

CITY OF WILLISTON, FLORIDA
2nd BUDGET WORKSHOP
AGENDA

DATE: THURSDAY, SEPTEMBER 1, 2022
TIME: 5:30 P.M.
PLACE: WILLISTON CITY COUNCIL ROOM

CALL TO ORDER

ROLL CALL

MEMBERS:

Mayor Charles Goodman
President Debra Jones
Vice-President Marguerite Robinson
Councilmember Zach Bullock
Councilmember Mike Cox
Councilman Elihu Ross

OTHERS:

City Manager Jackie Gorman
City Clerk Latricia Wright
City Attorney Scott Walker
Finance Director Stephen Bloom
Dep. City Clerk Deanna Nelson
Attorney Kiersten Ballou

ITEM – 1 – REVIEW OF PRELIMINARY BUDGET AND BUDGET RELATED MATTERS

ITEM – 2 – PUBLIC PARTICIPATION

ITEM – 3 – ADJOURNMENT

NEXT MEETING SEPTEMBER 6, 2022

<https://v.ringcentral.com/join/069017976>

Meeting ID: 069017976

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CITY OF WILLISTON, FLORIDA
CITY COUNCIL MEETING

Agenda

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July 22, 2014

Council Meeting Procedures for members of the Public

1. All cell phones to be turned off when entering the Council Chambers.
2. Once the audience has taken their seat and the meeting begins, there will be no talking between audience members during the course of the Council meeting. If anyone continues to talk within the audience and is called down 3 times during the course of the meeting, on the third time that person will be escorted out of the Council meeting;
3. The audience must be recognized by the President before being allowed to address the Council;
4. The member of the audience that is recognized will proceed to the podium, state their name for the benefit of the City Clerk, prior to offering comments on a given matter.
5. The audience member will be limited to not more than 5 minutes to speak based on Resolution 2012-07;
6. There will be no personal attacks made by any member in the audience toward a sitting Council member and no personal attacks made by any Council member toward a member of the audience;
7. There will be no conversation between a member of the audience that has been recognized and any other member of the audience when speaking while at the podium;
8. If an audience member wants to speak more than the allotted 5 minutes allowed then that person should make a request to City Hall so that the item may be placed on the agenda.

Minutes of the City Council meeting may be obtained from the City Clerk's office. The minutes are recorded, but not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be borne by the requesting party.

In accordance with Section 286.0105, Florida Statutes, notice is given that if a person wishes to appeal a decision made by the City Council with respect to any matter considered at this meeting they will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Mayor through the City Clerk's office no later than 5:00 P.M. on the day prior to the meeting.

City of Williston

Second Budget Workshop
September 01, 2022



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Goals for Workshop

- Review Update Budget
- Discussion and Feedback.
- Reach consensus on Adjustments for First Public Hearing.

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Budget Calendar

- July 28, 2022: First Budget Workshop - Budget presentation and discussion.
- August 2, 2022: Council Meeting - Set time/date and of the first public hearing. Adopt the Preliminary Millage Rate for inclusion in TRIM Notice.
- August 2, 2022: School Board - 1st public hearing
- September 01, 2022: Second Budget Workshop - 5:00 p.m.
- September 6, 2022: County Commission- 1st public hearing
- September 12, 2022: School Board - Final public hearing
- September 13, 2022: 1st Public Hearing - Adopt Tentative Millage Rate & Budget - Starts at 5:30 p.m.
- September 20, 2022: County Commission- 2nd public hearing
- September 25, 2022: Publish Budget Summary & Notice of Budget Hearing
- September 29, 2022: 2nd Public Hearing - Adopt Final Millage Rate & Budget - Starts at 5:30 p.m.
- October 3, 2022: Final Millage Rate submitted to County Appraiser, Tax Collector and Department of Revenue.

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Preliminary Budget Book / Supplemental Schedules

- ▶ Summary Schedules: Pages 1 - 6
- ▶ Staffing Plan: Pages 7 - 12
- ▶ Property Tax Review: Pages 13 - 16
- ▶ Budget by Fund: Pages 17 - 66
- ▶ Supplemental Schedules: Pages 67 - 76
 - Department Allocations
 - Update on Staffing Requests
 - Capital Improvement Plan

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Budget Overview / Assumptions

Service/Expense Category	2020	2021	2022	2023	YOY Change (2023 vs 2022)	CAGR *
Personal Services	\$3,564,924	\$3,815,599	\$4,485,382	\$5,014,179	\$528,798	12.0%
Operating Expenses	\$6,157,247	\$5,672,118	\$5,683,310	\$6,773,648	\$1,090,337	3.2%
Debt Service	\$126,746	\$121,507	\$173,472	\$179,068	\$5,596	12.2%
Capital Outlay / Purchases	\$1,625,114	\$1,904,182	\$4,110,349	\$6,760,890	\$2,650,541	60.8%
Other	\$929,195	\$1,069,474	\$1,371,907	\$1,740,384	\$368,477	23.3%
Total	\$12,403,227	\$12,582,880	\$15,824,421	\$20,468,169	\$4,643,748	
				% Change	29.3%	

* CAGR = Compounded Annual Growth Rate

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Budget Overview / Assumptions (continued)

- ▶ Budget includes incremental revenue for Electric & Gas Services as calculated by rate consultants.
- ▶ Millage Rate - same as current year - 6.75. (Increase of \$97K compared to current year)
- ▶ Approximately \$4.7M in Grant Revenue (\$4.4M of total is for Airport Projects)
- ▶ Staffing plan
 - ▢ Includes all updated wage requests.
 - ▢ Added Part-Time Animal Shelter Attendant.
 - ▢ Added Full-Time Accounts Payable Specialist.
 - ▢ Added Part-Time Crew Worker added to Airport Fund.
 - ▢ Added Full-Time Police Officer and 5 Reserve Positions Added
 - ▢ Does not include Logistics Position or Department.
 - ▢ Includes \$5,000 Wage Contingency in General Fund.

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Budget Overview / Assumptions (continued)

- ▶ General Employee pension contribution rate - 1%. (current year is 1.94%)
- ▶ Police pension contribution rate - 2%. (current year is 19.76%)
- ▶ Included 3% increase for legal fees.
- ▶ FRS contribution rate for fire department increased from 25.89% to 27.83%.
- ▶ Added increase for health and life insurance premiums (5.5% increase). 10% estimated increase in worker's compensation premiums. 15% estimated increase in other insurance premiums (GL/Property/Auto).
- ▶ Increased transfer amount from Utility fund to General fund - \$1,105,000. (current year - \$900,000).
- ▶ Approximately \$671K in Cash Reserves would be required for FY2023 Budget.
 - General Fund / Airport Fund / CRA Fund / Utility Fund

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Budget Overview / Assumptions (continued)

- ▶ New Loans:
 - \$400K for Communication Equipment.
 - \$1M for Parking Lot
- ▶ COWLink budget included.
- ▶ New department for Animal Shelter.
- ▶ New department for Stormwater - \$50k
- ▶ Shared Cost Pages included for following 4 departments:
 - City Manager / City Clerk / HR / IT
 - Does not include Purchasing Department / Logistics
- ▶ Airport fuel sales.
 - Avgas Fuel Sales - FY2023 Budget Based on FY2022 projections
 - Jet Fuel Sales - Conservative FY2023 Budget based on approximately 90% of FY2022 projections.

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Budget Overview / Assumptions (continued)

- ▶ \$6.8M in capital spending / purchases included in budget. (\$4.4M of total is for Airport).
- ▶ Does not include all projects from 5-year Capital Improvement Plan.

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Significant Budget Changes

(since previous version)

- ▶ Reviewed revenue with staff and made some minor increases / adjustments.
- ▶ Updated Staffing & Salary requests.
- ▶ Changed Pension Contributions (1% - General Pension; 2% Police Pension)
- ▶ Updated Health Insurance Premiums.
- ▶ Increased Transfer from Utility Fund.
- ▶ Offset Increase in Transfer by identifying material & equipment purchases that could be funded by AARP. This option is only possible for FY2023.
- ▶ Included Provision for Streets & Parks Department for open positions during year.
- ▶ Added Park Improvements Budget
- ▶ Modified Capital Budget.

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FY2023 Capital Projects / Purchases

Department / Project Description	Total Cost	Fund Source
Administration		
City-Wide Software Program		
Annual Subscription Cost	\$67,593	Operating Revenue
One-Time Implementation Cost	\$62,250	Grant
COWLink Expansion Project	\$50,000	Grant
Subtotal	\$179,843	
Police/Fire		
Police Vehicles (Replacement)	\$102,932	Grant / Reserves
SCBA/Air Monitors	\$260,000	Grant / Reserves
Communication Radio Consoles	\$400,000	Grant / Loan
Subtotal	\$762,932	
Utility Fund / Public Works		
Squirt Truck	\$250,000	Reserves
Utility Truck	\$25,000	Reserves
Subtotal	\$275,000	
Airport		
Taxiway G Realignment (100%)	\$1,425,000	Grant
Design for T-Ilanger (20%)	\$441,400	Grant
New GA Terminal (100%)	\$2,250,000	Grant
Capital Outlay - Furniture (FBO terminal)	\$40,000	Reserves
Airport Signage	\$20,000	Reserves
Building Improvements	\$20,000	Reserves
Subtotal	\$4,186,500	
Community Redevelopment Agency		
Block 12 Project	\$1,000,000	Bank Loan / Tax Revenue
Arcade Project	\$209,280	Complete Project
Other Projects	\$164,810	Reserves
Subtotal	\$1,374,090	
TOTAL	\$6,789,365	

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Funding Sources for Additional Requests

- ▶ General Fund
 - ❑ ~~Increase Millage rate~~
 - ❑ Increase transfer from Utility Fund
 - ❑ Allocate from other budget line items
 - ❑ Utilize Cash Reserves

- ▶ Utility Fund
 - ❑ Rate Increases - (Electric / Water / Sewer / Gas)
 - ❑ Allocate from other budget line items
 - ❑ Utilize Cash Reserves

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Available Resources

- ▶ Estimated operating reserve requirements (excludes capital spending)

Fund	***Estimated Reserves	Minimum Amount
General Fund	\$700K - \$750K	\$1.1M
Utility Fund	\$2.5M - \$3M	\$1.7M

*** Notes

- 1.) Additional working capital required in pooled cash account due to timing of Airport & Sewer projects.
- 2.) Amounts assume 100% payback of all interfund loans.

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City of Williston



Fiscal Year 2022/2023 Preliminary Budget

(Version 2 - August 24, 2022)

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Budget Comparison By Fund

Budget Changes	General Fund	Airport Fund	CRA Fund	Utility Fund	COWLink Fund	CIP Fund	Total Budget
Revenues							
FY2022 Budget	\$3,696,062	\$2,254,969	\$ 727,004	\$6,213,400	\$ 41,545	\$2,891,440	\$ 15,824,421
Change in Property Taxes	100,710	-	68,902	-	-	-	169,612
Change in Intergovernmental Revenue	52,135	-	-	-	-	-	52,135
Change in Utility Billings	-	-	-	916,604	-	-	916,604
Change in Grant Revenue	426,449	3,450,311	-	153,000	-	(2,726,340)	1,303,420
Change in Transfers from Other Funds	476,495	-	-	-	50,000	(165,100)	361,395
Change in estimated fuel revenue	-	410,630	-	-	-	-	410,630
Change in Rental/Leases Revenue	-	27,300	-	-	-	-	27,300
Increase in County Fire Contribution	26,990	-	-	-	-	-	26,990
Change in Franchise Fees Revenue	(43,700)	-	-	-	-	-	(43,700)
Increase in Public Service Taxes	49,800	-	-	-	-	-	49,800
Change in interest income	(9,500)	-	-	-	-	-	(9,500)
Change in Business Licenses	(1,500)	-	-	-	-	-	(1,500)
Change in Code Enforcement Fees	(4,500)	-	-	-	-	-	(4,500)
Change in Permitting Revenue	183,900	-	-	-	-	-	183,900
Change to Fund Balance	28,921	60,000	(279,242)	(40,682)	-	-	(231,004)
Loan Proceeds	400,000	-	1,000,000	-	-	-	1,400,000
All other revenue changes	(2,782)	4,949	-	30,000	-	-	32,166
FY2023 Budget	\$5,379,480	\$6,208,159	\$1,516,664	\$7,272,322	\$ 91,545	\$ -	\$ 20,468,169
Amount increased (decreased)							\$ 4,643,748
% Change							29.3%

Budget Comparison By Fund

Budget Changes	General Fund	Airport Fund	CRA Fund	Utility Fund	COWLink Fund	CIP Fund	Total Budget
Expenditures / Expenses							
FY2022 Budget	\$3,696,062	\$2,254,969	\$ 727,004	\$6,213,400	\$ 41,545	\$2,891,440	\$ 15,824,421
Personnel Expenses							
New Positions	198,601	20,470	5,389	8,352	1,078	-	233,890
Wage Increases	163,726	29,465	1,029	50,646	1,426	-	246,292
Change in retirement plan	(70,826)	(1,999)	(497)	(13,757)	(201)	-	(87,279)
Change in FRS	8,637	-	-	-	-	-	8,637
Change in Insurance (Workers Comp)	19,820	1,681	212	214	39	-	21,965
Change for Insurance (Health / Life)	65,726	10,202	(477)	4,976	3,988	-	84,415
Other Staffing Changes (including Allocations)	165,465	(5,896)	(9,258)	(126,715)	(2,719)	-	20,878
Subtotal	551,150	53,924	(3,603)	(76,283)	3,610	-	528,798
Operating Expenses							
Change in Insurance (Prop/GL/Liab)	22,190	1,315	-	12,308	-	-	35,813
Change in Legal Services	4,955	-	-	-	-	-	4,955
Change in Contract Services	-	-	-	(15,000)	-	-	(15,000)
Change in Professional Services	9,392	-	-	9,500	-	-	18,892
Change in Building Services	140,000	-	-	-	-	-	140,000
Change in Financial Services	(6,637)	(3,982)	(1,327)	(18,100)	1,500	-	(28,546)
Change in Payroll processing	-	-	-	-	-	-	-
Change in Audit Fees	1,750	1,050	350	1,550	-	-	4,700
Change in Utility Expenses	8,100	-	-	-	-	-	8,100
Change in Telephone expenses	2,400	-	-	-	-	-	2,400
Change in Material & supplies exp.	7,200	-	-	(28,200)	-	-	(21,000)
Change in Repair & maintenance	(500)	6,500	-	(2,500)	(500)	-	3,000
Change in Compliance Expenses	-	5,000	-	57,500	-	-	62,500
Change in Advertising/Marketing	2,475	-	-	28,500	(250)	-	30,725
Change in Vehicle Maintenance/Fuel	15,500	7,000	-	13,000	-	-	35,500
Change in Training expenses	2,826	-	-	2,000	-	-	4,826
Change in IT Services/ Software Maint.	26,061	22,851	-	-	-	-	48,912
Change in Airport fuel purchases	-	331,340	-	-	-	-	331,340
Change in Credit Card Fees	-	21,063	-	-	-	-	21,063
Change in Solid Waste services	-	-	-	53,824	-	-	53,824
Change in Electricity Purchases	-	-	-	139,628	-	-	139,628
Change in Gas Purchases	-	-	-	123,000	-	-	123,000
Change to Contingency / reserve	1,331	(10,973)	-	16,167	(3,360)	-	3,165

Budget Comparison By Fund

Budget Changes	General Fund	Airport Fund	CRA Fund	Utility Fund	COWLink Fund	CIP Fund	Total Budget
<u>Operating Expenses (continued)</u>							
Change in Bad debt expense	-	(2,500)	-	(200)	-	-	(2,700)
Addition for Victim Advocate Expenses	3,750	-	-	-	-	-	3,750
Addition for Animal Shelter	10,650	-	-	-	-	-	10,650
Addition for Stormwater Expenses	-	-	-	50,000	-	-	50,000
Change in Parks/Recreation Expenses	7,000	-	-	-	-	-	7,000
All Other Changes	19,434	(5,000)	(2,130)	276,314	49,000	-	337,618
Subtotal	277,858	373,955	(3,107)	719,291	46,390	-	1,414,386
<u>Capital Outlay</u>							
Change in Capital Outlay / Projects	892,775	3,530,311	768,895	275,000	-	(2,891,440)	2,575,541
Change in transfer to CRA Fund	29,528	-	-	-	-	-	29,528
Change in transfer to CIP Fund	(52,500)	-	-	(62,600)	-	-	(115,100)
Subtotal	869,803	3,530,311	768,895	417,400	-	(2,891,440)	2,694,969
<u>Debt Service Payments</u>							
Loan Repayments	-	(5,000)	27,475	-	-	-	22,475
Change in Bank Loan Payments	(15,393)	-	-	(1,486)	-	-	(16,879)
Subtotal	(15,393)	(5,000)	27,475	(1,486)	-	-	5,596
Net Adjustments	1,683,418	3,953,190	789,660	1,058,921	50,000	(2,891,440)	4,643,748
FY2023 Budget	\$5,379,480	\$6,208,159	\$1,516,664	\$7,272,322	\$ 91,545	\$ -	\$ 20,468,169

Budget Summary by Fund

Departments/Division	General Fund	Airport Fund	CRA Fund	Utility Fund	COWLink Fund	Total FY2023 Budget	Amended FY2022 Budget	% Chg
Expenditures by Type								
City Council	\$ 63,477	\$ -	\$ -	\$ -	\$ -	\$ 63,477	\$ 53,610	18.4%
Administration								
City Manager	117,815	-	-	-	-	117,815	111,719	5.5%
City Clerk	93,813	-	-	-	-	93,813	91,571	2.4%
Human Resources	91,863	-	-	-	-	91,863	65,865	39.5%
Purchasing	-	-	-	-	-	-	59,620	-100.0%
City Administration	137,564	-	-	-	-	137,564	95,385	44.2%
Information Technology	353,177	-	-	-	-	353,177	171,705	105.7%
Special Events	25,235	-	-	-	-	25,235	20,235	24.7%
Library	6,389	-	-	-	-	6,389	6,113	4.5%
Legal Services	51,455	-	-	-	-	51,455	46,500	10.7%
Financial Services	35,000	21,000	7,000	73,500	3,500	140,000	168,546	-16.9%
Community Development								
Planning & Zoning	90,340	-	-	-	-	90,340	107,716	-16.1%
Building & Permitting / Inspections	251,035	-	-	-	-	251,035	107,361	133.8%
Community Redevelopment	170,991	-	1,509,664	-	-	1,680,655	816,227	105.9%
Animal Control / Code Enfor.	42,446	-	-	-	-	42,446	57,768	-26.5%
Animal Shelter	34,278	-	-	-	-	34,278	-	n/a
Law Enforcement/Public Safety								
Administration	528,324	-	-	-	-	528,324	347,739	51.9%
Patrol	863,247	-	-	-	-	863,247	878,394	-1.7%
Police Communication	693,010	-	-	-	-	693,010	274,527	152.4%
Victim Advocate	6,980	-	-	-	-	6,980	-	n/a
Fire	1,057,809	-	-	-	-	1,057,809	622,451	69.9%
Crossing Guards	11,941	-	-	-	-	11,941	11,026	8.3%
Airport								
Operations	-	1,978,839	-	-	-	1,978,839	1,524,257	29.8%
Capital Projects	-	4,196,500	-	-	-	4,196,500	666,189	529.9%
Public Works / Utility								
Streets & Parks	642,973	-	-	-	-	642,973	560,075	14.8%
Recreation/Athletics	3,000	-	-	-	-	3,000	3,000	0.0%
Utility Administration	-	-	-	462,984	-	462,984	225,222	105.6%
Customer Service	-	-	-	149,552	-	149,552	145,451	2.8%
Electric Services	-	-	-	2,620,743	-	2,620,743	2,437,457	7.5%
Gas Services	-	-	-	802,917	-	802,917	588,222	36.5%
Water Services	-	-	-	463,676	-	463,676	403,515	14.9%
Solid Waste Collection	-	-	-	607,725	-	607,725	543,641	11.8%
Sewer Collection / Treatment	-	-	-	588,940	-	588,940	570,080	3.3%
Stormwater	-	-	-	50,000	-	50,000	-	n/a
COWLink	-	-	-	-	38,045	38,045	39,545	-3.8%
Capital Projects/Equipment	-	-	-	275,000	50,000	325,000	2,891,440	-88.8%
Transfer to General Fund	-	-	-	1,105,000	-	1,105,000	900,000	22.8%
Transfer to Capital Improv. Fund	-	-	-	-	-	-	165,100	-100.0%
Contingency / Reserves	7,320	11,820	-	72,285	-	91,425	47,149	93.9%
Total Expenditures	\$5,379,480	\$6,208,159	\$1,516,664	\$7,272,322	\$ 91,545	\$20,468,169	\$15,824,421	29.3%

