

**CITY OF WILLISTON, FLORIDA
CITY COUNCIL MEETING
AGENDA**

DATE: TUESDAY, JULY 5, 2022
TIME: 6:00 P.M.
PLACE: WILLISTON CITY COUNCIL CHAMBER

CALL TO ORDER

ROLL CALL

MEMBERS:

Mayor Charles Goodman
Council President Debra Jones
Vice-President Marguerite Robinson
Councilmember Michael Cox
Councilmember Zach Bullock
Councilmember Elihu Ross

OTHERS:

City Manager Jackie Gorman
City Attorney Scott Walker
City Clerk Latricia Wright
Attorney Kiersten Ballou
Dep. City Manager Deanna Nelson

OPENING PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ITEM – 1 – ADDITIONS, DELETIONS, CHANGES AND APPROVAL OF THE AGENDA

ITEM – 2 – AWARD PRESENTATION: HUMANITARIAN ACTION BY HUNTER LAROCHE OF MYHREE MOTORS. MAYOR CHARLES GOODMAN.

ITEM – 3 – PUBLIC PARTICIPATION

ITEM – 4 – CONSENT AGENDA – (pp 4-7)

- Council minutes from June 21, 2022

ITEM – 5 – OLD BUSINESS

A. STAFF AND BOARD AND COUNCIL UPDATES

- CITY MANAGER JACKIE GORMAN
- STAFF
- COUNCIL

ITEM – 6 – NEW BUSINESS –

- A. DEMO OF BALLISTIC SHIELD. CHIEF MIKE ROLLS.
- B. RESOLUTION 2022-33: A RESOLUTION OF THE CITY OF WILLISTON, FLORIDA APPOINTING MR. DANIEL STEWART TO THE PLANNING AND ZONING COMMISSION FOR THE REMAINDER OF THE TERMS FOR VACANT SEAT THREE BEGINNING JULY 5, 2022, ENDING DECEMBER 6, 2022, AND PROVIDING AN EFFECTIVE DATE. CITY PLANNER LAURA JONES. (pp 8- 10)

CITY OF WILLISTON, FLORIDA
CITY COUNCIL MEETING

- C. RESOLUTION 2022-37: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLISTON, LEVY COUNTY, FLORIDA, AUTHORIZING THE EXECUTION OF AN APPLICATION FOR FEDERAL ASSISTANT TO ASSET THE WILLISTON POLICE DEPARTMENT WITH THE PURCHASE OF TWO (2) PATROL VEHICLES. DEPUTY POLICE CHIEF TERRY BOVAIRD.(pp 11- 30)
- D. DISCUSSION WITH POSSIBLE ACTION: AMENDMENT TO AND EXTENSION OF INTERLOCAL AGREEMENT – CROSSING GUARD. CITY MANAGER JACKIE GORMAN. (pp 31- 32)
- E. DISCUSSION WITH POSSIBLE ACTION: REQUEST FOR TEMPORARY FUEL SURCHARGE ADJUSTMENT. CITY MANAGER JACKIE GORMAN(pp 32 – 35)

ITEM – 7 – PUBLIC PARTICIPATION

ITEM - 8 - ANNOUNCEMENTS

ITEM – 9 – ADJOURNMENT

NEXT SCHEDULED COUNCIL MEETING JULY 19, 2022, AT 6:00 P.M.

NEW LINK: Please join my meeting from your computer, tablet or smartphone.

<https://v.ringcentral.com/join/069017976>

Meeting ID: 069017976

One tap to join audio only from a smartphone:
+16504191505,, 069017976/# United States (San Mateo, CA)

Or dial:

+1 (650) 4191505 United States (San Mateo, CA)

Access Code / Meeting ID: 069017976

International numbers available: <https://v.ringcentral.com/teleconference>

YouTube Link: <https://www.youtube.com/channel/UCKt1468kcNjBS2AYgOaBsRQ>

CITY OF WILLISTON, FLORIDA
CITY COUNCIL MEETING

Clicking this link will enable you to see and hear the Council meeting.

Council Meeting Procedures for members of the Public

1. All cell phones to be turned off when entering the Council Chambers.
2. Once the audience has taken their seat and the meeting begins, there will be no talking between audience members during the course of the Council meeting. If anyone continues to talk within the audience and is called down 3 times during the course of the meeting, on the third time that person will be escorted out of the Council meeting;
3. The audience must be recognized by the President before being allowed to address the Council;
4. The member of the audience that is recognized will proceed to the podium, state their name for the benefit of the City Clerk, prior to offering comments on a given matter.
5. The audience member will be limited to not more than 5 minutes to speak based on Resolution 2012-07;
6. There will be no personal attacks made by any member in the audience toward a sitting Council member and no personal attacks made by any Council member toward a member of the audience;
7. There will be no conversation between a member of the audience that has been recognized and any other member of the audience when speaking while at the podium;
8. If an audience member wants to speak more than the allotted 5 minutes allowed then that person should make a request to City Hall so that the item may be placed on the agenda.

Minutes of the City Council meeting may be obtained from the City Clerk's office. The minutes are recorded, but not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be borne by the requesting party.

In accordance with Section 286.0105, Florida Statutes, notice is given that if a person wishes to appeal a decision made by the City Council with respect to any matter considered at this meeting they will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Mayor through the City Clerk's office no later than 5:00 P.M. on the day prior to the meeting.

**CITY OF WILLISTON, FLORIDA
CITY COUNCIL MEETING
MINUTES**

DATE: TUESDAY, June 21, 2022
TIME: 6:00 P.M.
PLACE: WILLISTON CITY COUNCIL CHAMBER

CALL TO ORDER

President Debra Jones called the meeting to order at 6:00 PM.

