

**CITY OF WILLISTON, FLORIDA
BUDGET WORKSHOP
AGENDA**

DATE: MONDAY, JULY 19, 2021
TIME: 5:00 P.M.
PLACE: WILLISTON CITY COUNCIL ROOM

CALL TO ORDER

ROLL CALL

MEMBERS:

Mayor Jerry Robinson
President Debra Jones
Vice-President Marguerite Robinson
Councilmember Darfeness Hinds
Councilmember Michael Cox
Councilman Elihu Ross

OTHERS:

City Manager Jackie Gorman
City Clerk Latricia Wright
Finance Director Stephen Bloom

ITEM – 1 – BUDGET INTRODUCTIONS BY DEPARTMENTS: CITY MANAGER JACKIE GORMAN:

- COMMUNITY DEVELOPMENT
- PUBLIC WORKS
- HUMAN RESOURCE
- AIRPORT
- POLICE DEPARTMENT
- FIRE DEPARTMENT
- CITY CLERK

ITEM – 2 – REVIEW OF PRELIMINARY BUDGET AND BUDGET RELATED MATTERS: FINANCE DIRECTOR STEPHEN BLOOM.

ITEM – 3 DISCUSSION WITH POSSIBLE ACTION: CHANGING SEPTEMBER MEETING DATES AND SETTING MILLEAGE RATE HEARING. FINANCE DIRECTOR STEPHEN BLOOM.

ITEM – 3 – PUBLIC PARTICIPATION

ITEM – 4 – ADJOURNMENT

Please join my meeting from your computer, tablet or smartphone.

CITY OF WILLISTON, FLORIDA
CITY COUNCIL MEETING

Agenda

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Access Code: 645-230-685

YouTube Link: <https://www.youtube.com/channel/UCKt1468kcNjBS2AYgOaBsRQ>

Clicking this link will enable you to see and hear the Council meeting.

Council Meeting Procedures for members of the Public

1. All cell phones to be turned off when entering the Council Chambers;
2. Once the audience has taken their seat and the meeting begins, there will be no talking between audience members during the course of the Council meeting. If anyone continues to talk within the audience and is called down 3 times during the course of the meeting, on the third time that person will be escorted out of the Council meeting;
3. The audience must be recognized by the President before being allowed to address the Council;
4. The member of the audience that is recognized will proceed to the podium, state their name for the benefit of the City Clerk, prior to offering comments on a given matter;
5. The audience member will be limited to not more than 5 minutes to speak based on Resolution 2012-07;
6. There will be no personal attacks made by any member in the audience toward a sitting Council member and no personal attacks made by any Council member toward a member of the audience;
7. There will be no conversation between a member of the audience that has been recognized and any other member of the audience when speaking while at the podium;
8. If an audience member wants to speak more than the allotted 5 minutes allowed then that person should make a request to City Hall so that the item may be placed on the agenda.

Minutes of the City Council meeting may be obtained from the City Clerk's office. The minutes are recorded, but not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be borne by the requesting party.

In accordance with [Section 286.0105, Florida Statutes](#), notice is given that if a person wishes to appeal a decision made by the City Council with respect to any matter considered at this meeting they will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with [Section 286.26, Florida Statutes](#), persons with disabilities needing special accommodations to participate in this meeting should contact the Mayor through the City Clerk's office no later than 5:00 P.M. on the day prior to the meeting.

City of Williston



Fiscal Year 2021/2022 Preliminary Budget

(Version 1 - July 14, 2021)

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Budget Summary by Fund

Departments/Division	General Fund	Airport Fund	CRA Fund	Utility Fund	COWLink Fund	CIP Fund	Total FY2022 Budget	FY2021 Budget	% Chg
Expenditures by Type									
City Council	\$ 56,126	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,126	\$ 37,719	48.8%
Administration									
City Manager	49,470	10,527	-	52,637	-	-	112,635	111,503	1.0%
City Clerk	56,778	-	-	33,055	-	-	89,834	65,274	37.6%
Human Resources	25,133	5,272	-	26,359	-	-	56,764	42,992	32.0%
Purchasing	27,342	-	-	32,300	-	-	59,642	48,173	23.8%
City Administration	114,880	-	-	-	-	-	114,880	126,145	-8.9%
Information Technology	13,106	-	-	32,764	-	-	45,870	-	n/a
Special Events	20,235	-	-	-	-	-	20,235	13,300	52.1%
Library	6,113	-	-	-	-	-	6,113	6,199	-1.4%
Legal Services	46,500	-	-	-	-	-	46,500	41,000	13.4%
Financial Services	41,637	24,982	8,327	91,600	2,000	-	168,546	163,637	3.0%
Community Development									
Planning & Zoning	63,904	-	40,299	-	-	-	104,203	143,605	-27.4%
Building & Permitting / Inspections	108,169	-	-	-	-	-	108,169	106,089	2.0%
Community Redevelopment	136,222	-	673,139	-	-	-	809,361	548,600	47.5%
Law Enforcement/Public Safety									
Administration	373,811	-	-	-	-	-	373,811	342,596	9.1%
Patrol	858,431	-	-	-	-	-	858,431	868,437	-1.2%
Police Communication	254,256	-	-	-	-	-	254,256	268,953	-5.5%
Fire	596,560	-	-	-	-	-	596,560	587,580	1.5%
Animal Control / Code Enfor.	57,953	-	-	-	-	-	57,953	50,116	15.6%
Crossing Guards	9,360	-	-	-	-	-	9,360	20,251	-53.8%
Recreation/Athletics	3,000	-	-	-	-	-	3,000	7,497	-60.0%
Airport									
Operations	-	1,525,386	-	-	-	-	1,525,386	1,313,055	16.2%
Capital Projects	-	666,189	-	-	-	-	666,189	440,523	51.2%
Public Works / Utility									
Public Works	415,546	-	-	-	-	-	415,546	309,732	34.2%
Utility Administration	-	-	-	168,107	-	-	168,107	161,988	3.8%
Customer Service	-	-	-	131,234	-	-	131,234	-	n/a
Electric Services	-	-	-	2,238,116	-	-	2,238,116	2,538,533	-11.8%
Gas Services	-	-	-	574,031	-	-	574,031	560,801	2.4%
Water Services	-	-	-	396,645	-	-	396,645	381,856	3.9%
Solid Waste Collection	-	-	-	543,629	-	-	543,629	545,108	-0.3%
Sewer Collection	-	-	-	240,774	-	-	240,774	207,614	16.0%
Sewer Treatment	-	-	-	344,482	-	-	344,482	275,431	25.1%
COWLink	-	-	-	-	39,545	-	39,545	-	n/a
Capital Projects/Equipment	-	-	-	-	-	2,061,605	2,061,605	995,935	107.0%
Transfer to General Fund	-	-	-	750,000	-	-	750,000	800,000	-6.2%
Transfer to Capital Improv. Fund	-	-	-	572,600	-	-	572,600	276,385	107.2%
Contingency / Reserves	2,937	22,614	-	30,128	-	-	55,679	44,544	25.0%
Total Expenditures	\$ 3,337,470	\$ 2,254,970	\$ 721,765	\$ 6,258,462	\$ 41,545	\$ 2,061,605	\$ 14,675,818	\$ 12,451,173	17.9%

Budget Summary by Fund

Departments/Division	General Fund	Airport Fund	CRA Fund	Utility Fund	COWLink Fund	CIP Fund	Total FY2022 Budget	FY2021 Budget	% Chg
Revenue / Funding Sources									
Property Taxes	\$ 768,602	\$ -	\$ 324,838	\$ -	\$ -	\$ -	\$ 1,093,440	\$ 974,789	12.2%
Other Locally Levied Taxes	423,683	-	-	-	-	-	423,683	366,018	15.8%
Utility Billing	-	-	-	5,528,152	-	-	5,528,152	5,629,303	-1.8%
COWLink Billing	-	-	-	-	41,545	-	41,545	-	n/a
Gas Infrastructure Reimb.	-	-	-	43,750	-	-	43,750	43,750	0.0%
Fuel Sales	-	1,244,371	-	-	-	-	1,244,371	1,031,253	20.7%
Rental & Leases	-	328,300	-	-	-	-	328,300	304,695	7.7%
Public Service Taxes	385,000	-	-	-	-	-	385,000	375,000	2.7%
Franchise Fees	82,230	-	-	-	-	-	82,230	77,230	6.5%
County Fire Services	329,675	-	-	-	-	-	329,675	-	n/a
Intergovernmental Revenues	411,330	-	-	-	-	-	411,330	640,113	-35.7%
Fines & Forfeitures	25,050	-	-	-	-	-	25,050	19,050	31.5%
Licenses & Permits	98,450	-	-	-	-	-	98,450	106,850	-7.9%
Miscellaneous	44,950	15,360	500	82,360	-	-	143,170	126,020	13.6%
Interest Income	8,500	750	150	1,500	-	-	10,900	9,750	11.8%
Grant	-	666,189	-	-	-	1,295,005	1,961,194	970,423	102.1%
Non-Operating/ Transfers	750,000	-	-	-	-	572,600	1,322,600	1,076,385	22.9%
Other Sources / Loan Repayment	10,000	-	-	30,100	-	194,000	234,100	209,750	11.6%
Use of Fund Bal. / Retained Earnings	-	-	396,277	572,600	-	-	968,877	490,793	97.4%
Total Revenue/Funding Sources	\$ 3,337,470	\$ 2,254,970	\$ 721,765	\$ 6,258,462	\$ 41,545	\$ 2,061,605	\$ 14,675,818	\$ 12,451,173	17.9%

Budget Comparison By Fund

Budget Changes	General Fund	Airport Fund	CRA Fund	Utility Fund	COWLink Fund	CIP Fund	Total Budget
Revenues							
FY2021 Budget	\$3,164,160	\$1,793,931	\$ 512,248	\$5,984,898	\$ -	\$ 995,935	\$ 12,451,172
Change in Property Taxes	41,503	-	77,148	-	-	-	118,651
Change in Intergovernmental Revenue	126,182	-	-	-	-	-	126,182
Change in Utility Billings	-	-	-	(97,151)	-	-	(97,151)
COWLink Billings	-	-	-	-	41,545	-	41,545
Gas Infrastructure Reimbursement	-	-	-	-	-	-	-
Change in Grant Revenue	-	225,666	-	-	-	765,105	990,771
Change in Transfers from GF/UF	(50,000)	-	-	-	-	296,215	246,215
Change in estimated fuel revenue	-	213,118	-	-	-	-	213,118
Change in Rental/Leases Revenue	-	23,605	-	-	-	-	23,605
Increase in County Fire Contribution	32,375	-	-	-	-	-	32,375
Change in Franchise Fees Revenue	5,000	-	-	-	-	-	5,000
Increase in Public Service Taxes	10,000	-	-	-	-	-	10,000
Change in interest income	4,500	150	-	(3,500)	-	-	1,150
Change in Business Licenses	(8,500)	-	-	-	-	-	(8,500)
Change in Code Enforcement Fees	11,000	-	-	-	-	-	11,000
Change in Permitting Revenue	100	-	-	-	-	-	100
Change to Fund Balance	-	-	131,869	346,215	-	-	478,084
All other revenue changes	1,150	(1,500)	500	28,000	-	-	28,150
FY2022 Budget	\$3,337,470	\$2,254,970	\$ 721,765	\$6,258,462	\$ 41,545	\$2,061,605	\$ 14,675,818
				<i>Amount increased (decreased)</i>			\$ 2,224,646
				<i>% Change</i>			17.9%

Budget Comparison By Fund

Budget Changes	General Fund	Airport Fund	CRA Fund	Utility Fund	COWLink Fund	CIP Fund	Total Budget
<u>Expenditures / Expenses</u>							
FY2021 Budget	\$3,164,160	\$1,793,931	\$ 512,248	\$5,984,898	\$ -	\$ 995,935	\$ 12,451,172
<u>Personnel Expenses</u>							
New Positions	-	-	-	-	-	-	-
Wage Increases (COLA)	-	-	-	-	-	-	-
Council Wage Adjustments	16,709	-	-	-	-	-	16,709
All other Staffing Changes / Adjustments	59,075	(8,059)	102	84,028	27,461	-	162,606
Change in retirement plan	(998)	1,223	(278)	1,560	-	-	1,506
Change in Overtime / Holiday Pay	(1,300)	-	-	300	-	-	(1,000)
Change in Insurance (Workers Comp)	14,269	1,374	272	9,680	-	-	25,594
Change for Insurance (Health / Life)	35,897	6,751	2,814	39,579	-	-	85,041
Subtotal	123,651	1,288	2,911	135,146	27,461	-	290,456
<u>Operating Expenses</u>							
Change in Insurance (Prop/GL/Liab)	9,029	13,086	-	5,181	-	-	27,296
Change in Legal Services	5,500	-	-	-	-	-	5,500
Change in Contract Services	500	(2,832)	-	5,600	-	-	3,268
Change in Professional Services	10,608	7,000	-	11,000	-	-	28,608
Change in Building Services	-	-	-	-	-	-	-
Change in Financial Services	727	436	(8,036)	9,782	2,000	-	4,909
Change in Audit Fees	(2,250)	(150)	(50)	1,450	2,000	-	1,000
Change in Rental/Leases	-	1,280	-	-	-	-	1,280
Change in Utility Expenses	925	(1,560)	-	21,450	-	-	20,815
Change in telephone expenses	(1,483)	(3,575)	-	(2,690)	-	-	(7,748)
Change in material & supplies exp.	10,280	3,000	-	8,500	250	-	22,030
Change in building maintenance	(12,228)	-	-	-	-	-	(12,228)
Change in repair & maintenance	2,000	4,000	-	3,500	1,000	-	10,500
Change in advertising expenses	525	800	-	12,500	750	-	14,575
Change in Vehicle Maintenance/Fuel	15,550	(6,000)	-	4,300	-	-	13,850
Change in Training expenses	3,090	-	-	11,150	-	-	14,240
Change in IT Services/ Software Maint.	(10,184)	5,965	-	(17,345)	3,936	-	(17,629)
Change in Airport fuel purchases	-	191,851	-	-	-	-	191,851
Change in Credit Card Fees	-	1,000	-	-	-	-	1,000
Change in Solid Waste services	-	-	-	12,405	-	-	12,405
Change in Electricity Purchases	-	-	-	(252,608)	-	-	(252,608)
Change in Gas Purchases	-	-	-	540	-	-	540
Change to Contingency / reserve	(10,188)	14,284	-	7,039	-	-	11,135
Change in bad debt expense	-	3,000	-	(5,500)	-	-	(2,500)
All other changes	11,535	2,500	-	5,950	4,148	-	24,133
Subtotal	33,937	234,085	(8,086)	(157,797)	14,084	-	116,223

Budget Comparison By Fund

Budget Changes	General Fund	Airport Fund	CRA Fund	Utility Fund	COWLink Fund	CIP Fund	Total Budget
Expenditures / Expenses (continued)							
Capital Outlay							
Change in Capital Outlay / Projects	-	225,666	214,693	-	-	1,065,670	1,506,029
Change in transfer to General Fund	-	-	-	(50,000)	-	-	(50,000)
Change in transfer to CRA Fund	23,757	-	-	-	-	-	23,757
Change in transfer to CIP Fund	(50,000)	-	-	346,215	-	-	296,215
Subtotal	(26,243)	225,666	214,693	296,215	-	1,065,670	1,776,001
Debt Service Payments							
Loan Repayments	20,000	-	-	-	-	-	20,000
Change in Bank Loan Payments	21,965	-	-	-	-	-	21,965
Subtotal	41,965	-	-	-	-	-	41,965
Net Adjustments	173,310	461,039	209,517	273,564	41,545	1,065,670	2,224,646
FY2022 Budget	\$ 3,337,470	\$ 2,254,970	\$ 721,765	\$ 6,258,462	\$ 41,545	\$ 2,061,605	\$ 14,675,818



Millage Rate Options

Comparison of Taxable Values - (FY2021 vs FY2022)

Fiscal Year	Gross Taxable Value	Difference	% Change (incr / decr)
FY21 Final Taxable Values	110,633,914		n/a
FY22 Preliminary Taxable Values	118,122,672	7,488,758	6.77%

Comparison of Millage Rate Options

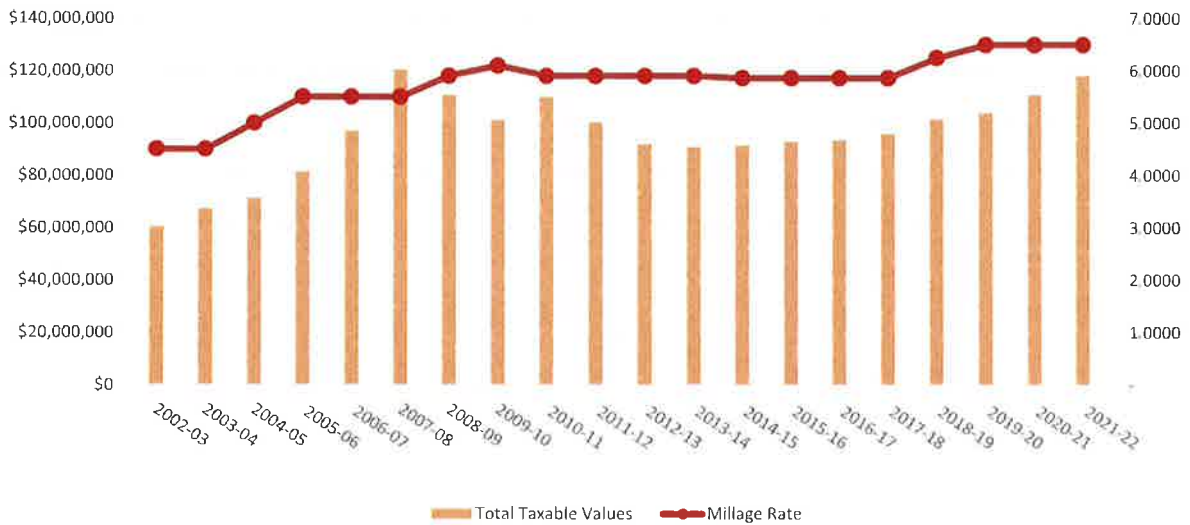
Millage Option	Gross Taxable Value	Millage Rate	Gross Tax Revenue (1)	Change in Revenue Incr (Decr)	% Over Roll Back Rate
Roll Back Millage Rate	118,122,672	6.2936	743,417	743,417	
Prior Year Millage Rate	118,122,672	6.5000	767,797	767,797	3.28%
Other Millage Rates (option 1)	118,122,672	6.2936	743,417	743,417	0.00%
Other Millage Rates (option 2)	118,122,672	6.7500	797,328	797,328	7.25%
Other Millage Rates (option 3)	118,122,672	6.5000	767,797	767,797	3.28%
Other Millage Rates (option 4)	118,122,672	7.0000	826,859	826,859	11.22%
Other Millage Rates (option 5)	118,122,672	7.5000	885,920	885,920	19.17%
Current Year Millage Rate	118,122,672	6.5000	767,797	767,797	3.28%

Notes

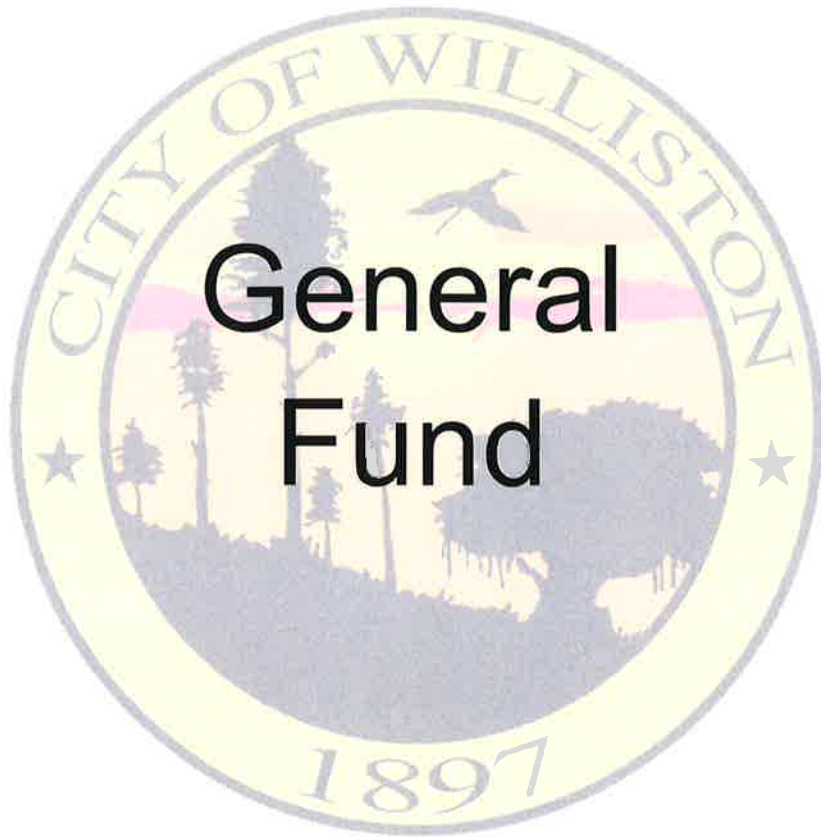
(1) Gross tax revenue does not include discounts taken for early payment.