Budget Summary by Fund

Departments/Division	General Fund	Airport Fund	CRA Fund	Utility Fund	COWLink Fund	Total FY2023 Budget	Amended FY2022 Budget	% Chg
Revenue / Funding Sources								
Property Taxes	\$ 898,105	\$ -	\$ 398,979	\$ -	\$ -	\$ 1,297,084	\$ 1,127,472	15.0%
Other Locally Levied Taxes	410,546	-	-	-	-	410,546	410,581	0.0%
Utility Billing	-	-	-	6,551,212	-	6,551,212	5,640,008	16.2%
COWLink Billing	-	-	-	-	91,545	91,545	41,545	120.4%
Gas Infrastructure Reimb.	-	-	-	43,750	-	43,750	43,750	0.0%
Fuel Sales	-	1,655,000	-	-	-	1,655,000	1,244,371	33.0%
Rental & Leases	-	355,600	-	-	-	355,600	328,300	8.3%
Public Service Taxes	439,800	-	-	-	-	439,800	390,000	12.8%
Franchise Fees	48,530	-	-	-	-	48,530	92,230	-47.4%
County Fire Services	374,690	-	-	-	-	374,690	347,700	7.8%
Intergovernmental Revenues	451,840	-	-	-	-	451,840	399,670	13.1%
Fines & Forfeitures	21,550	-	-	-	-	21,550	25,050	-14.0%
Licenses & Permits	282,350	-	-	-	-	282,350	99,950	182.5%
Miscellaneous	47,350	20,309	500	117,760	-	185,919	144,352	28.8%
Loan Proceeds	400,000	-	1,000,000	-	-	1,400,000	-	n/a
Interest Income	500	750	150	1,500	-	2,900	12,400	-76.6%
Grant	426,449	4,116,500	-	153,000	-	4,695,949	3,392,529	38.4%
Non-Operating/ Transfers	1,453,481	-	-	-	-	1,453,481	1,142,086	27.3%
Other Sources / Loan Repayment	5,000	-	-	30,100	-	35,100	40,100	-12.5%
Use of Fund Bal. / Retained Earnings	119,289	60,000	117,035	375,000	-	671,324	902,328	-25.6%
Total Revenue/Funding Sources	\$5,379,480	\$6,208,159	\$1,516,664	\$7,272,322	\$ 91,545	\$ 20,468,169	\$ 15,824,422	29.3%



Staffing Plan (Teamcount by Department)

Position Title	FY2022 Budget	Current Positions	Open Positions	New Positions	FY 2023 Budget	Net Change	Notes
City Council	6	6	0	0	6	0	
City Administration	7	6	0	0	5	-2	Filled IT Technician with Combination Position / Removed Logistics Position
Community Development	5	4	1	1	6	1	New P/T Position for Animal Shelter
Customer Service / Billing / AP	3	3	0	1	4	1	New F/T Position for Accounts Payable; Offset by Removal of 1 P/T Utility Admin Position
Police	23	21	0	6	27	4	5 Reserve Officers Added; 1 Police Officer Added
Fire	34	34	0	0	34	0	Duty Hours Added
Utilities / PW - Admin	4	4	0	0	4	0	Converted 1 Position for Inventory Control; Removed 1 P/T Admin Position
Electric	6	6	0	0	6	0	
Gas	3	2	2	0	4	1	New Position for IT Tech /Maint, Worker (filled)
Water	5	4	1	0	5	0	
Sewer	3	3	0	0	3	0	
Streets & Parks	10	7	2	0	9	-1	Converted 1 Position
Airport	8	7	1	1	9	1	1 new P/T Position Added
Total	117	107	7	9	122	5	

Staffing Plan (Listed by Department)

Position Title	Name	Current Rate	FY2023 Rate	Emp Type	Team Count	Total Hours	Wages	Taxes & Benefits	Total Payroll
CITY COUNCIL									
Council President	Debra Jones	\$500.00	\$500.00	n/a	1.0	-	\$6,000	\$459	\$6,459
Mayor	Charles Goodman	\$500.00	\$500.00	n/a	1.0	-	\$6,000	\$459	\$6,459
Council Vice-president	Marguerite Robinson	\$400.00	\$400.00	n/a	1.0	-	\$4,800	\$367	\$5,167
Councilmember	Michael Cox	\$400.00	\$400.00	n/a	1.0	-	\$4,800	\$367	\$5,167
Councilmember	William Bullock	\$400.00	\$400.00	n/a	1.0	-	\$4,800	\$367	\$5,167
Councilmember	Elihu Ross	\$400.00	\$400.00	n/a	1.0	-	\$4,800	\$367	\$5,167
Subtotal					6.0	-	\$31,200	\$2,387	\$33,587
CITY ADMINISTRATION									
City Manager	Jackie Gorman	\$38.75	\$38.75	FT	1.0	2,080	\$85,670	\$23,923	\$109,593
Deputy City Manager / HR Director	Deanna Nelson	\$30.37	\$30.37	FT	1.0	2,080	\$63,199	\$16,388	\$79,587
City Clerk	Latricia Wright	\$25.44	\$25.44	FT	1.0	2,080	\$52,932	\$15,500	\$68,432
Administrative Assistant	Patricia R Nipper	\$18.00	\$18.00	FT	1.0	2,080	\$37,465	\$14,162	\$51,627
Technology Manager	Aaron Mills	\$28.74	\$28.74	FT	1.0	2,080	\$59,794	\$16,094	\$75,888
Subtotal					5.0	12,480	\$299,060	\$86,067	\$385,126
COMMUNITY DEVELOPMENT									
Building Permit Technician	Lydia Blank	\$15.15	\$15.15	FT	1.0	2,080	\$31,537	\$13,649	\$45,186
Planning & Zoning Admin Assistant	Nicole Bouse	\$16.90	\$16.90	FT	1.0	2,080	\$35,177	\$13,964	\$49,141
City Planner	Laura Jones	\$27.55	\$28.55	FT	1.0	2,080	\$59,409	\$16,060	\$75,469
Animal Control / Code Enf. Officer	Wayne Carson	\$17.52	\$18.52	FT	1.0	2,080	\$38,572	\$3,421	\$41,993
Kennel Technician	Open Position	\$12.98	\$12.98	PT	1.0	312	\$4,075	\$352	\$4,427
Animal Shelter Attendant	New Position	\$0.00	\$12.98	PT	1.0	416	\$5,425	\$469	\$5,894
Subtotal					6.0	9,048	\$174,194	\$47,916	\$222,110
CUSTOMER SERVICE / BILLING / ACCOUNTS PAYABLE									
Accounts Manager	Selina Leavy	\$19.55	\$24.55	FT	1.0	2,080	\$51,089	\$15,341	\$66,430
Customer Services Representative	Shanon M Blackburn	\$16.00	\$17.00	FT	1.0	2,080	\$35,385	\$13,982	\$49,367
Customer Services Representative	Sierra Walker	\$16.00	\$16.50	FT	1.0	2,080	\$34,345	\$13,892	\$48,237
Accounts Payable Specialist	New Position	\$0.00	\$19.00	FT	1.0	2,080	\$39,545	\$14,342	\$53,887
Subtotal					4.0	8,320	\$160,364	\$57,557	\$217,921

Staffing Plan (Listed by Department)

Position Title	Name	Current Rate	FY2023 Rate	Emp Type	Team Count	Total Hours	Wages	Taxes & Benefits	Total Payroll
POLICE									
Chief of Police	Mike Rolls	\$33.65	\$37.15	FT	1.0	2,080	\$78,282	\$18,476	\$96,758
Deputy Chief	Terry Bovaird	\$33.50	\$36.51	FT	1.0	2,080	\$77,440	\$18,394	\$95,834
Police Captain	Matthew Fortney	\$33.29	\$34.26	FT	1.0	2,184	\$76,079	\$18,263	\$94,342
Public Safety Administration Director	Brooke Willis	\$23.57	\$25.01	FT	1.0	2,080	\$52,046	\$15,423	\$67,469
Police Officer	Timothy O'Hara	\$20.11	\$22.46	FT	1.0	2,184	\$50,063	\$15,752	\$65,815
Police Officer	Jose Perez	\$16.49	\$19.24	FT	1.0	2,184	\$42,550	\$15,027	\$57,578
Police Officer	Steven Hunter	\$16.49	\$19.24	FT	1.0	2,184	\$42,550	\$15,027	\$57,578
Police Sergeant	Open Position	\$21.38	\$23.86	FT	1.0	2,184	\$52,880	\$16,024	\$68,904
Police Sergeant	Doreen Casolo	\$20.82	\$23.25	FT	1.0	2,184	\$52,028	\$15,942	\$67,970
Police Sergeant	Alexandra Livengood	\$18.32	\$20.82	FT	1.0	2,184	\$46,001	\$15,360	\$61,361
Police Sergeant	David Johnson	\$22.04	\$24.61	FT	1.0	2,184	\$55,298	\$16,258	\$71,556
Police Officer	Scott Confessore	\$21.08	\$21.08	FT	1.0	2,184	\$49,149	\$15,664	\$64,813
Police Officer	Stacey Hunter	\$17.62	\$20.56	FT	1.0	2,184	\$45,433	\$15,306	\$60,739
Reserve Patrol	New Position	\$0.00	\$15.00	PT	1.0	300	\$4,525	\$346	\$4,871
Reserve Patrol	New Position	\$0.00	\$15.00	PT	1.0	300	\$4,525	\$346	\$4,871
Reserve Patrol	New Position	\$0.00	\$15.00	PT	1.0	300	\$4,525	\$346	\$4,871
Reserve Patrol	New Position	\$0.00	\$15.00	PT	1.0	300	\$4,525	\$346	\$4,871
Reserve Patrol	New Position	\$0.00	\$15.00	PT	1.0	300	\$4,525	\$346	\$4,871
Police Officer	New Position	\$0.00	\$19.24	FT	1.0	2,184	\$42,070	\$14,981	\$57,051
Dispatcher (Police / Fire)	Colleen Stevens	\$17.55	\$18.69	FT	1.0	2,080	\$38,900	\$14,286	\$53,186
Dispatcher (Police / Fire)	Haley Finnen	\$14.91	\$15.87	FT	1.0	2,080	\$33,035	\$13,779	\$46,813
Dispatcher (Police / Fire)	John Salmeier	\$16.96	\$17.72	FT	1.0	2,080	\$36,883	\$3,275	\$40,158
Dispatcher (Police / Fire)	Melanie Coleman	\$17.05	\$17.82	FT	1.0	2,080	\$37,091	\$14,130	\$51,220
Dispatcher (Police / Fire)	Kim Riddle	\$16.46	\$17.20	FT	1.0	2,080	\$35,801	\$14,018	\$49,819
Dispatcher (Police / Fire)	Open Position	\$14.14	\$14.14	PT	1.0	1,040	\$14,731	\$1,274	\$16,005
Custodian	Jayme Parise	\$12.02	\$13.02	PT	1.0	250	\$3,280	\$251	\$3,531
Crossing Guard	Charles Caudwell	\$12.02	\$13.02	PT	1.0	850	\$11,092	\$849	\$11,941
Subtotal					27.0	44,304	\$995,306	\$289,491	\$1,284,797

Staffing Plan (Listed by Department)

Position Title	Name	Current Rate	FY2023 Rate	Emp Type	Team Count	Total Hours	Wages	Taxes & Benefits	Total Payroll
FIRE									
Chief	Lamar Stegall	\$31.25	\$33.25	FT	1.0	2,080	\$69,210	\$35,477	\$104,687
Duty Pay	Duty Pay	\$14.94	\$16.94	VOL		17,520	\$298,289	\$105,833	\$404,122
Firefighter I - Call Pay	Firefighter I - Call Pay	\$16.51	\$16.51	VOL	5.0	900	\$14,859	\$5,272	\$20,131
Firefighter II - Call out rate	Firefighter II - Call Out	\$17.87	\$19.87	VOL	14.0	1,000	\$19,870	\$7,050	\$26,920
Fire Team Leader - Call out Pay	Leader - Call Out	\$21.33	\$23.33	VOL	7.0	1,000	\$23,330	\$8,277	\$31,607
Fire Officer - Call Pay	Fire Officer - Call Pay	\$26.00	\$28.00	VOL	7.0	400	\$11,200	\$3,974	\$15,174
Special Duty - Special Events	Special Events	\$14.94	\$16.94	VOL		500	\$8,470	\$3,005	\$11,475
Subtotal					34.0	23,400	\$445,228	\$168,888	\$614,116
UTILITIES / PUBLIC WORKS - ADMINISTRATION									
Utilities Director	Jonathen Bishop	\$30.37	\$30.37	FT	1.0	2,080	\$63,220	\$16,390	\$79,610
Public Works Supervisor	Donald Barber	\$22.65	\$22.65	FT	1.0	2,080	\$47,162	\$15,001	\$62,163
Administrative Assistant	Sharon Holcomb	\$18.25	\$19.25	FT	1.0	2,080	\$40,090	\$14,389	\$54,479
Public Works Purchasing / Inventory	Jason Lee	\$15.91	\$16.91	FT	1.0	2,080	\$35,223	\$13,968	\$49,191
Subtotal					4.0	8,320	\$185,695	\$59,748	\$245,443
UTILITY SERVICE - ELECTRIC									
Electric Supervisor	Mike Miller	\$37.00	\$37.00	FT	1.0	2,080	\$77,010	\$17,583	\$94,593
Lineman B	Kurt Williams	\$24.06	\$25.06	FT	1.0	2,193	\$54,994	\$15,678	\$70,672
Lineman Apprentice (Electric)	Cody Aukamp	\$17.76	\$18.76	FT	1.0	2,193	\$41,181	\$14,483	\$55,665
Groundman (Electric)	Charles Huguley	\$17.11	\$18.11	FT	1.0	2,305	\$41,794	\$14,536	\$56,330
Groundman (Electric)	Joseph Whitehead	\$15.61	\$16.61	FT	1.0	2,080	\$34,599	\$13,914	\$48,513
Lineman Trimmer	Darrick M Cassels	\$18.64	\$19.64	FT	1.0	2,080	\$40,901	\$14,459	\$55,360
Subtotal					6.0	12,930	\$290,479	\$90,654	\$381,133
UTILITY SERVICE - GAS									
Crew Leader (Gas & Water)	Dallas Lester	\$19.36	\$20.36	FT	1.0	2,080	\$42,399	\$14,589	\$56,988
Gas Technician/Equipment Operator	Open Position	\$15.01	\$16.01	FT	1.0	2,080	\$33,351	\$13,806	\$47,157
IT Tech / Maintenance Worker	Edward Ous Jr.	\$18.00	\$18.50	FT	1.0	2,080	\$38,530	\$14,254	\$52,784
Crew Worker - Gas	Open Position	\$13.91	\$14.91	FT	1.0	2,080	\$31,063	\$13,608	\$44,671
Subtotal					4.0	8,320	\$145,342	\$56,257	\$201,600
UTILITY SERVICE - WATER									
Water Technician Crew Leader	Alex Rodriguez	\$18.61	\$19.61	FT	1.0	2,080	\$40,839	\$14,454	\$55,293
Water Technician	Isiah Moncrief	\$14.91	\$15.91	FT	1.0	2,080	\$33,143	\$13,788	\$46,931
Lead Meter Reader / Gas Compliance	Christy Richardson	\$18.44	\$19.44	FT	1.0	2,080	\$40,485	\$14,423	\$54,908
Assistant Meter Reader/Logistics	Open Position	\$14.91	\$15.91	FT	1.0	2,080	\$33,143	\$13,788	\$46,931
Crew Worker - Water	Melissa Ross	\$14.91	\$15.41	FT	1.0	2,080	\$32,103	\$13,698	\$45,801
Subtotal					5.0	10,400	\$179,712	\$70,152	\$249,864
UTILITY SERVICE - SEWER									
Wastewater Plant Lead Operator	Leo R Dash	\$20.56	\$21.56	FT	1.0	2,080	\$44,895	\$14,805	\$59,700
Wastewater Operator II	Kevin Smith	\$20.56	\$21.06	FT	1.0	2,080	\$43,855	\$14,715	\$58,570
Lift Station Technician	Peter Jacobs	\$14.61	\$15.61	FT	1.0	2,080	\$32,519	\$13,734	\$46,253
Subtotal					3.0	6,240	\$121,268	\$43,254	\$164,522

Staffing Plan (Listed by Department)