ROLL CALL

MEMBERS:

Mayor Charles Goodman
Council President Debra Jones
Vice-President Marguerite Robinson
Councilmember Michael Cox
Councilmember Zach Bullock
Councilmember Elihu Ross

OTHERS:

City Manager Jackie Gorman
City Attorney Scott Walker
City Clerk Latricia Wright – Absent
Attorney Kiersten Ballou
Finance Director Stephen Bloom

OPENING PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Opening prayer and Pledge of Allegiance to the Flag was led by Mayor Goodman.

ITEM - 1 - ADDITIONS, DELETIONS, CHANGES AND APPROVAL OF THE AGENDA

Vice-President Robinson moved to approve agenda as written. Councilmember Cox seconded. Motion carried 5-0 by saying “Aye”.

ITEM – 2 – RECOGNIZING CHRISTY RICHARDSON AND ALEX RODRIGUEZ FOR OBTAINING THEIR GAS LICENSE: MAYOR CHARLES GOODMAN.

ITEM - 3 - PUBLIC PARTICIPATION

Jackie Appling thanked everyone for participating in the Friends of Cornelius Williams Park Pre-Juneteenth Celebration.

ITEM – 4 – CONSENT AGENDA

Vice-President Robinson moved to approve consent agenda. Councilmember Ross seconded. Motion carried 5-0 by saying “Aye”.

- Council minutes from June 7, 2022.

ITEM-5-OLD BUSINESS

A. STAFF AND BOARD AND COUNCIL UPDATES

- CITY MANAGER JACKIE GORMAN

Bidding John Henry Park drainage, water and sewer main replacement and lift station 16. The Quarterly Newsletter will go in this months water bill. Cornelius Williams was awarded a grant.

Laura Jones, City Planner let the Council know there were bids for the Zamora property and Latricia will be letting the winners know when she returns from her Convention.

Deanna Nelson, Human Resources director updated on the safety grant.

Chief Mike Rolls updated on new police officers and put posters from the students at Joyce Bullock Elementary School in City Hall. He also went to the Rotary Club with Mayor Goodman. Donald Barber, Utilities Supervisor and the Chief will be having weekly meetings.

Chief Lamar Stegall thanked the Council for the new extradition equipment.

Donald Barber explained the painting and repairs to the Dr. Kenneth Schweibert Pavilion.

Paul Lord gave an update on John Henry slide which will be in on August 4, 2022.

- CRA

Mr. Nick Williams gave a presentation on the Block 12 project.

B. DISCUSSION WITH POSSIBLE ACTION: PURCHASING A NEW 2022 DODGE 5500 SIERRA SERIES BRUSH TRUCK: CHIEF LAMAR STEGALL

Chief Stegall asked for the funds for a new brush truck. Mr. Cox asked if the City puts money away every year for new fire trucks. Chief Lamar explained that they do not. Vice President Robinson moved to approve the purchase. Councilmember Bullock seconded. Motion carried 5-0 by saying "Aye".

ITEM – 6 – NEW BUSINESS –

A. DISCUSSION WITH POSSIBLE ACTION: WAG'S LEASE EXTENSION. CAROL TCHEBANOFF.

Ms. Tchebanoff is the President on the Williston Animal Group. Their facility needs air conditioner and they want to make sure their lease can be renewed and the City interested

in renewing before they make the investment. Attorney Ballou said they have the option to extend as long as they are interested.

B. REVIEW OF APRIL 2022 FINANCIAL REPORT: FINANCIAL DIRECTOR STEPHEN BLOOM. (PP 12-33)

Finance Director Stephen Bloom reviewed the Financial Report.

C. RESOLUTION 2022-29: A RESOLUTION OF THE CITY OF WILLISTON, FLORIDA; APPOINTING MEMBERS TO THE CITY OF WILLISTON SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CITIZENS ADVISORY TASK FORCE (CATF) FOR THE FEDERAL FISCAL YEAR 2023, TO SERVE A FOUR (4) YEAR TERM AND PROVIDING AN EFFECTIVE DATE. CITY PLANNER LAURA JONES. (PP 34-36)

Councilmember Cox moved to approve the resolution. Vice President Robinson seconded. Motion carried 5-0 by saying "Aye".

D. RESOLUTION 2022-32: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLISON, FLORIDA, APPROVING THE LAND LEASE AGREEMENT FOR VACANT LAND BETWEEN SEABRING MARINE INDUSTRIES, INC., AND THE CITY OF WILLISTON FOR PROPERTY AT THE AIRPORT KNOW AS PARCEL 7 WITH A LEGAL DESCRIPTION AS PROVIDED IN EXHIBIT "A"; AUTHORIZING THE CITY COUNCIL PRESIDENT TO EXECUTE THE LAND LEASE AGREEMENT; REPEALING ALL RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE. AIRPORT MANAGER BENTON STEGALL. (PP 37-53)

Councilmember Cox moved to approve the resolution. Councilmember Bullock seconded. Motion carried 5-0 by saying "Aye".

E. RESOLUTION 2022-34: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLISTON, FLORIDA, APPROVING THE PASSERO ASSOCIATES, LLC MASTER CONSULTING SERVICES AGREEMENT; AUTHORIZING THE APPROPRIATE PARTIES TO SIGN ANY DOCUMENTS REQUIRED TO EXECUTE SUCH AGREEMENT ON BEHALF OF THE CITY OF WILLISTON; REPEALING ALL RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE. AIRPORT MANAGER BENTON STEGALL. (PP 54-69)

Vice President Robinson moved to approve the resolution. Councilmember Bullock seconded. Motion carried 5-0 by saying "Aye".