Taxable Values and Millage Rate Trend (2002 - present)

Fiscal Year	Taxable Value	Millage Rate	Property Taxes	% Change
2002-03	\$60,300,000	4.5000	\$271,350	
2003-04	\$67,221,333	4.5000	\$302,496	11.5%
2004-05	\$71,309,400	5.0000	\$356,547	17.9%
2005-06	\$81,293,273	5.5000	\$447,113	25.4%
2006-07	\$96,978,545	5.5000	\$533,382	19.3%
2007-08	\$120,554,182	5.5000	\$663,048	24.3%
2008-09	\$110,668,869	5.9025	\$653,223	-1.5%
2009-10	\$101,266,765	6.0990	\$617,626	-5.4%
2010-11	\$109,993,847	5.9025	\$649,239	5.1%
2011-12	\$100,245,489	5.9025	\$591,699	-8.9%
2012-13	\$91,916,789	5.9025	\$542,539	-8.3%
2013-14	\$90,789,524	5.9025	\$535,885	-1.2%
2014-15	\$91,506,544	5.8627	\$536,475	0.1%
2015-16	\$92,898,940	5.8627	\$544,639	1.5%
2016-17	\$93,577,254	5.8627	\$548,615	0.7%
2017-18	\$95,947,250	5.8627	\$562,510	2.5%
2018-19	\$101,511,962	6.2500	\$634,450	12.8%
2019-20	\$103,958,462	6.5000	\$675,730	20.1%
2020-21	\$110,784,851	6.5000	\$720,102	13.5%
2021-22	\$118,122,672	6.5000	\$767,797	13.6%



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General Fund

General Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
REVENUES/ OTHER SOURCES						
001-311-100	Ad valorem Property Taxes	\$ 647,389	\$ 702,099	\$ 702,099	\$ 748,602	6.6%
001-311-200	Delinquent Ad Valorem Taxes	68,836	25,000	16,800	20,000	-20.0%
001-312-400	Local Option Tax: Gas 6C	116,819	106,018	112,340	123,683	16.7%
001-312-600	Local Govt Infrtr Tax - Discretionary	280,427	260,000	285,222	300,000	15.4%
001-314-100	Public Service Tax - Electricity	268,578	270,500	265,396	275,000	1.7%
001-314-300	Public Service Tax - Water	47,425	45,500	47,762	50,000	9.9%
001-314-400	Public Service Tax - Gas	39,742	55,000	46,599	55,000	0.0%
001-314-800	Public Service Tax - Propane	2,818	4,000	4,836	5,000	25.0%
001-315-000	Telecommunications Tax	83,084	75,000	73,744	85,000	13.3%
001-316-000	Business & Prof Occ. Licenses	21,351	30,000	21,054	21,500	-28.3%
001-322-110	Building Permits	73,652	75,000	97,213	75,000	0.0%
001-322-120	Fire Inspection Fee	450	1,500	1,050	1,500	0.0%
001-322-130	Bldg Permit Admin Fee	-	-	90	100	n/a
001-323-100	Franchise Fees - Electricity	45,080	30,000	33,484	35,000	16.7%
001-323-200	Franchise Fees - Telephone Pole Rental	2,230	2,230	-	2,230	0.0%
001-323-700	Franchise Fees - Solid Waste	44,560	45,000	38,212	45,000	0.0%
001-329-100	Animal Licenses/Misc.	220	350	350	350	0.0%
001-331-100	Fed Payments In Lieu of Taxes	5,716	5,800	5,716	5,800	0.0%
001-335-120	State Revenue Sharing	101,848	90,000	97,289	115,966	28.9%
001-335-123	Mun Vehicle Gas Tax Rebate	50	-	-	-	n/a
001-335-140	Mobile Home Licenses Tax	1,959	3,500	2,673	3,500	0.0%
001-335-150	Alcoholic Beverage Licenses	1,237	1,300	1,475	1,300	0.0%
001-335-180	Local Govt 1/2 Cent Sales Tax	134,161	111,588	146,330	143,964	29.0%
001-335-290	FDOT - Traffic Signal Maintenance	14,422	15,900	14,801	15,900	0.0%
001-335-291	FDOT - Highway Lighting Maint.	32,516	33,825	32,516	34,000	0.5%
001-337-200	Crossing Guards Levy County	3,743	5,900	5,545	5,900	0.0%
001-338-115	County Fire Services	248,522	297,300	297,300	297,300	0.0%
001-338-116	Other Fire Services	-	-	26,250	32,375	n/a
001-341-900	Land Development Regulation Fees	10,320	14,500	13,724	14,500	0.0%
001-342-100	Pub Safety: Misc. Police Services	727	2,500	1,058	2,500	0.0%
001-342-110	Police Investigation Revenue	500	500	1,708	1,750	250.0%
001-344-121	Rent - Community Room	12	-	780	1,000	n/a
001-347-200	Parks Application Fee-Nonrefund	20	100	1,000	1,000	900.0%
001-347-300	Parks Use Fee	50	200	38	200	0.0%
001-351-100	Fines & Forfeitures	7,433	10,000	3,637	5,000	-50.0%
001-351-101	Fines - Parking Violations (City)	20	50	50	50	0.0%
001-351-103	Court Fees	-	500	500	500	0.0%
001-351-102	Code Enforcement Fees	19,502	8,500	16,790	19,500	129.4%
001-360-100	Miscellaneous Income	1,410	12,750	13,094	15,000	17.6%
001-360-200	Misc. Reimbursement Police Dept	328	550	1,445	1,500	172.7%

General Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
REVENUES/SOURCES (continued)						
001-361-100	Interest Income	712	4,000	6,668	8,500	112.5%
001-364-200	Disposition of Scrap Materials	3	1,000	765	1,000	0.0%
001-365-000	Parade Fees	970	1,200	375	1,000	-16.7%
001-382-100	Utility Fund Contribution	890,000	800,000	800,000	750,000	-6.3%
001-382-600	Loan Repayment	-	10,000	10,000	10,000	0.0%
001-392-100	Sale of General Fixed Assets	-	2,000	241	2,000	0.0%
001-392-200	Sale of Fixed Assets (Land)	-	-	116,675	-	n/a
001-338-117	Insurance Claim Refund	-	-	5,743	-	n/a
001-366-000	Donations	-	3,500	2,200	3,500	0.0%
TOTAL REVENUES/SOURCES		3,218,840	3,164,160	3,372,635	3,337,470	5.5%

General Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
EXPENDITURES/USES						
CITY COUNCIL						
001-511-010-021	Payroll Taxes	1,295	1,278	1,599	2,387	86.8%
001-511-010-022	Retirement	1,125	1,500	-	-	-100.0%
001-511-010-024	Worker's Compensation	378	377	488	997	164.7%
001-511-010-111	Executive Salaries	15,800	15,600	20,715	31,200	100.0%
	Total Personal Services	18,598	18,754	22,802	34,584	84.4%
001-511-010-113	Election Fees	-	1,100	1,600	2,550	131.8%
001-511-030-031	Professional Services	225	500	500	500	0.0%
001-511-030-034	Other Contractual Services	1,086	500	500	500	0.0%
001-511-030-040	Travel & Per Diem	1,136	1,000	1,000	1,000	0.0%
001-511-030-041	Telephone	480	480	420	480	0.0%
001-511-030-042	Postage	124	500	566	500	0.0%
001-511-030-045	Insurance	9,010	8,885	7,959	10,012	12.7%
001-511-030-154	Dues & Subscriptions	812	1,000	1,000	1,000	0.0%
001-511-030-248	Advertising	1,992	2,500	1,497	2,500	0.0%
001-511-030-254	Training & Seminars	635	1,000	1,000	1,000	0.0%
001-511-030-352	Operating Supplies	1,546	1,500	1,620	1,500	0.0%
	Total Operating Expenditures	17,045	18,965	17,662	21,542	13.6%
TOTAL CITY COUNCIL		35,643	37,719	40,464	56,126	48.8%

General Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
EXPENDITURES/USES (continued)						
CITY MANAGER						
001-512-010-021	Payroll Taxes	-	-	-	2,527	n/a
001-512-010-022	Retirement	-	-	-	2,480	n/a
001-512-010-023	Life & Health Insurance	-	-	-	4,075	n/a
001-512-010-024	Worker's Compensation	-	-	-	1,055	n/a
001-512-010-112	Salaries & Wages	-	-	-	33,028	n/a
	Total Personal Services	-	-	-	43,165	n/a
001-512-030-031	Professional Services	-	-	-	-	n/a
001-512-030-034	Other Contractual Services	-	-	-	-	n/a
001-512-030-040	Travel & Per Diem	-	-	-	2,650	n/a
001-512-030-041	Telephone	-	-	-	500	n/a
001-512-030-154	Dues & Subscriptions	-	-	-	1,455	n/a
001-512-030-254	Training-Schools & Seminars	-	-	-	700	n/a
001-512-030-352	Materials & Supplies	-	-	-	1,000	n/a
	Total Operating Expenditures	-	-	-	6,305	n/a
TOTAL CITY MANAGER		-	-	-	49,470	n/a
CITY CLERK						
001-519-010-021	Payroll Taxes	-	-	-	1,952	n/a
001-519-010-022	Retirement	-	-	-	495	n/a
001-519-010-023	Life & Health Insurance	-	-	-	5,094	n/a
001-519-010-024	Worker's Compensation	-	-	-	815	n/a
001-519-010-112	Salaries & Wages	-	-	-	25,514	n/a
	Total Personal Services	-	-	-	33,870	n/a
001-519-030-031	Professional Services	-	-	-	10,608	n/a
001-519-030-039	Coding Ordinances	-	-	-	2,700	n/a
001-519-030-040	Travel & Per Diem	-	-	-	2,650	n/a
001-519-030-041	Telephone	-	-	-	500	n/a
001-519-030-154	Dues & Subscriptions	-	-	-	550	n/a
001-519-030-038	Software Maintenance	-	-	-	425	n/a
001-519-030-248	Advertising & Promotions	-	-	-	3,775	n/a
001-519-030-254	Training-Schools & Seminars	-	-	-	700	n/a
001-519-030-352	Materials & Supplies	-	-	-	1,000	n/a
	Total Operating Expenditures	-	-	-	22,908	n/a
TOTAL CITY CLERK		-	-	-	56,778	n/a

General Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
LEGAL SERVICES						
001-514-030-031	Professional Services - City Attorney	45,261	40,000	43,348	45,000	12.5%
001-514-030-033	Professional Services - Other Legal	361	1,000	1,236	1,500	50.0%
TOTAL LEGAL SERVICES		45,621	41,000	44,583	46,500	13.4%
ADMINISTRATION						
001-513-010-014	Overtime	490	500	236	-	-100.0%
001-513-010-021	Payroll Taxes	4,633	5,283	4,101	1,928	-63.5%
001-513-010-022	Retirement	2,718	2,880	1,004	489	-83.0%
001-513-010-023	Life & Health Insurance	9,350	11,657	11,324	4,075	-65.0%
001-513-010-024	Worker's Compensation	1,211	1,022	1,326	805	-21.2%
001-513-010-025	Drug Testing	80	150	375	400	166.7%
001-513-010-025-1	Unemployment Compensation	-	-	3,655	3,700	n/a
001-513-010-112	Salaries & Wages	61,924	68,562	55,084	25,206	-63.2%
Total Personal Services		80,405	90,054	77,105	36,604	-59.4%
001-513-030-032	Auditing Fees	10,130	12,000	12,000	9,750	-18.8%
001-513-030-034	Other Contractual Services	25,410	8,500	11,281	7,000	-17.6%
001-513-030-036	Financial Services	39,718	40,909	40,909	41,637	1.8%
001-513-030-037	Information Technology Services	26,150	15,500	16,517	-	-100.0%
001-513-030-038	Software Maintenance	8,038	9,157	2,116	8,798	-3.9%
001-513-030-040	Travel & Per Diem	1,056	2,000	-	-	-100.0%
001-513-030-041	Telephone	14,832	13,460	8,870	7,820	-41.9%
001-513-030-042	Postage	2,863	2,000	4,174	2,000	0.0%
001-513-030-043	Utility Services	4,784	4,000	5,289	5,500	37.5%
001-513-030-044	Rental/Leases	1,814	1,620	1,620	1,620	0.0%
001-513-030-045	Insurance - Other	4,802	4,574	5,388	5,154	12.7%
001-513-030-154	Dues & Subscriptions	3,662	1,930	2,238	-	-100.0%
001-513-030-246	Building Maintenance	2,959	15,228	16,409	3,000	-80.3%
001-513-030-248	Advertising & Promotions	4,205	3,500	3,775	-	-100.0%
001-513-030-249	Miscellaneous Expense	9,762	5,000	8,962	5,000	0.0%
001-513-030-254	Training-Schools & Seminars	756	1,000	374	-	-100.0%
001-513-030-352	Materials & Supplies	17,783	9,720	10,857	10,000	2.9%
Total Operating Expenditures		178,723	150,098	150,779	107,278	-28.5%
001-513-090-020	Debt Service- Repayment to Utility Fund	-	-	-	20,000	n/a
Total Debt Service		-	-	-	20,000	n/a
TOTAL ADMINISTRATION		259,128	240,152	227,884	163,882	-31.8%

General Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
EXPENDITURES/USES (continued)						
HUMAN RESOURCES						
001-517-010-021	Payroll Taxes	-	702	1,033	1,188	69.2%
001-517-010-022	Retirement	-	183	270	301	64.2%
001-517-010-023	Life & Health Insurance	-	3,264	4,896	4,075	24.9%
001-517-010-024	Worker's Compensation	-	633	949	496	-21.6%
001-517-010-112	Salaries & Wages	-	9,172	13,500	15,523	69.2%
	Total Personal Services	-	13,954	20,648	21,583	54.7%
001-517-030-038	Software Maintenance	-	100	17	100	0.0%
001-517-030-040	Travel & Per Diem	-	1,000	-	750	-25.0%
001-517-030-154	Dues & Subscriptions	-	300	-	300	0.0%
001-517-030-248	Advertising & Promotions	-	1,000	263	750	-25.0%
001-517-030-254	Training-Schools & Seminars	-	1,000	-	750	-25.0%
001-517-030-255	Employee Incentives	-	500	-	500	0.0%
001-517-030-256	Background Checks	-	400	-	400	0.0%
	Total Operating Expenditures	-	4,300	280	3,550	-17.4%
TOTAL HUMAN RESOURCES		-	18,254	20,928	25,133	37.7%
PURCHASING						
001-516-010-021	Payroll Taxes	-	-	-	1,219	n/a
001-516-010-022	Retirement	-	-	-	309	n/a
001-516-010-023	Life & Health Insurance	-	-	-	4,075	n/a
001-516-010-024	Worker's Compensation	-	-	-	509	n/a
001-516-010-112	Salaries & Wages	-	-	-	15,930	n/a
	Total Personal Services	-	-	-	22,042	n/a
001-516-030-040	Travel & Per Diem	74	1,000	-	1,000	0.0%
001-516-030-154	Dues & Subscriptions	40	250	-	250	0.0%
001-516-030-249	Miscellaneous Expense	487	500	347	500	0.0%
001-516-030-254	Training-Schools & Seminars	30	500	-	500	0.0%
001-516-030-346	Vehicle Repair/Expense	483	1,000	-	1,000	0.0%
001-516-030-452	Vehicle Fuel	231	1,500	277	1,000	-33.3%
001-516-030-352	Materials & Supplies	3,207	800	837	800	0.0%
001-516-030-752	Uniforms	-	250	-	250	0.0%
	Total Operating Expenditures	4,551	5,800	1,462	5,300	-8.6%
TOTAL PURCHASING		4,551	5,800	1,462	27,342	371.4%

General Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
EXPENDITURES/USES (continued)						
PLANNING & ZONING						
001-515-010-014	Overtime	447	500	173	500	0.0%
001-515-010-021	Payroll Taxes	3,120	2,774	2,726	2,816	1.5%
001-515-010-022	Retirement	687	715	476	704	-1.5%
001-515-010-023	Life & Health Insurance	8,813	6,528	5,829	9,170	40.5%
001-515-010-024	Worker's Compensation	1,003	863	1,119	1,160	34.4%
001-515-010-112	Salaries & Wages	41,281	35,759	35,749	36,305	1.5%
	Total Personal Services	55,350	47,139	46,072	50,654	7.5%
001-515-030-031	Professional Services - Comp Plan	3,500	-	-	-	n/a
001-515-030-034	Contractual Services	7,498	8,100	8,100	8,100	0.0%
001-515-030-042	Postage	943	375	236	-	-100.0%
001-515-030-051	Office Supplies	124	400	61	-	-100.0%
001-515-030-154	Dues & Subscriptions	220	900	150	900	0.0%
001-515-030-248	Advertising	1,651	750	601	750	0.0%
001-515-030-040	Travel & Per Diem	225	-	-	500	n/a
001-515-030-254	Training Schools & Seminars	140	-	509	1,500	n/a
001-515-030-352	Materials & Supplies	1,073	1,000	1,300	1,500	50.0%
	Total Operating Expenditures	15,375	11,525	10,956	13,250	15.0%
TOTAL PLANNING & ZONING		70,725	58,664	57,028	63,904	8.9%
BUILDING PERMITS						
001-524-010-014	Overtime	34	-	596	500	n/a
001-524-010-021	Payroll Taxes	1,476	2,373	3,344	2,365	-0.3%
001-524-010-022	Retirement	391	620	854	590	-4.9%
001-524-010-023	Life & Health Insurance	4,531	9,325	13,669	10,188	9.3%
001-524-010-024	Worker's Compensation	135	749	971	972	29.8%
001-524-010-112	Salaries & Wages	19,590	31,022	43,667	30,414	-2.0%
	Total Personal Services	26,157	44,089	63,100	45,029	2.1%
001-524-030-038	Software Maintenance	-	2,000	1,000	2,000	0.0%
001-524-030-034	Contractual Services - Building	65,269	60,000	77,770	60,000	0.0%
001-524-030-040	Travel & Per Diem	-	-	-	500	n/a
001-524-030-254	Training Schools & Seminars	-	-	-	540	n/a
001-524-030-352	Materials & Supplies	-	-	1,078	100	n/a
	Total Operating Expenditures	65,269	62,000	79,849	63,140	1.8%
TOTAL BUILDING PERMITS		91,426	106,089	142,949	108,169	2.0%

General Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
EXPENDITURES/USES (continued)						
POLICE DEPARTMENT						
001-521-010-014	Overtime	14,235	11,250	10,957	11,250	0.0%
001-521-010-016	Holiday Pay	16,393	20,000	19,040	20,000	0.0%
001-521-010-017	Overtime- Special Events	5,064	6,000	2,430	6,000	0.0%
001-521-010-015	Special Pay	10,810	12,180	12,653	12,180	0.0%
001-521-010-021	Payroll Taxes	49,665	54,663	48,173	53,430	-2.3%
001-521-010-022	Retirement	111,113	119,573	95,959	112,701	-5.7%
001-521-010-023	Life & Health Insurance	109,314	130,480	116,153	132,450	1.5%
001-521-010-023	Life & Health Insurance - retiree	-	9,325	-	10,188	9.3%
001-521-010-024	Worker's Compensation	15,571	15,805	19,539	20,734	31.2%
001-521-010-025	Drug Testing and Physical Examinations	710	1,400	1,400	1,400	0.0%
001-521-010-025-2	Preemployment Screening	350	-	-	-	n/a
001-521-010-113	Salaries & Wages - Training	-	10,400	-	10,400	0.0%
001-521-010-112	Salaries & Wages	616,813	654,713	590,312	638,597	-2.5%
	Total Personal Services	950,039	1,045,790	918,918	1,029,330	-1.6%
001-521-030-031	Professional Services	2,634	2,000	1,590	2,000	0.0%
001-521-030-034	Other Contractual Services	12,585	10,600	8,126	10,600	0.0%
001-521-030-037	Information Technology Services	3,803	5,234	3,165	5,234	0.0%
001-521-030-038	Software Maintenance	15,592	16,000	16,000	17,000	6.3%
001-521-030-035	Investigations	364	500	500	500	0.0%
001-521-030-040	Travel & Per Diem	-	750	-	750	0.0%
001-521-030-041	Telephone	8,796	7,000	4,943	7,000	0.0%
001-521-030-042	Postage	234	500	445	500	0.0%
001-521-030-043	Utility Services	5,186	5,000	4,986	5,000	0.0%
001-521-030-045	Insurance - Other	32,240	31,910	29,269	35,813	12.2%
001-521-030-047	Printing & Binding	1,048	1,500	628	1,500	0.0%
001-521-030-051	Office Supplies	1,065	1,500	951	1,500	0.0%
001-521-030-146	Repairs & Maintenance (Equipment)	205	1,500	1,500	1,500	0.0%
001-521-030-154	Dues & Subscriptions	811	500	428	500	0.0%
001-521-030-246	Building Maintenance	5,431	8,000	4,693	8,000	0.0%
001-521-030-249	Miscellaneous Expense	4,180	4,000	2,292	4,000	0.0%
001-521-030-254	Training-Schools & Seminars	1,990	4,000	2,375	4,000	0.0%
001-521-030-346	Vehicle Repairs & Maintenance	31,576	26,500	30,569	34,000	28.3%
001-521-030-352	Materials & Supplies	9,951	8,500	10,422	8,500	0.0%
001-521-030-452	Vehicle Fuel	34,816	39,000	36,083	40,000	2.6%
001-521-030-353	Police Education Material	911	1,000	1,000	1,000	0.0%
001-521-030-247	Generator Maintenance	-	2,000	-	-	-100.0%
001-521-030-752	Uniforms	4,768	8,000	5,996	8,000	0.0%
	Total Operating Expenditures	178,185	185,494	165,961	196,897	6.1%
001-521-090-010	Loan Payments - Police Building	-	-	-	15,376	n/a
	Total Debt Service	-	-	-	15,376	n/a
TOTAL POLICE DEPARTMENT		1,128,224	1,231,283	1,084,880	1,241,602	0.8%

General Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
EXPENDITURES/USES (continued)						
POLICE COMMUNICATIONS						
001-529-010-014	Overtime	5,698	10,000	3,489	10,000	0.0%
001-529-010-016	Holiday Pay	6,285	5,500	7,148	5,500	0.0%
001-529-010-017	Overtime - Special Events	201	500	480	500	0.0%
001-529-010-021	Payroll Taxes	13,389	14,904	9,545	13,562	-9.0%
001-529-010-022	Retirement	3,143	3,226	3,033	3,129	-3.0%
001-529-010-023	Life & Health Insurance	34,197	37,377	39,094	40,829	9.2%
001-529-010-024	Worker's Compensation	4,020	4,317	5,596	5,153	19.4%
001-529-010-025	Drug Testing and Physical Examinations	50	500	-	500	0.0%
001-529-010-112	Salaries & Wages	162,412	178,828	155,217	161,283	-9.8%
	Total Personal Services	229,395	255,153	223,603	240,456	-5.8%
001-529-030-034	Other Contractual Services	330	500	579	500	0.0%
001-529-030-085	Software Maintenance	3,191	6,800	6,694	6,800	0.0%
001-529-030-146	Repairs & Maintenance	-	750	750	750	0.0%
001-529-030-040	Travel & Per Diem	-	750	-	750	0.0%
001-529-030-254	Training-Schools & Seminars	3,226	2,000	2,000	2,000	0.0%
001-529-030-352	Materials & Supplies	3,415	2,000	2,217	2,000	0.0%
001-529-030-752	Uniforms	755	1,000	500	1,000	0.0%
	Total Operating Expenditures	10,918	13,800	12,740	13,800	0.0%
TOTAL POLICE COMMUNICATIONS		240,313	268,953	236,342	254,256	-5.5%

General Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
EXPENDITURES/USES (continued)						
ANIMAL CONTROL / CODE ENFORCEMENT						
001-562-010-014	Overtime	1,024	1,000	1,509	1,000	0.0%
001-562-010-017	Overtime-Special Events	608	750	96	750	0.0%
001-562-010-016	Holiday Pay	300	350	459	350	0.0%
001-562-010-021	Payroll Taxes	3,337	2,872	1,797	3,116	8.5%
001-562-010-022	Retirement	723	709	617	750	5.8%
001-562-010-023	Life & Health Insurance	71	76	70	76	0.0%
001-562-010-024	Worker's Comp	842	855	1,109	1,234	44.3%
001-562-010-025	Drug Testing	-	100	-	100	0.0%
001-562-010-112	Salaries & Wages	36,965	35,438	36,395	38,638	9.0%
	Total Personal Services	43,870	42,150	42,053	46,014	9.2%
001-562-030-038	Software Maintenance	-	-	-	2,000	n/a
001-562-030-043-2	Utilities	704	1,050	834	1,050	0.0%
001-562-030-041	Telephone	880	675	697	-	-100.0%
001-562-030-045	Insurance - Other	2,780	2,741	2,455	3,089	12.7%
001-562-030-248	Advertising	-	-	-	500	n/a
001-562-030-346	Vehicle Repairs & Maintenance	652	1,000	321	800	-20.0%
001-562-030-352	Materials & Supplies	8,281	1,500	3,713	3,000	100.0%
001-562-030-452	Vehicle Fuel	1,175	1,000	1,410	1,500	50.0%
	Total Operating Expenditures	14,472	7,966	9,431	11,939	49.9%
TOTAL ANIMAL CONTROL/CODE ENFORCEMENT		58,341	50,116	51,483	57,953	15.6%

General Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
EXPENDITURES/USES (continued)						
FIRE DEPARTMENT						
001-522-010-017	Overtime - Special Events	-	1,000	-	-	-100.0%
001-522-010-021	Payroll Taxes	31,527	23,908	27,125	23,165	-3.1%
001-522-010-022	Retirement	99,554	74,381	84,651	78,397	5.4%
001-522-010-024	Worker's Compensation	7,558	7,520	9,749	9,674	28.6%
001-522-010-025	Drug Testing/Physicals	-	500	1,700	500	0.0%
001-522-010-023	Life & Health Insurance	1,446	1,865	3,057	-	-100.0%
001-522-010-112	Salaries & Wages	412,240	311,526	354,801	302,808	-2.8%
	Total Personal Services	552,324	420,700	481,083	414,544	-1.5%
001-522-030-034	Other Contractual Services	537	1,000	1,000	1,000	0.0%
001-522-030-037	Information Technology Services	3,157	6,786	356	6,786	0.0%
001-522-030-085	Software Maintenance	7,075	7,050	9,381	9,300	31.9%
001-522-030-040	Travel	151	1,000	-	1,000	0.0%
001-522-030-041	Telephone	4,161	3,768	5,308	5,700	51.3%
001-522-030-042	Postage	51	400	243	400	0.0%
001-522-030-043	Utility Services	5,186	5,900	4,986	5,900	0.0%
001-522-030-255	Fire Prevention Education	-	1,000	1,000	1,000	0.0%
001-522-030-045	Insurance - Other	12,757	12,696	12,058	14,161	11.5%
001-522-030-051	Office Supplies	1,035	1,200	500	1,200	0.0%
001-522-030-146	Maintenance Of Equipment	4,941	5,000	5,000	5,000	0.0%
001-522-030-147	Equipment Inspection	1,480	2,500	2,500	2,500	0.0%
001-522-030-154	Dues & Subscriptions	5,752	6,000	5,346	6,000	0.0%
001-522-030-246	Building Maintenance	4,567	4,000	4,000	4,000	0.0%
001-522-030-249	Miscellaneous Expense	2,477	2,000	2,880	2,000	0.0%
001-522-030-254	Training-Schools & Seminars	1,955	6,100	5,164	7,000	14.8%
001-522-030-346	Vehicle Repairs & Maintenance	21,177	15,000	15,000	15,000	0.0%
001-522-030-352	Materials & Supplies	23,696	30,500	30,500	30,500	0.0%
001-522-030-452	Vehicle Fuel	15,745	16,000	14,041	16,000	0.0%
001-522-030-752	Uniforms	2,118	5,500	2,548	7,500	36.4%
	Total Operating Expenditures	118,017	133,400	121,812	141,947	6.4%
001-471-200	Principal Payment - Fire Vehicle	21,730	21,601	22,203	22,203	2.8%
001-472-200	Interest Payment - Fire Vehicle	1,650	1,780	1,177	1,177	-33.8%
001-471-250	Repayment to Utility Fund - Fire Vehicle	-	10,100	10,100	10,100	0.0%
001-471-275	Loan Payments - Fire Doors	-	-	-	6,590	n/a
	Total Debt Service	23,380	33,480	33,480	40,070	19.7%
TOTAL FIRE DEPARTMENT		693,722	587,580	636,375	596,560	1.5%

General Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
EXPENDITURES/USES (continued)						
PUBLIC WORKS						
001-541-010-014	Overtime	(52)	3,000	3,820	3,000	0.0%
001-541-010-017	Overtime- Special Events	427	1,000	380	1,000	-66.7%
001-541-010-021	Payroll Taxes	8,677	10,968	12,516	15,250	39.0%
001-541-010-022	Retirement	2,265	2,788	3,037	3,790	35.9%
001-541-010-023	Life & Health Insurance	30,081	38,701	42,011	61,131	58.0%
001-541-010-024	Worker's Compensation	3,630	3,365	4,362	6,241	85.5%
001-541-010-025	Drug Test	1,700	1,000	473	500	-50.0%
001-541-010-112	Salaries & Wages	117,252	139,376	160,931	195,342	40.2%
	Total Personal Services	163,981	200,197	227,529	286,252	43.0%
001-541-030-041	Telephone	3,416	1,400	3,188	3,300	-30.0%
001-541-030-042	Postage	292	278	128	278	1.1%
001-541-030-043	Utility Services	22,017	25,000	25,265	25,000	-4.2%
001-541-030-045	Insurance - Other	11,263	11,107	9,949	12,516	12.7%
001-541-030-146	Repairs & Maintenance	23,890	19,500	17,253	19,500	0.0%
001-541-030-153	Street Repair	12,341	4,000	1,500	4,000	0.0%
001-541-030-249	Miscellaneous Expense	4,237	1,000	44	1,000	0.0%
001-541-030-254	Training-Schools & Seminars	643	750	200	750	0.0%
001-541-030-346	Vehicle Repairs & Maintenance	6,357	5,000	4,797	5,000	0.0%
001-541-030-352	Materials & Supplies	20,156	21,000	25,690	26,000	23.8%
001-541-030-452	Vehicle Fuel	22,256	18,500	25,550	25,750	39.2%
001-541-030-355	Safety Supplies	579	1,000	1,000	1,000	0.0%
001-541-030-247	Generator Maintenance	-	-	-	2,000	n/a
001-541-030-752	Uniforms	963	1,000	660	3,200	220.0%
	Total Operating Expenditures	128,410	109,535	115,223	129,294	18.0%
TOTAL PUBLIC WORKS		292,390	309,732	342,751	415,546	34.2%

General Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
EXPENDITURES/USES (continued)						
RECREATION/ATHLETICS						
001-572-010-014	Overtime	-	50	-	-	-100.0%
001-572-010-017	Overtime-Special Events	-	250	6	-	-100.0%
001-572-010-021	Payroll Taxes	5	244	44	-	-100.0%
001-572-010-022	Retirement	1	58	12	-	-100.0%
001-572-010-023	Life & Health Insurance	-	933	357	-	-100.0%
001-572-010-024	Worker's Compensation	77	70	90	-	-100.0%
001-572-010-112	Salaries & Wages	65	2,892	585	-	-100.0%
	Total Personal Services	148	4,497	1,095	-	-100.0%
001-572-030-034	Other Contractual Services	1,422	3,000	3,844	3,000	0.0%
	Total Operating Expenditures	1,422	3,000	3,844	3,000	0.0%
TOTAL RECREATION/ATHLETICS		1,570	7,497	4,939	3,000	-60.0%
LIBRARY						
001-571-030-034	Other Contractual Services	471	600	337	600	0.0%
001-571-030-043	Utilities	1,949	2,000	1,807	2,000	0.0%
001-571-030-045	Insurance	912	899	805	1,013	12.7%
001-571-030-246	Building Maintenance	3,011	2,500	2,502	2,500	0.0%
001-571-030-352	Materials & Supplies	-	200	-	-	-100.0%
	Total Operating Expenditures	6,343	6,199	5,450	6,113	-1.4%
TOTAL LIBRARY		6,343	6,199	5,450	6,113	-1.4%
SPECIAL EVENTS						
001-574-030-034	Other Contractual Services	375	2,000	3,575	4,000	100.0%
001-574-030-040	Fireworks	-	8,500	13,235	13,235	55.7%
001-574-030-249	Miscellaneous Expense	712	1,300	1,300	-	-100.0%
001-574-030-352	Materials & Supplies	105	1,500	1,500	3,000	100.0%
	Total Operating Expenditures	1,192	13,300	19,610	20,235	52.1%
TOTAL SPECIAL EVENTS		1,192	13,300	19,610	20,235	52.1%

General Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
EXPENDITURES/USES (continued)						
NON-DEPARTMENTAL						
001-590-080-082	Aid To Private Organizations	5,000	5,000	5,000	5,000	0.0%
001-590-030-043	Utility Services	216	575	-	-	-100.0%
001-590-030-045	Insurance - Other	667	657	588	740	12.6%
001-590-090-091	Transfer To CRA	97,668	112,465	112,464	136,222	21.1%
001-590-090-096	Transfer to Capital Improvements Fund	179,012	50,000	37,981	-	-100.0%
001-590-030-250	Contingency	-	13,125	-	2,937	-77.6%
TOTAL NON-DEPARTMENTAL		282,562	181,822	156,033	144,900	-20.3%
TOTAL EXPENDITURES (all departments)		3,211,754	3,164,160	3,073,163	3,337,470	5.5%
REVENUES OVER (UNDER) EXPENDITURES		\$ 7,086	\$ -	\$ 299,472	\$ -	n/a

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Airport Fund

Airport Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
REVENUES / OTHER SOURCES						
Revenues						
402-344-200	Avgas Fuel Sales	\$ 420,396	\$ 485,820	\$ 514,940	\$ 514,940	6.0%
402-344-300	Jet Fuel Sales	486,589	545,433	722,208	729,430	33.7%
402-344-130	T-Hangar Rentals	134,292	75,738	96,225	96,600	27.5%
402-344-131	Corporate Bulk Hangars Rentals	27,718	54,957	57,586	58,000	5.5%
402-344-132	Temp Parking (Tie Down) Revenue	1,188	25,000	2,905	3,000	-88.0%
402-344-123	Parking Revenue	17,890	-	1,812	2,000	n/a
402-344-116-1	Hay Harvesting	1,628	2,900	5,058	4,500	55.2%
402-344-120	Building Rent	40,107	40,000	75,336	43,200	8.0%
402-344-121	Land Rent	116,925	106,100	120,654	121,000	14.0%
402-344-110	Interest Income	461	600	343	750	25.0%
402-344-112	Sales Tax Collection Fee	360	360	360	360	0.0%
402-344-115	Miscellaneous Income	13,729	16,500	10,533	15,000	-9.1%
	Total Revenues	1,261,283	1,353,408	1,607,960	1,588,781	17.4%
Other Funding Sources						
402-331-000	Grant Revenue (FAA/FDOT)	131,923	440,523	440,523	607,189	37.8%
402-331-100	Grant Revenue (ARPA)	-	-	-	59,000	n/a
	Total Other Funding Sources	131,923	440,523	440,523	666,189	51.2%
TOTAL REVENUES / OTHER SOURCES		1,393,206	1,793,931	2,048,483	2,254,970	25.7%

Airport Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
EXPENDITURES/USES						
<u>Personal Services</u>						
402-542-010-014	Overtime	316	500	3,099	500	0.0%
402-542-010-021	Payroll Taxes	14,354	15,841	11,172	15,268	-3.6%
402-542-010-022	Retirement Contributions	3,888	3,100	2,135	4,322	39.4%
402-542-010-023	Health Insurance	30,042	28,909	26,981	35,660	23.4%
402-542-010-024	Worker's Compensation	4,815	4,987	6,464	6,360	27.5%
402-542-010-025-1	Drug Testing	318	100	67	100	0.0%
402-542-010-112	Salaries & Wages	185,997	206,569	145,195	199,083	-3.6%
	Total Personal Services	239,730	260,005	195,113	261,293	0.5%
<u>Operating Expenses</u>						
402-542-030-031	Professional Services	-	1,000	3,250	8,000	700.0%
402-542-030-031-2	Professional Services - City Attorney	-	1,000	-	1,000	0.0%
402-542-030-032	Auditing Fees	8,104	6,000	6,078	5,850	-2.5%
402-542-030-034	Contractual Services	3,404	7,000	7,283	4,168	-40.5%
402-542-030-085	Software Maintenance	6,425	5,219	10,970	11,184	114.3%
402-542-030-037	Information Technology Services	1,380	-	1,122	-	n/a
402-542-030-036	Financial Services	31,774	24,546	24,546	24,982	1.8%
402-542-030-044	Equipment Rental/Leases	28,645	27,929	29,155	29,209	4.6%
402-542-030-041	Telephone	5,045	4,775	3,384	1,200	-74.9%
402-542-030-042	Postage	103	250	222	250	0.0%
402-542-030-040	Travel & Per Diem	-	1,000	1,000	1,000	0.0%
402-542-030-043	Utilities	21,417	27,000	24,274	25,440	-5.8%
402-542-030-045	Insurance	48,589	45,371	56,548	58,457	28.8%
402-542-030-154	Dues & Subscriptions	1,148	1,500	3,424	4,000	166.7%
402-542-030-248	Advertising	1,490	1,200	1,981	2,000	66.7%
402-542-030-346	Vehicle Repairs & Maintenance	10,671	15,000	8,394	9,000	-40.0%
402-542-030-246	Airfield Repairs & Maintenance	10,833	10,000	13,359	14,000	40.0%
402-542-030-146	Repairs & Maintenance	6,821	10,000	10,000	10,000	0.0%
402-542-030-452	Vehicle Fuel	3,517	4,000	3,810	4,000	0.0%
402-542-030-352	Materials And Supplies	10,564	14,000	16,656	17,000	21.4%
402-542-030-352-1	Materials & Supplies-Avgas Fuel	374,027	422,664	466,204	458,297	8.4%
402-542-030-352-2	Materials & Supplies-Jet Fuel	382,727	403,620	556,787	559,838	38.7%
402-542-030-250	Credit Card Fees	-	40,000	40,677	41,000	2.5%
402-542-030-249	Miscellaneous Expense	42,536	-	-	-	n/a

Airport Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
<u>Operating Expenses (continued)</u>						
402-542-030-349	Contingency	217	8,330	-	2,614	-68.6%
402-542-090-050-1	Bad Debt Charge	20,000	2,000	5,000	5,000	150.0%
	Total Operating Expenditures	1,019,437	1,083,403	1,294,123	1,297,488	19.8%
<u>Capital Projects / Purchases</u>						
402-542-060-062	Airport Improvements	131,698	440,523	440,523	607,189	37.8%
402-542-060-075	Building Improvements	-	-	-	44,000	n/a
402-542-060-064-2	Capital Outlay - GPU	-	-	-	15,000	n/a
	Total Capital	131,698	440,523	440,523	666,189	51.2%
<u>Debt Service</u>						
402-542-070-010	Note Payment (General Fund)	-	10,000	10,000	10,000	0.0%
	Total Debt Service	-	10,000	10,000	10,000	0.0%
<u>Reserves</u>						
TBD	Reserve for Future Uses	-	-	-	20,000	n/a
	Total Reserves	-	-	-	20,000	n/a
TOTAL EXPENDITURES/USES		1,390,865	1,793,931	1,939,760	2,254,970	25.7%
REVENUES OVER (UNDER) EXPENDITURES		\$ 2,341	\$ -	\$ 108,723	\$ -	n/a



CRA Fund

CRA Fund - FY 2021/22 Budget

Number	Description	FY 2020 Budget	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
REVENUES/SOURCES							
403-331-200	Tax Incremental Revenue City	\$ 93,907	\$ 97,668	\$ 112,465	\$ 112,465	\$ 136,222	21.1%
403-331-300	Tax Incremental Revenue - County	135,225	135,226	135,225	155,721	188,616	39.5%
403-361-100	Interest Income	200	142	150	175	150	0.0%
403-385-000	Special Events	-	2,750	-	300	500	n/a
403-384-000	Use of Fund Balance	307,110	-	264,408	-	396,277	49.9%
TOTAL REVENUES/SOURCES		536,442	235,786	512,248	268,661	721,765	40.9%
EXPENDITURES/USES							
403-552-010-014	Overtime	300	458	300	307	300	0.0%
403-552-010-021	Payroll Taxes	3,602	3,058	3,588	3,332	3,596	0.2%
403-552-010-022	Retirement Contributions	1,830	1,265	1,184	591	906	-23.4%
403-552-010-023	Life & Health Insurance	7,677	6,064	8,393	7,099	11,207	33.5%
403-552-010-024	Worker's Compensation	1,158	1,183	1,125	1,458	1,397	24.1%
403-552-010-112	Regular Salaries	46,779	41,633	46,608	43,713	46,703	0.2%
Total Personal Services		61,345	53,662	61,198	56,500	64,108	4.8%
403-552-030-031	Professional Services	15,000	-	15,000	5,000	15,000	0.0%
403-552-030-038	Software Maintenance	1,079	172	-	-	-	n/a
403-552-030-037	Information Technology Services	1,257	-	-	-	-	n/a
403-552-030-246	Building Maintenance	1,620	448	-	-	-	n/a
403-552-030-032	Auditing Fees	6,000	6,078	7,000	7,000	6,950	-0.7%
403-552-030-036	Financial Services	23,831	7,944	16,364	16,364	8,327	-49.1%
403-552-030-040	Travel And Per Diem	3,000	-	3,000	1,500	3,000	0.0%
403-552-030-042	Postage	200	-	200	56	200	0.0%
403-552-030-154	Dues & Subscriptions	175	175	175	795	175	0.0%
403-552-030-248	Advertising	1,000	232	1,000	1,149	1,000	0.0%
403-552-030-254	Training - Schools & Seminars	3,000	-	3,000	-	3,000	0.0%
403-552-030-352	Materials And Supplies	15,000	702	15,000	7,430	15,000	0.0%
403-552-030-400	Special Events	3,500	2,760	3,500	1,250	3,500	0.0%
Total Operating Expenditures		74,661	18,510	64,239	40,543	56,152	-12.6%
403-552-060-064	Capital Outlay - Projects	364,239	-	376,812	126,090	591,505	57.0%
403-552-060-061	Patrick Property	-	96,010	-	-	-	n/a
403-552-060-063	Capital Outlay - Heritage Park	26,197	41,477	-	-	-	n/a
Total Capital Outlay		390,436	137,487	376,812	126,090	591,505	57.0%
403-552-080-082	Facade Grant	10,000	-	10,000	-	10,000	0.0%
Total Non-Operating Expenditures		10,000	-	10,000	-	10,000	0.0%
TOTAL EXPENDITURES/USES		536,442	209,659	512,248	223,133	721,765	40.9%
REVENUES OVER (UNDER) EXPENDITURES		\$ -	\$ 26,127	\$ -	\$ 45,528	\$ -	n/a



Utility Fund

Utility Fund (All Services) - FY 2021/22 Budget

Description	Cust Serv /		Electric	Gas	Water	Solid		Total
	Admin	Billing				Waste	Sewer	
REVENUES/SOURCES								
Utility Billings	-	-	3,182,947	599,750	610,422	542,823	640,960	5,576,902
Transfers	500	-	-	-	-	-	-	500
Meter Connections/Reconnect	4,500	-	-	-	-	-	-	4,500
Penalties	54,000	-	-	-	-	-	-	54,000
Interest Income	1,500	-	-	-	-	-	-	1,500
Sales Tax Coll Fees	360	-	-	-	-	-	-	360
Bad Debt Recovered	6,000	-	-	-	-	-	-	6,000
Other Miscellaneous Income	10,000	-	-	-	-	-	-	10,000
Disposition Of Scrap Materials	2,000	-	-	-	-	-	-	2,000
Loan Repayment	30,100	-	-	-	-	-	-	30,100
Use of Retained Earnings	262,600	-	60,000	60,000	70,000	-	120,000	572,600
TOTAL REVENUES/SOURCES	371,560	-	3,242,947	659,750	680,422	542,823	760,960	6,258,462

EXPENSES/USES

Personal Services

Overtime	-	1,000	8,000	5,660	5,250	-	18,850	38,760
Payroll Taxes	-	6,329	21,416	13,424	13,483	253	24,493	79,398
Retirement	-	1,586	5,736	3,754	3,777	64	6,765	21,682
Life & Health Insurance	-	25,981	51,146	48,599	48,599	1,019	71,727	247,069
Worker's Compensation	-	2,611	8,688	5,425	5,463	106	9,627	31,920
Drug Test	-	500	200	500	200	-	750	2,150
Unemployment Compensation	-	500	-	250	-	-	-	750
Salaries & Wages	-	81,728	271,943	169,817	171,003	3,312	301,325	999,129
Total Personal Services	-	120,234	367,128	247,430	247,776	4,754	433,537	1,420,859