Position Title	Name	Current Rate	FY2023 Rate	Emp Type	Team Count	Total Hours	Wages	Taxes & Benefits	Total Payroll
PUBLIC WORKS - STREETS & PARKS									
Supervisor of Streets & Parks	Paul Lord	\$23.62	\$23.62	FT	1.0	2,080	\$49,180	\$15,175	\$64,355
Inmate Supervisor	David Kidd	\$16.11	\$17.11	FT	1.0	2,080	\$35,639	\$14,004	\$49,643
Inmate Supervisor	Devon Hindenlang	\$14.34	\$14.84	FT	1.0	2,080	\$30,917	\$13,596	\$44,513
Park Ranger 2	Brandon Fisher	\$15.32	\$16.32	FT	1.0	2,080	\$33,996	\$13,862	\$47,858
Maintenance Worker	Jason Fox	\$14.91	\$15.91	FT	1.0	2,080	\$33,143	\$13,788	\$46,931
Park Ranger 2	Open Position	\$16.40	\$17.40	FT	1.0	2,080	\$36,242	\$14,056	\$50,298
Maintenance Worker	Open Position	\$13.91	\$14.91	FT	1.0	2,080	\$31,063	\$13,608	\$44,671
Maintenance Worker	Don Adams	\$16.40	\$17.40	FT	1.0	2,080	\$36,242	\$14,056	\$50,298
Heavy Equipment Operator	Brian Abrams	\$20.15	\$21.15	FT	1.0	2,080	\$44,042	\$14,731	\$58,773
Subtotal					9.0	18,720	\$330,463	\$126,877	\$457,340
AIRPORT									
Airport Facilities Manager	Benton Stegall	\$28.79	\$35.00	FT	1.0	2,080	\$72,850	\$17,223	\$90,073
Administrative Assistant	Kelly Hars	\$17.00	\$20.00	FT	1.0	2,080	\$41,650	\$14,524	\$56,174
Crew Worker/Airport Facilities	Duane Hogge	\$13.50	\$14.00	FT	1.0	2,080	\$29,170	\$13,445	\$42,615
Crew Worker/Airport Facilities	Audrey Weaver	\$12.62	\$14.00	FT	1.0	2,080	\$29,145	\$13,442	\$42,587
Crew Worker/Airport Facilities	Joseph Sistruck	\$13.50	\$14.00	PT	1.0	800	\$11,225	\$971	\$12,196
Crew Worker/Airport Facilities	Michael Boatwright	\$12.62	\$14.00	PT	1.0	800	\$11,225	\$971	\$12,196
Crew Worker/Airport Facilities	Thomas Womble	\$12.62	\$14.00	PT	1.0	800	\$11,225	\$971	\$12,196
Crew Worker/Airport Facilities	Open Position	\$13.91	\$13.91	PT	1.0	800	\$11,153	\$965	\$12,118
Crew Worker/Airport Facilities	New Position	\$0.00	\$13.91	PT	1.0	800	\$11,153	\$965	\$12,118
Subtotal					9.0	12,320	\$228,796	\$63,476	\$292,272
Total					122.0	174,802	\$3,587,107	\$1,162,723	\$4,749,830



Millage Rate Options

Comparison of Taxable Values - (FY2022 vs FY2023)

Fiscal Year	Gross Taxable Value	Difference	% Change (incr / decr)
FY22 Final Taxable Values	118,328,549		n/a
FY23 Certified Taxable Values	132,665,498	14,336,949	12.12%

Comparison of Millage Rate Options

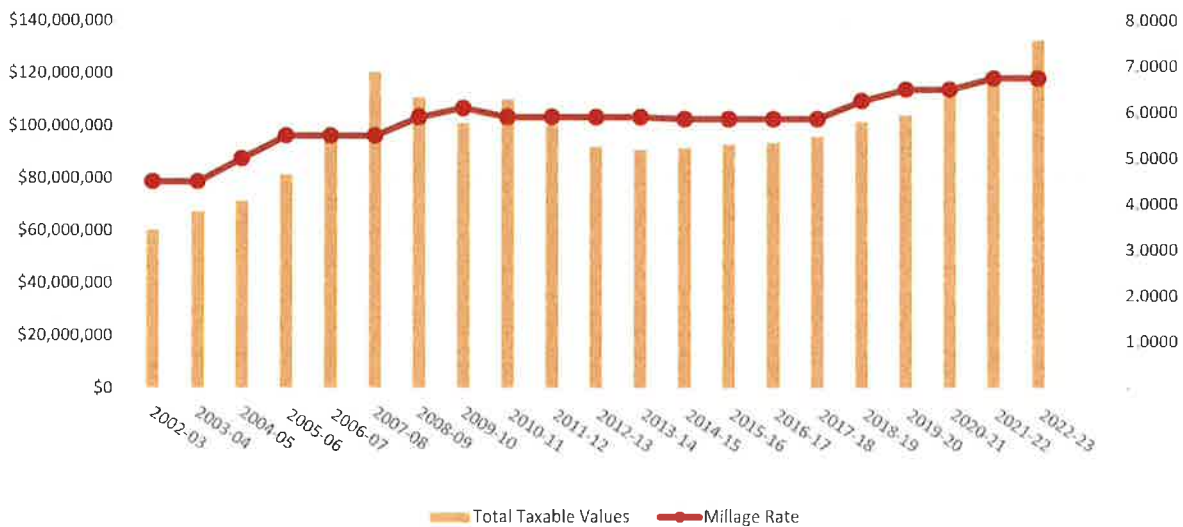
Millage Option	Gross Taxable Value	Millage Rate	Gross Tax Revenue (1)	Change in Revenue Incr (Decr)	% Over Roll Back Rate
Roll Back Millage Rate (Final)	132,665,498	6.3619	844,005	45,287	n/a
Prior Year Millage Rate	132,665,498	6.7500	895,492	96,774	6.10%
Other Millage Rates (option 1)	132,665,498	6.5000	862,326	63,608	2.17%
Other Millage Rates (option 2)	132,665,498	6.2500	829,159	30,442	-1.76%
Current Year Millage Rate	132,665,498	6.7500	895,492	96,774	6.10%

Notes

(1) Gross tax revenue does not include discounts taken for early payment.

Taxable Values and Millage Rate Trend (2002 - present)

Fiscal Year	Taxable Value	Millage Rate	Property Taxes	% Change
2002-03	\$60,300,000	4.5000	\$271,350	
2003-04	\$67,221,333	4.5000	\$302,496	11.5%
2004-05	\$71,309,400	5.0000	\$356,547	17.9%
2005-06	\$81,293,273	5.5000	\$447,113	25.4%
2006-07	\$96,978,545	5.5000	\$533,382	19.3%
2007-08	\$120,554,182	5.5000	\$663,048	24.3%
2008-09	\$110,668,869	5.9025	\$653,223	-1.5%
2009-10	\$101,266,765	6.0990	\$617,626	-5.4%
2010-11	\$109,993,847	5.9025	\$649,239	5.1%
2011-12	\$100,245,489	5.9025	\$591,699	-8.9%
2012-13	\$91,916,789	5.9025	\$542,539	-8.3%
2013-14	\$90,789,524	5.9025	\$535,885	-1.2%
2014-15	\$91,506,544	5.8627	\$536,475	0.1%
2015-16	\$92,898,940	5.8627	\$544,639	1.5%
2016-17	\$93,577,254	5.8627	\$548,615	0.7%
2017-18	\$95,947,250	5.8627	\$562,510	2.5%
2018-19	\$101,511,962	6.2500	\$634,450	12.8%
2019-20	\$103,958,462	6.5000	\$675,730	6.5%
2020-21	\$110,784,851	6.5000	\$720,102	6.6%
2021-22	\$118,328,549	6.7500	\$798,718	10.9%
2022-23	\$132,665,498	6.7500	\$895,492	12.1%



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General Fund

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
REVENUES / OTHER SOURCES						
001-311-100	Ad valorem Property Taxes (6.75 Mills)	\$ 696,718	\$ 777,395	\$ 777,395	\$ 873,105	12.3%
001-311-200	Delinquent Ad Valorem Taxes	2,795	20,000	100,219	25,000	25.0%
001-312-400	Local Option Tax: Gas 6C	128,060	123,683	106,283	128,906	4.2%
001-312-600	Local Govt Infrtr Tax - Discretionary	324,511	286,898	300,715	281,640	-1.8%
001-314-100	Public Service Tax - Electricity	277,358	280,000	263,798	318,600	13.8%
001-314-300	Public Service Tax - Water	48,868	50,000	47,824	53,000	6.0%
001-314-400	Public Service Tax - Gas	38,527	55,000	44,205	60,000	9.1%
001-314-800	Public Service Tax - Propane	4,168	5,000	8,193	8,200	64.0%
001-315-000	Telecommunications Tax	69,424	73,165	70,663	80,000	9.3%
001-316-000	Business & Prof Occ. Licenses	21,279	23,000	21,000	21,500	-6.5%
001-322-110	Building Permits	107,985	75,000	140,388	250,000	233.3%
001-322-120	Fire Inspection Fee	910	1,500	686	1,500	0.0%
001-322-130	Bldg Permit Admin Fee	60	100	100	9,000	8900.0%
001-323-100	Franchise Fees - Electricity	42,589	45,000	42,610	45,000	0.0%
001-323-200	Franchise Fees - Telephone Pole Rental	2,230	2,230	2,230	2,230	0.0%
001-323-700	Franchise Fees - Solid Waste	29,813	45,000	1,259	1,300	-97.1%
001-329-100	Animal Licenses/Misc.	145	350	214	350	0.0%
001-331-100	Fed Payments In Lieu of Taxes	4,941	5,800	4,003	4,000	-31.0%
001-331-900	Grant Revenue	-	-	-	423,449	n/a
001-335-120	State Revenue Sharing	117,213	115,966	113,694	138,267	19.2%
001-335-140	Mobile Home Licenses Tax	2,296	3,500	1,932	2,500	-28.6%
001-335-150	Alcoholic Beverage Licenses	1,321	1,475	1,335	1,300	-11.9%
001-335-180	Local Govt 1/2 Cent Sales Tax	166,232	143,964	179,913	168,905	17.3%
001-335-290	FDOT - Traffic Signal Maintenance	14,801	15,900	15,618	16,368	2.9%
001-335-291	FDOT - Highway Lighting Maint.	32,951	34,000	34,000	34,000	0.0%
001-337-200	Crossing Guards Levy County	6,394	5,900	6,500	6,500	10.2%
001-338-115	County Fire Services	297,665	297,300	297,665	342,315	15.1%
001-338-116	Other Fire Services	50,575	50,400	25,550	32,375	-35.8%
001-341-900	Land Development Regulation Fees	12,728	14,500	15,146	16,000	10.3%
001-342-100	Pub Safety: Misc. Police Services	748	2,500	25	100	-96.0%
001-342-110	Police Investigation Revenue	2,243	1,750	4,904	5,000	185.7%
001-344-120	Rent - Building	-	-	12	-	n/a
001-344-121	Rent - Community Room	780	1,000	1,000	1,000	0.0%
001-344-122	Community Room Deposit	-	-	1,000	1,000	n/a
001-347-200	Parks Application Fee-Nonrefund	-	1,000	240	1,000	0.0%
001-347-300	Parks Use Fee	25	200	725	750	275.0%
001-351-100	Fines & Forfeitures	4,707	5,000	5,965	6,000	20.0%
001-351-101	Fines - Parking Violations (City)	-	50	-	50	0.0%
001-351-103	Court Fees	-	500	-	500	0.0%

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
REVENUES / OTHER SOURCES (continued)						
001-351-102	Code Enforcement Fees	11,694	19,500	10,781	15,000	-23.1%
001-360-100	Miscellaneous Income	10,387	16,000	7,235	15,000	-6.3%
001-360-200	Misc. Reimbursement Police Dept	1,715	1,682	1,859	2,000	18.9%
001-360-225	Grant Revenue - VOCA	-	-	-	3,000	n/a
001-361-100	Interest Income	489	10,000	156	500	-95.0%
001-364-200	Disposition of Scrap Materials	15	1,000	-	1,000	0.0%
001-365-000	Parade Fees	250	1,000	857	1,000	0.0%
001-382-100	Utility Fund Contribution	800,000	900,000	900,000	1,105,000	22.8%
001-382-500	Transfer In - Cost Sharing	-	76,986	73,629	348,481	352.7%
001-382-600	Loan Repayment	-	10,000	-	5,000	-50.0%
001-392-100	Sale of General Fixed Assets	120,886	2,000	39,136	-	-100.0%
001-338-117	Insurance Claim Refund	400	-	6,600	-	n/a
001-384-100	Bank Loan Proceeds	175	-	-	400,000	n/a
001-366-000	Donations	6,350	3,500	50	3,500	0.0%
001-384-000	Use of Fund Balance	-	90,368	-	119,289	32.0%
TOTAL REVENUES/SOURCES		3,463,418	3,696,062	3,677,312	5,379,480	45.5%

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
<u>EXPENDITURES/USES</u>						
<u>CITY COUNCIL</u>						
Personal Services						
001-511-010-111	Executive Salaries	20,715	31,200	31,200	31,200	0.0%
	Mayor (100%)	\$6,000				
	Council President (100%)	\$6,000				
	Council Vice-president (100%)	\$4,800				
	(3) Councilmembers (100%)	\$14,400				
	Subtotal	\$31,200				
001-511-010-021	Payroll Taxes	1,599	2,387	2,387	2,387	0.0%
001-511-010-024	Worker's Compensation	488	983	963	1,050	6.8%
	Total Personal Services	22,802	34,570	34,550	34,636	0.2%
Operating Expenses						
001-511-030-031	Professional Services	75	500	-	500	0.0%
001-511-030-034	Other Contractual Services	647	500	225	500	0.0%
001-511-030-040	Travel & Per Diem	292	1,000	4,480	5,000	400.0%
001-511-030-041	Telephone	480	480	411	480	0.0%
001-511-030-042	Postage	479	500	442	500	0.0%
001-511-030-045	Insurance	9,131	10,010	9,345	12,745	27.3%
001-511-030-154	Dues & Subscriptions	1,265	1,000	771	1,000	0.0%
001-511-030-248	Advertising	4,497	-	291	1,000	n/a
001-511-030-254	Training & Seminars	1,482	1,000	1,787	2,116	111.6%
001-511-030-113	Election Fees	1,600	2,550	3,466	3,500	37.3%
001-511-030-352	Operating Supplies	3,718	1,500	1,089	1,500	0.0%
	Total Operating Expenses	23,666	19,040	22,308	28,841	51.5%
TOTAL CITY COUNCIL		46,468	53,610	56,858	63,477	18.4%

General Fund - FY 2022/23 Budget

Number	Description		FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)							
CITY MANAGER							
Personal Services							
001-512-010-112	Salaries & Wages		-	24,771	22,481	85,670	245.8%
	<i>City Manager (100%)</i>	\$80,600					
	<i>Car Allowance (100%)</i>	\$5,045					
	<i>Safety Pay (100%)</i>	\$25					
	Subtotal	\$85,670					
001-512-010-021	Payroll Taxes		-	1,895	1,673	6,554	245.8%
001-512-010-022	Retirement		-	1,860	1,485	6,448	246.7%
001-512-010-023	Life & Health Insurance		-	3,109	2,819	10,921	251.3%
001-512-010-024	Worker's Compensation		-	780	831	2,882	269.4%
	Total Personal Services		-	32,415	29,290	112,475	247.0%
Operating Expenses							
001-512-030-040	Travel & Per Diem		-	2,650	500	2,500	-5.7%
001-512-030-154	Dues & Subscriptions		-	1,140	1,125	1,140	0.0%
001-512-030-254	Training-Schools & Seminars		-	700	-	700	0.0%
001-512-030-352	Materials & Supplies		-	1,000	616	1,000	0.0%
	Total Operating Expenses		-	5,490	2,241	5,340	-2.7%
TOTAL CITY MANAGER			-	37,905	31,531	117,815	210.8%

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)						
CITY CLERK						
Personal Services						
001-519-010-112	Salaries & Wages	-	25,514	19,500	52,932	107.5%
	City Clerk (100%)					
	Safety Pay (100%)					
	Subtotal					
001-519-010-021	Payroll Taxes	-	1,952	1,472	4,049	107.5%
001-519-010-022	Retirement	-	495	390	529	6.9%
001-519-010-023	Life & Health Insurance	-	5,181	3,694	10,921	110.8%
001-519-010-024	Worker's Compensation	-	804	894	1,781	121.6%
	Total Personal Services	-	33,946	25,950	70,213	106.8%
Operating Expenses						
001-519-030-031	Professional Services	-	10,608	8,541	10,000	-5.7%
001-519-030-039	Coding Ordinances	-	2,700	1,500	2,700	0.0%
001-519-030-040	Travel & Per Diem	-	2,650	1,763	2,650	0.0%
001-519-030-154	Dues & Subscriptions	-	550	625	550	0.0%
001-519-030-248	Advertising & Promotions	-	6,275	3,544	6,000	-4.4%
001-519-030-254	Training-Schools & Seminars	-	700	-	700	0.0%
001-519-030-352	Materials & Supplies	-	1,000	3,747	1,000	0.0%
	Total Operating Expenses	-	24,483	19,720	23,600	-3.6%
TOTAL CITY CLERK						
		-	58,429	45,670	93,813	60.6%
LEGAL SERVICES						
Operating Expenses						
001-514-030-031	Professional Services - City Attorney	52,542	45,000	48,370	49,955	11.0%
001-514-030-033	Professional Services - Other Legal	2,327	1,500	725	1,500	0.0%
	Total Operating Expenses	54,868	46,500	49,095	51,455	10.7%
TOTAL LEGAL SERVICES						
		54,868	46,500	49,095	51,455	10.7%

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)						
ADMINISTRATION						
Personal Services						
001-513-010-112	Salaries & Wages	73,944	12,281	10,117	40,435	229.2%
	Administrative Assistant (80%)	\$29,952				
	Accounts Manager (5%)	\$2,553				
	Accounts Payable Specialist (20%)	\$7,904				
	Safety Pay (Various)	\$26				
	Subtotal	\$40,435				
001-513-010-014	Overtime	65	-	371	-	n/a
001-513-010-021	Payroll Taxes	5,482	939	1,747	3,093	229.4%
001-513-010-022	Retirement	4,355	238	(330)	404	69.9%
001-513-010-023	Life & Health Insurance	13,023	3,109	6,858	11,467	268.8%
001-513-010-024	Worker's Compensation	1,326	387	743	1,360	251.2%
001-513-010-025	Drug Testing	225	400	250	400	0.0%
001-513-010-025-1	Unemployment Compensation	2,437	3,000	-	3,700	23.3%
	Total Personal Services	100,855	20,355	19,756	60,861	199.0%
Operating Expenses						
001-513-030-032	Auditing Fees	12,310	9,750	11,500	11,500	17.9%
001-513-030-034	Other Contractual Services	11,558	7,000	12,724	7,000	0.0%
001-513-030-036	Financial Services	40,909	41,637	41,637	35,000	-15.9%
001-513-030-040	Travel & Per Diem	945	-	-	-	n/a
001-513-030-042	Postage	4,076	2,000	1,379	2,000	0.0%
001-513-030-043	Utility Services	5,624	5,500	6,068	5,500	0.0%
001-513-030-044	Rental/Leases	1,620	1,620	1,389	1,600	-1.2%
001-513-030-045	Insurance - Other	24,711	5,154	4,810	6,561	27.3%
001-513-030-154	Dues & Subscriptions	2,605	266	-	-	-100.0%
001-513-030-246	Building Maintenance	15,478	3,000	5,535	3,000	0.0%
001-513-030-248	Advertising & Promotions	2,704	-	2,571	-	n/a
001-513-030-249	Miscellaneous Expense	9,720	5,000	14,241	5,000	0.0%
001-513-030-254	Training-Schools & Seminars	2,677	-	-	-	n/a
001-513-030-352	Materials & Supplies	12,811	10,000	8,545	8,600	-14.0%
	Total Operating Expenses	147,748	90,927	110,399	85,761	-5.7%
Debt Service						
001-513-090-020	Debt Service- Repayment to Utility Fund	-	20,000	20,000	20,000	0.0%
	Total Debt Service	-	20,000	20,000	20,000	0.0%
TOTAL ADMINISTRATION		248,603	131,281	150,155	166,622	26.9%