F. RESOLUTION 2022-35: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLISTON, FLORIDA, AUTHORIZING THE CITY COUNCIL PRESIDENT TO SIGN A RENEWAL AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION, FOR THE TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION PLAN FOR FY 2022-2023, AND PROVIDING AN EFFECTIVE DATE. PUBLIC WORKS DIRECTOR JONATHEN BISHOP. (PP 70-74)

Councilmember Cox moved to approve the resolution. Vice President Robinson seconded. Motion carried 5-0 by saying "Aye".

- G. DISCUSSION WITH POSSIBLE ACTION: CITY OF WILLISTON BUDGET CALENDAR-FISCAL YEAR 2023. CITY MANAGER JACKIE GORMAN. (PP 75-76)
Discussion about availability of Council Members. Calendar will be revised.

ITEM – 6 – ANNOUNCEMENTS

Councilmember Ross asked about the foreclosure proceedings for the Pessio building. Attorney Ballou said it was in process.

Mayor Goodman has developed a collage of the animal shelter construction. He will put it in City Hall.

Councilmember Cox asked for a discussion on golf carts regulations in town. Chief Rolls is working with the attorney.

President Jones gave reminders about upcoming public meetings.

ITEM – 7 – PUBLIC PARTICIPATION

None

ITEM – 8 - ADJOURNMENT

With no further business Vice President moved to adjourn at 7:27. Councilmember Cox seconded. Motion carried 5-0 by saying "Aye".

NEXT SCHEDULED MEETING JULY 5, 2022 AT 6:00 P.M.

Minutes of the City Council meeting may be obtained from the City Clerk's office. The minutes are recorded, but not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be borne by the requesting party.

In accordance with Section 286.0105, Florida Statutes, notice is given that if a person wishes to appeal a decision made by the City Council with respect to any matter considered at this meeting they will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Mayor through the City Clerk's office no later than 5:00 P.M. on the day prior to the meeting.

COUNCIL AGENDA ITEM

TOPIC: A RESOLUTION OF THE CITY OF WILLISTON, FLORIDA; APPOINTING MR. DANIEL STEWART TO THE PLANNING AND ZONING COMMISSION FOR THE REMAINDER OF THE TERM FOR VACANT SEAT THREE- BEGINNING JULY 5, 2022 ENDING DECEMBER 6, 2022; AND PROVIDING AN EFFECTIVE DATE.

REQUESTED BY: LAURA JONES, CITY PLANNER

PREPARED BY: LAURA JONES, CITY PLANNER

BACKGROUND / DESCRIPTION: This resolution would appoint Mr. Daniel Stewart for the vacant seat 3, beginning July 5, 2022 and ending December 6, 2022. Mr. Stewart currently serves on the CDBG Citizen's Task Force and has expressed a desire to further serve the community on the Planning and Zoning Commission Board.

Chapter 46 of the City's Code of Ordinances mandates the appointment of these members to the Agency Board (Appointment. The planning and zoning commission shall consist of seven residents of the city who shall be appointed by the City Council).

LEGAL REVIEW: None

FISCAL IMPACTS: None

RECOMMENDED ACTION: Adopt resolution 2022-33 appointing Mr. Stewart to the Planning and Zoning Commission Board for a term beginning July 5, 2022 and ending December 6, 2022.

ATTACHMENTS: Mr. Daniel Stewart's Application

COMMISSION ACTION:

_____ **APPROVED**

_____ **DISAPPROVED**

RESOLUTION NUMBER 2022-33

A RESOLUTION OF THE CITY OF WILLISTON, FLORIDA; APPOINTING MR. DANIEL STEWART TO THE PLANNING AND ZONING COMMISSION FOR THE REMAINDER OF THE TERM FOR VACANT SEAT THREE- BEGINNING JULY 5, 2022 ENDING DECEMBER 6, 2022; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Mr. Daniel Stewart is currently serving on the CDBG Citizen's Task Force and has expressed his desire to continue to serve the Community; and,

WHEREAS, Mr. Daniel Stewart has applied to the Planning and Zoning Commission; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLISTON, FLORIDA, AS FOLLOWS:

Section 1. The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are incorporated herein by this reference.

Section 2. The City Council hereby approves Resolution 2022-33.

Section 3. All Resolution or parts of Resolutions, in conflict with this Resolution are hereby repealed.

Section 4. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED at a meeting of the City Council this 5th day of July 2022.

CITY OF WILLISTON, FLORIDA

Debra Jones-President
Williston City Council

ATTEST: Latricia Wright
City Clerk



CITY OF
WILLISTON
FLORIDA

50 N.W. Main Street • P.O. Drawer 160 • Williston, Florida 32696-0160
Phone (352) 528-3060 • Fax (352) 528-0160

APPLICATION FOR COMMISSION/BOARD MEMBERSHIP

NAME Daniel Stewart

ADDRESS 417 NW 1st Ave. Williston.

TELEPHONE: HOME (740) (684-1321) WORK: _____

EMAIL ADDRESS: DanthePatchGuy87@gmail.com

COMMISSION OR BOARD TO WHICH YOU ARE APPLYING (CIRCLE ONE):

PLANNING & ZONING

PENSION

AIRPORT

ADJUSTMENTS

CRA

CITIZENS ADVISORY

CHAPTER 185

ARE YOU AVAILABLE TO MEET ACCORDING TO THE PUBLISHED COMMISSION/BOARD MEETING SCHEDULE? YES ✓ NO _____

ARE YOU A (CIRCLE ALL THAT APPLY): CITY RESIDENT BUSINESS OWNER
PROPERTY OWNER

WHY WOULD YOU LIKE TO SERVE ON THIS COMMISSION OR BOARD? For the Experience,

BRIEF EDUCATIONAL/EMPLOYMENT/BUSINESS EXPERIENCE BENEFICIAL TO THIS BOARD? N/A

WHAT SPECIAL ASSETS WOULD YOU BRING TO THE BOARD? New Outlooks.