Administration Expenses

Professional Services	-	-	10,000	5,120	1,500	542,823	8,100	567,543
Accounting And Auditing	21,450	-	-	-	-	-	-	21,450
Other Contractual Services	7,000	-	-	-	27,000	-	20,000	54,000
Licenses & Permits	-	-	-	-	5,000	-	-	5,000
Financial Services	91,600	-	-	-	-	-	-	91,600
Information Technology Services	-	-	-	-	-	-	-	-
Software Maintenance	-	-	-	-	-	-	-	-
Travel	-	-	-	-	200	-	-	200
Telephone	7,080	500	2,160	1,800	2,040	-	2,205	15,785
Postage	-	8,000	-	-	-	-	-	8,000
Utilities	100	-	14,000	850	45,000	-	88,200	148,150
Insurance	3,062	-	13,651	9,327	12,541	-	9,706	48,287
Dues and Subscriptions	-	-	9,000	725	560	-	-	10,285
Advertising and Promotions	1,000	-	-	12,500	-	-	-	13,500

Utility Fund (All Services) - FY 2021/22 Budget

Description	Cust Serv /		Electric	Gas	Water	Solid Waste	Sewer	Total
	Admin	Billing						
Miscellaneous Expense	1,000	-	750	-	500	-	15,250	17,500
Training-Schools & Seminars	-	500	12,000	1,000	500	-	500	14,500
State Sales Tax	-	-	3,100	-	-	-	-	3,100
Bad Debt Charged Off	-	-	5,000	2,000	1,500	700	500	9,700
Total Administration	132,292	9,000	69,661	33,322	96,341	543,523	144,461	1,028,601
Operating Expenses								
Repairs To Equipment	-	-	7,000	10,000	18,000	-	18,000	53,000
Vehicle Repair/Expense	-	-	10,000	2,500	2,000	-	7,500	22,000
Safety Supplies	4,000	-	-	-	-	-	-	4,000
Vehicle Fuel	-	-	7,000	3,000	4,000	-	4,200	18,200
Materials & Supplies	7,500	2,000	40,000	24,000	45,000	-	46,000	164,500
Fire Hydrants	-	-	-	-	-	-	-	-
Electricity Purchased	-	-	1,773,398	-	-	-	-	1,773,398
Compliance Program	-	-	-	5,000	-	-	-	5,000
Uniforms	-	-	4,000	1,850	1,100	-	2,200	9,150
Gas Purchasing	-	-	-	287,000	-	-	-	287,000
Water Analysis	-	-	-	-	22,500	-	-	22,500
County Fees Sludge	-	-	-	-	-	-	-	-
Sewer Analysis	-	-	-	-	-	-	9,500	9,500
Total Operating	11,500	2,000	1,841,398	333,350	92,600	-	87,400	2,368,248
Debt Service								
Interest Expense	41,920	-	-	-	-	-	-	41,920
Principal Expense	46,106	-	-	-	-	-	-	46,106
Total Debt Service	88,026	-	-	-	-	-	-	88,026
Non-Operating								
Transfer To General Fund	-	-	248,081	88,556	239,521	-	173,843	750,000
Transfer to Capital Improvement Fund	262,600	-	60,000	60,000	70,000	-	120,000	572,600
Contingency	-	-	30,128	-	-	-	-	30,128
Total Non-Operating	262,600	-	338,209	148,556	309,521	-	293,843	1,352,728
TOTAL EXPENSES/USES	494,419	131,234	2,616,396	762,658	746,237	548,277	959,242	6,258,462
REVENUES OVER (UNDER) EXPENSES	\$(122,859)	\$(131,234)	\$ 626,551	\$(102,908)	\$(65,815)	\$(5,454)	\$(198,282)	\$ -

Utility Fund (Administration) - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
REVENUES/SOURCES						
405-343-102	Transfers	\$ 180	500	210	500	0.0%
405-343-103	Meter Connections/Reconnect	3,700	4,500	3,810	4,500	0.0%
405-343-105	Penalties	38,530	50,000	53,640	54,000	8.0%
405-343-111	Interest Income	1,165	5,000	738	1,500	-70.0%
405-343-112	Sales Tax Coll Fees	360	360	360	360	0.0%
405-343-113	Bad Debt Recovered	730	3,500	4,698	6,000	71.4%
405-343-114	Other Miscellaneous Income	22,533	4,500	16,887	10,000	122.2%
405-364-000	Disposition Of Fixed Assets	-	-	23,627	-	n/a
405-364-200	Disposition Of Scrap Materials	1,583	2,000	2,000	2,000	0.0%
405-389-200	Grant Revenues	3,901	-	-	-	n/a
405-384-175	Loan Repayment	-	10,100	10,100	30,100	198.0%
405-384-100	Use of Retained Earnings	-	-	-	262,600	n/a
TOTAL REVENUES/SOURCES		72,682	80,460	116,071	371,560	361.8%
EXPENSES/USES						
405-530-010-023	Life & Health Insurance	8,530	-	-	-	n/a
405-530-030-032	Auditing Fees	16,207	20,000	20,000	21,450	7.3%
405-530-030-034	Other Contractual Services	22,397	7,000	39,724	7,000	0.0%
405-530-030-036	Financial Services	79,436	81,819	81,819	91,600	12.0%
405-530-030-037	Information Technology Services	13,212	7,750	12,269	-	-100.0%
405-530-030-085	Software Maintenance	9,561	9,596	1,633	-	-100.0%
405-530-030-038	Software Subscriptions	198	-	-	-	n/a
405-530-030-041	Telephone	10,481	8,800	7,617	7,080	-19.5%
405-530-030-042	Postage	10,469	1,000	9,624	-	-100.0%
405-530-030-043	Utilities	60	100	72	100	0.0%
405-530-030-045	Insurance	7,217	2,717	2,783	3,062	12.7%
405-530-030-246	Building Maintenance	70	-	-	-	n/a
405-530-030-248	Advertising	1,114	1,000	683	1,000	0.0%
405-530-030-249	Miscellaneous Expense	1,586	1,000	929	1,000	0.0%
405-530-030-352	Materials & Supplies	5,805	11,000	11,000	7,500	-31.8%
405-530-030-355	Safety Supplies	4,693	4,000	4,000	4,000	0.0%
405-530-090-059	Depreciation Expense	91,596	-	-	-	n/a
Total Operating		282,632	155,781	192,152	143,792	-7.7%
405-530-090-015	Interest Expense - City Hall	43,597	43,756	41,920	41,920	-4.2%
405-530-090-010	Principal Expense - City Hall	-	44,270	46,106	46,106	4.1%
Total Debt Service		43,597	88,026	88,026	88,026	0.0%
405-530-090-096	Transfer to Capital Impr. Fund (UF)	-	-	269,509	262,600	n/a
Total Non-Operating		-	-	269,509	262,600	n/a
TOTAL EXPENSES/USES		326,229	243,807	549,687	494,419	102.8%
REVENUES OVER (UNDER) EXPENSES		(253,546)	(163,347)	(433,616)	(122,859)	-24.8%

Utility Fund (Customer Service / Billing) - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
EXPENSES/USES						
405-539-010-014	Overtime	-	-	-	1,000	n/a
405-539-010-021	Payroll Taxes	-	-	-	6,329	n/a
405-539-010-022	Retirement	-	-	-	1,586	n/a
405-539-010-023	Life & Health Insurance	-	-	-	25,981	n/a
405-539-010-024	Worker's Compensation	-	-	-	2,611	n/a
405-539-010-025	Drug Test	-	-	-	500	n/a
405-539-010-025-1	Unemployment Compensation	-	-	-	500	n/a
405-539-010-112	Salaries & Wages	-	-	-	81,728	n/a
	Total Personal Services	-	-	-	120,234	n/a
405-539-030-042	Postage	-	-	-	8,000	n/a
405-539-030-041	Telephone	-	-	-	500	n/a
405-539-030-254	Training-Schools & Seminars	-	-	-	500	n/a
405-539-030-352	Materials And Supplies	-	-	-	2,000	n/a
	Total Operating	-	-	-	11,000	n/a
TOTAL EXPENSES/USES		-	-	-	131,234	n/a
REVENUES OVER (UNDER) EXPENSES		-	-	-	(131,234)	n/a

Utility Fund (Electric Services) - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
REVENUES/SOURCES						
405-343-101	Electric Utility	\$ 1,347,894	\$ 1,350,809	\$ 1,359,756	\$ 1,400,549	3.7%
405-343-101-2	Electric Utility - Power Cost Adj	1,943,874	2,026,006	1,772,512	1,773,398	-12.5%
405-343-104	New Electric Service	1,680	4,000	1,170	4,000	0.0%
405-343-106	Electric Overhead / Underground	12,930	5,000	5,928	5,000	0.0%
405-384-100	Use of Retained Earnings	-	116,596	-	60,000	-48.5%
TOTAL REVENUES/SOURCES		3,306,379	3,502,411	3,139,366	3,242,947	-7.4%
EXPENSES/USES						
405-531-010-014	Overtime	9,680	10,000	6,271	7,500	-25.0%
405-531-010-017	Overtime - special events	68	500	193	500	0.0%
405-531-010-021	Payroll Taxes	17,458	25,261	16,873	21,416	-15.2%
405-531-010-022	Retirement	4,932	6,947	4,136	5,736	-17.4%
405-531-010-023	Life & Health Insurance	40,010	62,224	39,944	51,146	-17.8%
405-531-010-024	Worker's Compensation	7,845	7,718	10,005	8,688	12.6%
405-531-010-025	Drug Test	310	200	525	200	0.0%
405-531-010-112	Salaries & Wages	219,501	319,710	212,259	271,943	-14.9%
Total Personal Services		299,805	432,560	290,205	367,128	-15.1%
405-531-030-031	Professional Services	34,407	4,000	9,264	10,000	150.0%
405-531-030-154	Dues And Subscriptions	-	9,000	9,000	9,000	0.0%
405-531-030-041	Telephone	2,288	3,000	1,853	2,160	-28.0%
405-531-030-043	Utilities	7,693	14,000	13,883	14,000	0.0%
405-531-030-045	Insurance	12,283	12,114	12,410	13,651	12.7%
405-531-030-146	Repairs To Equipment	3,246	3,500	11,077	7,000	100.0%
405-531-030-249	Miscellaneous Expense	730	-	739	750	n/a
405-531-030-254	Training-Schools & Seminars	575	1,600	-	12,000	650.0%
405-531-030-346	Vehicle Repair/Expense	13,064	10,000	10,000	10,000	0.0%
405-531-030-352	Materials And Supplies	30,518	40,000	26,301	40,000	0.0%
405-531-030-452	Vehicle Fuel	9,315	5,400	6,248	7,000	29.6%
405-531-030-549	Electricity Purchased	1,943,874	2,026,006	1,770,831	1,773,398	-12.5%
405-531-030-550	State Sales Tax	3,627	3,100	2,204	3,100	0.0%
405-531-030-752	Uniforms	2,265	2,300	3,031	4,000	73.9%
405-531-090-050	Bad Debt Charged Off	-	10,000	5,000	5,000	-50.0%
405-531-090-059	Depreciation	82,726	-	-	-	n/a
Total Operating		2,146,611	2,144,020	1,881,841	1,911,059	-10.9%
405-531-090-094	Transfer To General Fund	294,389	264,619	264,619	248,081	-6.3%
405-531-090-096	Transfer to Capital Improvement Func	5,846	116,596	-	60,000	-48.5%
405-531-030-349	Contingency	-	23,089	-	30,128	30.5%
Total Non-Operating		300,235	404,305	264,619	338,209	-16.3%
TOTAL EXPENSES/USES		2,746,651	2,980,885	2,436,666	2,616,396	-12.2%
REVENUES OVER (UNDER) EXPENSES		559,728	521,526	702,700	626,551	20.1%

Utility Fund (Gas Services) - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
REVENUES/SOURCES						
405-343-210	Gas Utility	\$ 406,898	\$ 550,000	\$ 429,802	\$ 550,000	0.0%
405-343-220	Gas Meter Connection/Reconnection	1,435	2,000	1,125	2,000	0.0%
405-343-230	New Gas Service	891	600	3,560	4,000	566.7%
405-343-240	Misc. Infrastructure Reimbursement	12,500	43,750	43,750	43,750	0.0%
405-384-100	Use of Retained Earnings	-	16,596	-	60,000	261.5%
TOTAL REVENUES/SOURCES		421,724	612,946	478,237	659,750	7.6%
EXPENSES/USES						
405-532-010-014	Overtime	5,298	6,500	2,901	5,500	-15.4%
405-532-010-017	Overtime - special events	78	160	62	160	0.0%
405-532-010-021	Payroll Taxes	11,327	14,349	9,233	13,424	-6.4%
405-532-010-022	Retirement	3,346	4,171	2,195	3,754	-10.0%
405-532-010-023	Life & Health Insurance	32,156	44,506	29,688	48,599	9.2%
405-532-010-024	Worker's Compensation	3,799	4,367	5,661	5,425	24.2%
405-532-010-025	Drug Test	110	200	200	500	150.0%
405-532-010-025-1	Unemployment Compensation	-	500	-	250	-50.0%
405-532-010-112	Salaries & Wages	143,963	180,908	121,276	169,817	-6.1%
Total Personal Services		200,077	255,661	171,217	247,430	-3.2%
405-532-030-031	Professional Service	2,882	120	1,230	5,120	4166.7%
405-532-030-248	Advertising/Promotion	-	-	-	12,500	n/a
405-532-030-041	Telephone	2,039	2,280	1,483	1,800	-21.1%
405-532-030-043	Utilities	715	850	482	850	0.0%
405-532-030-045	Insurance	8,393	8,277	8,479	9,327	12.7%
405-532-030-146	Repairs To Equipment	30,726	10,000	19,336	10,000	0.0%
405-532-030-249	Miscellaneous Expense	(240)	-	-	-	n/a
405-532-030-254	Training-Schools & Seminars	75	750	750	1,000	33.3%
405-532-030-346	Vehicle Repair/Expense	2,412	1,000	1,008	2,500	150.0%
405-532-030-352	Materials And Supplies	30,857	24,000	15,986	24,000	0.0%
405-532-030-452	Vehicle Fuel	4,327	2,500	2,572	3,000	20.0%
405-532-030-749	Gas Purchasing	124,988	286,460	265,539	287,000	0.2%
405-532-030-154	Dues & Subscriptions	-	-	725	725	n/a
405-532-030-750	Compliance Program	-	4,500	4,500	5,000	11.1%
405-532-030-752	Uniforms	524	450	306	1,850	311.1%
405-532-090-050	Bad Debt Charged Off	-	2,000	2,000	2,000	0.0%
405-532-090-059	Depreciation	109,744	-	-	-	n/a
Total Operating		317,442	343,187	324,396	366,672	6.8%
405-532-090-094	Transfer To General Fund	105,087	94,459	94,459	88,556	-6.3%
405-532-090-096	Transfer to Capital Improvement Fund	8,469	16,596	-	60,000	261.5%
Total Non-Operating		113,556	111,056	94,459	148,556	33.8%
TOTAL EXPENSES/USES		631,075	709,904	590,071	762,658	7.4%
REVENUES OVER (UNDER) EXPENSES		(209,350)	(96,957)	(111,834)	(102,908)	6.1%

Utility Fund (Water Services) - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
REVENUES/SOURCES						
405-343-310	Water Utility	\$ 577,405	524,289	\$ 578,080	\$ 595,422	13.6%
405-343-320	Water Meter Connection/Reconn	5,264	5,000	3,893	5,000	0.0%
405-343-330	New Water Service	11,995	10,000	10,710	10,000	0.0%
405-384-100	Use of Retained Earnings	-	76,596	-	70,000	-8.6%
TOTAL REVENUES/SOURCES		594,664	615,885	592,682	680,422	10.5%
EXPENSES/USES						
405-533-010-014	Overtime	4,124	5,000	2,398	5,000	0.0%
405-533-010-017	Overtime - special events	78	250	79	250	0.0%
405-533-010-021	Payroll Taxes	11,180	13,520	9,025	13,483	-0.3%
405-533-010-022	Retirement	3,287	3,983	2,165	3,777	-5.2%
405-533-010-023	Life & Health Insurance	32,639	42,640	29,242	48,599	14.0%
405-533-010-024	Worker's Compensation	3,601	4,140	5,366	5,463	32.0%
405-533-010-025	Drug Test	128	200	200	200	0.0%
405-533-010-112	Salaries & Wages	142,668	171,482	118,938	171,003	-0.3%
Total Personal Services		197,705	241,215	167,414	247,776	2.7%
405-533-030-031	Professional Services	2,831	1,500	636	1,500	0.0%
405-533-030-034	Other Contractual Services	26,510	24,400	25,376	27,000	10.7%
405-533-030-035	Licenses & Permits	5,000	4,000	4,000	5,000	25.0%
405-533-030-040	Travel	-	200	200	200	0.0%
405-533-030-041	Telephone	3,549	2,600	2,783	2,040	-21.5%
405-533-030-043	Utilities	46,948	30,500	43,190	45,000	47.5%
405-533-030-045	Insurance	11,285	11,129	11,400	12,541	12.7%
405-533-030-146	Repairs To Equipment	19,585	18,000	15,241	18,000	0.0%
405-533-030-154	Dues & Subscriptions	560	560	560	560	0.0%
405-533-030-249	Miscellaneous Expense	193	500	500	500	0.0%
405-533-030-254	Training - Schools & Seminar	568	500	500	500	0.0%
405-533-030-330	Water Analysis	23,047	22,500	22,500	22,500	0.0%
405-533-030-346	Vehicle Repair/Expense	1,280	2,000	2,000	2,000	0.0%
405-533-030-352	Materials And Supplies	62,344	45,000	37,515	45,000	0.0%
405-533-030-354	Fire Hydrants	-	10,000	-	-	-100.0%
405-533-030-452	Vehicle Fuel	6,088	3,500	3,672	4,000	14.3%
405-533-030-752	Uniforms	297	300	83	1,100	266.7%
405-533-090-050	Bad Debt Charged Off	-	1,500	1,500	1,500	0.0%
405-533-090-059	Depreciation	189,755	-	-	-	n/a
Total Operating		399,842	178,689	171,656	188,941	5.7%
405-533-090-094	Transfer To General Fund	284,231	255,489	255,489	239,521	-6.3%
405-533-090-096	Transfer to Capital Improvement Fund	-	76,596	-	70,000	-8.6%
Total Non-Operating		284,231	332,085	255,489	309,521	-6.8%
TOTAL EXPENSES/USES		881,778	751,989	594,558	746,237	-0.8%
REVENUES OVER (UNDER) EXPENSES		(287,115)	(136,104)	(1,876)	(65,815)	-51.6%

Utility Fund (Solid Waste Collection) - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
REVENUES/SOURCES						
405-343-410	Solid Waste Income	\$ 554,311	\$ 567,669	\$ 542,823	\$ 542,823	-4.4%
TOTAL REVENUES/SOURCES		554,311	567,669	542,823	542,823	-4.4%
EXPENSES/USES						
405-534-010-014	Overtime	180	200	107	-	-100.0%
405-534-010-021	Payroll Taxes	779	1,184	876	253	-78.6%
405-534-010-022	Retirement	487	557	219	64	-88.5%
405-534-010-023	Life & Health Insurance	2,224	3,730	3,145	1,019	-72.7%
405-534-010-024	Worker's Compensation	297	369	478	106	-71.3%
405-534-010-112	Salaries & Wages	10,954	15,282	12,407	3,312	-78.3%
Total Personal Services		14,922	21,323	17,233	4,754	-77.7%
405-534-030-031	Professional Services	537,493	530,419	500,938	542,823	2.3%
405-534-030-041	Telephone	180	145	192	-	-100.0%
405-534-090-050	Bad Debt Charged Off	-	700	700	700	0.0%
Total Operating		537,673	531,264	501,830	543,523	2.3%
TOTAL EXPENSES/USES		552,594	552,587	519,062	548,277	-0.8%
REVENUES OVER (UNDER) EXPENSES		1,717	15,082	23,761	(5,454)	-136.2%

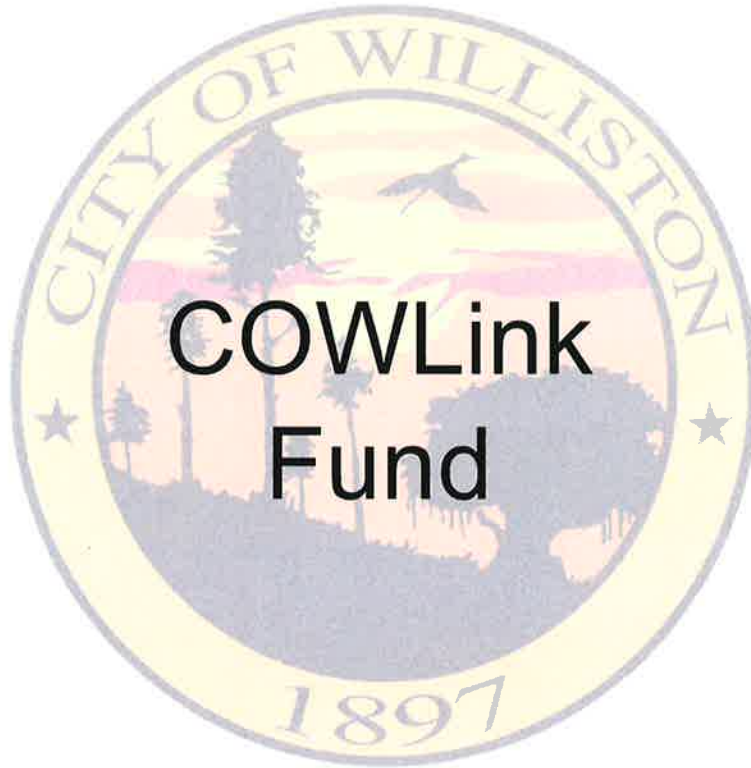
Utility Fund (Sewer Services) - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
REVENUES/SOURCES						
405-343-510	Sewer Utility	\$ 603,966	\$ 583,931	\$ 610,641	\$ 628,960	7.7%
405-343-520	Sewer Connection	10,240	5,000	11,700	12,000	140.0%
405-384-100	Use of Retained Earnings	-	16,596	-	120,000	623.1%
TOTAL REVENUES/SOURCES		614,206	605,527	622,341	760,960	25.7%
EXPENSES/USES						
SEWER COLLECTION						
405-535-010-014	Overtime	7,977	9,000	9,240	9,000	0.0%
405-535-010-017	Overtime - Special events	31	100	60	100	0.0%
405-535-010-021	Payroll Taxes	8,000	9,644	8,517	10,964	13.7%
405-535-010-022	Retirement	2,169	2,892	2,011	3,064	5.9%
405-535-010-023	Life & Health Insurance	21,718	27,195	25,536	38,410	41.2%
405-535-010-024	Worker's Compensation	2,761	2,823	3,660	4,288	51.9%
405-535-010-025	Drug Test	128	250	100	250	0.0%
405-535-010-112	Salaries & Wages	97,544	116,962	104,713	134,220	14.8%
Total Personal Services		140,329	168,867	153,836	200,296	18.6%
405-535-030-031	Professional Service	2,431	100	1,354	100	0.0%
405-535-030-041	Telephone	754	750	503	525	-30.0%
405-535-030-043	Utilities	37,282	34,250	44,964	45,000	31.4%
405-535-030-045	Insurance	1,596	1,574	1,622	1,774	12.7%
405-535-030-146	Repairs To Equipment	12,523	10,000	6,717	10,000	0.0%
405-535-030-249	Miscellaneous Expense	42	-	207	250	n/a
405-535-030-254	Training Schools & Seminars	-	300	-	300	0.0%
405-535-030-346	Vehicle Repair/Expense	161	3,000	3,000	3,000	0.0%
405-535-030-352	Materials And Supplies	18,237	16,000	7,480	16,000	0.0%
405-535-030-452	Vehicle Fuel	2,925	2,000	1,494	2,000	0.0%
405-535-030-752	Uniforms	149	100	165	1,100	1000.0%
405-535-090-050	Bad Debt Charged Off	-	1,000	1,000	500	-50.0%
405-535-090-059	Depreciation	158,995	-	-	-	n/a
Total Operating Expenditures		235,094	69,074	68,505	80,549	16.6%
TOTAL SEWER COLLECTION		375,423	237,941	222,342	280,845	18.0%

