

**CITY OF WILLISTON, FLORIDA
SPECIAL CITY COUNCIL MEETING
AGENDA**

DATE: THURSDAY, NOVEMBER 10, 2022
TIME: 1:00 P.M.
PLACE: WILLISTON CITY COUNCIL CHAMBER

CALL TO ORDER

ROLL CALL

MEMBERS:

Mayor Charles Goodman
Council President Debra Jones
Vice-President Marguerite Robinson
Councilmember Michael Cox
Councilmember Zach Bullock
Councilmember Elihu Ross

OTHERS:

Interim City Manager Terry Bovaird
Finance Director Stephen Bloom
City Clerk Latricia Wright
Attorney Kiersten Ballou

OPENING PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ITEM – 1 – ADDITIONS, DELETIONS, CHANGES AND APPROVAL OF THE AGENDA

ITEM – 2 – PUBLIC PARTICIPATION

ITEM – 3 – NEW BUSINESS –

- A. RESOLUTION 2022-95: A RESOLUTION OF THE CITY OF WILLISTON, LEVY COUNTY, FLORIDAA, AMENDING THE FISCAL YEAR 2021-2022 AIRPORT FUND BUDGETS AND PROVIDING AN EFFECTIVE DATE. STEPHEN BLOOM, FINANCE DIRECTOR.

ITEM – 4 – PUBLIC PARTICIPATION

ITEM - 5 - ANNOUNCEMENTS

ITEM – 6 – ADJOURNMENT

NEXT SCHEDULED COUNCIL MEETING DECEMBER 6, 2022, AT 6:00 P.M.

NEW LINK: Please join my meeting from your computer, tablet or smartphone.

<https://v.ringcentral.com/join/069017976>

CITY OF WILLISTON, FLORIDA
CITY COUNCIL MEETING

Meeting ID: 069017976

One tap to join audio only from a smartphone:
+16504191505,, 069017976/# United States (San Mateo, CA)

Or dial:

+1 (650) 4191505 United States (San Mateo, CA)

Access Code / Meeting ID: 069017976

International numbers available: <https://v.ringcentral.com/teleconference>

YouTube Link: <https://www.youtube.com/channel/UCKt1468kcNjBS2AYgOaBsRQ>

Clicking this link will enable you to see and hear the Council meeting.

Council Meeting Procedures for members of the Public

1. All cell phones to be turned off when entering the Council Chambers.
2. Once the audience has taken their seat and the meeting begins, there will be no talking between audience members during the course of the Council meeting. If anyone continues to talk within the audience and is called down 3 times during the course of the meeting, on the third time that person will be escorted out of the Council meeting;
3. The audience must be recognized by the President before being allowed to address the Council;
4. The member of the audience that is recognized will proceed to the podium, state their name for the benefit of the City Clerk, prior to offering comments on a given matter.
5. The audience member will be limited to not more than 5 minutes to speak based on Resolution 2012-07;
6. There will be no personal attacks made by any member in the audience toward a sitting Council member and no personal attacks made by any Council member toward a member of the audience;
7. There will be no conversation between a member of the audience that has been recognized and any other member of the audience when speaking while at the podium;
8. If an audience member wants to speak more than the allotted 5 minutes allowed then that person should make a request to City Hall so that the item may be placed on the agenda.

Minutes of the City Council meeting may be obtained from the City Clerk's office. The minutes are recorded, but not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be borne by the requesting party.

In accordance with Section 286.0105, Florida Statutes, notice is given that if a person wishes to appeal a decision made by the City Council with respect to any matter considered at this meeting they will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Mayor through the City Clerk's office no later than 5:00 P.M. on the day prior to the meeting.

Date: November 08, 2022

COUNCIL AGENDA ITEM

AGENDA ITEM: RESOLUTION TO AMEND FY2022 AIRPORT FUND OPERATION AND CAPITAL BUDGETS

REQUESTED BY: FINANCE DIRECTOR **PREPARED BY:** FINANCE DIRECTOR

BACKGROUND / DESCRIPTION: The budget is the means by which the City ensures that its expenditures are consistent with the levels approved by Council. When circumstances change, budget amendments are necessary to document the fiscal viability and Council approval of additional expenditures. Budgets amendments are required if the total expenditures (amount spent) for a fund exceeds the total amount budgeted. A budget amendment must be completed no later than 60 days after fiscal year end.

A budget amendment is required for the General fund mainly due a shortfall in revenue as well as a significant increase in the fire department's total payroll.

In total, the proposed amendment would increase the Airport Fund Operation budget by **\$1,200,000**. A breakdown of the proposed amendment is included in Exhibit A of this agenda item.

LEGAL: REVIEW: N/A

FISCAL IMPACTS: The budget amendment increases the total expenditures for the Airport Fund by a total of \$1,200,000.

RECOMMENDED ACTION: Staff recommends that the Council approve the proposed budget amendment resolution.

ATTACHMENTS: CONTRACT RESOLUTION OTHER

COUNCIL ACTION: APPROVED DISAPPROVED

CITY OF WILLISTON

Exhibit A: Fiscal Year 2021/2022 Budget Amendment Airport Fund

Account Number	Description	Original Budget	Amended Budget	Incr (Decr) in Budget
REVENUES / SOURCES				
402-344-200	Avgas Fuel	\$ 514,940	\$ 664,940	\$ 150,000
402-344-300	Jet Fuel	729,430	1,279,430	550,000
402-331-000	Grant Revenue	607,189	1,107,189	500,000
TOTAL REVENUES / SOURCES		1,851,560	3,051,560	1,200,000
EXPENDITURES / USES				
402-542-030-352-1	AVGAS Purchases	453,148	603,148	150,000
402-542-030-352-2	Jet Fuel Purchases	559,838	1,109,838	550,000
402-542-060-062	Airport Improvements	607,189	1,107,189	500,000
TOTAL EXPENDITURES / USES		1,620,174	2,820,174	1,200,000
TOTAL REVENUES/SOURCES OVER (UNDER) EXPENDITURES/USES		\$ 231,385	\$ 231,385	\$ -

RESOLUTION NUMBER 2022-95

Amending Budget

**A RESOLUTION OF THE CITY OF WILLISTON OF LEVY COUNTY,
FLORIDA, AMENDING THE FISCAL YEAR 2021-22 AIRPORT FUND
BUDGETS AND PROVIDING AN EFFECTIVE DATE**

WHEREAS, the City of Williston has reviewed revenues and expenditures for Fiscal Year 2021-2022 and determined that budget adjustments should be made.

NOW, THEREFORE, BE IT RESOLVED by the City of Williston, Levy County, Florida, that:

SECTION 1. BUDGET AMENDMENT. The City Council of the City of Williston increases the Fiscal Year 2021-2022 budgets as specified in Exhibit A.

SECTION 2. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED and approved by the City Council of the City of Williston, Florida, on this 8th day of November 2022.

PASSED AND ADOPTED this 8th day of November 2022.

**CITY COUNCIL
CITY OF WILLISTON, FLORIDA**

President, City Council

ATTEST:

City Clerk

Attachments: Exhibit A – FY21/22 Budget Amendment