BRIEF COMMUNITY SERVICE: N/A

DO YOU HAVE ANY PREVIOUS BOARD EXPERIENCE? YES _____ NO ✓

DATE: 10-7-22 SIGNATURE: [Signature]

YOU MAY ALSO EMAIL A COMPLETED APPLICATION TO THE CITY CLERK:

city clerk@willistonfl.org or City Planner@willistonfl.org

The mission of the City of Williston is to offer an efficient affordable and safe place to live, work and play.

Date: July 5, 2022

COUNCIL AGENDA ITEM

RESOLUTION 2022-37: Approving the purchase of two (2) patrol vehicles for the cost \$24,592.00.

REQUESTED BY: Deputy Chief Terry Bovaird **PREPARED BY:** Brooke Willis

BACKGROUND / DESCRIPTION:

The Williston Police Department is requesting the approval to purchase two Chevy Tahoe. The Williston Police Department applied for a USDA Grant to the vehicles leaving a balance of \$24,592.00 to be paid.

LEGAL: REVIEW: N/A

FISCAL IMPACTS: \$24,592.00

RECOMMENDED ACTION: Approve Resolution 2022-37 for the purchase of the two Chevy Tahoe.

ATTACHMENTS:

☐ **CONTRACT** ☒ **RESOLUTION** ☐ **MAP**

☐ **LEASE** ☒ **OTHER DOCUMENTS**

☐ **CONSULTANT OR PARTY TO ACTION HAS BEEN NOTIFIED**

COUNCIL ACTION:

☐ **APPROVED**

☐ **DISAPPROVED**

RESOLUTION NUMBER 2022-37

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLISTON, LEVY COUNTY, FLORIDA, AUTHORIZING THE EXECUTION OF AN APPLICATION FOR FEDERAL ASSISTANT TO ASSIST THE WILLISTON POLICE DEPARTMENT WITH PURCHASE OF TWO (2) PATROL VEHICLES.

WHEREAS, the City of Williston, Florida, a Florida Municipal Corporation, (“City”) maintains its own Police Department which consists of twelve (12) sworn full-time law enforcement officers and a twenty-four (24) hour dispatch center, and

WHEREAS, the City of Williston Police Department is in need of two police vehicles;

WHEREAS, the City of Williston Police Department has completed an application for assistance from the United States Department of Agriculture (“USDA”) using the Standard Form 424 and is prepared to submit it or final review.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Williston, Levy County, Florida, that:

SECTION 1. APPROVAL. The City Administration and Council President are authorized to execute all documentation and otherwise facilitate the processing of the application to the USDA for federal assistance.

SECTION 2. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

PASSED AND ADOPTED this 5th day of July 2022.

CITY OF WILLISTON, FLORIDA

Debra Jones, President
City Council

ATTEST:

Latricia Wright, City Clerk

Kiersten Ballou, Attorney

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

USDA Rural Development

11. Catalog of Federal Domestic Assistance Number:

10.766

CFDA Title:

Community Facilities Loan

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

purchase two police vehicles and related equipment

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant

3

* b. Program/Project

3

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

01/01/2022

* b. End Date:

12/31/2022

18. Estimated Funding (\$):

* a. Federal	73,500.00
* b. Applicant	24,592.00
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	98,092.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☐ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☐ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

* First Name:

Jerry

Middle Name:

* Last Name:

Robinson

Suffix:

* Title:

Mayor

* Telephone Number:

352-528-3060

Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:** Williston, City of

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

596000451

*** c. UEI:**

DUQCETBFHCN6

d. Address:

*** Street1:** 50 NW Main Street

Street2:

*** City:** Williston

County/Parish: Levy

*** State:** FL: Florida

Province:

*** Country:** USA: UNITED STATES

*** Zip / Postal Code:** 32696-0017

e. Organizational Unit:

Department Name:

Williston Police Department

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

*** First Name:**

Terry

Middle Name:

*** Last Name:**

Bovaird

Suffix:

Title: Deputy Chief of Police

Organizational Affiliation:

Williston Police Department

*** Telephone Number:** 352-843-2181

Fax Number: 352-528-0955

*** Email:** terry.bovaird@willistonpolice.org



June 30, 2022

ATTACHMENT TO FORM AD-622

City of Williston CF Program Application Police Vehicles

The action taken herein is based upon representations made in your preliminary application materials. Any changes, including but not limited to changes in cost, size, or scope of services, sources of funds, etc., may adversely affect this decision and must be reported to and approved by USDA Rural Development in writing. Any changes not approved by USDA Rural Development will be cause for USDA Rural Development to discontinue processing your request for services. All applicants requesting changes will be required to give full justification for each change, and if USDA Rural Development approval is not given, written reasons will be given with a 30-day negotiation period to resolve the differences.

This action should not be misconstrued as a reservation of funds, the availability of funds, or loan approval.

Grant processing will continue based upon a grant not to exceed the amount specified on this Form AD-622 and will be in accordance with the requirements contained and referenced in RD Instruction 3570-B.

If a complete application has not been submitted to USDA Rural Development by the date specified on the face of form AD-622, USDA Rural Development reserves the right to discontinue processing your grant request with 30 days written notice. If a longer time frame to develop your application is necessary, you should submit a request in writing with specific reasons why a longer time frame is required with a projected date to accomplish such action. Failure to submit a complete application, or request a longer time frame, will be considered a lack of interest on your part and a request to withdraw the pre-application. Continued processing after such withdrawal, would require a new pre-application to be submitted, rated and ranked without regard to previous processing priorities.