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)						
HUMAN RESOURCES						
Personal Services						
001-517-010-112	Salaries & Wages	9,000	11,790	11,079	63,199	436.0%
	Deputy City Mgr / HR Director (100%)	\$63,174				
	Safety Pay (100%)	\$25				
	Subtotal	\$63,199				
001-517-010-021	Payroll Taxes	689	902	847	4,835	436.0%
001-517-010-022	Retirement	180	229	221	632	176.0%
001-517-010-023	Life & Health Insurance	3,264	2,591	2,252	10,921	321.5%
001-517-010-024	Worker's Compensation	633	371	361	2,126	473.1%
	Total Personal Services	13,765	15,883	14,760	81,713	414.5%
Operating Expenses						
001-517-030-038	Software Maintenance	50	-	-	100	n/a
001-517-030-025	Drug Screening	-	-	-	2,500	n/a
001-517-030-040	Travel & Per Diem	-	750	-	500	-33.3%
001-517-030-154	Dues & Subscriptions	-	300	-	300	0.0%
001-517-030-248	Advertising & Promotions	13	750	-	2,500	233.3%
001-517-030-254	Training-Schools & Seminars	-	750	403	750	0.0%
001-517-030-255	Employee Incentives	-	500	-	500	0.0%
001-517-030-260	Payroll Processing Fees (ADP)	-	-	-	-	n/a
001-517-030-256	Background Checks	-	400	774	3,000	650.0%
	Total Operating Expenses	63	3,450	1,178	10,150	194.2%
TOTAL HUMAN RESOURCES		13,828	19,333	15,938	91,863	375.2%

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)						
PURCHASING						
Personal Services						
001-516-010-112	Salaries & Wages	-	9,956	9,956	-	-100.0%
001-516-010-021	Payroll Taxes	-	762	762	-	-100.0%
001-516-010-022	Retirement	-	193	193	-	-100.0%
001-516-010-023	Life & Health Insurance	-	2,591	2,591	-	-100.0%
001-516-010-024	Worker's Compensation	-	314	349	-	-100.0%
Total Personal Services		-	13,815	13,851	-	-100.0%
Operating Expenses						
001-516-030-040	Travel & Per Diem	-	1,000	-	-	-100.0%
001-516-030-154	Dues & Subscriptions	40	250	-	-	-100.0%
001-516-030-249	Miscellaneous Expense	275	500	489	-	-100.0%
001-516-030-254	Training-Schools & Seminars	-	500	240	-	-100.0%
001-516-030-346	Vehicle Repair/Expense	534	1,000	1,404	-	-100.0%
001-516-030-452	Vehicle Fuel	1,119	1,000	531	-	-100.0%
001-516-030-352	Materials & Supplies	2,634	800	897	-	-100.0%
001-516-030-752	Uniforms	-	250	-	-	-100.0%
Total Operating Expenses		4,603	5,300	3,561	-	-100.0%
TOTAL PURCHASING		4,603	19,115	17,412	-	-100.0%

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)						
PLANNING & ZONING						
Personal Services						
001-515-010-112	Salaries & Wages	30,409	38,752	31,874	50,811	31.1%
	<i>City Planner (50%)</i>	\$29,692				
	<i>Planning & Zoning Admin (60%)</i>	\$21,091				
	<i>Safety Pay (Various)</i>	\$28				
	<i>Subtotal</i>	<u>\$50,811</u>				
001-515-010-014	Overtime	115	500	103	150	-70.0%
001-515-010-021	Payroll Taxes	2,311	3,003	2,407	3,898	29.8%
001-515-010-022	Retirement	341	752	637	508	-32.4%
001-515-010-023	Life & Health Insurance	4,696	9,326	8,146	12,013	28.8%
001-515-010-024	Worker's Compensation	1,119	1,220	1,188	1,709	40.1%
	Total Personal Services	<u>38,991</u>	<u>53,553</u>	<u>44,355</u>	<u>69,090</u>	<u>29.0%</u>
Operating Expenses						
001-515-030-031	Professional Services - Comp Plan	-	-	-	10,000	n/a
001-515-030-034	Contractual Services	5,552	5,100	5,100	5,100	0.0%
001-515-030-042	Postage	229	-	-	-	n/a
001-515-030-051	Office Supplies	11	-	90	-	n/a
001-515-030-154	Dues & Subscriptions	200	900	394	900	0.0%
001-515-030-248	Advertising	401	750	3,511	750	0.0%
001-515-030-040	Travel & Per Diem	-	500	293	500	0.0%
001-515-030-254	Training Schools & Seminars	928	1,500	974	2,500	66.7%
001-515-030-352	Materials & Supplies	2,768	1,500	530	1,500	0.0%
	Total Operating Expenses	<u>10,089</u>	<u>10,250</u>	<u>10,891</u>	<u>21,250</u>	<u>107.3%</u>
TOTAL PLANNING & ZONING		49,080	63,803	55,246	90,340	41.6%

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)						
BUILDING PERMITS						
Personal Services						
001-524-010-112	Salaries & Wages	22,939	31,329	23,218	31,537	0.7%
	<i>Building Permit Technician (100%)</i>					
	<i>Safety Pay (100%)</i>					
	Subtotal					
001-524-010-014	Overtime	764	500	682	500	0.0%
001-524-010-021	Payroll Taxes	1,732	2,435	1,782	2,451	0.7%
001-524-010-022	Retirement	663	608	204	315	-48.1%
001-524-010-023	Life & Health Insurance	10,879	10,362	8,404	10,921	5.4%
001-524-010-024	Worker's Compensation	971	987	961	1,061	7.5%
	Total Personal Services	37,949	46,221	35,250	46,785	1.2%
Operating Expenses						
001-524-030-038	Software Maintenance	1,000	-	-	-	n/a
001-524-030-034	Contractual Services - Building	91,753	60,000	112,310	200,000	233.3%
001-524-030-040	Travel & Per Diem	-	500	-	1,000	100.0%
001-524-030-254	Training Schools & Seminars	-	540	-	750	38.9%
001-524-030-352	Materials & Supplies	958	100	121	2,500	2400.0%
	Total Operating Expenses	93,711	61,140	112,432	204,250	234.1%
TOTAL BUILDING PERMITS						
		131,659	107,361	147,681	251,035	133.8%

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)						
ANIMAL CONTROL / CODE ENFORCEMENT						
Personal Services						
001-562-010-112	Salaries & Wages	36,724	40,267	31,729	27,000	-32.9%
	<i>Animal Ctrl / Code Enf. Officer (70%)</i>	\$26,965				
	<i>Safety Pay (70%)</i>	\$35				
	<i>Subtotal</i>	<u>\$27,000</u>				
001-562-010-014	Overtime	2,333	1,000	1,261	1,000	0.0%
001-562-010-017	Overtime-Special Events	191	750	158	750	0.0%
001-562-010-016	Holiday Pay	459	350	276	350	0.0%
001-562-010-021	Payroll Taxes	3,115	3,241	1,344	2,226	-31.3%
001-562-010-022	Retirement	713	781	540	270	-65.4%
001-562-010-023	Life & Health Insurance	70	72	61	59	-17.7%
001-562-010-024	Worker's Comp	1,109	1,268	1,235	908	-28.4%
001-562-010-025	Drug Testing	-	100	-	100	0.0%
	Total Personal Services	<u>44,716</u>	<u>47,829</u>	<u>36,605</u>	<u>32,664</u>	<u>-31.7%</u>
Operating Expenses						
001-562-030-043-2	Utilities	673	1,050	760	1,050	0.0%
001-562-030-041	Telephone	931	-	-	-	n/a
001-562-030-045	Insurance - Other	2,817	3,089	2,523	3,932	27.3%
001-562-030-248	Advertising	-	500	-	500	0.0%
001-562-030-346	Vehicle Repairs & Maintenance	214	800	280	800	0.0%
001-562-030-352	Materials & Supplies	2,814	3,000	516	2,000	-33.3%
001-562-030-452	Vehicle Fuel	1,682	1,500	1,452	1,500	0.0%
	Total Operating Expenses	<u>9,131</u>	<u>9,939</u>	<u>5,531</u>	<u>9,782</u>	<u>-1.6%</u>
TOTAL ANIMAL CONTROL/CODE ENFORCEMENT		53,847	57,768	42,136	42,446	-26.5%

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)						
ANIMAL SHELTER						
Personal Services						
001-565-010-112	Salaries & Wages	-	-	-	21,071	n/a
	<i>Animal Ctrl / Code Enf. Officer (30%)</i>	\$11,556				
	<i>Kennel Technician</i>	\$4,050				
	<i>Animal Shelter Attendant</i>	\$5,400				
	<i>Safety Pay (Various)</i>	\$65				
	<i>Subtotal</i>	<u>\$21,071</u>				
001-565-010-021	Payroll Taxes	-	-	-	1,612	n/a
001-565-010-022	Retirement	-	-	-	211	n/a
001-565-010-023	Life & Health Insurance	-	-	-	25	n/a
001-565-010-024	Worker's Comp	-	-	-	709	n/a
	Total Personal Services	-	-	-	23,628	n/a
Operating Expenses						
001-565-030-031	Professional Services	-	-	-	500	n/a
001-565-030-034	Other Contractual Services	-	-	-	500	n/a
001-565-030-043-2	Utilities	-	-	-	2,000	n/a
001-565-030-045	Insurance - Other	-	-	-	1,000	n/a
001-565-030-248	Advertising	-	-	-	300	n/a
001-565-030-042	Postage	-	-	-	150	n/a
001-565-030-051	Office Supplies	-	-	-	300	n/a
001-565-030-047	Printing & Binding	-	-	-	300	n/a
001-565-030-146	Repairs & Maintenance	-	-	-	500	n/a
001-565-030-352	Materials & Supplies	-	-	-	5,000	n/a
001-565-030-752	Uniforms	-	-	-	100	n/a
	Total Operating Expenses	-	-	-	10,650	n/a
TOTAL ANIMAL SHELTER		-	-	-	34,278	n/a

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)						
INFORMATION TECHNOLOGY						
Personal Services						
001-520-010-112	Salaries & Wages	-	53,815	33,497	65,374	21.5%
	Technology Manager (90%)	\$53,792				
	IT Tech / Maintenance Worker (30%)	\$11,544				
	Safety Pay (Various)	\$38				
	Subtotal	\$65,374				
001-520-010-021	Payroll Taxes	-	4,117	2,529	5,001	21.5%
001-520-010-022	Retirement	-	1,044	670	654	-37.4%
001-520-010-023	Life & Health Insurance	-	-	5,514	13,106	n/a
001-520-010-024	Worker's Compensation	-	1,690	1,690	2,199	30.1%
	Total Personal Services	-	60,666	43,901	86,334	42.3%
Operating Expenses						
001-520-030-037	Information Technology Services	16,504	12,020	5,591	-	-100.0%
001-520-030-038	Software Subscriptions/ Maintenance	30,732	59,014	31,150	60,000	1.7%
001-520-030-146	Repairs & Maintenance	-	-	-	10,000	n/a
001-520-030-041	Telephone	16,812	16,800	25,986	20,000	19.0%
001-520-030-046	Cell Phone	-	19,525	21,122	20,000	2.4%
001-520-030-048	Internet Services	-	3,680	30,192	4,000	8.7%
001-520-030-050	Radios / Communications	-	-	-	6,000	n/a
001-520-030-452	Vehicle Fuel	-	-	-	2,500	n/a
001-520-030-346	Vehicle Maintenance	-	-	-	1,000	n/a
001-520-030-352	Material & Supplies	-	-	-	2,500	n/a
001-520-030-039	Computer Equipment	-	-	-	5,000	n/a
001-520-030-250	IT Contingency	-	-	-	1,000	n/a
	Total Operating Expenses	64,048	111,039	114,041	132,000	18.9%
Capital Outlay						
001-520-090-075	Software Purchase / Implementation	-	-	-	129,843	n/a
	Total Capital Outlay	-	-	-	129,843	n/a
Reserves						
001-520-090-091	Equipment Sinking Fund	-	-	-	5,000	n/a
	Total Reserves	-	-	-	5,000	-
TOTAL INFORMATION TECHNOLOGY		64,048	171,705	157,942	353,177	105.7%

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)						
POLICE DEPARTMENT						
Personal Services						
001-521-010-112	Salaries & Wages	656,975	655,980	635,143	784,406	19.6%
	Chief of Police (100%)	\$77,272				
	Deputy Chief (100%)	\$75,950				
	Police Captain (100%)	\$74,829				
	Public Safety Admin Director	\$49,021				
	(5) Police Officer	\$266,055				
	(4) Police Sergeant	\$202,107				
	Custodian	\$3,255				
	Crossing Guard	\$11,067				
	Other Pay / Safety Pay	\$2,350				
	Subtotal	\$784,406				
001-521-010-014	Overtime	10,858	11,250	12,514	13,000	15.6%
001-521-010-016	Holiday Pay	19,073	20,000	24,828	25,000	25.0%
001-521-010-017	Overtime- Special Events	3,577	6,000	4,026	5,000	-16.7%
001-521-010-015	Special Pay	13,140	12,180	11,100	11,460	-5.9%
001-521-010-021	Payroll Taxes	53,042	54,759	51,335	64,969	18.6%
001-521-010-022	Retirement	101,431	115,493	115,443	15,785	-86.3%
001-521-010-023	Life & Health Insurance	122,497	145,072	141,773	152,898	5.4%
001-521-010-024	Worker's Compensation	19,856	20,986	23,353	26,738	27.4%
001-521-010-025	Drug Testing and Physical Examinations	290	1,400	266	1,400	0.0%
001-521-010-113	Salaries & Wages - Training	2,303	10,400	-	10,400	0.0%
	Total Personal Services	1,003,042	1,053,520	1,019,778	1,111,057	5.5%
Operating Expenses						
001-521-030-031	Professional Services	1,603	2,000	3,324	2,000	0.0%
001-521-030-034	Other Contractual Services	10,757	10,600	5,931	10,600	0.0%
001-521-030-035	Investigations	240	500	420	500	0.0%
001-521-030-040	Travel & Per Diem	53	750	98	1,000	33.3%
001-521-030-041	Telephone	6,452	600	2,000	3,000	400.0%
001-521-030-042	Postage	447	500	372	500	0.0%
001-521-030-043	Utility Services	5,062	5,000	4,637	5,000	0.0%
001-521-030-045	Insurance - Other	32,657	35,813	33,524	45,423	26.8%
001-521-030-047	Printing & Binding	1,164	1,500	1,761	2,000	33.3%
001-521-030-051	Office Supplies	900	1,500	1,696	1,500	0.0%
001-521-030-146	Repairs & Maintenance (Equipment)	791	1,500	247	2,000	33.3%
001-521-030-154	Dues & Subscriptions	633	500	451	500	0.0%
001-521-030-246	Building Maintenance	3,128	8,000	187	8,000	0.0%
001-521-030-249	Miscellaneous Expense	7,666	4,000	3,814	4,000	0.0%
001-521-030-254	Training-Schools & Seminars	625	4,000	1,113	4,000	0.0%
001-521-030-346	Vehicle Repairs & Maintenance	29,442	34,000	30,721	40,000	17.6%

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)						
POLICE DEPARTMENT						
Operating Expenses (continued)						
001-521-030-352	Materials & Supplies	9,347	8,500	7,638	8,500	0.0%
001-521-030-452	Vehicle Fuel	39,049	40,000	29,311	40,000	0.0%
001-521-030-353	Police Education Material	533	1,000	1,602	1,000	0.0%
001-521-030-752	Uniforms	9,323	8,000	5,668	10,000	25.0%
	Total Operating Expenses	159,872	168,263	134,515	189,523	12.6%
Debt Service						
001-521-090-010	Loan Payments - Police Building	-	15,376	-	-	-100.0%
	Total Debt Service	-	15,376	-	-	-100.0%
Capital Outlay						
001-521-060-050	Police Vehicles	-	-	-	102,932	n/a
001-521-060-050	Police Equipment	-	-	4,000	-	n/a
	Total Capital Outlay	-	-	4,000	102,932	n/a
TOTAL POLICE DEPARTMENT		1,162,915	1,237,159	1,158,294	1,403,512	13.4%

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)						
POLICE COMMUNICATIONS						
Personal Services						
001-529-010-112	Salaries & Wages	165,509	187,388	164,443	196,440	4.8%
	(5) Dispatcher - F/T (100%)	\$181,584				
	(1) Dispatcher - P/T (100%)	\$14,706				
	Safety Pay (100%)	\$150				
	Subtotal	\$196,440				
001-529-010-014	Overtime	4,249	6,000	6,190	7,500	25.0%
001-529-010-016	Holiday Pay	6,825	7,000	10,252	10,300	47.1%
001-529-010-017	Overtime - Special Events	501	500	-	500	0.0%
001-529-010-021	Payroll Taxes	13,477	15,368	13,707	16,428	6.9%
001-529-010-022	Retirement	3,211	3,349	3,320	1,964	-41.3%
001-529-010-023	Life & Health Insurance	38,346	41,521	41,444	43,770	5.4%
001-529-010-024	Worker's Compensation	5,596	5,901	6,567	6,608	12.0%
001-529-010-025	Drug Testing and Physical Examinations	-	500	-	500	0.0%
	Total Personal Services	237,715	267,527	245,923	284,010	6.2%
Operating Expenses						
001-529-030-034	Other Contractual Services	458	500	500	500	0.0%
001-529-030-146	Repairs & Maintenance	280	750	750	750	0.0%
001-529-030-040	Travel & Per Diem	-	750	-	750	0.0%
001-529-030-254	Training-Schools & Seminars	700	2,000	2,000	3,000	50.0%
001-529-030-352	Materials & Supplies	1,846	2,000	1,033	3,000	50.0%
001-529-030-752	Uniforms	-	1,000	825	1,000	0.0%
	Total Operating Expenses	3,284	7,000	5,107	9,000	28.6%
Capital Outlay						
001-529-060-064	Capital Outlay - Mach & Equip	-	-	-	400,000	n/a
	Total Capital Outlay	-	-	-	400,000	n/a
TOTAL POLICE COMMUNICATIONS		240,999	274,527	251,031	693,010	152.4%

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)						
VICTIM ADVOCATE						
Personal Services						
001-523-010-112	Salaries & Wages	-	-	-	3,000	n/a
	<i>Public Safety Admin Director</i>					
					\$3,000	
	<i>Subtotal</i>				\$3,000	
001-523-010-021	Payroll Taxes	-	-	-	230	n/a
	Total Personal Services	-	-	-	3,230	n/a
Operating Expenses						
001-523-030-040	Travel & Per Diem	-	-	-	1,000	n/a
001-523-030-254	Training-Schools & Seminars	-	-	-	500	n/a
001-523-030-352	Materials & Supplies	-	-	-	1,500	n/a
001-522-030-041	Telephone	-	-	-	600	n/a
001-523-030-752	Uniforms	-	-	-	150	n/a
	Total Operating Expenses	-	-	-	3,750	n/a
TOTAL VICTIM ADVOCATE		-	-	-	6,980	n/a

