put your organization at risk of overtime pay if there's a need for them to come in on their typical day off.

Some states require overtime after employees work 8-hours per shift. Compressing these non-exempt workers to 4 10-hour days could mean 8-hours of overtime pay per week. You'll have to be careful with scheduling to keep overtime costs down.

If you're planning to reduce hours by one day but keep employees' wages at the same rate, you'll be paying for work produced – not hours worked. If the staff member can get their regular job done in 4-days instead of 5, you're paying for performance. If they can't, you're overpaying.

## Added stress

Everyone loves a 3-day weekend. This is typically how municipalities structure a 4-day week (Monday or Friday off). Holding on to that benefit may mean additional stress during 'on' days to ensure you don't lose your 'off' day.

Most employees polled say a 4-day week helps with work/life balance. That's a plus, but if the work portion adds more stress, the alternative schedule might be a losing proposition.

## More work for others

Four-day workweeks can add tasks. Managers will spend more time scheduling meetings, client contacts, and group tasks when some staffers are not on the clock. They'll need to keep a closer eye on:

- Overtime
- Project management
- Performance

Administrators will have to monitor schedules and productivity to assure the program isn't costing more than it's worth.

## Might not work for every employee

There may be sections of your company that can shift to a 4-day workweek, while others cannot. Unless you plan to shut down the production line and live with the ripple effects that causes, office workers may have the option but not front-liners. This might become a pain point for your business: it might result in resentment. If you're considering a change, make sure it can apply equally to all departments.

More employees are requesting their Municipalities consider compressed workdays or shortened workweeks. It will be essential to review all the plusses and minuses of making the shift before deciding to change.

If you plan to implement the 4-day workweek, start with a pilot program – possibly during slower months. Then analyze whether a 4-day work week worked for employees, customers, and our City

I have checked with several local municipalities to see what types of schedules they are offering.

#### Levy County

- Road department Majority 4/10's 3 person crew on 5/8's to reduce vehicle maintenance costs.
- Landfill employees work 5/8's or 4/10's.
- All other departments work 5/8's.

#### City of Gainesville

- Utilities 4/10's. On Call crew from 7am Thursday-Thursday
- Public Works 4/10's On Call crew from 7am Thursday-Thursday
- Gas 4/10's rotating every other week Monday-Thursday then Tuesday – Friday. 4 day weekend every other weekend.
- Admin: Varies with department with most working 4/10's M-T and minimum staffing on Fridays. Some Admin department's work 5/8's M-F.

#### City Of Newberry

- Utilities/public works 4/10's with on call personnel
- Water/waste water 4/10's. With a rotating person on Friday who takes a different day that week
- City hall 4/10's
- Building department 4/10's with 1 person on Fridays.

#### City Of Ocala

- Utilities/public works 4/10's with on call personnel
- Water/waste water 4/10's. With a one person on 5/8's.
- City hall 4/10's with some on 5/8's for Office Coverage.

## COW Public:

Works employees currently working 5/8 with on call personnel.

- Street's & Parks
  - Supervisor
  - Inmate Supervisor
  - Inmate Supervisor
  - Park Ranger
  - Park Ranger
  - Heavy equipment operator
  - Maintenance Worker
  - Maintenance Worker
  - Maintenance Worker
- Sewer Department
  - Lead Waste Plant Operator
  - Waste Plant Operator
  - Lift Station Technician
- Gas Department
  - Crew Leader
  - Gas Technician/ Heavy Equipment Operator
  - Crew Worker
  - IT/Crew Technician
  - Lead Meter Reader/ Gas Compliance
- Water Department
  - Crew Leader
  - Water Technician/ Heavy Equipment Operator
  - Crew Worker
  - Meter Reader/ Logistics Assistant
- Electric Department
  - Supervisor
  - Lineman B
  - Lineman apprentice
  - Groundman
  - Groundman
  - Lineman Trimmer
- Administrative Staff
  - Director (Public Works)
  - Supervisor (Public Works)
  - Administrative Assistant (Already on 4/10's)

- Purchasing/Inventory (Public Works)

#### Proposed COW

#### Public works.

- 4/10's Monday through Thursday
- Public Works closed on Fridays.
- Shift times. Begin shift at 06:30 hours and to finish at 17:30 hours
- ON CALL / on call would start Wednesdays at 17:30 hours and would stop at 06:30 hours the following Wednesday morning.

#### I.T.

- Overall department would not be greatly affected by any work schedule.
- Only 1 full-time employee in department.
- One labor employee: the 4/10 schedule would be a benefit as this would offer the citizens a wider range of hours to get install times.

#### Planning Department.

- Amiable to any schedules

#### Customer Service/Accounts Payable

- Would need to stay on a 5 work week day work week for customer service needs.



**Date: March 7, 2023**

**COUNCIL AGENDA ITEM**

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**TOPIC: DISCUSSION WITH POSSIBLE ACTION: RENAMING ROAD FOR  
FORMER MAYOR GERALD HETHCOAT**

**REQUESTED BY: COUNCIL VICE-PRESIDENT ROBINSON**

**PREPARED BY: CITY CLERK LATRICIA WRIGHT**

**BACKGROUND / DESCRIPTION:**

**LEGAL REVIEW:**

**FISCAL IMPACTS:**

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

**COMMISSION ACTION:**

**\_\_\_\_\_ APPROVED**

**\_\_\_\_\_ DISAPPROVED**

**Date: March 7, 2023**

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**COUNCIL AGENDA ITEM**

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**TOPIC: DISCUSSION WITH POSSIBLE ACTION: PERFORMANCE EVALUATION  
CITY CLERK**

**REQUESTED BY: COUNCIL**

**PREPARED BY: HR DIRECTOR KRYSTAL PATTERSON**

**BACKGROUND / DESCRIPTION:** The purpose of the City Clerk evaluation and development report is to increase communication between the City Council and the City Clerk concerning the performance of the City Clerk in the accomplishment of his/her assigned duties and responsibilities, and the establishment of specific work-related goals and objectives.

**LEGAL REVIEW:**

**FISCAL IMPACTS:**

**RECOMMENDED ACTION:**

**ATTACHMENTS:**

**COMMISSION ACTION:**

\_\_\_\_\_ **APPROVED**

\_\_\_\_\_ **DISAPPROVED**