Rural Development • Ocala Area Office
2441 NE 3rd Street, Suite 204-1, Ocala, FL 34470
Voice (352)732-9796 • Fax 855-474-6990

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint form AD -3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866)632-9992. Submit your completed form or letter to USDA by mail at U.S. Department of Agriculture, Office of the Assistant Secretary of Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410; by fax at (202)690-7442 or by email at program.intake@usda.gov

Page Two
City of Williston
Attachment to AD-622

You are advised against taking any actions or incurring any obligations which would either limit the range of alternatives to be considered or which would have an adverse effect on the environment. Satisfactory completion of the environmental review process in accordance with RD Instruction 1940-G must occur prior to loan approval. The issuance of this notice does not constitute site approval, if applicable.

The following items must be completed and submitted to USDA Rural Development for review/approval:

- FL Guide 9, Certificate of Public Meeting – The City will need to hold a public meeting for the general public. The meeting must give the citizenry an opportunity to become acquainted with the proposed project. To the extent possible, this meeting should cover items necessary to satisfy all public information meeting requirements for the proposed project. The City will be required, **at least 10 days prior to the meeting,** to publish a notice of the meeting in a newspaper of general circulation in the service area, to post a public notice at the City's principal office and to notify the Agency. **The City will provide to the Agency a copy of the newspaper affidavit, published notice and minutes of the public meeting.**
- Form SF 424, Application for Federal Assistance
- Form SF 424b, Assurances – Non-Construction Programs
- Form RD 1942-54, Applicant's Feasibility Report (completed line item 1, 3, 4 and 6)
- Form RD 1942-47, Loan Resolution
- Form RD 400-1, Equal Opportunity Agreement
- Form RD 400-4, Assurance Agreement
- Letter from City giving evidence of the \$24,592 contribution
- Form AD 1049, Certification Regarding Drug Free.....
- Form AD 1047, Certification Regarding Debarment, Suspension.....

Page Three
City of Williston
Attachment to AD-622

- Form RD 442-3, Balance Sheet – Updated balance sheet with current figures no older than 90 days.
- Annual Audit for the period ending 9/30/21 or unaudited figures for the period ending 9/30/21 for the general fund.
- Compliance Statement form

U.S. DEPARTMENT OF AGRICULTURE
NOTICE OF PREAPPLICATION REVIEW
ACTION

From: USDA Rural Development
(Department, bureau, or establishment)

Agency Number _____

To: City of Williston
50 NW Main Street
Williston, FL 32696

Reference Your Preapplication

Number _____

Dated: 04-11-2022

1. We have reviewed your preapplication for Federal assistance under _____ CF Program _____ and have determined that your proposal is:

- ☒ eligible for funding by this agency and can compete with similar applications from other grantees.
☐ eligible but does not have the priority necessary for further consideration at this time.
☐ not eligible for funding by this agency.

2. Therefore, we suggest that You:

- ☒ file a formal application with us by (date) 05-31-2022
☐ file an application with _____ (Suggested Federal agency).
☐ find other means of funding this project.

3. Based upon the funds available for this program over the last two fiscal years and the number of applications reviewed, or pending, we anticipate that funds for which you are competing will be available after (month, year) 06/2022.

4. You requested \$ 73,500.00 Federal funding in your preapplication form, and we:

- ☒ are agreeable to consideration of approximately this amount in the formal application.
☐ will need to analyze the amount requested in more detail.

5. A preapplication conference will be _____ necessary ☒ not necessary. We are recommending that it be held at _____, on _____, at _____ a.m./p.m. Please contact the undersigned for confirmation.

6. Enclosures: ☒ Forms _____ Instructions _____ Other (Specify) _____

7. Other Remarks:

Funding is subject to receipt of the FY 2022 State of Florida Community Facility Grant Allocation.

Signature <i>Rebecca S. Manning</i>	Title Area Director	Date 04-11-2022
Organizational Unit USDA RD	Administrative Office Ocala Area Office	Telephone Number (352) 414-7817

Address
2441 NE 3rd Street, Suite 204-1
Ocala, Florida 34470

NOTE: This form will be used by Federal agencies to inform applicants of the results of a review of their preapplication request for Federal assistance. When the review cannot be performed within 45 days, the applicant shall be informed by letter as to when the review will be completed. When Federal agencies determine that the proposal is not eligible for Federal assistance, specific reasons should be provided in Item 7 Other Remarks.

Position 3

USDA

Form RD 400-4

(Rev. 11-17)

ASSURANCE AGREEMENT
(Under Title VI, Civil Rights Act of 1964)

FORM APPROVED

OMB No. 0575-0018

OMB No. 0570-0062

The **Williston, City Of**

(name of recipient)

50 NW Main Street Williston, FL 32696-2043

(address)

As a condition of receipt of Federal financial assistance, you acknowledge and agree that you must comply (and require any subgrantees, subrecipients, contractors, successors, transferees, and assignees to comply) with applicable provisions of national laws and policies prohibiting discrimination, including but not limited to:

1. Title VI of the Civil Rights Act of 1964, as amended, which prohibits you from discriminating on the basis of race, color, or national origin (42 U.S.C. 2000d et seq.), and 7 CFR Part 15, 7 CFR 1901, Subpart E.