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)						
FIRE DEPARTMENT						
Personal Services						
001-522-010-112	Salaries & Wages	377,209	333,751	390,318	445,228	33.4%
	Chief (100%)	\$69,160				
	Duty Pay	\$296,789				
	Firefighter I - Call Pay	\$14,859				
	Firefighter II - Call out rate	\$19,870				
	Fire Team Leader - Call out Pay	\$23,330				
	Fire Officer - Call Pay	\$11,200				
	Special Duty - Special Events	\$8,470				
	Safety Pay (100%)	\$1,550				
	Subtotal	\$445,228				
001-522-010-021	Payroll Taxes	28,827	25,532	29,859	34,060	33.4%
001-522-010-022	Retirement	90,882	86,408	101,195	123,907	43.4%
001-522-010-024	Worker's Compensation	9,749	10,511	11,696	14,978	42.5%
001-522-010-025	Drug Testing/Physicals	1,740	500	-	500	0.0%
001-522-010-023	Life & Health Insurance	2,452	4,318	-	10,921	152.9%
	Total Personal Services	510,860	461,020	533,068	629,594	36.6%
Operating Expenses						
001-522-030-034	Other Contractual Services	422	1,000	129	1,000	0.0%
001-522-030-040	Travel	752	1,000	41	1,000	0.0%
001-522-030-041	Telephone	5,909	1,200	1,200	1,200	0.0%
001-522-030-042	Postage	249	400	202	400	0.0%
001-522-030-043	Utility Services	5,062	5,900	4,637	5,000	-15.3%
001-522-030-255	Fire Prevention Education	1,000	1,000	-	1,000	0.0%
001-522-030-045	Insurance - Other	12,912	14,161	13,316	17,862	26.1%
001-522-030-051	Office Supplies	52	1,200	500	1,200	0.0%
001-522-030-146	Maintenance Of Equipment	1,881	5,000	5,000	5,000	0.0%
001-522-030-147	Equipment Inspection	1,165	2,500	2,500	2,500	0.0%
001-522-030-154	Dues & Subscriptions	3,060	6,000	3,129	6,000	0.0%
001-522-030-246	Building Maintenance	747	4,000	4,000	4,000	0.0%
001-522-030-249	Miscellaneous Expense	3,197	2,000	2,632	2,000	0.0%
001-522-030-254	Training-Schools & Seminars	5,344	7,000	4,089	7,000	0.0%
001-522-030-346	Vehicle Repairs & Maintenance	16,211	15,000	20,119	15,000	0.0%
001-522-030-352	Materials & Supplies	29,967	30,500	30,500	30,500	0.0%
001-522-030-452	Vehicle Fuel	18,434	16,000	20,193	20,000	25.0%
001-522-030-752	Uniforms	5,622	7,500	3,959	7,500	0.0%
	Total Operating Expenses	111,986	121,361	116,144	128,162	5.6%

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)						
FIRE DEPARTMENT						
Debt Service						
001-471-200	Principal Payment - Fire Vehicle	22,292	22,203	22,713	22,713	2.3%
001-472-200	Interest Payment - Fire Vehicle	1,088	1,177	650	650	-44.8%
001-471-250	Repayment to Utility Fund - Fire Vehicle	-	10,100	10,100	10,100	0.0%
001-471-275	Loan Payments - Fire Doors	-	6,590	6,590	6,590	0.0%
	Total Debt Service	23,380	40,070	40,053	40,053	0.0%
Capital Outlay						
001-522-060-065	SCBA/Air Monitors	-	-	-	260,000	n/a
	Total Capital Outlay	-	-	-	260,000	n/a
TOTAL FIRE DEPARTMENT		646,226	622,451	689,264	1,057,809	69.9%

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)						
STREET & PARKS						
Personal Services						
001-541-010-112	Salaries & Wages	157,705	292,280	254,024	330,463	13.1%
	<i>Supervisor of Streets & Parks (100%)</i>	\$49,130				
	<i>(2) Inmate Supervisor (100%)</i>	\$66,456				
	<i>(2) Park Ranger 2 (100%)</i>	\$70,138				
	<i>(3) Maintenance Worker (100%)</i>	\$100,298				
	<i>Heavy Equipment Operator (100%)</i>	\$43,992				
	<i>Safety Pay</i>	\$450				
	Subtotal	\$330,463				
001-541-010-014	Overtime	12,403	3,000	7,511	3,000	0.0%
001-541-010-017	Overtime- Special Events	1,403	1,000	2,239	1,000	-66.7%
001-541-010-021	Payroll Taxes	12,918	22,665	19,852	25,586	12.9%
001-541-010-022	Retirement	3,082	5,670	4,889	3,305	-41.7%
001-541-010-023	Life & Health Insurance	45,928	93,261	86,130	98,292	5.4%
001-541-010-024	Worker's Compensation	4,362	9,205	10,243	11,117	20.8%
001-541-010-025	Drug Test	760	500	2,091	-	-100.0%
001-541-010-025-1	Unemployment Compensation	-	-	574	1,000	n/a
	Total Personal Services	238,561	427,581	387,554	473,763	n/a
Operating Expenses						
001-541-030-042	Postage	85	278	-	278	1.1%
001-541-030-043	Utility Services	26,762	25,000	33,920	34,000	-4.2%
001-541-030-045	Insurance - Other	11,414	12,516	11,752	15,932	27.3%
001-541-030-146	Repairs & Maintenance	18,879	20,000	10,424	19,500	-2.5%
001-541-030-153	Street Repair	3,750	4,000	2,000	10,000	150.0%
001-541-030-249	Miscellaneous Expense	1,646	1,000	79	-	-100.0%
001-541-030-254	Training-Schools & Seminars	1,301	750	286	750	0.0%
001-541-030-346	Vehicle Repairs & Maintenance	5,141	5,000	8,526	7,500	50.0%
001-541-030-352	Materials & Supplies	25,792	32,000	43,629	39,000	21.9%
001-541-030-452	Vehicle Fuel	28,719	25,750	20,085	30,750	19.4%
001-541-030-355	Safety Supplies	150	1,000	-	1,000	0.0%
001-541-030-247	Generator Maintenance	-	2,000	1,039	2,000	0.0%
001-541-030-752	Uniforms	458	3,200	-	1,500	-53.1%
001-541-030-900	Park Improvements	-	-	-	7,000	n/a
	Total Operating Expenses	124,097	132,494	131,741	169,210	27.7%
TOTAL STREET & PARKS		362,657	560,075	519,294	642,973	14.8%

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)						
RECREATION/ATHLETICS						
Personal Services						
001-572-010-112	Salaries & Wages	1,817	-	-	-	n/a
001-572-010-017	Overtime-Special Events	4	-	-	-	n/a
001-572-010-021	Payroll Taxes	138	-	-	-	n/a
001-572-010-022	Retirement	36	-	-	-	n/a
001-572-010-023	Life & Health Insurance	452	-	-	-	n/a
001-572-010-024	Worker's Compensation	90	-	-	-	n/a
	Total Personal Services	2,539	-	-	-	n/a
Operating Expenses						
001-572-030-034	Other Contractual Services	2,048	3,000	3,000	3,000	0.0%
	Total Operating Expenses	2,048	3,000	3,000	3,000	0.0%
TOTAL RECREATION/ATHLETICS		4,587	3,000	3,000	3,000	0.0%
LIBRARY						
Operating Expenses						
001-571-030-034	Other Contractual Services	299	600	298	600	0.0%
001-571-030-043	Utilities	2,163	2,000	2,285	2,000	0.0%
001-571-030-045	Insurance	924	1,013	945	1,289	27.2%
001-571-030-246	Building Maintenance	3,052	2,500	2,892	2,500	0.0%
001-571-030-352	Materials & Supplies	-	-	169	-	n/a
	Total Operating Expenses	6,438	6,113	6,589	6,389	4.5%
TOTAL LIBRARY		6,438	6,113	6,589	6,389	4.5%
SPECIAL EVENTS						
Operating Expenses						
001-574-030-034	Other Contractual Services	3,868	4,000	4,201	4,000	0.0%
001-574-030-040	Fireworks	13,235	13,235	18,235	18,235	37.8%
001-574-030-249	Miscellaneous Expense	1,255	-	181	-	n/a
001-574-030-352	Materials & Supplies	382	3,000	3,000	3,000	0.0%
	Total Operating Expenses	18,740	20,235	25,617	25,235	24.7%
TOTAL SPECIAL EVENTS		18,740	20,235	25,617	25,235	24.7%

General Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES (continued)						
NON-DEPARTMENTAL						
001-590-080-082	Aid To Private Organizations	5,000	5,000	5,000	5,000	0.0%
001-590-030-045	Insurance - Other	675	740	725	942	27.3%
001-590-090-091	Transfer To CRA	112,464	141,463	141,462	170,991	20.9%
001-590-090-096	Transfer to Capital Improvements Fund	49,183	52,500	35,769	-	-100.0%
001-590-030-250	Contingency	-	5,989	-	7,320	22.2%
TOTAL NON-DEPARTMENTAL		167,323	205,692	182,956	184,253	-10.4%
TOTAL EXPENDITURES (all departments)		3,276,889	3,696,062	3,605,710	5,379,480	45.5%
REVENUES OVER (UNDER) EXPENDITURES		\$ 186,529	-	\$ 71,602	\$ -	n/a

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Airport Fund

Airport Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
<u>REVENUES / OTHER SOURCES</u>						
<u>Revenues</u>						
402-344-200	Avgas Fuel Sales	\$ 482,434	\$ 514,940	\$ 603,012	\$ 605,000	17.5%
402-344-300	Jet Fuel Sales	675,480	729,430	1,176,294	1,050,000	43.9%
402-344-130	T-Hangar Rentals	77,773	96,600	86,448	96,600	0.0%
402-344-131	Corporate Bulk Hangars Rentals	56,008	58,000	59,949	60,000	3.4%
402-344-132	Temp Parking (Tie Down) Revenue	2,659	3,000	1,679	3,500	16.7%
402-344-123	Parking Revenue	1,208	2,000	-	-	-100.0%
402-344-116-1	Hay Harvesting	4,753	4,500	11,818	4,500	0.0%
402-344-116	Timber Sales	189,109	-	21,772	-	n/a
402-344-120	Building Rent	78,352	43,200	64,162	65,000	50.5%
402-344-121	Land Rent	122,710	121,000	125,702	126,000	4.1%
402-344-110	Interest Income	276	750	129	750	0.0%
402-344-112	Sales Tax Collection Fee	360	360	309	309	-14.3%
402-334-200	Insurance Reimbursement	4,725	-	-	-	n/a
402-344-115	Miscellaneous Income	13,032	15,000	20,724	20,000	33.3%
402-271-145	Use of Fund Balance	-	-	-	60,000	n/a
	Total Revenues	1,708,878	1,588,780	2,171,997	2,091,659	31.7%
<u>Other Funding Sources</u>						
402-331-000	Grant Revenue (FAA/FDOT)	110,077	607,189	607,189	4,116,500	578.0%
402-331-100	Grant Revenue (ARPA)	-	59,000	-	-	-100.0%
	Total Other Funding Sources	110,077	666,189	607,189	4,116,500	517.9%
TOTAL REVENUES / OTHER SOURCES		1,818,955	2,254,969	2,779,186	6,208,159	175.3%

Airport Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
EXPENDITURES/USES						
Personal Services						
402-542-010-112	Salaries & Wages	172,726	203,032	173,244	240,034	18.2%
	<i>Airport Facilities Manager (100%)</i>	\$72,800				
	<i>Administrative Assistant (100%)</i>	\$41,600				
	<i>(2) Crew Workers (100%)</i>	\$58,240				
	<i>(5) Crew Workers (PT) - 100%</i>	\$55,856				
	<i>Accounts Manager (10%)</i>	\$5,106				
	<i>Accounts Payable Specialist (15.5%)</i>	\$6,126				
	<i>Safety Pay (Various)</i>	\$306				
	Subtotal	\$240,034				
402-542-010-014	Overtime	4,280	500	9,916	4,500	800.0%
402-542-010-021	Payroll Taxes	13,348	15,570	13,531	18,707	20.1%
402-542-010-022	Retirement Contributions	3,009	4,399	2,677	2,400	-45.4%
402-542-010-023	Health Insurance	28,267	36,268	32,232	46,470	28.1%
402-542-010-024	Worker's Compensation	6,464	6,394	5,982	8,075	26.3%
402-542-010-025-1	Drug Testing	45	100	-	-	-100.0%
	Total Personal Services	228,138	266,263	237,581	320,187	20.3%
Operating Expenses						
402-542-030-031	Professional Services	2,850	8,000	800	8,000	0.0%
402-542-030-031-2	Professional Services - City Attorney	-	1,000	-	1,000	0.0%
402-542-030-032	Auditing Fees	6,078	5,850	5,850	6,900	17.9%
402-542-030-034	Contractual Services	7,283	4,168	3,350	4,168	0.0%
402-542-030-085	Software Maintenance	10,827	-	-	-	n/a
402-542-030-037	Information Technology Services	1,422	-	-	-	n/a
402-542-030-036	Financial Services	24,546	24,982	24,982	21,000	-15.9%
402-542-030-044	Equipment Rental/Leases	29,123	29,209	29,044	29,500	1.0%
402-542-030-041	Telephone	6,084	-	-	-	n/a
402-542-030-042	Postage	196	250	51	250	0.0%
402-542-030-040	Travel & Per Diem	529	1,000	-	1,000	0.0%
402-542-030-043	Utilities	24,417	25,440	23,537	25,440	0.0%
402-542-030-045	Insurance	51,685	58,457	55,947	59,772	2.2%
402-542-030-154	Dues & Subscriptions	2,536	4,000	3,595	4,000	0.0%
402-542-030-248	Advertising	1,481	2,000	1,225	2,000	0.0%
402-542-030-346	Vehicle Repairs & Maintenance	15,746	9,000	9,795	10,000	11.1%
402-542-030-246	Airfield Repairs & Maintenance	11,615	14,000	15,441	15,500	10.7%
402-542-030-146	Repairs & Maintenance	22,878	10,000	13,419	15,000	50.0%

Airport Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
Operating Expenses (continued)						
402-542-030-452	Vehicle Fuel	5,452	4,000	8,066	10,000	150.0%
402-542-030-352	Materials And Supplies	17,469	17,000	19,041	8,500	-50.0%
402-542-030-051	Office Supplies	-	-	-	8,500	n/a
402-542-030-352-1	Materials & Supplies-Avgas Fuel	433,862	453,148	539,578	538,450	18.8%
402-542-030-352-2	Materials & Supplies-Jet Fuel	523,600	559,838	958,140	805,875	43.9%
402-542-030-250	Credit Card Fees	38,731	41,000	66,783	62,063	51.4%
402-542-090-050-1	Bad Debt Charge	5,000	5,000	-	2,500	-50.0%
402-542-090-060	Transfer to General Fund - Shared Cost	-	12,384	12,384	35,235	184.5%
	City Manager	\$5,891				
	Information Technology (IT)	\$22,730				
	Human Resources (HR)	\$6,614				
	Subtotal	\$35,235				
402-542-030-349	Contingency	9,900	2,793	2,793	1,820	-34.8%
	Total Operating Expenditures	1,253,310	1,292,517	1,793,820	1,676,472	29.7%
Capital Projects / Purchases						
402-542-060-062	Airport Improvements	163,642	607,189	607,189	4,116,500	578.0%
	Taxiway G Realignment (100%)	\$1,425,000				
	Design for T-Hangar (20%)	\$441,500				
	New GA Terminal (100%)	\$2,250,000				
	Subtotal	\$4,116,500				
402-542-060-080	Capital Outlay - Furniture (FBO terminal)	-	-	-	40,000	n/a
402-542-060-085	Airport Signage	-	-	-	20,000	n/a
402-542-060-075	Building Improvements	-	44,000	-	20,000	-54.5%
402-542-060-064-2	Capital Outlay - GPU	-	15,000	-	-	-100.0%
	Total Capital Projects / Purchases	163,642	666,189	607,189	4,196,500	529.9%
Debt Service						
402-542-070-010	Note Payment (General Fund)	-	10,000	5,000	5,000	-50.0%
	Total Debt Service	-	10,000	5,000	5,000	-50.0%
Reserves						
402-542-090-099	Sinking Fund	-	20,000	-	10,000	-50.0%
	Total Reserves	-	20,000	-	10,000	-50.0%
TOTAL EXPENDITURES/USES		1,645,090	2,254,969	2,643,590	6,208,159	175.3%
REVENUES OVER (UNDER) EXPENDITURES		\$ 173,865	-	\$ 135,596	\$ -	n/a



CRA Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
REVENUES/SOURCES						
403-331-200	Tax Incremental Revenue City	\$ 112,464	\$ 141,462	\$ 141,462	\$ 170,991	20.9%
403-331-300	Tax Incremental Revenue - County	155,721	188,616	188,616	227,988	20.9%
403-361-100	Interest Income	130	150	45	150	0.0%
403-385-000	Special Events	300	500	500	500	0.0%
403-384-000	Use of Fund Balance	-	396,277	-	117,035	-70.5%
403-384-100	Bank Loan	-	-	-	1,000,000	n/a
TOTAL REVENUES/SOURCES		268,614	727,004	330,623	1,516,664	-28.7%
EXPENDITURES/USES						
Personal Services						
403-552-010-112	Salaries & Wages	37,554	50,218	47,210	47,730	-5.0%
	<i>P&Z Admin Assistant (40%)</i>	\$14,061				
	<i>City Planner (50%)</i>	\$29,692				
	<i>Accounts Payable Specialist (10%)</i>	\$3,952				
	<i>Safety Pay (Various)</i>	\$25				
	<i>Subtotal</i>	<u>\$47,730</u>				
403-552-010-014	Overtime	132	300	117	150	-50.0%
403-552-010-021	Payroll Taxes	2,839	3,865	3,535	3,663	-5.2%
403-552-010-022	Retirement Contributions	895	974	888	477	-51.0%
403-552-010-023	Life & Health Insurance	5,795	11,399	11,378	10,921	-4.2%
403-552-010-024	Worker's Compensation	1,458	1,377	1,532	1,588	15.4%
	Total Personal Services	48,673	68,132	64,660	64,529	-5.3%
Operating Expenses						
403-552-030-031	Professional Services	-	15,000	5,000	15,000	0.0%
403-552-030-032	Auditing Fees	7,026	6,950	6,950	7,300	5.0%
403-552-030-036	Financial Services	16,364	8,327	8,327	7,000	-15.9%
403-552-030-040	Travel And Per Diem	-	3,000	560	3,000	0.0%
403-552-030-042	Postage	6	200	50	200	0.0%
403-552-030-154	Dues & Subscriptions	620	-	620	620	n/a
403-552-030-155	Annual Filing Fee	175	175	175	175	0.0%
403-552-030-248	Advertising	699	1,000	514	1,000	0.0%
403-552-030-254	Training - Schools & Seminars	-	3,000	-	3,000	0.0%
403-552-030-352	Materials And Supplies	2,485	15,000	7,682	15,000	0.0%
403-552-030-400	Special Events	1,550	3,500	3,500	750	-78.6%
	Total Operating Expenses	28,924	56,152	33,379	53,045	-5.5%
Debt Service Expenses						
403-530-090-015	Interest Expense - Drummond Loan	-	-	-	25,725	n/a
405-530-090-016	Loan Fee	-	-	-	1,750	n/a
	Total Debt Service Expenses	-	-	-	27,475	n/a