Utility Fund (Sewer Services) - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
SEWER TREATMENT						
405-536-010-014	Overtime	8,103	6,500	9,240	9,500	46.2%
405-536-010-017	Overtime - Special events	31	250	85	250	0.0%
405-536-010-021	Payroll Taxes	8,129	9,464	8,518	13,529	43.0%
405-536-010-022	Retirement	2,218	2,892	2,011	3,702	28.0%
405-536-010-023	Life & Health Insurance	22,520	27,195	25,536	33,316	22.5%
405-536-010-024	Worker's Compensation	2,761	2,823	3,660	5,339	89.1%
405-536-010-025	Drug Test	128	-	-	500	n/a
405-536-010-112	Salaries & Wages	99,984	116,962	104,713	167,105	42.9%
Total Personal Services		143,875	166,087	153,763	233,241	271.6%
405-536-030-031	Professional Service	5,155	8,000	8,556	8,000	0.0%
405-536-030-034	Other Contractual Services	-	17,000	-	20,000	17.6%
405-536-030-041	Telephone	2,235	900	1,747	1,680	86.7%
405-536-030-043	Utilities	46,302	47,000	42,837	43,200	-8.1%
405-536-030-045	Insurance	7,369	7,296	7,211	7,932	8.7%
405-536-030-146	Repairs To Equipment	503	8,000	53	8,000	0.0%
405-536-030-249	Miscellaneous Expense	10	-	5	15,000	n/a
405-536-030-254	Training Schools & Seminars	70	200	225	200	0.0%
405-536-030-335	Sewer Analysis	3,510	9,500	3,513	9,500	0.0%
405-536-030-346	Vehicle Repair/Expense	658	4,500	1,699	4,500	0.0%
405-536-030-352	Materials And Supplies	25,631	20,000	27,425	30,000	50.0%
405-536-030-452	Vehicle Fuel	4,272	2,000	2,146	2,200	10.0%
405-536-030-575	County Fees Sludge	-	15,000	-	-	-100.0%
405-536-030-752	Uniforms	43	275	-	1,100	300.0%
405-536-090-059	Depreciation	97,008	-	-	-	n/a
Total Operating Expenditures		192,767	139,671	95,416	151,312	8.3%
TOTAL SEWER TREATMENT		336,643	305,758	249,179	384,553	25.8%
NON-DEPARTMENTAL						
405-536-090-093	Transfer To General Fund	206,294	185,433	185,433	173,843	-6.3%
405-536-090-096	Transfer to Capital Improvement Fund	-	16,596	-	120,000	623.1%
TOTAL NON-DEPARTMENTAL		206,294	202,029	185,433	293,843	45.4%
TOTAL EXPENSES/USES		918,360	745,727	656,954	959,242	28.6%
REVENUES OVER (UNDER) EXPENSES		(304,154)	(140,200)	(34,613)	(198,282)	41.4%

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COWLink Fund

COWLink (Broadband) Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Amended Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
REVENUES/SOURCES						
410-389-200	Grant Revenue	\$ -	\$ 108,000	\$ 108,000	\$ -	-100.0%
410-349-010	Residential Internet Services	-	-	-	29,639	n/a
410-349-020	Commercial Internet Services	-	-	-	11,906	n/a
TOTAL REVENUES/SOURCES		-	108,000	108,000	41,545	-61.5%
EXPENSES/USES						
<u>Personal Services</u>						
410-540-010-021	Payroll Taxes	-	174	174	1,759	910.9%
410-540-010-022	Retirement	-	46	46	446	869.7%
410-540-010-023	Life & Health Insurance	-	-	-	1,528	n/a
410-540-010-024	Worker's Compensation	-	-	-	735	n/a
410-540-010-112	Salaries & Wages	-	2,280	2,280	22,993	908.5%
Total Personal Services		-	2,500	2,500	27,461	998.4%
<u>Operating Expenses</u>						
410-540-030-031	Professional Services	-	5,000	5,000	2,500	-50.0%
410-540-030-032	Auditing Fees	-	-	-	2,000	n/a
410-540-030-036	Financial Services	-	-	-	2,000	n/a
410-540-030-042	Postage	-	-	-	250	n/a
410-540-030-248	Advertising	-	-	-	750	n/a
410-540-030-038	Software Subscriptions	-	50	50	3,936	7772.0%
410-540-030-146	Equipment Maintenance	-	-	-	1,000	n/a
410-540-030-352	Materials And Supplies	-	-	-	250	n/a
410-540-030-349	Contingency	-	9,538	9,538	1,398	-85.3%
Total Operating Expenditures		-	14,588	14,588	14,084	-3.5%
<u>Capital Projects / Purchases</u>						
410-540-060-078	Equipment	-	90,912	90,912	-	-100.0%
Total Capital		-	90,912	90,912	-	-100.0%
TOTAL EXPENSES/USES		-	108,000	108,000	41,545	-61.5%
REVENUES OVER (UNDER) EXPENSES		-	-	-	-	n/a



CIP Funds

Capital Improvement Program (CIP) Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
REVENUES/SOURCES						
300-389-210	Grant Revenue	\$ 50,000	\$ 103,500	\$ 50,000	\$ 92,005	-11.1%
300-382-100	Transfer From General Fund	179,012	50,000	37,981	-	-100.0%
300-384-100	Bank Loan Proceeds	-	189,650	100,000	194,000	2.3%
300-334-200	Insurance Reimbursement	-	-	5,353	-	n/a
300-338-117	Insurance Claim	-	-	168	-	n/a
300-334-101	County Contribution	10,391	-	-	-	n/a
TOTAL REVENUES/SOURCES		239,403	343,150	193,502	286,005	-16.7%
EXPENDITURES/USES						
Capital Outlay						
300-560-060-066	Building Renovations	-	82,000	105,400	-	-100.0%
300-560-060-085	Software Purchases	-	-	2,860	-	n/a
300-560-060-067	Vehicle Purchases	132,451	138,000	85,242	134,000	-2.9%
300-560-060-078	Equipment	12,386	98,150	-	152,005	54.9%
300-560-060-072	Street Improvements	9,886	25,000	-	-	-100.0%
300-513-060-065	Police Dept Building Repairs	7,684	-	-	-	n/a
300-513-060-064	Animal Shelter	76,995	-	-	-	n/a
Total Capital Outlay		239,403	343,150	193,502	286,005	-16.7%
TOTAL EXPENDITURES/USES		239,403	343,150	193,502	286,005	-16.7%
REVENUES OVER (UNDER) EXPENDITURES		-	-	-	-	n/a

Utility Capital Improvement Program (CIP) Fund - FY 2021/22 Budget

Number	Description	FY 2020 Actual	FY2021 Budget	Total FY2021 Projected	FY2022 Budget	% Budget Incr (Decr)
REVENUES/SOURCES						
301-389-200	Grant Revenue	\$ 193,055	\$ 426,400	\$ 450,000	\$1,203,000	182.1%
301-389-400	Blue Rock Development	-	-	31,098	-	n/a
301-382-101	Transfer From Utility Fund	14,315	226,385	269,509	572,600	152.9%
TOTAL REVENUES/SOURCES		207,370	652,785	750,607	1,775,600	172.0%
EXPENDITURES/USES						
301-560-060-065	GIS Mapping	-	15,000	-	-	-100.0%
301-560-060-063	Utility Master Plan	-	-	30,000	112,600	n/a
301-560-060-085	Software Purchase	-	21,385	-	-	-100.0%
301-560-060-078	Equipment	12,807	60,000	70,727	10,000	-83.3%
301-560-060-068	Meter Replacement Program	3,984	20,000	23,657	30,000	50.0%
301-560-060-069	Fire Hydrant Safety Program	-	10,000	-	10,000	0.0%
301-560-060-070	Electric Improvements	-	100,000	25,716	50,000	-50.0%
301-560-060-071	Sewer Improvements	5,000	426,400	326,065	750,000	75.9%
301-560-060-075	Gas Improvements	-	-	-	50,000	n/a
301-560-060-072	Blue Rock Development	-	-	24,443	-	n/a
301-560-060-080	Drainage Improvements	-	-	250,000	713,000	n/a
301-560-060-077	Water Improvements	-	-	-	50,000	n/a
Total Capital Outlay		21,791	652,785	750,607	1,775,600	172.0%
TOTAL EXPENDITURES/USES		21,791	652,785	750,607	1,775,600	172.0%
REVENUES OVER (UNDER) EXPENDITURES		185,579	-	-	-	n/a

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Staffing Plan

Staffing Plan (Listed by Department)

Title	Home Dept	Current Rate	FY2022 Rate	Emp Type	Team Count	Total Hrs	Total Wages	Total Taxes & Benefits	Total Payroll Cost
CITY COUNCIL									
Council President	511	500.00	500.00	n/a	1.0	-	6,000	459	6,459
Council Vice-president	511	400.00	400.00	n/a	1.0	-	4,800	367	5,167
Mayor	511	500.00	500.00	n/a	1.0	-	6,000	459	6,459
Councilmember	511	400.00	400.00	n/a	1.0	-	4,800	367	5,167
Councilmember	511	400.00	400.00	n/a	1.0	-	4,800	367	5,167
Councilmember	511	400.00	400.00	n/a	1.0	-	4,800	367	5,167
Subtotal					6.0	-	31,200	2,387	33,587
CITY ADMINISTRATION									
City Manager	513	\$37.26	\$37.26	FT	1.0	2,080	82,570	22,705	105,275
City Clerk	513	\$24.52	\$24.52	FT	1.0	2,080	51,028	15,082	66,110
Administrative Assistant	513	\$15.91	\$15.91	FT	1.0	2,080	33,118	13,364	46,482
Logistics Manager	513	\$19.13	\$19.13	FT	1.0	2,080	39,825	14,008	53,833
HR Director	513	\$18.65	\$18.65	FT	1.0	2,080	38,808	13,910	52,718
Building Permit Technician	524	\$14.61	\$14.61	FT	1.0	2,080	30,414	13,105	43,519
Planning & Zoning Admin Assistant	515	\$14.90	\$14.90	FT	1.0	2,080	31,017	13,163	44,180
Community Development & Grants Mgr	515	\$24.98	\$24.98	FT	1.0	2,080	51,990	15,174	67,165
Animal Control / Code Enf. Officer	562	\$17.01	\$17.01	FT	1.0	2,080	35,431	3,473	38,904
Animal Control	562	\$10.20	\$10.20	PT	1.0	312	3,207	308	3,515
Technology Manager	520	\$28.74	\$28.74	FT	1.0	2,080	59,794	5,734	65,529
Subtotal					11.0	21,112	457,203	130,027	587,230
CUSTOMER SERVICE / BILLING									
Customer Services Representative	513	\$13.13	\$13.13	FT	1.0	2,080	27,335	12,810	40,145
Customer Services Representative	513	\$16.80	\$16.80	FT	1.0	2,080	34,969	13,542	48,511
Accounting Clerk - Utility Billing	513	\$16.80	\$16.80	FT	1.0	2,080	34,969	13,542	48,511
Subtotal					3.0	6,240	97,273	39,894	137,167

Staffing Plan (Listed by Department)

Title	Home Dept	Current Rate	FY2022 Rate	Emp Type	Team Count	Total Hrs	Total Wages	Total Taxes & Benefits	Total Payroll Cost	
POLICE										
Chief of Police	521	\$33.26	\$33.26	FT	1.0	2,080	70,791	15,604	86,395	
Deputy Chief	521	\$33.02	\$33.02	FT	1.0	2,080	69,932	29,357	99,288	
Police Captain	521	\$32.83	\$32.83	FT	1.0	2,184	72,951	30,184	103,135	
Administrative Assistant/Police	521	\$23.09	\$23.09	FT	1.0	2,080	48,052	14,797	62,849	
Administrative Assistant/Police	521	\$8.73	\$10.00	PT	1.0	250	2,525	193	2,718	
Custodian	521	\$10.82	\$10.82	PT	1.0	250	2,730	209	2,939	
Police Officer	521	\$18.69	\$18.69	FT	1.0	2,184	42,309	21,785	64,094	
Police Officer	521	\$15.57	\$15.57	FT	1.0	2,184	34,535	19,654	54,189	
Police Officer	521	\$15.57	\$15.57	FT	1.0	2,184	34,535	19,654	54,189	
Police Sergeant	521	\$20.92	\$20.92	FT	1.0	2,184	46,459	22,923	69,382	
Police Sergeant	521	\$20.36	\$20.36	FT	1.0	2,184	44,996	22,522	67,518	
Police Sergeant	521	\$19.24	\$19.24	FT	1.0	2,184	43,150	22,016	65,166	
Police Sergeant	521	\$21.58	\$21.58	FT	1.0	2,184	48,681	23,532	72,213	
Police Officer	521	\$18.69	\$18.69	FT	1.0	2,184	41,349	21,522	62,871	
Police Officer	521	\$17.16	\$17.16	FT	1.0	2,184	39,087	20,902	59,990	
Dispatch Officer (Police)	529	\$16.59	\$16.59	FT	1.0	2,080	34,532	13,500	48,032	
Dispatch Officer (Police)	529	\$13.30	\$13.30	FT	1.0	2,080	27,689	12,844	40,533	
Dispatch Officer (Police)	529	\$16.00	\$16.00	FT	1.0	2,080	33,305	3,270	36,575	
Dispatch Officer (Police)	529	\$16.09	\$16.09	FT	1.0	2,080	33,492	13,400	46,893	
Dispatch Officer (Police)	529	\$15.50	\$15.50	FT	1.0	2,080	32,265	13,283	45,548	
Crossing Guard	521	\$10.20	\$10.20	PT	1.0	850	8,695	665	9,360	
					Subtotal	21.0	40,680	812,060	341,816	1,153,877
FIRE										
Chief	522	\$26.80	\$26.80	VOL	1.0	557	31,562	10,586	42,148	
Chief	522	\$26.80	\$0.00	VOL		867	-	-	-	
Duty Pay	522	\$14.94	\$14.94	VOL		13,140	197,812	66,346	264,158	
Firefighter I - Call Pay	522	\$16.51	\$16.51	VOL	5.0	450	7,430	2,492	9,921	
Firefighter II - Call out rate	522	\$17.87	\$17.87	VOL	14.0	1,500	26,805	8,990	35,795	
Fire Team Leader - Call out Pay	522	\$21.33	\$21.33	VOL	7.0	1,000	21,330	7,154	28,484	
Fire Officer - Call Pay	522	\$26.00	\$26.00	VOL	7.0	400	10,400	3,488	13,888	
Special Duty - Special Events	522	\$14.94	\$14.94	VOL		500	7,470	2,505	9,975	
					Subtotal	34.0	18,414	302,808	101,562	404,370

Staffing Plan (Listed by Department)

Title	Home Dept	Current Rate	FY2022 Rate	Emp Type	Team Count	Total Hrs	Total Wages	Total Taxes & Benefits	Total Payroll Cost	
UTILITY/PUBLIC WORKS										
Public Works/Utilities Manager	541	\$30.37	\$30.37	FT	1.0	2,080	63,220	16,251	79,471	
Public Works Supervisor	541	\$22.65	\$22.65	FT	1.0	2,080	47,162	14,711	61,873	
Administrative Assistant	541	\$17.00	\$17.00	FT	1.0	2,080	35,410	13,584	48,994	
Records Mgmt. Assistant	541	\$10.71	\$10.71	PT	1.0	1,560	16,733	1,605	18,337	
Inmate Supervisor	541	\$14.83	\$14.83	FT	1.0	2,080	30,896	13,151	44,048	
Meter Reader / Gas	541	\$13.35	\$13.35	FT	1.0	2,080	27,818	12,856	40,674	
Meter Reader/Logistics	541	\$12.34	\$12.34	FT	1.0	2,080	25,717	12,655	38,372	
Inmate Supervisor	541	\$12.61	\$15.34	FT	1.0	2,080	31,957	13,253	45,210	
Park Ranger	541	\$12.62	\$12.62	FT	1.0	2,080	26,300	12,711	39,010	
Supervisor of Streets & Parks	541	\$21.45	\$21.45	FT	1.0	2,080	44,666	14,472	59,138	
Crew Worker	541	\$13.13	\$13.13	FT	1.0	2,080	27,360	12,812	40,173	
Maintenance Worker	541	\$12.62	\$12.62	FT	1.0	2,080	26,300	12,711	39,010	
Lift Station Technician	541	\$12.34	\$12.34	FT	1.0	2,080	25,717	12,655	38,372	
Groundman (Electric)	541	\$14.16	\$14.16	FT	1.0	2,305	32,689	13,323	46,012	
Line Foreman Supervisor	541	\$37.00	\$37.00	FT	1.0	2,080	77,010	17,574	94,584	
Lineman (Electric)	541	\$35.00	\$35.00	FT	1.0	2,305	80,725	17,930	98,655	
Lineman Apprentice (Electric)	541	\$17.68	\$17.68	FT	1.0	2,080	36,824	13,720	50,544	
Heavy Equipment Operator	541	\$16.91	\$16.91	FT	1.0	2,080	35,223	13,566	48,789	
Gas Technician/Equipment Operator	541	\$13.35	\$13.35	FT	1.0	2,080	27,818	12,856	40,674	
Wastewater Operator II	541	\$20.09	\$20.09	FT	1.0	2,080	41,837	14,201	56,038	
Crew Leader (Gas & Water)	541	\$15.30	\$15.30	FT	1.0	2,080	31,874	13,245	45,119	
Wastewater Operator I	541	\$19.58	\$19.58	FT	1.0	2,080	40,776	14,099	54,875	
Water Technician (NEW)	541	\$0.00	\$14.61	FT	1.0	2,080	30,439	13,108	43,546	
Water Technician (NEW)	541	\$0.00	\$14.61	FT	1.0	2,080	30,439	13,108	43,546	
Crew Worker (NEW)	541	\$0.00	\$13.91	FT	1.0	2,080	28,983	12,968	41,951	
Crew Worker (NEW)	541	\$0.00	\$13.91	FT	1.0	2,080	28,983	12,968	41,951	
					Subtotal	26.0	54,010	952,876	346,092	1,298,968
AIRPORT										
Airport Facilities Manager	542	\$28.79	\$28.79	FT	1.0	2,080	59,933	15,936	75,869	
Administrative Assistant	542	\$17.00	\$17.00	FT	1.0	2,080	35,410	13,584	48,994	
Crew Worker/Airport Facilities	542	\$13.50	\$13.50	PT	1.0	2,080	28,130	12,886	41,016	
Crew Worker/Airport Facilities	542	\$14.71	\$14.71	PT	1.0	800	11,793	1,131	12,924	
Crew Worker/Airport Facilities	542	\$13.50	\$13.50	PT	1.0	800	10,825	1,038	11,863	
Crew Worker/Airport Facilities	542	\$12.62	\$12.62	PT	1.0	800	10,121	971	11,092	
Crew Worker/Airport Facilities	542	\$12.62	\$12.62	PT	1.0	800	10,121	971	11,092	
Crew Worker/Airport Facilities	542	\$12.62	\$12.62	FT	1.0	800	10,121	971	11,092	
					Subtotal	8.0	10,240	176,454	47,487	223,941
Total Personnel Costs						109.0	150,696	\$2,829,875	\$1,009,265	\$3,839,139



Capital Improvement Plan

CITY OF WILLISTON
Capital Improvement Budget
 Fiscal Year 2022
 (Sorted by Department)