As clarified by Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service) guidance, national origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs [in accordance with USDA RD LEP Guidance for RD Funded (Assisted) Programs]. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. You are encouraged to consider the need for language services for LEP persons served or encountered both in developing your budgets and in conducting your programs and activities. For assistance and information regarding your LEP obligations, go to <http://www.lep.gov>;

2. Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating on the basis of sex in education programs or activities (20 U.S.C. 1681 et seq.) [as implemented by 7 CFR Part 15, 7 CFR 1901, Subpart E];

3. The Age Discrimination Act of 1975, as amended, which prohibits you from discriminating on the basis of age (42 U.S.C. 6101 et seq.) [as implemented by 7 CFR Part 15, 7 CFR 1901, Subpart E];

4. Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits you from discriminating on the basis of disability (29 U.S.C. 794) [as implemented by 7 CFR Part 15, 7 CFR Part 15b, 7 CFR 1901, Subpart E];

5. Title VIII of the Civil Rights Act, which prohibits you from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (42 U.S.C. 3601 et seq.), as implemented by the Department of Housing and Urban Development at 24 CFR part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units, i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators) be designed and constructed with certain accessible features, see 24 CFR Part 100.201; and

6. Titles II and III of the Americans with Disabilities Act, which prohibit you from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189), as implemented by Department of Justice regulations at 28 C.F.R. parts 35 and 36, and 7 CFR Part 15, 7 CFR Part 15b, 7 CFR 1901, Subpart E.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0018. The time required to complete this information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

You also acknowledge and agree that you must comply (and require any subgrantees, subrecipients, contractors, successors, transferees, and assignees to comply) with applicable provisions governing USDA Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service) access to records, accounts, documents, information, facilities, and staff:

1. You must cooperate with any compliance review or complaint investigation conducted by USDA Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service).
2. You must give USDA Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service) access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by Title VI, Title IX, Age, and Section 504 implementing regulations and other applicable laws or program guidance.
3. You must keep such records and submit to the responsible Department official or designee timely, complete, and accurate compliance reports at such times, and in such form and containing such information, as the responsible Department official or his designee may determine to be necessary to ascertain whether you have complied or are complying with relevant obligations.
4. You must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. Make available to users, participants, beneficiaries and other interested persons such information regarding the provisions of this agreement and the regulations, and in such manner as the Rural Development or the U.S. Department of Agriculture finds necessary to inform such persons of the protection assured them against discrimination.
6. If, during the past three years, you (the recipient) have been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, you must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements.
7. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against you, or you settle a case or matter alleging such discrimination, you must forward a copy of the complaint and findings to USDA Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service), Office of Civil Rights.

The United States has the right to seek judicial enforcement of these obligations.

You also acknowledge and agree that you must comply (and require any subgrantees, subrecipients, contractors, successors, transferees, and assignees to comply) with applicable provisions of program-specific nondiscrimination policy requirements found at CFR Part 15, 7 CFR Part 15 b, 12 CFR Part 202, 7 CFR 1901, Subpart E., DR4300-003, DR4330-0300, DR4330-005.

Period of Obligation

In the case of any service, financial aid, covered employment, equipment, property, or structure provided, leased, or improved with federal assistance extended to the Recipient by Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service), this assurance obligates the Recipient for the period during which federal assistance is extended. In the case of any transfer of such service, financial aid, equipment, property, or structure, this assurance obligates the transferee for the period during which federal assistance is extended. If any personal property is so provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property. In all other cases, this assurance obligates the Recipient for the period during which the federal assistance is extended to the Recipient by Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service).

Employment Practices

Where a primary objective of the federal assistance is to provide employment or where the Recipient's employment practices affect the delivery of services in programs or activities resulting from federal assistance extended by Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service), the Recipient agrees not to discriminate on the grounds of race, color, national origin, sex, age, or disability, in its employment practices. Such employment practices may include, but are not limited to, recruitment, advertising, hiring, layoff or termination, promotion, demotion, transfer, rates of pay, training and participation in upward mobility programs; or other forms of compensation and use of facilities.

Data Collection

The Recipient agrees to compile and maintain information pertaining to programs or activities developed as a result of the Recipient's receipt of federal assistance from Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service). Such information shall include, but is not limited to the following: (1) the manner in which services are or will be provided and related data necessary for determining whether any persons are or will be denied such services on the basis of prohibited discrimination; (2) the population eligible to be served by race, color, national origin, sex, age, and disability; (3) data regarding covered employment including use or planned use of bilingual public contact employees serving beneficiaries of the program where necessary to permit effective participation by beneficiaries unable to speak or understand English; (4) the location of existing or proposed facilities connected with the program and related information adequate for determining whether the location has or will have the effect of unnecessarily denying access to any person on the basis of prohibited discrimination; (5) the present or proposed membership by race, color, national origin, sex, age and disability in any planning or advisory body which is an integral part of the program; and (6) any additional written data determined by Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service) to be relevant to the obligation to assure compliance by recipients with laws cited in this assurance agreement.

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations as herein described, that the information submitted in conjunction with this Document is accurate and complete, and that the recipient is in compliance with the nondiscrimination requirements set out above.

Rights and remedies provided for under this agreement shall be cumulative.

In witness whereof, Williston, City Of on this _____
(name of recipient)
date has caused this agreement to be executed by its duly authorized officers and its seal affixed hereto, or, if a natural person, has hereunto executed this agreement.

(S E A L)

Recipient

Date

Attest:

City Clerk

Title

Jackie Gorman, City Manager

Title



Certification Regarding Debarment, Suspension, and Other Responsibility Matters AD-1047

Primary Covered Transactions

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 C.F.R. § 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal, civil, fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

A. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

1. Are not presently debarred, suspended, or proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (A.2.) of this certification; and
4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

B. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME Williston, City Of	PR/AWARD NUMBER OR PROJECT NAME Police Vehicles
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S) Jackie Gorman, City Manager	
SIGNATURE(S)	DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint \(https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer\)](https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442.

Position 5
LOAN RESOLUTION
(Public Bodies)

FORM APPROVED
OMB NO. 0575-0015

A RESOLUTION OF THE City Council

OF THE Williston, City Of

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING
A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

Police Vehicles

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the Williston, City Of
(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of
zero \$0.00

pursuant to the provisions of Florida State Chapter 166; and

WHEREAS, the Association intends to obtain assistance from the Rural Housing Service, Rural Business - Cooperative Service, Rural Utilities Service, or their successor Agencies with the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U. S. C. 1983 (c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$ 10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contract or agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by the Government. No free service or use of the facility will be permitted.