CRA Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr. (Decr.)
<u>Capital Outlay / Projects</u>						
403-552-060-064	Capital Outlay - Misc. Projects	42,441	-	-	137,335	n/a
403-552-060-062	Capital Outlay - Sidewalks	29,403	-	7,000	-	n/a
403-552-060-067	Capital Project - Arcade	-	552,720	552,720	209,280	-62.1%
403-552-060-065	Block 12 Parking Lot	-	-	-	1,000,000	n/a
Total Capital Outlay / Projects		71,844	552,720	559,720	1,346,615	143.6%
<u>Non-Operating Expenses</u>						
403-552-080-082	Facade Grant	-	50,000	25,750	25,000	-50.0%
Total Non-Operating Expenses		-	50,000	25,750	25,000	-50.0%
TOTAL EXPENDITURES/USES		149,442	727,004	683,509	1,516,664	108.6%
REVENUES OVER (UNDER) EXPENDITURES		\$ 119,173	\$ -	\$ (352,887)	\$ -	n/a

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Utility Fund

Utility Fund (All Services) - FY 2022/23 Budget

Description	Admin	Cust Serv/ Billing	Electric	Gas	Water	Solid Waste	Sewer	Stormwater	Total
REVENUES/SOURCES									
Utility Billings	\$ -	\$ -	\$3,821,979	\$ 839,022	\$ 646,858	\$ 609,621	\$ 682,633	\$ -	\$6,600,112
Transfers	250	-	-	-	-	-	-	-	250
Meter Connections/Reconnect	10,000	-	-	-	-	-	-	-	10,000
Penalties	54,000	-	-	-	-	-	-	-	54,000
Interest Income	1,500	-	-	-	-	-	-	-	1,500
Sales Tax Coll Fees	360	-	-	-	-	-	-	-	360
Bad Debt Recovered	6,000	-	-	-	-	-	-	-	6,000
Other Miscellaneous Income	10,000	-	-	-	-	-	-	-	10,000
Disposition Of Scrap Materials	2,000	-	-	-	-	-	-	-	2,000
Grant Revenues	50,000	-	-	-	63,000	-	40,000	-	153,000
Loan Repayment	30,100	-	-	-	-	-	-	-	30,100
Use of Retained Earnings	75,000	-	250,000	-	-	-	-	50,000	375,000
TOTAL REVENUES/SOURCES	269,210	-	4,071,979	839,022	709,858	609,621	722,633	50,000	7,272,322

EXPENSES/USES

Personal Services

Overtime	-	1,000	8,000	5,660	5,250	-	21,850	-	41,760
Payroll Taxes	-	7,258	24,755	15,551	13,990	573	20,486	-	82,612
Retirement	-	939	3,156	1,976	1,776	75	2,459	-	10,381
Life & Health Insurance	-	26,866	72,681	56,299	50,839	2,184	63,453	-	272,323
Worker's Compensation	-	3,158	10,617	6,648	5,975	252	8,274	-	34,924
Unemployment Compensation	-	500	-	250	-	-	-	-	750
Salaries & Wages	-	93,880	315,593	197,615	177,622	7,493	245,936	-	1,038,138
Total Personal Services	-	133,602	434,801	283,999	255,452	10,577	362,457	-	1,480,888

Administrative Expenses

Professional Services	-	-	10,000	5,120	1,500	596,648	8,100	25,000	646,368
Auditing Services	23,000	-	-	-	-	-	-	-	23,000
Other Contractual Services	7,000	-	-	-	27,000	-	5,000	10,000	49,000
Licenses & Permits	-	-	-	-	4,500	-	-	-	4,500
Financial Services	73,500	-	-	-	-	-	-	-	73,500
Travel	-	-	-	-	200	-	-	-	200
Postage	-	12,000	-	-	-	-	-	-	12,000
Utilities	100	-	14,000	850	45,000	-	88,200	-	148,150
Insurance	3,898	-	17,377	11,873	15,964	-	11,483	-	60,595
Dues and Subscriptions	-	450	13,500	725	560	-	-	-	15,235
Advertising and Promotions	1,000	1,000	-	10,000	-	-	-	-	12,000
Marketing / Rebate Program	-	-	-	30,000	-	-	-	-	30,000
Miscellaneous Expense	1,000	-	-	-	-	-	15,000	-	16,000
Training-Schools & Seminars	-	500	12,000	1,000	500	-	2,500	-	16,500
State Sales Tax	-	-	3,100	-	-	-	-	-	3,100
Bad Debt Charged Off	-	-	5,000	2,000	1,500	500	500	-	9,500
Trf To General Fund - Shared Cost	275,896	-	-	-	-	-	-	-	275,896
Total Administrative Expenses	385,394	13,950	74,977	61,568	96,724	597,148	130,783	35,000	1,395,544

Utility Fund (All Services) - FY 2022/23 Budget

Description	Admin	Cust Serv/ Billing	Electric	Gas	Water	Solid Waste	Sewer	Stormwater	Total
Operating Expenses									
Repairs To Equipment	-	-	7,000	7,500	18,000	-	18,000	5,000	55,500
Vehicle Maintenance & Repair	1,000	-	20,000	2,500	2,000	-	7,500	-	33,000
Safety Supplies	4,000	-	-	-	-	-	-	-	4,000
Vehicle Fuel	1,250	-	10,000	3,000	4,000	-	4,200	-	22,450
Materials & Supplies	8,300	2,000	55,000	30,000	45,000	-	51,000	10,000	201,300
Electricity Purchased	-	-	1,952,964	-	-	-	-	-	1,952,964
Compliance Program	-	-	60,000	2,500	-	-	-	-	62,500
Uniforms	-	-	6,000	1,850	500	-	1,000	-	9,350
Gas Purchasing	-	-	-	410,000	-	-	-	-	410,000
Water Analysis	-	-	-	-	32,000	-	-	-	32,000
Sewer Analysis	-	-	-	-	-	-	14,000	-	14,000
Contingency	-	-	22,285	-	-	-	-	-	22,285
Total Operating Expenses	14,550	2,000	2,133,249	457,350	111,500	-	95,700	15,000	2,829,349
Debt Service Expenses									
Interest Expense	40,434	-	-	-	-	-	-	-	40,434
Principal Expense	46,106	-	-	-	-	-	-	-	46,106
Total Debt Service Expenses	86,540	-	-	-	-	-	-	-	86,540
Capital Outlay/ Projects									
Vehicles	25,000	-	250,000	-	-	-	-	-	275,000
Total Capital Outlay / Projects	25,000	-	250,000	-	-	-	-	-	275,000
Non-Operating Expenses									
Reserves - Sinking Fund	-	-	10,000	-	20,000	-	20,000	-	50,000
Transfer To General Fund	-	-	365,505	130,472	352,894	-	256,129	-	1,105,000
Transfer to COWLink	50,000	-	-	-	-	-	-	-	50,000
Total Non-Operating Expenses	50,000	-	375,505	130,472	372,894	-	276,129	-	1,205,000
TOTAL EXPENSES/USES	561,484	149,552	3,268,533	933,389	836,569	607,725	865,069	50,000	7,272,322
REVENUES OVER (UNDER) EXPENSES									
	\$ (292,274)	\$ (149,552)	\$ 803,446	\$ (94,367)	\$ (126,712)	\$ 1,896	\$ (142,437)	\$ -	\$ (0)

Utility Fund (Administration) - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr (Decr)
REVENUES/SOURCES						
405-343-102	Transfers	\$ 160	500	171	250	-50.0%
405-343-103	Meter Connections/Reconnect	3,845	4,500	6,488	10,000	122.2%
405-343-105	Penalties	53,310	54,000	53,263	54,000	0.0%
405-343-111	Interest Income	752	1,500	205	1,500	0.0%
405-343-112	Sales Tax Coll Fees	360	360	309	360	0.0%
405-343-113	Bad Debt Recovered	4,032	6,000	910	6,000	0.0%
405-343-114	Other Miscellaneous Income	10,768	10,000	2,674	10,000	0.0%
405-364-000	Disposition Of Fixed Assets	23,627	-	-	30,000	n/a
405-364-200	Disposition Of Scrap Materials	-	2,000	3,146	2,000	0.0%
405-389-200	Grant Revenues	-	-	-	50,000	n/a
405-384-175	Loan Repayment	-	30,100	30,100	30,100	0.0%
405-384-100	Use of Retained Earnings	-	415,682	-	75,000	-82.0%
TOTAL REVENUES/SOURCES		96,854	524,642	97,267	269,210	-48.7%

EXPENSES/USES

Operating Expenses

405-530-030-032	Auditing Fees	20,259	21,450	23,450	23,000	7.2%
405-530-030-034	Other Contractual Services	40,501	7,000	5,286	7,000	0.0%
405-530-030-036	Financial Services	81,819	91,600	91,600	73,500	-19.8%
405-530-030-042	Postage	7,326	-	-	-	n/a
405-530-030-043	Utilities	72	100	72	100	0.0%
405-530-030-045	Insurance	7,651	3,062	3,525	3,898	27.3%
405-530-030-248	Advertising	207	1,000	941	1,000	0.0%
405-530-030-249	Miscellaneous Expense	2,010	1,000	1,881	1,000	0.0%
405-530-030-254	Training-Schools & Seminars	45	-	19	-	n/a
405-530-030-346	Vehicle Maintenance & Repair	-	-	-	1,000	n/a
405-530-030-452	Vehicle Fuel	-	-	-	1,250	n/a
405-530-030-352	Materials & Supplies	10,499	7,500	7,500	8,300	10.7%
405-530-030-355	Safety Supplies	1,025	4,000	4,000	4,000	0.0%
405-530-090-060	Transfer To General Fund - Shared Cost	25,330	61,232	57,915	275,896	350.6%
	City Manager	\$76,579				
	City Clerk	\$46,906				
	Information Technology (IT)	\$129,628				
	Human Resources (HR)	\$22,782				
	Subtotal	\$275,896				
405-530-090-059	Depreciation Expense	92,017	-	-	-	n/a
Total Operating Expenses		288,761	197,944	196,190	399,944	102.0%

Debt Service Expenses

405-530-090-015	Interest Expense - City Hall	41,873	41,920	40,434	40,434	-3.5%
405-530-090-010	Principal Expense - City Hall	-	46,106	46,106	46,106	0.0%
Total Debt Service Expenses		41,873	88,026	86,540	86,540	-1.7%

Utility Fund (Administration) - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr (Decr)
Capital Outlay						
405-530-060-065	Capital Outlay - Utility Vehicle	-	-	-	25,000	n/a
	Total Capital Outlay	-	-	-	25,000	n/a
Non-Operating Expenses						
405-530-090-100	Reserves - Sinking Fund	-	10,000	-	-	n/a
405-530-090-096	Transfer to Capital Impr. Fund (UF)	-	112,600	-	-	-100.0%
405-530-090-500	Transfer to COWLink	-	-	-	50,000	n/a
	Total Non-Operating Expenses	-	122,600	-	50,000	-59.2%
TOTAL EXPENSES/USES		330,634	408,570	282,730	561,484	37.4%
REVENUES OVER (UNDER) EXPENSES		(233,780)	116,072	(185,464)	(292,274)	-351.8%

Utility Fund (Customer Service / Billing) - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr (Decr)
EXPENSES/USES						
Personal Services						
405-539-010-112	Salaries & Wages	-	93,044	85,388	93,880	0.9%
	<i>Accounts Manager (50%)</i>					
	<i>(2) Customer Service Rep (98%)</i>					
	<i>Safety Pay (Various)</i>					
	<i>Subtotal</i>					
405-539-010-014	Overtime	-	1,000	1,427	1,000	0.0%
405-539-010-021	Payroll Taxes	-	7,194	5,186	7,258	0.9%
405-539-010-022	Retirement	-	1,805	1,691	939	-48.0%
405-539-010-023	Life & Health Insurance	-	27,978	14,573	26,866	-4.0%
405-539-010-024	Worker's Compensation	-	2,930	3,261	3,158	7.8%
405-539-010-025	Drug Test	-	500	-	-	-100.0%
405-539-010-025-1	Unemployment Compensation	-	500	-	500	0.0%
	Total Personal Services	-	134,951	111,526	133,602	-1.0%
Operating Expenses						
405-539-030-042	Postage	-	8,000	11,883	12,000	50.0%
405-539-030-154	Dues And Subscriptions	-	-	-	450	N/A
405-539-030-248	Advertising	-	-	-	1,000	N/A
405-539-030-254	Training-Schools & Seminars	-	500	-	500	0.0%
405-539-030-352	Materials And Supplies	-	2,000	105	2,000	0.0%
	Total Operating Expenses	-	10,500	11,988	15,950	51.9%
TOTAL EXPENSES/USES						
		-	145,451	123,514	149,552	2.8%
REVENUES OVER (UNDER) EXPENSES						
		-	(145,451)	(123,514)	(149,552)	2.8%

Utility Fund (Electric Services) - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr (Decr)
REVENUES/SOURCES						
405-343-101	Electric Utility	\$1,399,702	\$1,448,692	\$1,475,445	\$1,859,745	28.4%
405-343-101-2	Electric Utility - Power Cost Adj	1,835,950	1,813,336	1,914,671	1,952,964	7.7%
405-343-104	New Electric Service	940	4,000	2,240	4,120	3.0%
405-343-106	Electric Overhead / Underground	4,418	5,000	6,976	5,150	3.0%
405-384-100	Use of Retained Earnings	-	-	-	250,000	n/a
TOTAL REVENUES/SOURCES		3,241,010	3,271,028	3,399,332	4,071,979	24.5%

EXPENSES/USES

Personal Services

405-531-010-112	Salaries & Wages	254,408	347,060	240,505	315,593	-9.1%
	Supervisor (100%)	\$76,960				
	Lineman B (100%)	\$54,944				
	Lineman Apprentice (100%)	\$41,131				
	(2) Groundman (100%)	\$76,292				
	Lineman Trimmer (100%)	\$40,851				
	Lead Meter Reader / Gas (25%)	\$10,109				
	Asst. Meter Reader/Logistics (25%)	\$8,273				
	Accounts Manager (5%)	\$2,553				
	Accounts Payable Specialist (10.5%)	\$4,150				
	Safety Pay (Various)	\$329				
	Subtotal	\$315,593				
405-531-010-014	Overtime	12,137	7,500	8,238	7,500	0.0%
405-531-010-017	Overtime - special events	573	500	754	500	0.0%
405-531-010-021	Payroll Taxes	19,931	27,162	18,693	24,755	-8.9%
405-531-010-022	Retirement	5,972	7,285	4,582	3,156	-56.7%
405-531-010-023	Life & Health Insurance	41,293	73,572	58,186	72,681	-1.2%
405-531-010-024	Worker's Compensation	10,005	10,931	12,435	10,617	-2.9%
405-531-010-025	Drug Test	350	200	463	-	-100.0%
Total Personal Services		344,669	474,210	343,855	434,801	-8.3%

Operating Expenses

405-531-030-031	Professional Services	8,483	10,000	9,832	10,000	0.0%
405-531-030-154	Dues And Subscriptions	10,870	9,000	9,000	13,500	50.0%
405-531-030-041	Telephone	2,267	-	-	-	n/a
405-531-030-043	Utilities	14,342	14,000	18,738	14,000	0.0%
405-531-030-045	Insurance	13,126	13,651	12,741	17,377	27.3%
405-531-030-146	Repairs To Equipment	11,179	7,000	724	7,000	0.0%
405-531-030-249	Miscellaneous Expense	949	750	12,298	-	-100.0%
405-531-030-254	Training-Schools & Seminars	1,041	12,000	7,209	12,000	0.0%
405-531-030-346	Vehicle Maintenance & Repair	7,768	10,000	32,254	20,000	100.0%
405-531-030-352	Materials And Supplies	52,462	95,000	71,546	55,000	-42.1%
405-531-030-452	Vehicle Fuel	7,239	7,000	10,876	10,000	42.9%
405-531-030-549	Electricity Purchased	1,835,950	1,813,336	1,914,671	1,952,964	7.7%

Utility Fund (Electric Services) - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr (Decr)
<u>Operating Expenses (continued)</u>						
405-531-030-550	State Sales Tax	2,464	3,100	8,345	3,100	0.0%
405-531-030-750	Compliance Program	-	-	-	60,000	n/a
405-531-030-752	Uniforms	4,046	4,000	4,331	6,000	50.0%
405-531-090-050	Bad Debt Charged Off	-	5,000	5,000	5,000	0.0%
405-531-030-349	Contingency	12,519	8,368	2,148	22,285	166.3%
405-531-090-059	Depreciation	68,276	-	-	-	n/a
	Total Operating Expenses	2,052,981	2,012,205	2,119,712	2,208,226	9.7%
<u>Capital Outlay</u>						
405-531-060-065	Capital Outlay - Squirr Truck	-	-	-	250,000	n/a
	Total Capital Outlay	-	-	-	250,000	n/a
<u>Non-Operating Expenses</u>						
405-531-090-094	Transfer To General Fund	264,619	297,697	297,697	365,505	22.8%
405-531-090-099	Sinking Fund	-	-	-	10,000	n/a
	Total Non-Operating Expenses	264,619	297,697	297,697	375,505	26.1%
TOTAL EXPENSES/USES						
		2,662,269	2,784,112	2,761,264	3,268,533	17.4%
REVENUES OVER (UNDER) EXPENSES						
		578,741	486,916	638,068	803,446	65.0%

Utility Fund (Gas Services) - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr (Decr)
REVENUES/SOURCES						
405-343-210	Gas Utility	\$ 238,290	\$ 263,000	\$ 77,561	\$ 382,272	45.4%
405-343-101-2	Gas Utility - Cost Recovery	205,863	287,000	408,339	410,000	42.9%
405-343-220	Gas Meter Connection/Reconnection	1,235	2,000	1,697	2,000	0.0%
405-343-230	New Gas Service	2,708	4,000	514	1,000	-75.0%
405-343-240	Misc. Infrastructure Reimbursement	12,500	43,750	43,750	43,750	0.0%
TOTAL REVENUES/SOURCES		460,597	599,750	531,861	839,022	39.9%
EXPENSES/USES						
Personal Services						
405-532-010-112	Salaries & Wages	139,327	182,979	148,972	197,615	8.0%
	<i>Crew Leader - Gas & Water (100%)</i>	<i>\$42,349</i>				
	<i>Gas Technician/Equip Operator (100%)</i>	<i>\$33,301</i>				
	<i>IT Tech / Maintenance Worker (50%)</i>	<i>\$19,240</i>				
	<i>Crew Worker - Gas (100%)</i>	<i>\$31,013</i>				
	<i>Lead Meter Reader / Gas (25%)</i>	<i>\$10,109</i>				
	<i>Asst. Meter Reader/Logistics (25%)</i>	<i>\$8,273</i>				
	<i>Utilities Director (25%)</i>	<i>\$15,792</i>				
	<i>Public Works Supervisor (25%)</i>	<i>\$11,778</i>				
	<i>Administrative Assistant (25%)</i>	<i>\$10,010</i>				
	<i>PW Purchasing / Inventory (25%)</i>	<i>\$8,793</i>				
	<i>Accounts Manager (5%)</i>	<i>\$2,553</i>				
	<i>Accounts Payable Specialist (10.5%)</i>	<i>\$4,150</i>				
	<i>Safety Pay (Various)</i>	<i>\$254</i>				
	<i>Subtotal</i>	<i>\$197,615</i>				
405-532-010-014	Overtime	4,549	5,500	19,376	5,500	0.0%
405-532-010-017	Overtime - special events	262	160	152	160	0.0%
405-532-010-021	Payroll Taxes	10,290	14,431	13,032	15,551	7.8%
405-532-010-022	Retirement	3,633	4,102	2,562	1,976	-51.8%
405-532-010-023	Life & Health Insurance	29,083	50,257	42,268	56,299	12.0%
405-532-010-024	Worker's Compensation	5,661	5,763	6,685	6,648	15.4%
405-532-010-025	Drug Test	-	500	231	-	-100.0%
405-532-010-025-1	Unemployment Compensation	-	250	-	250	0.0%
Total Personal Services		192,804	263,941	233,277	283,999	7.6%