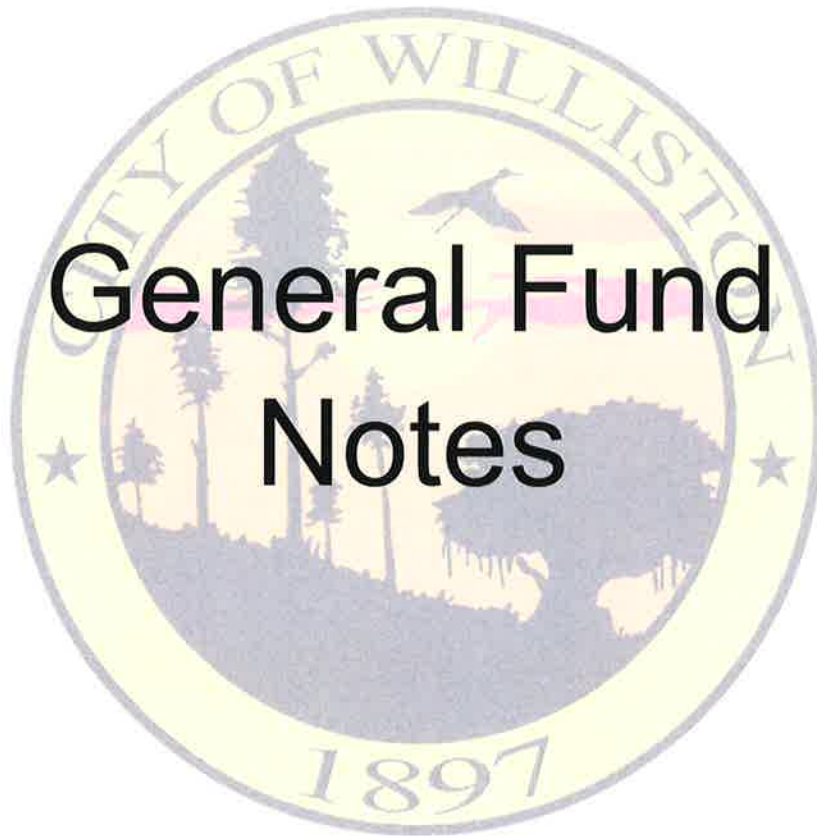
Department / Project Description	Total Cost	Fund Source
<u>Administration</u>		
Computer Replacement Program	\$10,000	Reserves
Subtotal	\$10,000	
<u>Police/Fire</u>		
Extrication Equipment Replacement (Fire)	\$90,000	Loan / Reserves
Surveillance and Infrastructure Hardening (Police)	\$32,005	Grant
Police Vehicles (Replacement)	\$80,000	Grant / Loan
Fire Vehicle	\$54,000	Loan
Subtotal	\$256,005	
<u>Utility Fund / Public Works</u>		
Utility Master Plan	\$112,600	Reserves
Infrastructure Improvements	\$200,000	Reserves
Movers replacements	\$30,000	Reserves
Fire Hydrant Program	\$10,000	Reserves
Meter replacements	\$30,000	Reserves
John Henry Park Stormwater Improvements	\$713,000	Grant / City Match (\$140K)
Upgrade Sewer Plant	\$700,000	Grant / City Match (\$70K)
Subtotal	\$1,795,600	
<u>Airport</u>		
Building Improvements	\$44,000	Grant
GPU Unit	\$15,000	Grant
Rehabilitate apron, Construct Portion of Taxiway H	\$607,189	Grant
Subtotal	\$666,189	
<u>Community Redevelopment Agency</u>		
Phase II Block 0	\$500,000	Reserves
Subtotal	\$500,000	
TOTAL	\$3,227,794	

City of Williston



Fiscal Year 2021/2022 Budget Notes

(Version 1: July 14, 2021)



General Fund Notes

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
REVENUES / SOURCES		
001-311-100	ADVALOREM PROPERTY TAXES	
	Ad Valorem taxes collected from property owners	748,602
	Total	748,602
001-311-200	DELINQUENT AD VALOREM TAXES	
	Delinquent Ad Valorem taxes collected from prior years	20,000
	Total	\$20,000
001-312-400	LOCAL OPTION TAX: GAS 6C	
	Share of taxes imposed on motor and diesel fuels sold within the County	123,683
	Total	\$123,683
001-312-600	LOCAL GOVT INFRTR TAX - DISCRETIONARY	
	Share of local discretionary sales taxes imposed within the County	300,000
	Total	\$300,000
001-314-100	PUBLIC SERVICE TAX - ELECTRICITY	
	Utility service tax collected on electricity sales	275,000
	Total	\$275,000
001-314-300	PUBLIC SERVICE TAX - WATER	
	Utility service tax collected on water sales (Increased per current run rate)	50,000
	Total	\$50,000
001-314-400	PUBLIC SERVICE TAX - GAS	
	Utility service tax collected on gas sales (reduced based on current run rate)	55,000
	Total	\$55,000
001-314-800	PUBLIC SERVICE TAX - PROPANE	
	Utility service tax collected on propane sales	5,000
	Total	\$5,000
001-315-000	TELECOMMUNICATIONS TAX	
	Share of taxes imposed on telecommunications and related services.	85,000
	Total	\$85,000

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
REVENUES / SOURCES (continued)		
001-316-000	BUSINESS & PROF OCC LICENSES	
	Fees levied on businesses operating with the City	21,500
	Total	\$21,500
001-322-110	BLDG PERMITS-STRUCTURAL & EQ	
	Building permitting fees	75,000
	Total	\$75,000
001-322-120	FIRE INSPECTION FEES	
	Revenue received from fire inspections	1,500
	Total	\$1,500
001-323-100	FRANCHISE FEES - ELECTRICITY	
	Revenue from electric franchise fees	35,000
	Total	\$35,000
001-323-200	FRANCHISE FEES - TELEPHONE POLE RENTAL	
	Revenue from telephone franchise fees	2,230
	Total	\$2,230
001-323-700	FRANCHISE FEES - SOLID WASTE	
	Revenue from solid waste franchise fees	45,000
	Total	\$45,000
001-329-100	ANIMAL LICENSES/MISC.	
	Revenue from animal license fees	350
	Total	\$350
001-331-100	FED PYMTS IN LIEU OF TAXES	
	Federal payment to City to that help offset losses in property taxes due to non-taxable Federal lands within their boundaries.	5,800
	Total	\$5,800
001-335-120	STATE REVENUE SHARING	
	Share of Revenue Sharing Trust Fund for Municipalities	115,966
	Total	\$115,966

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
REVENUES / SOURCES (continued)		
001-335-140	MOBILE HOME LICENSES TAX	
	Revenue from annual license tax on all mobile homes and other similar vehicles	3,500
	Total	\$3,500
001-335-150	ALCOHOLIC BEVERAGE LICENSES	
	Revenue from alcohol beverage licenses / fees	1,300
	Total	\$1,300
001-335-180	LOCAL GOVT 1/2 CENT SALES TAX	
	Portion of state sales tax revenue distributed to eligible municipal governments.	143,964
	Total	\$143,964
001-335-290	FDOT - TRAFFIC SIGNAL MAINTENANCE	
	Compensation for maintenance of traffic signals & equipment on state highway system	15,900
	Total	\$15,900
001-335-291	FDOT - HIGHWAY LIGHTING MAINTENANCE	
	Compensation for maintenance of state highway streetlights	34,000
	Total	\$34,000
001-337-200	CROSSING GUARDS LEVY COUNTY	
	Revenue from interlocal agreement with County for crossing guard services	5,900
	Total	\$5,900
001-338-115	COUNTY FIRE SERVICES	
	Revenue from interlocal agreement with County for fire services	297,300
	Total	\$297,300
001-341-900	LAND DEVELOPMENT REGULATION FEES	
	Revenue received from site plan reviews and variances	14,500
	Total	\$14,500
001-342-100	PUB SAFETY: MISC. POLICE SVE	
	Fees from fingerprinting, background checks, notary services, etc.	2,500
	Total	\$2,500

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
REVENUES / SOURCES (continued)		
001-342-110	POLICE INVESTIGATION REVENUE	
	Revenue received from investigation activities	1,750
	Total	\$1,750
001-347-200	PARKS APPLICATION FEE-NONREFUND	
	Application fees for use of City parks	1,000
	Total	\$1,000
001-347-300	PARKS USE FEE	
	Fees for use of City Parks	200
	Total	\$200
001-351-100	FINES & FORFEITURES	
	Fines for code violations	5,000
	Total	\$5,000
001-351-101	FINES - PARKING VIOLATIONS (CITY)	
	Fines from parking violations	50
	Total	\$50
001-351-103	COURT FINES	
	Court fines	500
	Total	\$500
001-351-102	CODE ENFORCEMENT FEES	
	Fine from code enforcement	8,500
	Total	\$8,500
001-360-100	MISCELLANEOUS INCOME	
	All other miscellaneous income not budgeted in other lines	15,000
	Total	\$15,000
001-360-200	MISC. - REIMBURSEMENT POLICE DEPT	
	Misc reimbursement for Police department	1,500
	Total	\$1,500

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
REVENUES / SOURCES (continued)		
001-361-100	INTEREST INCOME	
	Interest earned on operating and investments bank accounts	8,500
	Total	\$8,500
001-364-200	DISPOSITION OF SCRAP MATERIALS	
	Revenue received from sale of scrap material	1,000
	Total	1,000
001-365-000	PARADE FEES	
	Revenue received for cost of parades	1,200
	Total	1,200
001-382-100	UTILITY FUND CONTRIBUTION	
	Transfer from Utility fund for shared costs	750,000
	Total	\$750,000
001-382-600	LOAN REPAYMENT	
	Airport loan repayment	10,000
	Total	\$10,000
001-392-100	SALE OF GENERAL FIXED ASSETS	
	Revenue from sale of fixed assets	2,000
	Total	\$2,000
001-366-000	DONATIONS	
	Miscellaneous donations for City Events	3,500
	Total	\$3,500

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - CITY COUNCIL

PERSONAL SERVICES

001-511-010-XXX SALARIES & OTHER BENEFITS

Allocated payroll expenses (see staffing plan for further details).	34,584
Total	\$34,584

OPERATING EXPENSES

001-511-010-113 ELECTION FEES

Poll workers	1,600
Election equipment rentals	950
Total	\$2,550

001-511-030-031 PROFESSIONAL SERVICES

All other professional services	500
Total	\$500

001-511-030-034 OTHER CONTRACTUAL SERVICES

All other contractual services	500
Total	\$500

001-511-030-040 TRAVEL & PER DIEM

Reimbursement for travel expenses.	1,000
Total	\$1,000

001-511-030-041 TELEPHONE

Reimbursement to Mayor for cell phone usage (\$40 per month)	480
Total	\$480

001-511-030-042 POSTAGE

Pitney Bowes - Allocated share of postage cost (amount varies per month)	500
Total	\$500

001-511-030-045 INSURANCE

FMIT - Allocated share of GL/property insurance premiums	10,012
Total	\$10,012

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - CITY COUNCIL (continued)

OPERATING EXPENSES

001-511-030-154 DUES & SUBSCRIPTIONS

Florida League of Cities / Mayors - annual dues	250
FCCMA - annual membership renewal	105
All other memberships	645
Total	\$1,000

001-511-030-248 ADVERTISING

Cost for advertising meeting notices and/or ordinances	2,500
Total	\$2,500

001-511-030-254 TRAINING & SEMINARS

Reimbursement for training & seminar registration	1,000
Total	\$1,000

001-511-030-352 OPERATING SUPPLIES

Various operating supplies / expenses (i.e. flowers, ballots printed, gift certificate)	1,500
Total	\$1,500

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - CITY MANAGER

PERSONAL SERVICES

001-512-010-XXX SALARIES & OTHER BENEFITS

Allocated payroll expenses (see staffing plan for further details).	43,165
Total	\$43,165

OPERATING EXPENSES

001-512-030-040 TRAVEL & PER DIEM

Travel cost including per diem, car rental and lodging.	2,650
Total	\$2,650

001-512-030-041 TELEPHONE

Verizon Wireless - cell phone charges	500
Total	\$500

001-512-030-154 DUES & SUBSCRIPTIONS

ICMA membership	620
Florida League of Cities membership	520
SAMS membership	140
Other	175
Total	\$1,455

001-512-030-254 TRAINING-SCHOOLS & SEMINARS

Cost to attend training, classes and conferences	700
Total	\$700

001-512-030-352 MATERIALS & SUPPLIES

All other supplies purchased by department.	1,000
Total	\$1,000

EXPENDITURES - CITY CLERK

PERSONAL SERVICES

001-519-010-XXX SALARIES & OTHER BENEFITS

Allocated payroll expenses (see staffing plan for further details).	33,870
Total	\$33,870

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - CITY CLERK

OPERATING EXPENSES

001-519-030-031	PROFESSIONAL SERVICES	
	Cleaning Services for City Hall	10,608
	Total	\$10,608

001-519-030-039	Coding Ordinances	
	Annual cost for municipal code - admin fee / online code hosting.	2,700
	Total	\$2,700

001-519-030-040	TRAVEL & PER DIEM	
	Travel cost including per diem, car rental and lodging.	2,650
	Total	\$2,650

001-519-030-041	TELEPHONE	
	Verizon Wireless - cell phone charges	500
	Total	\$500

001-519-030-154	DUES & SUBSCRIPTIONS	
	Annual memberships (FL Assoc of Clerks; International Insitute of Municipal Clerks)	550
	Total	\$550

001-519-030-038	SOFTWARE MAINTENANCE	
	MModal Service - annual maintenance agreement	425
	Total	\$425

001-519-030-248	ADVERTISING & PROMOTIONS	
	Allocated share of advertising cost for meetings & other required notices	3,775
	Total	\$3,775

001-519-030-254	TRAINING-SCHOOLS & SEMINARS	
	Cost for Conferences (2 planned)	700
	Total	\$700

001-519-030-352	MATERIALS & SUPPLIES	
	All other supplies purchased by department.	1,000
	Total	\$1,000

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - LEGAL SERVICES

OPERATING EXPENSES

001-514-030-031 PROFESSIONAL SERVICES - CITY ATTORNEY

Legal services provided by City Attorney	45,000
Total	\$45,000

001-514-030-033 PROFESSIONAL SERVICES - OTHER LEGAL

Contingency for all legal services not performed by City Attorney	1,500
Total	\$1,500

EXPENDITURES - ADMINISTRATION

PERSONAL SERVICES

001-513-010-XXX SALARIES & OTHER BENEFITS

Allocated payroll expenses (see staffing plan for further details).	36,604
Total	\$36,604

OPERATING EXPENSES

001-513-030-032 AUDITING FEES

Allocated portion of annual auditing fees	9,750
Total	\$9,750

001-513-030-034 OTHER CONTRACTUAL SERVICES

Pest control services	500
Allocated share of annual GASB 45 report	2,010
Allocated share of copier lease / expenses	3,600
Alachua fire inspection	388
All Other	502
Total	\$7,000

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - ADMINISTRATION

OPERATING EXPENSES (continued)

001-513-030-036 FINANCIAL SERVICES

Inframark - Allocated portion of financial services contract	41,637
Total	\$41,637

001-513-030-038 SOFTWARE MAINTENANCE

Allocated share of ADG software (accounting program)	1,798
Software Licenses - Windows / Office 365	6,000
All Other	1,000
Total	\$8,798

001-513-030-041 TELEPHONE

Verizon Wireless - cell phone charges	3,900
State of FL Dep - phone charges for City Hall	2,100
Century Link - Fiber Optic Services	1,820
Total	\$7,820

001-513-030-042 POSTAGE

Pitney Bowes - Allocated share of postage cost (amount varies per month)	2,000
Total	\$2,000

001-513-030-043 UTILITY SERVICES

City Utility bills	5,500
Total	\$5,500

001-513-030-044 RENTAL / LEASES

Ice Machine Rental	1,620
Total	\$1,620

001-513-030-045 INSURANCE - OTHER

FMIT - Allocated portion of GL/Property insurance premiums	5,154
Total	\$5,154

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - ADMINISTRATION

OPERATING EXPENSES (continued)

001-513-030-246 BUILDING MAINTENANCE

Carpet Cleaning	1,000
Repairs / maintenance made to building	2,000
Total	\$3,000

001-513-030-249 MISCELLANEOUS EXPENSE

All other miscellaneous expenses not included in other line items	5,000
Total	\$5,000

001-513-030-352 MATERIALS & SUPPLIES

Have-A-Cup Beverages - Coffee supplies	720
All other supplies purchased by department	9,280
Total	\$10,000

DEBT SERVICE

001-513-090-020 Debt Service- Repayment to Utility Fund

Repayment for City Hall Loan.	20,000
Total	\$20,000

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - HUMAN RESOURCES

PERSONAL SERVICES

001-513-010-XXX SALARIES & OTHER BENEFITS

Allocated payroll expenses (see staffing plan for further details).	21,583
Total	\$21,583

OPERATING EXPENSES

001-517-030-038 SOFTWARE MAINTENANCE

Miscellaneous software membership	100
Total	\$100

001-517-030-040 TRAVEL & PER DIEM

Miscellaneous travel expense for HR activities.	750
Total	\$750

001-517-030-154 DUES & SUBSCRIPTIONS

Miscellaneous due or fees.	300
Total	\$300

001-517-030-248 ADVERTISING & PROMOTIONS

Cost to place employee advertising for open positions.	750
Total	\$750

001-517-030-254 TRAINING-SCHOOLS & SEMINARS

Cost to attend training seminars.	750
Total	\$750

001-517-030-255 EMPLOYEE INCENTIVES

Miscellaneous cost for employee incentives.	500
Total	\$500

001-517-030-256 BACKGROUND CHECKS

Cost to perform background checks.	400
Total	\$400

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - PURCHASING

PERSONAL SERVICES

001-516-010-XXX SALARIES & OTHER BENEFITS

Allocated payroll expenses (see staffing plan for further details).

22,042

Total \$22,042

OPERATING EXPENSES

001-516-030-040 TRAVEL & PER DIEM

Miscellaneous travel expense for purchasing activities.

1,000

Total \$1,000

001-516-030-154 DUES & SUBSCRIPTIONS

Miscellaneous due or fees.

250

Total \$250

001-516-030-249 MISCELLANEOUS EXPENSE

All other expenses related to purchasing activities.

500

Total \$500

001-516-030-254 TRAINING-SCHOOLS & SEMINARS

Miscellaneous training expenses.

500

Total \$500

001-516-030-346 VEHICLE REPAIR/EXPENSE

Vehicle repairs

1,000

Total \$1,000

001-516-030-452 VEHICLE FUEL

Purchased fuel for vehicle.

1,000

Total \$1,000

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - PURCHASING

OPERATING EXPENSES (continued)

001-516-030-352 MATERIALS & SUPPLIES

Miscellaneous supplies	800
Total	\$800

001-516-030-752 UNIFORMS

Miscellaneous uniform expenses	250
Total	\$250

EXPENDITURES - PLANNING & ZONING

PERSONAL SERVICES

001-515-010-XXX SALARIES & OTHER BENEFITS

Allocated payroll expenses (see staffing plan for further details).	50,654
Total	\$50,654

OPERATING EXPENSES

001-515-030-034 CONTRACTUAL SERVICES

Marketing Brochure	3,000
Copier monthly fees	2,100
All Other Contractual Services	3,000
Total	8,100

001-515-030-154 DUES & SUBSCRIPTIONS

APA membership	300
All Other	600
Total	\$900

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - PLANNING & ZONING

OPERATING SERVICES (continued)

001-515-030-248 ADVERTISING

Cost of various advertising and public notices.	750
Total	\$750

001-515-030-040 TRAVEL & PER DIEM

Cost for travel to conferences/seminars	500
Total	\$500

001-515-030-254 TRAINING SCHOOLS & SEMINARS

Cost to attend class / conferences.	1,500
Total	\$1,500

001-515-030-352 MATERIALS & SUPPLIES

All other miscellaneous materials & supplies required throughout the year	1,500
Total	\$1,500

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - BUILDING PERMITS

PERSONAL SERVICES

001-524-010-XXX SALARIES & OTHER BENEFITS

Allocated payroll expenses (see staffing plan for further details).	45,029
Total	\$45,029

OPERATING EXPENSES

001-524-030-038 SOFTWARE MAINTENANCE

Annual software renewal - Building Permit ADG module	2,000
Total	\$2,000

001-524-030-034 CONTRACTUAL SERVICES - BUILDING

Building department services	60,000
Total	\$60,000

001-524-030-040 TRAVEL & PER DIEM

Cost for travel to conferences/seminars	500
Total	\$500

001-524-030-254 TRAINING SCHOOLS & SEMINARS

Cost to attend class / conferences.	540
Total	\$540

001-524-030-352 MATERIALS & SUPPLIES

All other miscellaneous materials & supplies required throughout the year	100
Total	\$100

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - POLICE

PERSONAL SERVICES

001-521-010-XXX SALARIES & OTHER BENEFITS

Allocated payroll expenses (see staffing plan for further details).	1,029,330
Total	\$1,029,330

OPERATING SERVICES

001-521-030-031 PROFESSIONAL SERVICES

Costs for drug screening and background checks	1,500
All other professional services	500
Total	\$2,000

001-521-030-034 OTHER CONTRACTUAL SERVICES

Pest control services	450
Lexis Nexis - Risk data contract	900
Copier lease contract	3,420
Replay Systems - Voice logging recorder	2,000
Century Link - annual billing	1,255
Repeater Rental	2,000
All other	575
Total	\$10,600

001-521-030-037 INFORMATION TECHNOLOGY SERVICES

Contract for IT services	5,234
Total	\$5,234

001-521-030-038 SOFTWARE MAINTENANCE

RMS / CAD / Voice Recorder / Backup software / Emails	17,000
Total	\$17,000

001-521-030-035 INVESTIGATIONS

Miscellaneous costs for investigations	500
Total	\$500

001-521-030-040 TRAVEL & PER DIEM

Reimbursement for travel expenses.	750
Total	\$750

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - POLICE

OPERATING SERVICES (continued)

001-521-030-041	TELEPHONE	
	Verizon Wireless - cell phone charges	1,200
	Employee phone reimbursement	600
	Century Link - local and long distance phone charges	5,200
	Total	\$7,000

001-521-030-042	POSTAGE	
	Postage cost (amount varies per month)	500
	Total	\$500

001-521-030-043	UTILITY SERVICES	
	City Utility bills	5,000
	Total	\$5,000

001-521-030-045	INSURANCE - OTHER	
	FMIT - Allocated portion of GL/Property insurance premiums	35,058
	Additional police policy premium	755
	Total	\$35,813

001-521-030-047	PRINTING & BINDING	
	Miscellaneous forms, signs, name tags, etc. purchased throughout the year	1,500
	Total	\$1,500

001-521-030-051	OFFICE SUPPLIES	
	Miscellaneous office supplies purchased throughout the year	1,500
	Total	\$1,500

001-521-030-146	REPAIRS & MAINTENANCE (EQUIPMENT)	
	Equipment repairs and maintenance required throughout the year	1,500
	Total	\$1,500

001-521-030-154	DUES & SUBSCRIPTIONS	
	Florida Police - Annual Renewal /IACP - Annual Membership Renewal	270
	All other	230
	Total	\$500

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - POLICE

OPERATING SERVICES (continued)