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established and maintained, disbursements from that account may be used when necessary for payments due on the bond if sufficient funds are not otherwise available. With the prior written approval of the Government, funds may be withdrawn for:
 - (a) Paying the cost of repairing or replacing any damage to the facility caused by catastrophe.
 - (b) Repairing or replacing short-lived assets.
 - (c) Making extensions or improvements to the facility.Any time funds are disbursed from the reserve account, additional deposits will be required until the reserve account has reached the required funded level.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain the Government's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.

17. To accept a grant in an amount not to exceed \$ 73,500.00
- under the terms offered by the Government; that the Mayor
- and City Clerk of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee

The vote was: Yeas _____ Nays _____ Absent _____

IN WITNESS WHEREOF, the City Council of the

Williston, City Of has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this _____ day of _____,

(SEAL)

Attest:

By Jackie Gorman

Title City Manager

City Clerk

Title



**Certification Regarding Drug-Free Workplace Requirements (Grants)
Alternative I – For Grantees Other Than Individuals**

AD-1049

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing §§ 5151-5160 of the Drug-Free Workplace Act of 1998 (Pub. L. 100-690, Title V, Subtitle D: 41 U.S.C. § 8101 et seq.), and 2 C.F.R. Parts 182 and 421. The regulations were amended and published on June 15, 2009, in 74 Fed. Reg. 28150-28154 and on December 8, 2011, in 76 Fed. Reg. 76610-76611. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the grant.

According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal, civil, fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page three before completing certification.)

A. The grantee certifies that it will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug-abuse violations occurring in the workplace.
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph A.1.
4. Notifying the employee in the statement required by paragraph A.1 that, as a condition of employment under the grant, the employee will –
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph A.4.b from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph A.4.b, with respect to any employee who is so convicted –
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or, local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs A.1 through A.6.

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

PLACE OF PERFORMANCE *(Street Address, City, County, State, Zip Code)*

5 SW 1st Avenue Williston, FL 32696-

Check ☐ if there are workplaces on file that are not identified here.

ORGANIZATION NAME

Williston, City Of

PR/AWARD NUMBER OR PROJECT NAME

Police Vehicles

NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)

Jackie Gorman, City Manager

SIGNATURE(S)

DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint \(https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer\)](https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442.

EQUAL OPPORTUNITY AGREEMENT

This agreement, dated _____ between
Williston, City Of _____

(herein called "Recipient" whether one or more) and United States Department of Agriculture (USDA), pursuant to the rules and regulations of the Secretary of Labor (herein called the 'Secretary') issued under the authority of Executive Order 11246 as amended, witnesseth:

In consideration of financial assistance (whether by a loan, grant, loan guaranty, or other form of financial assistance) made or to be made by the USDA to Recipient, Recipient hereby agrees, if the cash cost of construction work performed by Recipient or a construction contract financed with such financial assistance exceeds \$10,000 - unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965.

1. To incorporate or cause to be incorporated into any contract for construction work, or modification thereof, subject to the relevant rules, regulations, and orders of the Secretary or of any prior authority that remain in effect, which is paid for in whole or in part with the aid of such financial assistance, the following "Equal Opportunity Clause":

During the performance of this contract, the contractor agrees as follows:

- (a) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited, to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the USDA setting forth the provisions of this nondiscrimination clause.
- (b) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- (c) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the USDA, advising the said labor union or workers' representative of the contractor's commitments under this agreement and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (d) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of all rules, regulations and relevant orders of the Secretary of Labor.
- (e) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, rules, regulations, and orders, or pursuant thereto, and will permit access to his books, records, and accounts by the USDA Civil Rights Office, and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (f) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or as otherwise provided by Law.
- (g) The contractor will include the provisions of paragraph 1 and paragraph (a) through (f) in every subcontract or purchase order, unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the USDA may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the USDA, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0018. The time required to complete this information collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

2. To be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the organization so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.
3. To notify all prospective contractors to file the required 'Compliance Statement', Form RD 400-6, with their bids.
4. Form AD-425, Instructions to Contractors, will accompany the notice of award of the contract. Bid conditions for all nonexempt federal and federally assisted construction contracts require inclusion of the appropriate "Hometown" or "Imposed" plan affirmative action and equal employment opportunity requirements. All bidders must comply with the bid conditions contained in the invitation to be considered responsible bidders and hence eligible for the award.
5. To assist and cooperate actively with USDA and the Secretary in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and rules, regulations, and relevant orders of the Secretary, that will furnish USDA and the Secretary such information such as , but not limited to, Form AD-560, Certification of Nonsegregated Facilities, to submit the Monthly Employment Utilization Report, Form CC-257, as they may require for the supervision of such compliance, and that it will otherwise assist USDA in the discharge of USDA's primary responsibility for securing compliance.
6. To refrain from entering into any contract or contract modification subject to such Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and Federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by USDA or the Secretary of Labor pursuant to Part II, Subpart D, of the Executive Order.
7. That if the recipient fails or refuses to comply with these undertakings, the USDA may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the organization under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such organization; and refer the case to the Department of Justice for appropriate legal proceedings.

Signed by the Recipient on the date first written above.