Utility Fund (Gas Services) - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr (Decr)
Operating Expenses						
405-532-030-031	Professional Service	1,317	5,120	32	5,120	0.0%
405-532-030-034	Other Contractual Services	-	-	240	-	n/a
405-532-030-040	Travel	-	-	93	-	n/a
405-532-030-248	Advertising/Promotion	-	12,500	12,500	10,000	-20.0%
405-532-030-250	Marketing / Rebate Program	-	-	-	30,000	n/a
405-532-030-041	Telephone	1,879	-	-	-	n/a
405-532-030-043	Utilities	596	850	643	850	0.0%
405-532-030-045	Insurance	9,183	9,327	8,705	11,873	27.3%
405-532-030-146	Repairs To Equipment	26,630	10,000	5,014	7,500	-25.0%
405-532-030-154	Dues & Subscriptions	-	-	4,008	-	n/a
405-532-030-249	Miscellaneous Expense	833	-	1,041	-	n/a
405-532-030-254	Training-Schools & Seminars	788	1,000	1,619	1,000	0.0%
405-532-030-346	Vehicle Maintenance & Repair	1,146	2,500	1,838	2,500	0.0%
405-532-030-352	Materials And Supplies	19,382	24,000	24,631	30,000	25.0%
405-532-030-452	Vehicle Fuel	3,007	3,000	1,924	3,000	0.0%
405-532-030-749	Gas Purchasing	205,863	287,000	408,339	410,000	42.9%
405-532-030-154	Dues & Subscriptions	-	725	725	725	0.0%
405-532-030-750	Compliance Program	5,787	5,000	5,000	2,500	-50.0%
405-532-030-752	Uniforms	564	1,850	-	1,850	0.0%
405-532-090-050	Bad Debt Charged Off	-	2,000	-	2,000	0.0%
405-532-090-059	Depreciation	106,766	-	-	-	n/a
Total Operating Expenses		383,740	364,872	476,441	518,918	42.2%
Non-Operating Expenses						
405-532-090-094	Transfer To General Fund	94,459	106,267	106,267	130,472	22.8%
405-532-090-099	Sinking Fund	-	-	-	-	n/a
Total Non-Operating Expenses		94,459	106,267	106,267	130,472	22.8%
TOTAL EXPENSES/USES		671,003	735,080	815,985	933,389	27.0%
REVENUES OVER (UNDER) EXPENSES		(210,407)	(135,330)	(284,124)	(94,367)	-30.3%

Utility Fund (Sewer Services) - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr (Decr)
REVENUES/SOURCES						
405-343-510	Sewer Utility	\$ 621,204	\$ 641,173	\$ 632,672	\$ 670,633	4.6%
405-343-520	Sewer Connection	8,400	12,000	900	12,000	0.0%
405-389-200	Grant Revenues	-	-	-	40,000	n/a
TOTAL REVENUES/SOURCES		629,604	653,173	633,572	722,633	10.6%
EXPENSES/USES						
SEWER COLLECTION						
Personal Services						
405-535-010-112	Salaries & Wages	111,536	118,461	111,945	104,056	-12.2%
	Lift Station Technician (100%)	\$32,469				
	Utilities Director (25%)	\$15,792				
	Public Works Supervisor (25%)	\$11,778				
	Administrative Assistant (25%)	\$10,010				
	PW Purchasing / Inventory (25%)	\$8,793				
	Lead Meter Reader / Gas (25%)	\$10,109				
	Assistant Meter Reader/Logistics (25%)	\$8,273				
	Accounts Manager (5%)	\$2,553				
	Accounts Payable Specialist (10.5%)	\$4,150				
	Safety Pay (Various)	\$129				
	Subtotal	\$104,056				
405-535-010-014	Overtime	10,309	9,000	12,068	12,000	33.3%
405-535-010-017	Overtime - Special events	220	100	152	100	0.0%
405-535-010-021	Payroll Taxes	9,049	9,758	9,367	8,886	-8.9%
405-535-010-022	Retirement	3,204	2,850	2,218	1,041	-63.5%
405-535-010-023	Life & Health Insurance	24,312	29,533	30,448	28,996	-1.8%
405-535-010-024	Worker's Compensation	3,660	3,731	4,423	3,501	-6.2%
405-535-010-025	Drug Test	290	250	100	-	-100.0%
	Total Personal Services	162,580	173,683	170,720	158,579	-8.7%
Operating Expenses						
405-535-030-031	Professional Service	1,474	100	400	100	0.0%
405-535-030-041	Telephone	671	-	-	-	n/a
405-535-030-043	Utilities	45,429	45,000	44,486	45,000	0.0%
405-535-030-045	Insurance	2,295	1,774	1,656	2,258	27.3%
405-535-030-146	Repairs To Equipment	10,157	10,000	7,016	10,000	0.0%
405-535-030-249	Miscellaneous Expense	338	250	251	-	-100.0%
405-535-030-254	Training Schools & Seminars	81	300	-	2,500	733.3%
405-535-030-346	Vehicle Repair/Expense	2,111	3,000	72	3,000	0.0%
405-535-030-352	Materials And Supplies	8,284	16,000	5,943	16,000	0.0%
405-535-030-452	Vehicle Fuel	1,609	2,000	1,144	2,000	0.0%
405-535-030-752	Uniforms	110	1,100	-	500	-54.5%
405-535-090-050	Bad Debt Charged Off	-	500	-	500	0.0%
405-535-090-059	Depreciation	136,503	-	-	-	n/a
	Total Operating Expenses	209,062	80,024	60,968	81,858	2.3%
TOTAL SEWER COLLECTION		371,642	253,707	231,688	240,437	-5.2%

Utility Fund (Sewer Services) - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr (Decr)
EXPENSES/USES (Continued)						
SEWER TREATMENT						
Personal Services						
405-536-010-112	Salaries & Wages	111,969	178,873	128,194	141,880	-20.7%
	Plant Lead Operator (100%)	\$44,845				
	Operator II (100%)	\$43,805				
	Utilities Director (25%)	\$15,792				
	Public Works Supervisor (25%)	\$11,778				
	Administrative Assistant (25%)	\$10,010				
	PW Purchasing / Inventory (25%)	\$8,793				
	Accounts Manager (5%)	\$2,553				
	Accounts Payable Specialist (10.5%)	\$4,150				
	Safety Pay (Various)	\$154				
	Subtotal	\$141,880				
405-536-010-014	Overtime	10,308	9,500	20,775	9,500	0.0%
405-536-010-017	Overtime - Special events	220	250	-	250	0.0%
405-536-010-021	Payroll Taxes	9,081	14,430	11,197	11,600	-19.6%
405-536-010-022	Retirement	3,212	4,022	1,997	1,419	-64.7%
405-536-010-023	Life & Health Insurance	24,377	34,714	25,413	34,457	-0.7%
405-536-010-024	Worker's Compensation	3,660	5,634	6,541	4,773	-15.3%
405-536-010-025	Drug Test	-	500	300	-	-100.0%
	Total Personal Services	162,828	247,922	194,417	203,878	-200.4%
Operating Expenses						
405-536-030-031	Professional Service	556	8,000	2,297	8,000	0.0%
405-536-030-034	Other Contractual Services	-	20,000	2,057	5,000	-75.0%
405-536-030-041	Telephone	2,351	-	-	-	n/a
405-536-030-043	Utilities	40,645	43,200	37,218	43,200	0.0%
405-536-030-045	Insurance	7,900	7,932	7,403	9,225	16.3%
405-536-030-146	Repairs To Equipment	552	8,000	10,702	8,000	0.0%
405-536-030-249	Miscellaneous Expense	5	15,000	3,846	15,000	0.0%
405-536-030-254	Training Schools & Seminars	485	200	5,014	-	-100.0%
405-536-030-335	Sewer Analysis	3,387	9,500	5,757	14,000	47.4%
405-536-030-346	Vehicle Maintenance & Repair	5,500	4,500	1,258	4,500	0.0%
405-536-030-352	Materials And Supplies	29,134	30,000	33,345	35,000	16.7%
405-536-030-452	Vehicle Fuel	2,284	2,200	1,663	2,200	0.0%
405-536-030-752	Uniforms	64	1,100	51	500	-54.5%
405-536-090-059	Depreciation	99,659	-	-	-	n/a
	Total Operating Expenses	192,522	149,632	110,611	144,625	-3.3%
TOTAL SEWER TREATMENT		355,350	397,554	305,028	348,503	-12.3%
NON-DEPARTMENTAL						
405-536-090-093	Transfer To General Fund	185,433	208,612	208,612	256,129	22.8%
405-536-090-099	Sinking Fund	-	-	-	20,000	n/a
TOTAL NON-DEPARTMENTAL		185,433	208,612	208,612	276,129	32.4%
TOTAL EXPENSES/USES		912,425	859,873	745,328	865,069	0.6%
REVENUES OVER (UNDER) EXPENSES		(282,821)	(206,700)	(111,756)	(142,437)	-31.1%

Utility Fund (Solid Waste Collection) - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr (Decr)
REVENUES/SOURCES						
405-343-410	Solid Waste Income	\$ 541,972	\$ 542,823	\$ 554,201	\$ 609,621	12.3%
TOTAL REVENUES/SOURCES		541,972	542,823	554,201	609,621	12.3%
EXPENSES/USES						
Personal Services						
405-534-010-112	Salaries & Wages	14,274	3,747	3,015	7,493	100.0%
	Administrative Assistant (20%)	\$7,488				
	Safety Pay (Various)	\$5				
	Subtotal	\$7,493				
405-534-010-014	Overtime	107	-	-	-	n/a
405-534-010-021	Payroll Taxes	1,358	287	196	573	100.0%
405-534-010-022	Retirement	829	73	(36)	75	3.1%
405-534-010-023	Life & Health Insurance	4,081	1,036	1,122	2,184	110.8%
405-534-010-024	Worker's Compensation	478	118	131	252	113.6%
	Total Personal Services	21,126	5,260	4,428	10,577	101.1%
Operating Expenses						
405-534-030-031	Professional Services	507,735	542,823	542,407	596,648	9.9%
405-534-030-041	Telephone	192	-	-	-	n/a
405-534-090-050	Bad Debt Charged Off	-	700	-	500	-28.6%
	Total Operating Expenses	507,927	543,523	542,407	597,148	9.9%
TOTAL EXPENSES/USES		529,053	548,783	546,835	607,725	10.7%
REVENUES OVER (UNDER) EXPENSES		12,919	(5,960)	7,365	1,896	-131.8%

Utility Fund (Water Services) - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr (Decr)
REVENUES/SOURCES						
405-343-310	Water Utility	\$ 580,856	606,984	\$ 596,092	\$ 631,858	4.1%
405-343-320	Water Meter Connection/Reconn	4,035	5,000	4,534	5,000	0.0%
405-343-330	New Water Service	7,650	10,000	1,731	10,000	0.0%
405-389-200	Grant Revenues	-	-	-	63,000	n/a
TOTAL REVENUES/SOURCES		592,541	621,984	602,358	709,858	14.1%

EXPENSES/USES

Personal Services

405-533-010-112	Salaries & Wages	138,528	177,883	132,285	177,022	-0.1%
	<i>Water Technician Crew Leader (100%)</i>	\$40,789				
	<i>Water Technician (100%)</i>	\$33,093				
	<i>Lead Meter Reader / Gas (25%)</i>	\$10,109				
	<i>Asst. Meter Reader/Logistics (25%)</i>	\$8,273				
	<i>Crew Worker - Water (100%)</i>	\$32,053				
	<i>Utilities Director (25%)</i>	\$15,792				
	<i>Public Works Supervisor (25%)</i>	\$11,778				
	<i>Administrative Assistant (25%)</i>	\$10,010				
	<i>PW Purchasing / Inventory (25%)</i>	\$8,793				
	<i>Accounts Manager (5%)</i>	\$2,553				
	<i>Accounts Payable Specialist (10.5%)</i>	\$4,150				
	<i>Safety Pay (Various)</i>	\$229				
	Subtotal	\$177,622				
405-533-010-014	Overtime	4,432	5,000	9,165	5,000	0.0%
405-533-010-017	Overtime - special events	312	250	152	250	0.0%
405-533-010-021	Payroll Taxes	10,506	14,010	10,608	13,990	-0.1%
405-533-010-022	Retirement	4,074	4,003	1,667	1,776	-55.6%
405-533-010-023	Life & Health Insurance	29,816	50,257	40,099	50,839	1.2%
405-533-010-024	Worker's Compensation	5,366	5,603	6,506	5,975	6.7%
405-533-010-025	Drug Test	-	200	531	-	-100.0%
Total Personal Services		193,034	257,205	201,014	255,452	-0.7%

Utility Fund (Water Services) - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr (Decr)
Operating Expenses						
405-533-030-031	Professional Services	1,474	1,500	1,000	1,500	0.0%
405-533-030-034	Other Contractual Services	25,376	27,000	21,751	27,000	0.0%
405-533-030-035	Licenses & Permits	3,347	5,000	5,000	4,500	-10.0%
405-533-030-040	Travel	-	200	289	200	0.0%
405-533-030-041	Telephone	3,466	-	-	-	n/a
405-533-030-043	Utilities	47,678	45,000	44,350	45,000	0.0%
405-533-030-045	Insurance	12,114	12,541	11,705	15,964	27.3%
405-533-030-146	Repairs To Equipment	3,428	18,000	12,001	18,000	0.0%
405-533-030-154	Dues & Subscriptions	2,893	560	560	560	0.0%
405-533-030-249	Miscellaneous Expense	242	500	523	-	-100.0%
405-533-030-254	Training - Schools & Seminar	680	500	1,586	500	0.0%
405-533-030-330	Water Analysis	28,020	22,500	21,051	32,000	42.2%
405-533-030-346	Vehicle Maintenance & Repair	3,445	2,000	2,219	2,000	0.0%
405-533-030-352	Materials And Supplies	57,937	45,000	43,115	45,000	0.0%
405-533-030-354	Fire Hydrants	-	-	-	10,000	n/a
405-533-030-452	Vehicle Fuel	4,209	4,000	3,673	4,000	0.0%
405-533-030-752	Uniforms	55	1,100	-	500	-54.5%
405-533-090-050	Bad Debt Charged Off	-	1,500	-	1,500	0.0%
405-533-090-059	Depreciation	182,541	-	-	-	n/a
Total Operating Expenses		376,904	186,901	168,824	208,224	11.4%
Non-Operating Expenses						
405-533-090-094	Transfer To General Fund	255,489	287,425	287,425	352,894	22.8%
405-533-090-099	Sinking Fund - Fire Hydrants	-	-	20,000	20,000	n/a
Total Non-Operating Expenses		255,489	287,425	307,425	372,894	29.7%
TOTAL EXPENSES/USES		825,427	731,530	677,263	836,569	14.4%
REVENUES OVER (UNDER) EXPENSES		(232,886)	(109,547)	(74,905)	(126,712)	15.7%

Utility Fund (Stormwater) - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr (Decr)
REVENUES/SOURCES						
405-384-100	Use of Retained Earnings	\$ -	\$ -	\$ -	\$ 50,000	n/a
TOTAL REVENUES/SOURCES		-	-	-	50,000	n/a
EXPENSES/USES						
405-537-030-031	Professional Services	-	-	-	25,000	n/a
405-537-030-034	Other Contractual Services	-	-	-	10,000	n/a
405-537-030-352	Material & Supplies	-	-	-	10,000	n/a
405-537-030-146	Repairs To Equipment	-	-	-	5,000	n/a
TOTAL EXPENSES/USES		-	-	-	50,000	n/a
REVENUES OVER (UNDER) EXPENSES		-	-	-	-	n/a



COWLink Fund

COWLink (Broadband) Fund - FY 2022/23 Budget

Number	Description	FY 2021 Actual	FY2022 Budget	FY2022 Projected	FY2023 Budget	% Budget Incr (Decr)
REVENUES/SOURCES						
410-389-200	Grant Revenue	\$ 85,610	\$ -	\$ 46,098	\$ -	n/a
410-349-010	Residential Internet Services	-	29,639	2,470	29,639	0.0%
410-349-020	Commercial Internet Services	-	11,906	992	11,906	0.0%
410-382-100	Transfer In - Utility Fund	-	-	-	50,000	n/a
TOTAL REVENUES/SOURCES		85,610	41,545	49,560	91,545	120.4%
EXPENSES/USES						
Personal Services						
410-540-010-112	Salaries & Wages	-	21,180	7,942	20,980	-0.9%
	Technology Manager (10%)	\$5,977				
	IT Tech / Maintenance Worker (20%)	\$7,696				
	Accounts Manager (10%)	\$5,106				
	(2) Customer Service Reps (2%)	\$1,394				
	Accounts Payable Specialist (2%)	\$791				
	Safety Pay (Various)	\$16				
	Subtotal	\$20,980				
410-540-010-021	Payroll Taxes	-	1,620	568	1,605	-0.9%
410-540-010-022	Retirement	-	411	17	210	-48.9%
410-540-010-023	Life & Health Insurance	-	1,036	1,608	5,024	384.8%
410-540-010-024	Worker's Compensation	-	667	742	706	5.8%
	Total Personal Services	-	24,914	10,878	28,524	14.5%
Operating Expenses						
410-540-030-031	Professional Services	-	2,500	5,000	1,500	-40.0%
410-540-030-032	Auditing Fees	-	2,000	2,000	2,000	0.0%
410-540-030-036	Financial Services	-	2,000	1,429	3,500	75.0%
410-540-030-042	Postage	-	250	39	250	0.0%
410-540-030-248	Advertising	63	750	750	500	-33.3%
410-540-030-038	Software Subscriptions	-	3,936	3,936	3,936	0.0%
410-540-030-146	Equipment Maintenance	-	1,000	1,000	500	-50.0%
410-540-030-352	Materials And Supplies	-	250	3,624	250	0.0%
410-540-030-349	Contingency	223	3,945	3,945	585	-85.2%
	Total Operating Expenditures	286	16,631	21,722	13,021	-21.7%
Capital Projects / Purchases						
410-540-060-078	Equipment	13,066	-	38,923	-	n/a
410-540-060-080	Expansion Project	-	-	-	50,000	n/a
	Total Capital Projects / Purchases	13,066	-	38,923	50,000	n/a
TOTAL EXPENSES/USES		13,353	41,545	71,523	91,545	120.4%
REVENUES OVER (UNDER) EXPENSES		72,257	-	(21,963)	-	n/a