001-521-030-246	BUILDING MAINTENANCE	
	Miscellaneous building repairs & maintenance	8,000
	Total	\$8,000
001-521-030-249	MISCELLANEOUS EXPENSE	
	All other miscellaneous expenses not budgeted in other line items	4,000
	Total	\$4,000
001-521-030-254	TRAINING-SCHOOLS & SEMINARS	
	Reimbursement for certification & training expenses	4,000
	Total	\$4,000
001-521-030-346	VEHICLE REPAIRS & MAINTENANCE	
	Vehicle repairs and maintenance required throughout the year	34,000
	Total	\$34,000
001-521-030-352	MATERIALS & SUPPLIES	
	All other miscellaneous materials & supplies required throughout the year	8,500
	Total	\$8,500
001-521-030-452	VEHICLE FUEL	
	(Budget increased based on recent run rates)	40,000
	Total	\$40,000
001-521-030-353	POLICE EDUCATION MATERIAL	
	Cost to purchase educational material for use as hand-outs	1,000
	Total	\$1,000
001-521-030-752	UNIFORMS	
	Various uniform purchases	8,000
	Total	\$8,000

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - POLICE

DEBT SERVICE

001-521-090-010 LOAN PAYMENTS - POLICE BUILDING

Annual payment on five year loan.	15,376
Total	\$15,376

EXPENDITURES - POLICE COMMUNICATIONS

PERSONAL SERVICES

001-529-010-XXX SALARIES & OTHER BENEFITS

Allocated payroll expenses (see staffing plan for further details).	240,456
Total	\$240,456

OPERATING SERVICES

001-529-030-034 OTHER CONTRACTUAL SERVICES

Contingency for miscellaneous contractual services	500
Total	\$500

001-529-030-085 SOFTWARE MAINTENANCE

Allocated share of annual maintenance cost for shared software (split with Fire department)	6,800
Total	\$6,800

001-529-030-146 REPAIRS & MAINTENANCE

Miscellaneous repairs required throughout the year	750
Total	\$750

001-529-030-040 TRAVEL & PER DIEM

Reimbursement for certification & training expenses	750
Total	\$750

001-529-030-254 TRAINING-SCHOOLS & SEMINARS

Reimbursement for certification & training expenses	2,000
Total	\$2,000

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - POLICE COMMUNICATIONS

OPERATING SERVICES

001-529-030-352 MATERIALS & SUPPLIES

Miscellaneous materials & supplies required throughout the year	2,000
Total	\$2,000

001-529-030-752 UNIFORMS

Miscellaneous uniform purchases (i.e. shirts)	1,000
Total	\$1,000

EXPENDITURES - ANIMAL CONTROL

PERSONAL SERVICES

001-562-010-XXX SALARIES & OTHER BENEFITS

Allocated payroll expenses (see staffing plan for further details).	46,014
Total	\$46,014

OPERATING SERVICES

001-562-030-038 SOFTWARE MAINTENANCE

Code Enforcement Software	2,000
Total	\$2,000

001-562-030-043-2 UTILITIES

City Utility bills	1,050
Total	\$1,050

001-562-030-045 INSURANCE - OTHER

FMIT - Allocated share of GL/property insurance premiums	3,089
Total	\$3,089

001-562-030-248 ADVERTISING

Cost for advertising meeting notices and/or ordinances	500
Total	\$500

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - ANIMAL CONTROL

OPERATING SERVICES

001-562-030-346	VEHICLE REPAIRS & MAINTENANCE	
	Miscellaneous required maintenance to vehicle	800
	Total	\$800

001-562-030-352	MATERIALS & SUPPLIES	
	Miscellaneous supplies purchased	3,000
	Total	\$3,000

001-562-030-452	VEHICLE FUEL	
	Fuel purchases for City vehicle	1,500
	Total	\$1,500

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - FIRE DEPARTMENT

PERSONAL SERVICES

001-522-010-XXX SALARIES & OTHER BENEFITS

Allocated payroll expenses (see staffing plan for further details).	414,544
Total	\$414,544

OPERATING SERVICES

001-522-030-034 OTHER CONTRACTUAL SERVICES

Miscellaneous contractual services	1,000
Total	\$1,000

001-522-030-037 INFORMATION TECHNOLOGY SERVICES

ESecurity - Allocated portion of IT services contract	6,786
Total	\$6,786

001-529-030-085 SOFTWARE MAINTENANCE

Allocated share of maintenance cost for shared software (split with Police dispatchers dept.)	9,300
Total	\$9,300

001-522-030-040 TRAVEL

Reimbursement of travel expenses	1,000
Total	\$1,000

001-522-030-041 TELEPHONE

Phone reimbursement to City employees	1,200
Century Link - local and long distance charges	4,500
Total	\$5,700

001-522-030-042 POSTAGE

Pitney Bowes - Allocated share of postage cost (amount varies per month)	400
Total	\$400

001-522-030-043 UTILITY SERVICES

City Utility bills	5,900
Total	\$5,900

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - FIRE DEPARTMENT

OPERATING SERVICES (continued)

001-522-030-255	FIRE PREVENTION EDUCATION	
	Miscellaneous supplies for fire prevention education	1,000
	Total	\$1,000
001-522-030-045	INSURANCE - OTHER	
	FMIT - Allocated share of GL/property insurance premiums	13,406
	policy premium	755
	Total	\$14,161
001-522-030-051	OFFICE SUPPLIES	
	Miscellaneous office supplies purchases	1,200
	Total	\$1,200
001-522-030-146	MAINTENANCE OF EQUIPMENT	
	Various costs for maintenance of equipment	5,000
	Total	\$5,000
001-522-030-147	EQUIPMENT INSPECTION	
	Annual inspections to equipment	2,500
	Total	\$2,500
001-522-030-154	DUES & SUBSCRIPTIONS	
	Annual dues & subscriptions (includes EDACS dispatcher system)	6,000
	Total	\$6,000
001-522-030-246	BUILDING MAINTENANCE	
	Miscellaneous building repairs	4,000
	Total	\$4,000
001-522-030-249	MISCELLANEOUS EXPENSE	
	All other minor purchases not budgeted in other line items	2,000
	Total	\$2,000
001-522-030-254	TRAINING-SCHOOLS & SEMINARS	
	Various training and other required classes / certifications	7,000
	Total	\$7,000

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - FIRE DEPARTMENT

OPERATING SERVICES (continued)

001-522-030-346 VEHICLE REPAIRS & MAINTENANCE

Vehicle repairs & maintenance (Includes \$1,500 for planned tire replacement)	15,000
Total	\$15,000

001-522-030-352 MATERIALS & SUPPLIES

5 sets of Bunker gear	8,000
Foam	3,000
Gloves / Nomex	1,000
EMS equipment	1,000
Communications / Fire Equipment	6,000
Fire Hose	6,000
Rescue Equipment	3,000
Fire Boots/Helmets	2,500
Total	\$30,500

001-522-030-452 VEHICLE FUEL

Fuel purchases for City vehicle	16,000
Total	\$16,000

001-522-030-752 UNIFORMS

Uniforms and other related supplies (shirts, hats, patches)	7,500
Total	\$7,500

DEBT SERVICE

001-471-200 DEBT SERVICE - PRINCIPAL FIRE

Principal payments on Fire truck loan ((Drummond Bank)	22,203
Total	\$22,203

001-472-200 DEBT SERVICE - INTEREST FIRE

Interest payments on Fire truck loan (Drummond Bank)	1,177
Total	\$1,177

001-471-250 REPAYMENT TO UTILITY FUND - FIRE VEHICLE

Repayment for Fire engine.	10,100
Total	\$10,100

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - FIRE DEPARTMENT

DEBT SERVICE (continued)

001-471-275	LOAN PAYMENTS - FIRE DOORS	
	Repayment to Utility Fund for loan to purchase fire engine.	6,590
Total		\$6,590

EXPENDITURES - PUBLIC WORKS

PERSONAL SERVICES

001-541-010-XXX	SALARIES & OTHER BENEFITS	
	Allocated payroll expenses (see staffing plan for further details).	286,252
Total		\$286,252

OPERATING SERVICES

001-541-030-041	TELEPHONE	
	Verizon Wireless bill for cell phone usage	3,300
Total		\$3,300

001-541-030-042	POSTAGE	
	Pitney Bowes - Allocated share of postage cost (amount varies per month)	278
Total		\$278

001-541-030-043	UTILITY SERVICES	
	City Utility bills	25,000
Total		\$25,000

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - PUBLIC WORKS

OPERATING EXPENSES (continued)

001-541-030-045	INSURANCE - OTHER	
	FMIT - Allocated portion of GL/Property insurance premiums	12,516
	Total	\$12,516

001-541-030-146	REPAIRS & MAINTENANCE	
	Various supplies, tools, and other purchases required to make repairs	19,500
	Total	\$19,500

001-541-030-153	STREET REPAIR	
	Purchase of supplies for minor street repair (i.e. asphalt)	4,000
	Total	\$4,000

001-541-030-249	MISCELLANEOUS EXPENSE	
	All other miscellaneous expenses not budgeted in other lines	1,000
	Total	\$1,000

001-541-030-254	TRAINING-SCHOOLS & SEMINARS	
	Contingency for training expenses	750
	Total	\$750

001-541-030-346	VEHICLE REPAIRS & MAINTENANCE	
	Miscellaneous repair & maintenance to City vehicles	5,000
	Total	\$5,000

001-541-030-352	MATERIALS & SUPPLIES	
	Operating supplies purchased by department (various vendors)	26,000
	Total	\$26,000

001-541-030-452	VEHICLE FUEL	
	Fuel purchases for City vehicles	25,750
	Total	\$25,750

001-541-030-355	SAFETY SUPPLIES	
	Miscellaneous safety supplies purchases (offset by scrap revenue)	1,000
	Total	\$1,000

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - PUBLIC WORKS

OPERATING EXPENSES (continued)

001-541-030-247	GENERATOR MAINTENANCE	
	Annual maintenance on generator for traffic lights	2,000
Total		\$2,000

001-541-030-752	UNIFORMS	
	City uniform purchases	3,200
Total		\$3,200

EXPENDITURES - RECREATION/ATHLETICS

OPERATING SERVICES

001-572-030-034	OTHER CONTRACTUAL SERVICES	
	Summer recreation programs	3,000
Total		\$3,000

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - LIBRARY

OPERATING SERVICES

001-571-030-034 OTHER CONTRACTUAL SERVICES

Pest control services (\$25 per month)	225
Security Alarm Monitoring services (\$75 per quarter)	375
Total	\$600

001-571-030-043 UTILITIES

City Utility bills for Library	2,000
Total	\$2,000

001-571-030-045 INSURANCE

FMIT - Allocated portion of GL/Property insurance premiums	1,013
Total	\$1,013

001-571-030-246 BUILDING MAINTENANCE

Monthly cleaning service (Average \$175 per month)	2,100
All other building maintenance costs	400
Total	\$2,500

EXPENDITURES - SPECIAL EVENTS

OPERATING SERVICES

001-574-030-034 OTHER CONTRACTUAL SERVICES

Contingency for contractual services related to City sponsored events	4,000
Total	\$4,000

001-574-030-040 FIREWORKS

July 4th fireworks	13,235
Total	\$13,235

001-574-030-352 MATERIALS & SUPPLIES

Supplies purchased for City sponsored events	3,000
Total	\$3,000

General Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES - NON-DEPARTMENTAL

Account Number	Account Description / Budget Notes	FY2022 Budget
001-590-080-082 AID TO PRIVATE ORGANIZATIONS		
	Payments to Chamber of Commerce	5,000
	Total	\$5,000
001-590-030-045 INSURANCE - OTHER		
	FMIT - Allocated portion of GL/Property insurance premiums	740
	Total	\$740
001-590-090-091 TRANSFER TO CRA		
	City share of tax incremental revenue received from property taxes	136,222
	Total	\$136,222
001-599-030-250 CONTINGENCY		
	All other items not included in any other department.	2,937
	Total	\$2,937



Airport Fund Notes

Airport Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
REVENUES		
402-344-200	AVGAS FUEL SALES	
	Sales on AVGAS fuel at airport	514,940
	Total	\$514,940
402-344-300	JET FUEL SALES	
	Sales on jet fuel at airport	729,430
	Total	\$729,430
402-344-130	T-HANGAR RENTALS	
	Revenue received from T-Hangar rentals at the airport	96,600
	Total	\$96,600
402-344-131	Corporate Bulk Hangars Rentals	
	Revenue received from bulk hangar rentals at the airport	58,000
	Total	\$58,000
402-344-132	Temp Parking (Tie Down) Revenue	
	Revenue received from temporary parking (tie-downs) at the airport.	3,000
	Total	\$3,000
402-344-123	PARKING REVENUE	
	Revenue received from parking revenue at the airport.	2,000
	Total	\$2,000
402-344-116-1	HAY HARVESTING	
	Estimated revenue from hay harvesting land rental at airport	4,500
	Total	\$4,500
402-344-120	BUILDING RENT	
	Revenue received from building rent billings at airport	43,200
	Total	\$43,200
402-344-121	LAND RENT	
	Revenue received from land rent billings at airport	121,000
	Total	\$121,000

Airport Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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REVENUES (continued)

402-344-110	INTEREST INCOME	
	Interest earned on operating accounts	750
	Total	\$750

402-344-112	SALES TAX COLLECTION FEE	
	Monthly fee received for sales tax collection responsibilities.	360
	Total	\$360

402-344-115	MISCELLANEOUS INCOME	
	All other revenue received from billings (includes property insurance reimbursements.	15,000
	Total	\$15,000

OTHER FUNDING SOURCES

402-331-000	GRANT REVENUE (FDOT / FAA)	
	Grant revenue expected on joint airport projects (100% reimbursed)	607,189
	Total	\$607,189

402-331-100	GRANT REVENUE (ARPA)	
	Grant revenue expected from the American Rescue Plan Act.	59,000
	Total	\$59,000

EXPENDITURES

PERSONAL SERVICES

402-542-010-XX	SALARIES & OTHER BENEFITS	
	Payroll expenses for airport staff (see staffing plan for further details).	261,293
	Total	\$261,293

OPERATING EXPENSES

402-542-030-31	PROFESSIONAL SERVICES	
	Website Maintenance	1,200
	Pest Control	1,800
	All Other	5,000
	Total	\$8,000

Airport Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES

OPERATING EXPENSES (continued)

402-542-030-031-1	PROFESSTIONAL SERVICES - CITY ATTORNEY	
	Legal services for lease reviews	1,000
	Total	\$1,000

402-542-030-32	AUDITING	
	Allocated portion of annual auditing fees	5,850
	Total	\$5,850

402-542-030-034	CONTRACTUAL SERVICES	
	Fire Extinguisher Annual Inspection	1,200
	Fire Extinguisher	850
	Storage Tank Registration	75
	Self Service Fuel Dispenser Maintenance Agreement	1,595
	All other	448
	Total	\$4,168

402-542-030-085	SOFTWARE MAINTENANCE	
	Allocated share of ADG software (accounting program)	1,079
	AWOS Maintenance	5,500
	RSINET Data	720
	Qtpod - Base Network Access	945
	Atlas Software License (monthly amount - \$245)	2,940
	Total	\$11,184

402-542-030-036	FINANCIAL SERVICES	
	Inframark - Allocated portion of financial services contract	24,982
	Total	\$24,982

402-542-030-044	EQUIPMENT RENTAL/LEASES	
	Titan Aviation - Fuel Truck rental	25,800
	FL Ice Machine - Ice Machine rental	1,680
	Adams Water - Water Services rental	1,229
	Miscellaneous rentals	500
	Total	\$29,209

Airport Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES

OPERATING EXPENSES (continued)

402-542-030-041	TELEPHONE	
	Verizon Wireless - cell phone charges	900
	CenturyLink - local and long distance phone charges	300
	Total	\$1,200

402-542-030-042	POSTAGE	
	Postage and express mail charges	250
	Total	\$250

402-542-030-040	TRAVEL & PER DIEM	
	Reimbursement for travel expenses.	1,000
	Total	\$1,000

402-542-030-043	UTILITIES	
	Central FL Electric	24,000
	City Utilities	1,440
	Total	\$25,440

402-542-030-045	INSURANCE	
	FMIT - Allocated portion of GL/Property insurance premiums	34,123
	Additional airport policy premiums	11,902
	Tank storage premium	1,247
	Total	\$58,457

402-542-030-154	DUES & SUBSCRIPTIONS	
	Florida Airport Managers Association Inc. - Annual Membership	1,500
	Flight Aware subscription	1,140
	Dish Network subscription	1,110
	All other	250
	Total	\$4,000

402-542-030-248	ADVERTISING	
	Advertising requirements at airport	2,000
	Total	\$2,000

Airport Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES

OPERATING EXPENSES (continued)

402-542-030-346	VEHICLE REPAIR & MAINTENANCE	
	Repairs and maintenance to Airport vehicles.	9,000
	Total	\$9,000
402-542-030-246	AIRFIELD - REPAIR & MAINTENANCE	
	Repairs and maintenance to airfield.	14,000
	Total	\$14,000
402-542-030-146	REPAIRS & MAINTENANCE	
	All repairs & maintenance except for airfield	10,000
	Total	\$10,000
402-542-030-452	VEHICLE FUEL	
	Fuel purchases for airport vehicles	4,000
	Total	\$4,000
402-542-030-352	MATERIALS AND SUPPLIES	
	Miscellaneous Operating supplies	17,000
	Total	\$17,000
402-542-030-352-1	AVGAS FUEL	
	Purchase of AVGAS fuel	458,297
	Total	\$458,297
402-542-030-352-2	JET FUEL	
	Purchase of Jet fuel	559,838
	Total	\$559,838
402-542-030-250	CREDIT CARD FEES	
	Fees charged for credit card receipts at the airport.	41,000
	Total	\$41,000

Airport Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES

OPERATING EXPENSES (continued)

402-542-030-349	CONTINGENCY	
	All other expenses not budgeted in any other line item	2,614
Total		\$2,614

402-542-090-050-1	BAD DEBT CHARGE	
	Allowance for uncollectible customer accounts	5,000
Total		\$5,000

CAPITAL PROJECTS / PURCHASES

402-542-060-062	AIRPORT IMPROVEMENTS	
	See capital improvement plan for details	607,189
Total		\$607,189

402-542-060-075	BUILDING IMPROVEMENTS	
	Various improvements planned on Airport Building.	44,000
Total		\$44,000

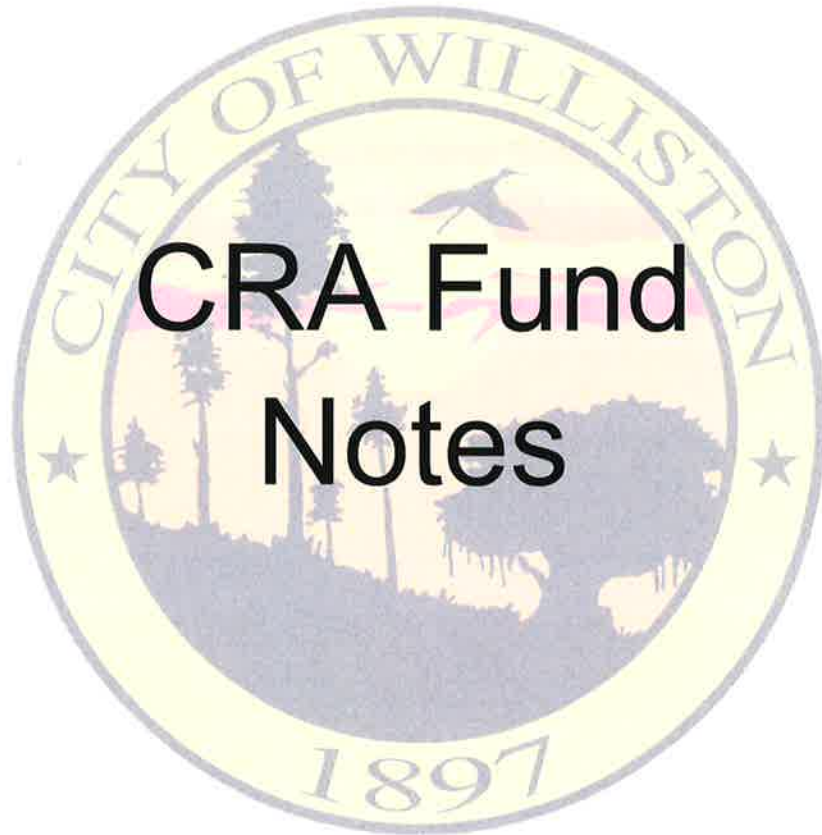
402-542-060-064-2	CAPITAL OUTLAY - GPU	
	Purchase of new GPU.	15,000
Total		\$15,000

DEBT SERVICE PAYMENTS

402-542-070-010	NOTE PAYMENT (GENERAL FUND)	
	Payment to General Fund for outstanding note	10,000
Total		\$10,000

RESERVES

TBD	RESERVE FOR FUTURE USES	
	Reserves for future projects / capital purchases	20,000
Total		\$20,000



CRA Fund Notes

CRA Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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REVENUES / SOURCES

403-331-200	TAX INCREMENTAL REVENUE CITY	
	Tax incremental revenue transferred from General Fund (property taxes)	136,222
	Total	\$136,222

403-331-300	TAX INCREMENTAL REVENUE - COUNTY	
	Tax incremental revenue received from County	188,616
	Total	\$188,616

403-361-100	INTEREST INCOME	
	Interest earned on operating accounts	150
	Total	\$150

403-385-000	SPECIAL EVENTS	
	Fee charged for special events	500
	Total	\$500

403-384-000	USE OF FUND BALANCE	
	Use of fund balance to pay for capital projects (Required to balance budget)	396,277
	Total	\$396,277

EXPENDITURES

PERSONAL SERVICES

403-552-010-XX	SALARIES & OTHER BENEFITS	
	Allocated payroll expenses (see staffing plan for further details).	64,108
	Total	\$64,108

OPERATING EXPENSES

403-552-030-031	PROFESSIONAL SERVICES	
	Cost to update the redevelopment plan / other professional services.	15,000
	Total	\$15,000

403-552-030-032	AUDITING FEES	
	Allocated portion of annual auditing fees (includes cost of single-audit)	6,950
	Total	\$6,950

CRA Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENDITURES

OPERATING EXPENSES (continued)

403-552-030-036	FINANCIAL SERVICES	
	Allocated portion of financial services contract (Inframark)	8,327
	Total	\$8,327

403-552-030-040	TRAVEL AND PER DIEM	
	Cost for travel to conferences/seminars	3,000
	Total	\$3,000

403-552-030-042	POSTAGE	
	Postage required for CRA fund	200
	Total	\$200

403-552-030-154	DUES & SUBSCRIPTIONS	
	Florida Dept. of Economic Opportunity - annual fee	175
	Total	\$175