Recipient

Recipient

(CORPORATE SEAL)

Williston, City Of

Name of Corporate Recipient

Attest:

Secretary

By _____
President

50 NW Main Street

Williston, FL 32696-2043

RURAL DEVELOPMENT, USDA

2441 NE 3rd Street, Suite 204-1

Ocala, FL 34470

This is to certify that the Williston, City Of
is in compliance with Federal, State, and Local requirements include the following:

- a. Compliance with special laws and regulations.
- b. Compliance with State Pollution Control or Environmental Protection Agency standards.
- c. Consistency with other development plans of the area.
- d. Compliance with State agency regulating water rights.
- e. Compliance with Civil Rights Act of 1964.
- f. Compliance with Title IX of the Education Amendments of 1972.
- g. Compliance with Section 504 of the Rehabilitation Act of 1973.
- h. Compliance with Age Discrimination Act of 1975.
- i. Compliance with A-133 audit requirements.

BY: _____

Jackie Gorman
City Manager

Date

Date: July 5, 2022

COUNCIL AGENDA ITEM

TOPIC: Amendment to and Extension of Interlocal Agreement - Crossing Guard

PREPARED BY: Jackie Gorman, City Manager

BACKGROUND / DESCRIPTION:

Each year since the original Interlocal Agreement dated 1997/98 the City and Levy County School Board has agreed to an extension to the Agreement laying out the terms for reimbursing the City for the School Crossing Guard.

Attached you will find the Amendment approved by the School Board on June 22, 2022, for your review and approval. Basically, this Amendment states that minimum wages will be paid by the School Board to the City for a school crossing guard for each day of student attendance and that the Crossing Guards and substitutes will be fingerprinted and have a clean background check. The minimum wage for the next fiscal year will go to \$11.00/hour.

LEGAL REVIEW: Yes

FISCAL IMPACTS: None

RECOMMENDED ACTION: Approval

ATTACHMENTS: Amendment

COMMISSION ACTION:

☐ **APPROVED**

☐ **DISAPPROVED**

BOARD APPROVED

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Date: July 5, 2022

COUNCIL AGENDA ITEM

TOPIC: GFL – Request for Temporary Fuel Surcharge Adjustment

PREPARED BY: Jackie Gorman, City Manager

BACKGROUND / DESCRIPTION:

Attached you will find a letter from Kevin Smith, General Manager of GFL Solid Waste Southeast, LLC that is requesting a temporary fuel surcharge adjustment due to the rising fuel costs.

Our contract with GFL allows for rate adjustments each year to reflect the increase in the Consumer Price Index (CPI) as published by the US Department of Labor for the immediate preceding 12 month period. This goes into effect October 1, 2022, so we will be automatically adjusting rates at that time. Currently the CPI is at 3.9% which will result in an increase of \$0.46/household.

The attached letter is requesting a 10% adjustment increase over and above the CPI adjustment and again is due to the high cost of diesel fuel. If the City considers allowing the fuel adjustment, GFL will monitor the monthly fuel costs and once it drops below \$3.178/gallon will deduct the 10% adjustment from the rates.

LEGAL REVIEW: None

FISCAL IMPACTS: Yes

RECOMMENDED ACTION: For Discussion

ATTACHMENTS: Letter from Kevin Smith, General Manager GFL dated 6-21-2022

COMMISSION ACTION:

_____ **APPROVED**

_____ **DISAPPROVED**



6-21-2022

Ms. Jackie Gorman
City Manager
City of Williston, FL

RE: Temporary Fuel Surcharge Adjustment

Dear Ms. Gorman,

GFL appreciates the opportunity to continue providing residential and commercial solid waste services to the City of Williston. We continue to work closely with City Staff to ensure our GFL Gainesville Hauling Team is providing a high level of collection services and customer support. However, over the past 12 months, GFL has been significantly impacted by the recent inflation and rising fuel costs. When GFL started collecting the City's solid waste in June of 2021, the cost of diesel fuel was \$3.178 (please see below table). Today's fuel cost is now \$5.736 which equates to an 80% increase over the past 12 months. In addition, GFL's Compressed Natural Gas (CNG) cost per therm has also increased (please see below table). GFL has absorbed the rising cost of fuel over the past 12 months and has done so without jeopardizing collection services. Unfortunately, we are now at a point to ask the City for fuel relief. GFL is requesting for City consideration to allow us to adjust our current residential and commercial rates by 10% to assist with offsetting rising fuel effective 8-1-2022. GFL will continue to monitor fuel costs (monthly) and should fuel drop below \$3.178 per gallon, GFL will deduct the 10% adjustment from said rates.

We appreciate our positive public/private partnership and the City's consideration for this temporary request. Please feel free to contact me should you have any questions and again, thank you.

Kevin Smith,

General Manger
GFL Solid Waste Southeast, LLC
352-260-5332

Cc. Attachments

Lower Atlantic (PADD 1C) No 2 Diesel Ultra Low Sulfur (0-15 ppm) Retail Prices (Dollars per Gallon)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2021	2.604	2.784	3.043	2.998	3.091	3.178	3.210	3.213	3.260	3.512	3.611	3.515
2022	3.622	3.990	5.110	5.058	5.541	5.736						

GFL's CNG Cost Per Therm Table

Bill Date	Amount	Usage	Cost per Therm
5/1/2022	\$100,638.89	74548	\$1.35
4/1/2022	\$86,542.96	70825	\$1.22
3/1/2022	\$73,627.54	64474	\$1.14
2/1/2022	\$81,224.46	72917	\$1.11
1/1/2022	\$80,482.97	71808	\$1.12
12/1/2021	\$75,418.00	69785	\$1.08
11/1/2021	\$65,957.82	71181	\$0.93
10/1/2021	\$57,121.21	69226	\$0.83
9/1/2021	\$60,035.01	76994	\$0.78
8/1/2021	\$58,387.37	77528	\$0.75
7/1/2021	\$50,621.37	65256	\$0.78
6/1/2021	\$52,234.19	69415	\$0.75