City of Williston



Fiscal Year 2022/2023 Supplemental Schedules

(Version 2 - August 24, 2022)

City Manager Department - FY 2022/23 Budget

Number	Description	Total Budget	Budget Allocation		
			General Fund	Airport Fund	Utility Fund
	Allocation %		30.0%	5.0%	65.0%
EXPENDITURES/USES					
Personal Services					
001-512-010-112	Salaries & Wages	\$ 85,670	\$ 25,701	\$ 4,283	\$ 55,685
	City Manager (100%)	\$80,600			
	Safety Pay (100%)	\$25			
	Subtotal	<u>\$85,670</u>			
001-512-010-021	Payroll Taxes	6,554	1,966	328	4,260
001-512-010-022	Retirement	6,448	1,934	322	4,191
001-512-010-023	Life & Health Insurance	10,921	3,276	546	7,099
001-512-010-024	Workers' Compensation	2,882	865	144	1,873
	Total Personal Services	112,475	33,742	5,624	73,108
Operating Expenditures					
001-512-030-040	Travel & Per Diem	2,500	750	125	1,625
001-512-030-154	Dues & Subscriptions	1,140	342	57	741
001-512-030-254	Training-Schools & Seminars	700	210	35	455
001-512-030-352	Materials & Supplies	1,000	300	50	650
	Total Operating Expenditures	5,340	1,602	267	3,471
TOTAL CITY MANAGER DEPARTMENT		\$ 117,815	\$ 35,344	\$ 5,891	\$ 76,579
		100.0%	30.0%	5.0%	65.0%

City Clerk Department - FY 2022/23 Budget

Number	Description	Total Budget	Budget Allocation		
			General Fund	Airport Fund	Utility Fund
	Allocation %		50.0%	0.0%	50.0%
EXPENDITURES/USES					
Personal Services					
001-519-010-112	Salaries & Wages	\$ 52,932	\$ 26,466	\$ -	\$ 26,466
	City Clerk (100%)	\$52,907			
	Safety Pay (100%)	\$25			
	<i>Subtotal</i>	<u>\$52,932</u>			
001-519-010-021	Payroll Taxes	4,049	2,025	-	2,025
001-519-010-022	Retirement	529	265	-	265
001-519-010-023	Life & Health Insurance	10,921	5,461	-	5,461
001-519-010-024	Worker's Compensation	1,781	890	-	890
	Total Personal Services	70,213	35,106	-	35,106
Operating Expenditures					
001-519-030-031	Professional Services	10,000	5,000	-	5,000
001-519-030-039	Coding Ordinances	2,700	1,350	-	1,350
001-519-030-040	Travel & Per Diem	2,650	1,325	-	1,325
001-519-030-154	Dues & Subscriptions	550	275	-	275
001-519-030-248	Advertising & Promotions	6,000	3,000	-	3,000
001-519-030-254	Training-Schools & Seminars	700	350	-	350
001-519-030-352	Materials & Supplies	1,000	500	-	500
	Total Operating Expenditures	23,600	11,800	-	11,800
TOTAL CITY CLERK DEPARTMENT		\$ 93,813	\$ 46,906	\$ -	\$ 46,906
		100.0%	50.0%	0.0%	50.0%

Human Resources (HR) Department - FY 2022/23 Budget

Number	Description	Total Budget	Budget Allocation		
			General Fund	Airport Fund	Utility Fund
	Team Count		85	9	31
	Allocation %		68.0%	7.2%	24.8%
EXPENDITURES/USES					
Personal Services					
001-517-010-112	Salaries & Wages	\$ 63,199	\$ 42,975	\$ 4,550	\$ 15,673
	Deputy City Mgr / HR Director (100%)	\$63,174			
	Safety Pay (100%)	\$25			
	Subtotal	\$63,199			
001-517-010-021	Payroll Taxes	4,835	3,288	348	1,199
001-517-010-022	Retirement	632	430	46	157
001-517-010-023	Life & Health Insurance	10,921	7,426	786	2,708
001-517-010-024	Workers' Compensation	2,126	1,446	153	527
	Total Personal Services	81,713	55,565	5,883	20,265
Operating Expenditures					
001-517-030-038	Software Maintenance	100	68	7	25
001-517-030-025	Drug Screening	2,500	1,700	180	620
001-517-030-040	Travel & Per Diem	500	340	36	124
001-517-030-154	Dues & Subscriptions	300	204	22	74
001-517-030-248	Advertising & Promotions	2,500	1,700	180	620
001-517-030-254	Training-Schools & Seminars	750	510	54	186
001-517-030-255	Employee Incentives	500	340	36	124
001-517-030-260	Payroll Processing Fees (ADP)	-	-	-	-
001-517-030-256	Background Checks	3,000	2,040	216	744
	Total Operating Expenditures	10,150	6,902	731	2,517
TOTAL HUMAN RESOURCES DEPARTMENT		\$ 91,863	\$ 62,467	\$ 6,614	\$ 22,782
		100.0%	68.0%	7.2%	24.8%

Information Technology (IT) Department - FY 2022/23 Budget

Number	Description	Total Budget	Budget Allocation		
			General Fund	Airport Fund	Utility Fund
	Allocation %		40.0%	5.0%	55.0%
EXPENDITURES/USES					
Personal Services					
001-520-010-112	Salaries & Wages	\$ 65,374	\$ 26,150	\$ 3,269	\$ 35,956
	Technology Manager (90%)	\$53,815			
	IT Tech / Maintenance Worker (30%)	\$11,559			
	Subtotal	\$65,374			
001-520-010-021	Payroll Taxes	5,001	2,000	250	2,751
001-520-010-023	Life & Health Insurance	13,106	5,242	655	7,208
001-520-010-024	Workers' Compensation	2,199	880	110	1,210
	Total Personal Services	86,334	34,533	4,317	47,483
Operating Expenditures					
001-520-030-038	Software Subscriptions / Maintenance	60,000	46,198	11,184	2,619
001-520-030-146	Repairs & Maintenance	10,000	4,000	500	5,500
001-520-030-041	Telephone	20,000	8,000	1,000	11,000
001-520-030-046	Cell Phone	20,000	8,000	1,000	11,000
001-520-030-048	Internet Services	4,000	1,600	200	2,200
001-520-030-050	Radios / Communications	6,000	2,400	300	3,300
001-520-030-452	Vehicle Fuel	2,500	1,000	125	1,375
001-520-030-346	Vehicle Maintenance	1,000	400	50	550
001-520-030-352	Material & Supplies	2,500	1,000	125	1,375
001-520-030-039	Computer Equipment	5,000	2,000	250	2,750
001-520-030-250	IT Contingency	1,000	400	50	550
	Total Operating Expenditures	132,000	74,998	14,784	42,219
Capital Outlay					
001-520-090-075	Software Purchase / Implementation	129,843	51,937	6,492	71,414
	Total Reserves	129,843	51,937	6,492	71,414
Reserves					
001-520-090-099	Equipment Sinking Fund	5,000	2,000	250	2,750
	Total Reserves	5,000	2,000	250	2,750
TOTAL INFORMATION TECHNOLOGY					
		\$ 353,177	\$163,468	\$ 25,842	\$163,866
		100.0%	46.3%	7.3%	46.4%

FY 2022/23 Budget Requests (Sorted by Department)

Staffing Adjustments

Department / Position	Wages	Benefits & Taxes	Total Cost
<u>Police</u>			
Police Officers / Administration	\$64,021	\$6,148	\$70,169
Police Officer (New Position)	\$42,020	\$15,551	\$57,571
Police Reserves	\$22,500	\$1,856	\$24,356
Dispatchers	\$9,090	\$695	\$9,785
Custodian	\$250	\$19	\$269
Crossing Guard	\$850	\$65	\$915
Retirement Contributions (2% included)	\$0	\$2,290	\$2,290
Subtotal	\$138,731	\$26,624	\$165,355
<u>Fire (+\$2 Plan)</u>			
Fire Chief	\$4,160	\$1,476	\$5,636
Duty Hours (New Position)	\$63,937	\$24,717	\$88,654
Duty Hours - Pay Rate	\$26,280	\$9,324	\$35,604
Call Pay Rate	\$5,800	\$2,058	\$7,858
Subtotal	\$100,177	\$37,575	\$137,752
<u>City Administration</u>			
City Clerk (included in Contingency Budget)	\$2,080	\$159	\$2,239
General Employees Pension (1% included)	\$0	\$22,782	\$22,782
Subtotal	\$2,080	\$22,941	\$25,021
<u>Community Development</u>			
City Planner	\$2,080	\$159	\$2,239
Animal Control / Code Officer	\$2,080	\$159	\$2,239
Subtotal	\$4,160	\$318	\$4,478
<u>Customer Service</u>			
Accounts Manager	\$10,400	\$796	\$11,196
(2) Customer Services Representatives	\$3,120	\$239	\$3,359
Subtotal	\$13,520	\$1,035	\$14,555

FY 2022/23 Budget Requests (Sorted by Department)

Staffing Adjustments

Department / Position	Wages	Benefits & Taxes	Total Cost
<u>Public Works / Utilities - Administration</u>			
Administrative Assistant	\$2,080	\$159	\$2,239
Public Works Purchasing / Inventory	\$2,080	\$159	\$2,239
Subtotal	\$4,160	\$318	\$4,478
<u>Utility Service - Electric</u>			
Lineman B	\$2,080	\$280	\$2,360
Lineman Apprentice	\$2,080	\$280	\$2,360
(2) Groundman	\$4,160	\$560	\$4,720
Lineman Trimmer	\$2,080	\$159	\$2,239
Subtotal	\$10,400	\$1,280	\$11,680
<u>Utility Service - Gas</u>			
Crew Leader (Gas & Water)	\$2,080	\$159	\$2,239
Gas Technician/Equip. Operator	\$2,080	\$159	\$2,239
IT Tech / Maintenance Worker	\$1,040	\$80	\$1,120
Crew Worker	\$2,080	\$159	\$2,239
Subtotal	\$7,280	\$557	\$7,837
<u>Utility Service - Water</u>			
Water Technician Crew Leader	\$2,080	\$159	\$2,239
Water Technician	\$2,080	\$159	\$2,239
Lead Meter Reader / Gas Compliance	\$2,080	\$159	\$2,239
Assistant Meter Reader/Logistics	\$2,080	\$159	\$2,239
Crew Worker	\$1,040	\$80	\$1,120
Subtotal	\$9,360	\$716	\$10,076

FY 2022/23 Budget Requests (Sorted by Department)

Staffing Adjustments

Department / Position	Wages	Benefits & Taxes	Total Cost
<u>Utility Service - Sewer</u>			
Wastewater Plant Lead Operator	\$2,080	\$159	\$2,239
Wastewater Operator II	\$2,080	\$159	\$2,239
Lift Station Technician	\$1,040	\$80	\$1,120
Subtotal	\$5,200	\$398	\$5,598
<u>Streets & Parks</u>			
(2) Inmate Supervisor	\$3,120	\$239	\$3,359
(2) Park Ranger 2	\$4,160	\$318	\$4,478
(3) Maintenance Worker	\$6,240	\$477	\$6,717
Heavy Equipment Operator	\$2,080	\$159	\$2,239
Subtotal	\$15,600	\$1,193	\$16,793
<u>Airport</u>			
Airport Facilities Manager	\$12,921	\$988	\$13,909
Administrative Assistant	\$6,240	\$540	\$6,780
(5) Crew Workers/Airport Facilities	\$6,518	\$499	\$7,017
Subtotal	\$25,679	\$2,027	\$27,706
TOTAL	\$336,348	\$94,982	\$431,329

FY 2022/23 Capital Budget (Sorted by Department)

Department / Project Description	Total Cost	Fund Source
<u>Administration</u>		
City-Wide Software Program		
Annual Subscription Cost	\$67,593	Operating Revenue
One-Time Implementation Cost	\$62,250	Grant
COWLink Expansion Project	\$50,000	Grant
Subtotal	\$179,843	
<u>Police/Fire</u>		
Police Vehicles (Replacement)	\$102,932	Grant / Reserves
SCBA/Air Monitors	\$260,000	Grant / Reserves
Communication Radio Consoles	\$400,000	Grant / Loan
Subtotal	\$762,932	
<u>Utility Fund / Public Works</u>		
Squirt Truck	\$250,000	Reserves
Utility Truck	\$25,000	Reserves
Subtotal	\$275,000	
<u>Airport</u>		
Taxiway G Realignment (100%)	\$1,425,000	Grant
Design for T-Hangar (20%)	\$441,500	Grant
New GA Terminal (100%)	\$2,250,000	Grant
Capital Outlay - Furniture (FBO terminal)	\$40,000	Reserves
Airport Signage	\$20,000	Reserves
Building Improvements	\$20,000	Reserves
Subtotal	\$4,196,500	
<u>Community Redevelopment Agency</u>		
Block 12 Project	\$1,000,000	Bank Loan / Tax Revenue
Arcade Project	\$209,280	Complete Project
Other Projects	\$164,810	Reserves
Subtotal	\$1,374,090	
TOTAL	<u>\$6,788,365</u>	

5-Year Capital Improvement Plan (Sorted by Department)

Department / Projects	2022 Total Project Cost	5-Year CIP, Total Project Costs with Annual Cost Escalations				
		2023	2024	2025	2026	2027 +
Utility System Administration						
Meter Replacement Program (AMI) - Annual Fee Year 1 - 10	\$3,624,450	\$362,445	\$362,445	\$362,445	\$362,445	\$2,174,670
Utility System Administration Project Totals	\$3,624,450	\$362,445	\$352,445	\$362,445	\$362,445	\$2,174,670
Wastewater						
Sanitary Sewer Evaluation Study	\$250,000	\$255,000				
SRF Facilities Plan Development	\$125,000	\$128,000				
Upgrade Lift Stations 2 & 7	\$729,600	\$744,000				
Upgrade Lift Stations 1, 3, 14, & 18	\$1,181,000		\$1,229,000			
Replace 6,758 LF of gravity sewer and 22 manholes (Phase 1)	\$2,470,000			\$2,621,000		
Replace 6,758 LF of gravity sewer and 22 manholes (Phase 2)	\$2,470,000				\$2,674,000	
Upgrade Lift Stations 15, 16, & 17	\$586,000				\$634,000	
Replace 13,515 LF of gravity sewer and 44 manholes	\$4,940,000					\$5,454,000
Upgrade Lift Stations 6 & 8	\$400,000					\$442,000
Wastewater Project Totals	\$13,151,600	\$1,127,000	\$1,229,000	\$2,621,000	\$3,308,000	\$5,896,000
Potable Water						
SRF Facilities Plan Development	\$125,000	\$128,000				
2,800 LF of 10-inch WM, and installation of one PRV - Extending along NE 50th St and N Main St	\$671,000	\$684,000				
6,500 LF of 8-inch WM, and installation of one PRV - Extending parallel with Williston Airport runway, and around pond	\$1,352,000		\$1,407,000			
400 LF of 6-inch WM, and installation of one PRV - Extending along SW 7th St	\$103,000			\$109,000		
1,300 LF of 6-inch WM - Extending along SE 5th Ave, from the intersection of S Main St and SE 5th Ave to the intersection of SE 5th Ave and SE 4th St	\$218,000			\$231,000		
1,200 LF of 6-inch WM - Extending along SE 2nd St, from the intersection of SE 5th Ave and SE 2nd St to the intersection of SE 2nd St and SE 2nd Ave	\$200,000			\$212,000		
100 LF of 6-inch WM, and installation of one PRV - Extending intersection of NE 4th Ave and NE 13th St, from the intersection of NE 4th Ave and NE 13th St to the intersection of NE 4th Ave and NE 13th Strales RV Site	\$58,000				\$63,000	
1,300 LF of 8-inch WM - Extending along NE 42nd Pl, from the intersection of NE 13th St and NE 42 Pl to the intersection of NE 42nd Pl and NE 207th Ct	\$306,000				\$331,000	
WTP-2 upgrade, which includes replacement of the well pumping unit (with the new unit providing a capacity of 1,200 GPM), and replacement of the NaOCl treatment facility	\$737,000					\$814,000
WTP-3 upgrade, which includes replacement of the well pumping unit (with a new unit that providing a capacity of 1,200 GPM)	\$570,000					\$629,000
Potable Water Project Totals	\$4,340,000	\$812,000	\$1,407,000	\$552,000	\$394,000	\$1,443,000

5-Year Capital Improvement Plan (Sorted by Department)

Department / Projects	2022 Total Project Cost	5-Year CIP, Total Project Costs with Annual Cost Escalations				
		2023	2024	2025	2026	2027 +
Stormwater						
BMP Alternatives Analysis Project 1	\$800,000	\$816,000				
BMP Alternatives Analysis Project 3	\$172,000		\$179,000			
BMP Alternatives Analysis Project 4	\$546,000			\$579,000		
BMP Alternatives Analysis Project 5	\$438,000				\$474,000	
BMP Alternatives Analysis Projects 6, 7 and 8	\$442,000					\$488,000
Stormwater Project Totals	\$2,398,000	\$816,000	\$179,000	\$579,000	\$474,000	\$488,000
Roadways						
3 Miles Full Depth Pavement Reclamation	\$2,113,000	\$2,155,000				
3 Miles Full Depth Pavement Reclamation	\$2,113,000		\$2,198,000			
3 Miles Full Depth Pavement Reclamation	\$2,113,000			\$2,242,000		
3 Miles Full Depth Pavement Reclamation	\$2,113,000				\$2,287,000	
3 Miles Full Depth Pavement Reclamation	\$2,113,000					\$2,333,000
Roadway Project Totals	\$10,565,000	\$2,155,000	\$2,198,000	\$2,242,000	\$2,287,000	\$2,333,000
Airport						
Taxiway G Realignment	\$1,425,000	\$1,425,000				
Construct 10 unit T-Hangar	\$2,207,500		\$2,207,500			
Runway 5-23 Edge Lights and Signage Rehabilitation	\$500,000				\$500,000	
Purchase 5,000 gallons fuel truck	\$160,000					\$160,000
ARFF Facility	\$1,250,000					\$1,250,000
Construct Wildlife Fence	\$1,000,000					\$1,000,000
Airport Project Totals	\$6,542,500	\$1,425,000	\$2,207,500	\$0	\$500,000	\$2,410,000
Community Redevelopment (CRA)						
Block 12 Project - Arcade, Façade and Passive Park (Current Project)	\$761,960	\$761,960				
Block 12 Parking Lot - Utilities done by COW \$450,000	\$1,000,000	\$1,000,000				
Parking lot construction and paving \$350,000						
Communtiy Redevelopmen Project Totals	\$1,761,960	\$1,761,960	\$0	\$0	\$0	\$0
Totals All Projects	\$42,383,510	\$8,459,405	\$7,582,945	\$6,356,445	\$7,325,445	\$14,744,670
5-Year Total					\$44,468,910	