403-552-030-248	ADVERTISING	
	Advertising cost for CRA projects	1,000
	Total	\$1,000

403-552-030-254	TRAINING - SCHOOLS & SEMINARS	
	Cost to attend class / conferences.	3,000
	Total	\$3,000

403-552-030-352	MATERIALS AND SUPPLIES	
	Miscellaneous materials and supplies	15,000
	Total	\$15,000

403-552-030-XXX	SPECIAL EVENTS	
	Miscellaneous special events	3,500
	Total	\$3,500

CRA Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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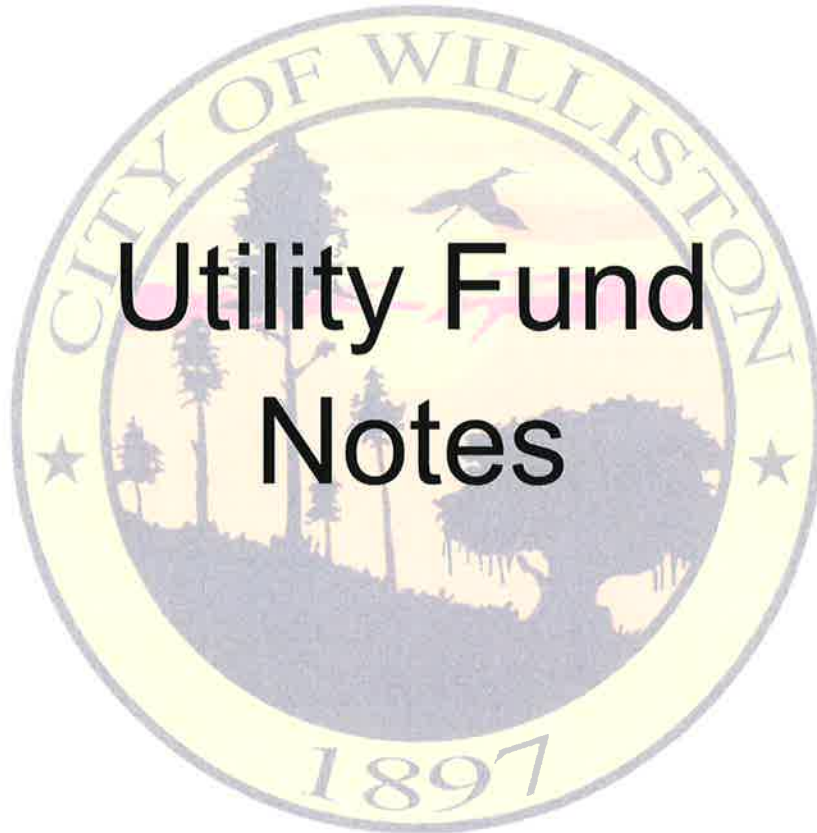
EXPENDITURES

CAPITAL OUTLAY

403-552-060-064	CAPITAL OUTLAY - CRA PROJECTS	
	CRA Projects	591,505
	Total	\$591,505

NON-OPERATING EXPENSES

403-552-080-082	FAÇADE GRANT	
	Budget for potential façade grant	10,000
	Total	\$10,000



Utility Fund Notes

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
REVENUES / SOURCES (ADMINISTRATION DEPARTMENT)		
405-343-102	TRANSFERS	
	Miscellaneous revenue received from transferring accounts	500
	Total	\$500
405-343-103	METER CONNECTIONS/RECONNECT	
	Miscellaneous revenue received from meter connections / reconnect.	4,500
	Total	\$4,500
405-343-105	PENALTIES	
	Revenue received from penalties on late payments.	54,000
	Total	\$54,000
405-343-111	INTEREST INCOME	
	Interest earned on operating and investment accounts.	1,500
	Total	\$1,500
405-343-112	SALES TAX COLL FEES	
	Monthly fee received for sales tax collection responsibilities.	360
	Total	\$360
405-343-113	BAD DEBT RECOVERED	
	Revenue received from recovery of bad debt on utility accounts	6,000
	Total	\$6,000
405-343-114	OTHER MISCELLANEOUS INCOME	
	All other miscellaneous revenue not budgeted in other line items	10,000
	Total	\$10,000
405-364-200	DISPOSITION OF SCRAP MATERIALS	
	Revenue received from sale of scrap material (use to offset safety supply purchases)	2,000
	Total	\$2,000
405-384-175	LOAN REPAYMENT	
	Repayment from General Fund for City Hall and Fire Engine Loans.	30,100
	Total	\$30,100
405-343-330	TRANSFER FROM GENERAL FUND	
	Use of prior year's retained earnings to fund a portion of next year's budgeted expenses	262,600
		\$262,600

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENSES - ADMINISTRATION

OPERATING EXPENSES

405-530-030-032 AUDITING FEES

Allocated portion of annual auditing fees	21,450
Total	\$21,450

405-530-030-034 OTHER CONTRACTUAL SERVICES

Allocated share of annual GASB 45 report	1,200
Copier lease agreement	1,100
Other	4,700
Total	\$7,000

405-530-030-036 FINANCIAL SERVICES

Allocated portion of financial services contract (Inframark)	91,600
Total	\$91,600

405-530-030-041 TELEPHONE

Verizon Wireless - cell phone charges	1,020
CenturyLink - internet (Fiber/DSL)	1,860
State of FL Dep - allocated portion of phone charges for City Hall	4,200
Total	\$7,080

405-530-030-043 UTILITIES

City Utility bills	100
Total	\$100

405-530-030-045 INSURANCE

FMIT - Allocated share of GL/property insurance premiums	3,062
Total	\$3,062

405-530-030-248 ADVERTISING

Allocated share of advertising cost for meetings & other required notices	1,000
Total	\$1,000

405-530-030-249 MISCELLANEOUS EXPENSE

All other miscellaneous expenses not included in other line items	1,000
Total	\$1,000

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENSES - ADMINISTRATION

OPERATING EXPENSES (continued)

405-530-030-352	MATERIALS & SUPPLIES	
	All other supplies purchased by department	7,500
	Total	\$7,500

405-530-030-355	SAFETY SUPPLIES	
	Safety supplies purchased by department	4,000
	Total	\$4,000

DEBT SERVICE

405-530-090-015	INTEREST PAYMENTS	
	Interest payments on City Hall loan	41,920
	Total	\$41,920

405-530-090-010	DEBT SERVICE PAYMENTS	
	Principal payments on City Hall loan	46,106
	Total	\$46,106

NON-DEPARTMENTAL

405-530-090-096	TRANSFER TO CAPITAL IMPR. FUND (UF)	
	Transfer to CIP plan for capital project spending	262,600
	Total	\$262,600

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENSES - CUSTOMER SERVICE / BILLING

PERSONAL SERVICES

405-539-010-XXX SALARIES & OTHER BENEFITS

Allocated payroll expenses (see staffing plan for further details).	120,234
Total	\$120,234

OPERATING EXPENSES

405-539-030-042 POSTAGE

Postage for utility billing	8,000
Total	\$8,000

405-539-030-041 TELEPHONE

Allocated share of telephone expense	500
Total	\$500

405-539-030-254 TRAINING-SCHOOLS & SEMINARS

Cost to attend training, certification classes and conferences	500
Total	\$500

405-539-030-352 MATERIALS AND SUPPLIES

Various material & supplies purchased by department throughout the year	2,000
Total	\$2,000

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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REVENUES / SOURCES (ELECTRIC DEPARTMENT)

405-343-101 ELECTRIC UTILITY

Revenue received from electric billings (overhead portion of electric sales)	1,400,549
Total	\$1,400,549

405-343-101-2 ELECTRIC UTILITY - POWER COST ADJ

Revenue received from electric billings (portion of sales used to cover power purchased)	1,773,398
Total	\$1,773,398

405-343-104 NEW ELECTRIC SERVICE

Revenue received from new customers charge for electric services	4,000
Total	\$4,000

405-343-106 ELECTRIC OVERHEAD / UNDERGROUND

Additional fee charged for installing overhead or underground utility lines	5,000
Total	\$5,000

405-384-100 USE OF RETAINED EARNINGS

Use of prior year's retained earnings to pay for capital projects / purchases	60,000
Total	\$60,000

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENSES - ELECTRIC

PERSONAL SERVICES

405-531-010-XXX SALARIES & OTHER BENEFITS

Allocated payroll expenses (see staffing plan for further details).	367,128
Total	\$367,128

OPERATING EXPENSES

405-531-030-031 PROFESSIONAL SERVICES

Sunshine State - allocated portion of monthly assessment bill	108
NERC/SERC assessment	1,204
All other professional services (will vary from year to year)	8,688
Total	\$10,000

405-531-030-154 DUES AND SUBSCRIPTIONS

FMEA membership	9,000
Total	\$9,000

405-531-030-041 TELEPHONE

Verizon Wireless bill for cell phone usage	2,160
Total	\$2,160

405-531-030-043 UTILITIES

City Utility bills	14,000
Total	\$14,000

405-531-030-045 INSURANCE

FMIT - Allocated share of GL/property insurance premiums	13,651
Total	\$13,651

405-531-030-146 REPAIRS TO EQUIPMENT

Miscellaneous repairs made to equipment throughout the year	7,000
18Total	\$7,000

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENSES - ELECTRIC

OPERATING EXPENSES (continued)

405-531-030-249 MISCELLANEOUS EXPENSE

All other miscellaneous expenses not included in other line items	750
Total	\$750

405-531-030-254 TRAINING-SCHOOLS & SEMINARS

Apprenticeship Program	12,000
Total	\$12,000

405-531-030-346 VEHICLE REPAIR/EXPENSE

Miscellaneous vehicle repairs made to City vehicles	10,000
Total	\$10,000

405-531-030-352 MATERIALS AND SUPPLIES

Misc Projects for Compliance	40,000
Total	\$40,000

405-531-030-452 VEHICLE FUEL

Fuel purchase for City vehicles	7,000
Total	\$7,000

405-531-030-549 ELECTRICITY PURCHASED

Cost of electricity purchased.	1,773,398
Total	\$1,773,398

405-531-030-550 STATE SALES TAX

Sales tax collected and paid to state for material & supplies used on work orders	3,100
Total	\$3,100

405-531-030-752 UNIFORMS

Miscellaneous uniform purchases for employees	4,000
Total	\$4,000

405-531-090-050 BAD DEBT CHARGED OFF

Allowance for uncollectible customer accounts	5,000
Total	\$5,000

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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NON-DEPARTMENTAL

405-531-090-094 TRANSFER TO GENERAL FUND

Transfer to general fund for allocated costs	248,081
Total	\$248,081

405-531-090-096 TRANSFER TO CAPITAL IMPROVEMENT FUND

Transfer to CIP plan for capital project spending	60,000
Total	\$60,000

405-531-030-349 CONTINGENCY

Contingency for unexpected spending	30,128
Total	\$30,128

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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REVENUES / SOURCES (GAS DEPARTMENT)

405-343-210	GAS UTILITY	
	Revenue received from gas billings	550,000
	Total	\$550,000

405-343-220	GAS METER CONNECTION/RECONNECTION	
	Miscellaneous revenue received from gas connection/reconnection fees	2,000
	Total	\$2,000

405-343-230	NEW GAS SERVICE	
	Miscellaneous revenue received from new gas customers	4,000
	Total	\$4,000

405-343-240	MISC. INFRASTRUCTURE REIMBURSEMENT	
	Reimbursement for gas main extension project	43,750
	Total	\$43,750

405-384-100	USE OF RETAINED EARNINGS	
	Use of prior year's retained earnings to pay for capital projects / purchases	60,000
	Total	\$60,000

EXPENSES - GAS

PERSONAL SERVICES

405-532-010-XXX	SALARIES & OTHER BENEFITS	
	Allocated payroll expenses (see staffing plan for further details).	247,430
	Total	\$247,430

OPERATING EXPENSES

405-532-030-031	PROFESSIONAL SERVICE	
	Sunshine State - allocated portion of monthly assessment bill	120
	FGU support	5,000
	Total	\$5,120

405-532-030-248	ADVERTISING AND PROMOTIONS	
	FGU Marketing Material	12,500
	Total	\$12,500

405-532-030-041	TELEPHONE	
	Verizon Wireless bill for cell phone usage	1,800
	Total	\$1,800

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENSES - GAS

OPERATING EXPENSES (continued)

405-532-030-043 UTILITIES

City Utility bills	850
Total	\$850

405-532-030-045 INSURANCE

FMIT - Allocated share of GL/property insurance premiums	9,327
Total	\$9,327

405-532-030-146 REPAIRS TO EQUIPMENT

Miscellaneous repairs made to equipment throughout the year	10,000
Total	\$10,000

405-532-030-254 TRAINING-SCHOOLS & SEMINARS

Cost to attend training, certification classes and conferences	1,000
Total	\$1,000

405-532-030-346 VEHICLE REPAIR/EXPENSE

Miscellaneous vehicle repairs made to City vehicles	2,500
Total	\$2,500

405-532-030-352 MATERIALS & SUPPLIES

Various operating supplies purchased throughout the year	24,000
Total	\$24,000

405-532-030-452 VEHICLE FUEL

Purchase of fuel for City vehicles	3,000
Total	\$3,000

405-532-030-749 GAS PURCHASING

Cost of purchased natural gas from FGU	287,000
Total	\$287,000

405-532-030-154 DUES & SUBSCRIPTIONS

FGU annual membership	725
Total	\$725

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENSES - GAS

OPERATING EXPENSES (continued)

405-532-030-750 COMPLIANCE PROGRAM

Cost to maintain compliance program	5,000
Total	\$5,000

405-532-030-752 UNIFORMS

Miscellaneous uniform purchases for employees	1,850
Total	\$1,850

405-532-090-050 BAD DEBT CHARGED OFF

Allowance for uncollectible customer accounts	2,000
Total	\$2,000

NON-DEPARTMENTAL

405-532-090-093 TRANSFER TO GENERAL FUND

Transfer to general fund for allocated costs	88,556
Total	\$88,556

405-532-090-096 TRANSFER TO CAPITAL IMPROVEMENT FUND

Transfer to CIP plan for capital project spending	60,000
Total	\$60,000

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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REVENUES / SOURCES (WATER DEPARTMENT)

405-343-310 WATER UTILITY

Revenue received from water billings	595,422
Total	\$595,422

405-343-320 WATER METER CONNECTION/RECONN

Miscellaneous revenue received from water connection/reconnection fees	5,000
Total	\$5,000

405-343-330 NEW WATER SERVICE

Miscellaneous revenue received from new water customers	10,000
Total	\$10,000

405-384-100 USE OF RETAINED EARNINGS

Use of prior year's retained earnings to pay for capital projects / purchases	70,000
Total	\$70,000

EXPENSES - WATER

PERSONAL SERVICES

405-533-010-XXX SALARIES & OTHER BENEFITS

Allocated payroll expenses (see staffing plan for further details).	247,776
Total	\$247,776

OPERATING EXPENSES

405-533-030-031 PROFESSIONAL SERVICES

Sunshine State - allocated portion of monthly assessment bill	120
All other professional services (varies from year to year)	1,380
Total	\$1,500

405-533-030-034 OTHER CONTRACTUAL SERVICES

Quarterly invoices for Elevated Hilltop tank maintenance program - (Utilities Services)	27,000
Total	\$27,000

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENSES - WATER

OPERATING EXPENSES (continued)

405-533-030-035 LICENSES & PERMITS

License/Permit Drinking Water	5,000
Total	\$5,000

405-533-030-040 TRAVEL

Reimbursement for travel expenses	200
Total	\$200

405-533-030-041 TELEPHONE

Verizon Wireless bill for cell phone usage	2,040
Total	\$2,040

405-533-030-043 UTILITIES

City Utility bills	45,000
Total	\$45,000

405-533-030-045 INSURANCE

FMIT - Allocated share of GL/property insurance premiums	12,541
Total	\$12,541

405-533-030-146 REPAIRS TO EQUIPMENT

Miscellaneous repairs made to equipment throughout the year	18,000
Total	\$18,000

405-533-030-154 DUES & SUBSCRIPTIONS

Florida Rural Water Association - annual membership renewal	560
Total	\$560

405-533-030-249 MISCELLANEOUS EXPENSE

All other miscellaneous expenses not budgeted in other lines	500
Total	\$500

405-533-030-254 TRAINING - SCHOOLS & SEMINAR

Cost to attend training, certification classes and conferences	500
Total	\$500

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENSES - WATER

OPERATING EXPENSES (continued)

405-533-030-330	WATER ANALYSIS	
	Monthly water service testing - (Two-Fold Water)	22,500
	Total	\$22,500

405-533-030-346	VEHICLE REPAIR/EXPENSE	
	Miscellaneous vehicle repairs made to City vehicles	2,000
	Total	\$2,000

405-533-030-352	MATERIALS AND SUPPLIES	
	Various operating supplies purchased throughout the year	45,000
	Total	\$45,000

405-533-030-452	VEHICLE FUEL	
	Fuel purchases for City vehicles	4,000
	Total	\$4,000

405-533-030-752	UNIFORMS	
	Miscellaneous uniform purchases for employees	1,100
	Total	\$1,100

405-533-090-050	BAD DEBT CHARGED OFF	
	Allowance for uncollectible customer accounts	1,500
	Total	\$1,500

NON-DEPARTMENTAL

405-533-090-094	TRANSFER TO GENERAL FUND	
	Transfer to general fund for allocated costs	239,521
	Total	\$239,521

405-533-090-096	TRANSFER TO CAPITAL IMPROVEMENT FUND	
	Transfer to CIP plan for capital project spending	70,000
	Total	\$70,000

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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REVENUES / SOURCES (SOLID WASTE COLLECTION)		
405-343-410	SOLID WASTE INCOME	
	Revenue received from solid waste billings	542,823
	Total	\$542,823

EXPENSES - TRASH COLLECTION		
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OPERATING EXPENSES		
405-534-030-031	PROFESSIONAL SERVICE	
	Waste Pro contract for solid waste collection	542,823
	Total	\$542,823

405-534-090-050	BAD DEBT CHARGED OFF	
	Allowance for uncollectible customer accounts	700
	Total	\$700

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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REVENUES / SOURCES (SEWER DEPARTMENT)

405-343-510	SEWER UTILITY	
	Revenue received from sewer billings.	628,960
	Total	\$628,960

405-343-520	SEWER CONNECTION	
	Miscellaneous revenue from sewer connection fees	12,000
	Total	\$12,000

405-384-100	USE OF RETAINED EARNINGS	
	Use of prior year's retained earnings to pay for capital projects / purchases	120,000
	Total	\$120,000

EXPENSES - SEWER COLLECTION

PERSONAL SERVICES

405-535-010-XXX	SALARIES & OTHER BENEFITS	
	Allocated payroll expenses (see staffing plan for further details).	200,296
	Total	\$200,296

EXPENSES - SEWER COLLECTION

OPERATING SERVICES

405-535-030-031	PROFESSIONAL SERVICE	
	Sunshine State - allocated portion of monthly assessment bill	100
	Total	\$100

405-535-030-041	TELEPHONE	
	Verizon Wireless bill for cell phone usage	525
	Total	\$525

405-535-030-043	UTILITIES	
	City Utility bills	45,000
	Total	\$45,000

405-535-030-045	INSURANCE	
	FMIT - Allocated share of GL/property insurance premiums	1,774
	Total	\$1,774

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENSES - SEWER COLLECTION

OPERATING SERVICES (continued)

405-535-030-146 REPAIRS TO EQUIPMENT

Miscellaneous repairs made to equipment throughout the year	10,000
Total	\$10,000

405-535-030-249 MISCELLANEOUS EXPENSE

All other minor purchases not budgeted in other line items	250
Total	\$250

405-535-030-254 TRAINING SCHOOLS & SEMINARS

Reimbursement for training and other classes / certification expenses	300
Total	\$300

405-535-030-346 VEHICLE REPAIR/EXPENSE

Miscellaneous repair & maintenance to City vehicles	3,000
Total	\$3,000

405-535-030-352 MATERIALS AND SUPPLIES

Various operating supplies purchased throughout the year	16,000
Total	\$16,000

405-535-030-452 VEHICLE FUEL

Purchased fuel for City vehicles	2,000
Total	\$2,000

405-535-030-752 UNIFORMS

Miscellaneous uniform purchases for employees	1,100
Total	\$1,100

405-535-090-050 BAD DEBT CHARGED OFF

Allowance for uncollectible customer accounts	500
Total	\$500

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENSES - SEWER TREATMENT

PERSONAL SERVICES

405-536-010-XXX SALARIES & OTHER BENEFITS

Allocated payroll expenses (see staffing plan for further details).	233,241
Total	\$233,241

OPERATING EXPENSES

405-536-030-031 PROFESSIONAL SERVICE

Engineering fees to renewal permit (includes permit fee)	8,000
Total	\$8,000

405-536-030-034 OTHER CONTRACTUAL SERVICES

laboratory testing / pump out pit, LS clear.	20,000
Total	\$20,000

405-536-030-041 TELEPHONE

Verizon Wireless bill for cell phone usage	1,680
Total	\$1,680

405-536-030-043 UTILITIES

City Utility bills	43,200
Total	\$43,200

405-536-030-045 INSURANCE

FMIT - Allocated share of GL/property insurance premiums	4,103
Additional pollution policy premium	3,829
Total	\$7,932

405-536-030-146 REPAIRS TO EQUIPMENT

Miscellaneous repairs made to equipment throughout the year	8,000
Total	\$8,000

Utility Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENSES - SEWER TREATMENT

OPERATING EXPENSES (continued)

405-536-030-254 TRAINING SCHOOLS & SEMINARS

Reimbursement for training and other classes / certification expenses	200
Total	\$200

405-536-030-335 SEWER ANALYSIS

Advanced Environmental - sewer analysis / testing	9,500
Total	\$9,500

405-536-030-346 VEHICLE REPAIR/EXPENSE

Miscellaneous vehicle repairs made to City vehicles	4,500
Total	\$4,500

405-536-030-352 MATERIALS AND SUPPLIES

Various material & supplies purchased by department throughout the year	30,000
Total	\$30,000

405-536-030-452 VEHICLE FUEL

Fuel purchases for City vehicles	2,200
Total	\$2,200

405-536-030-752 UNIFORMS

Miscellaneous uniform purchases for employees	1,100
Total	\$1,100

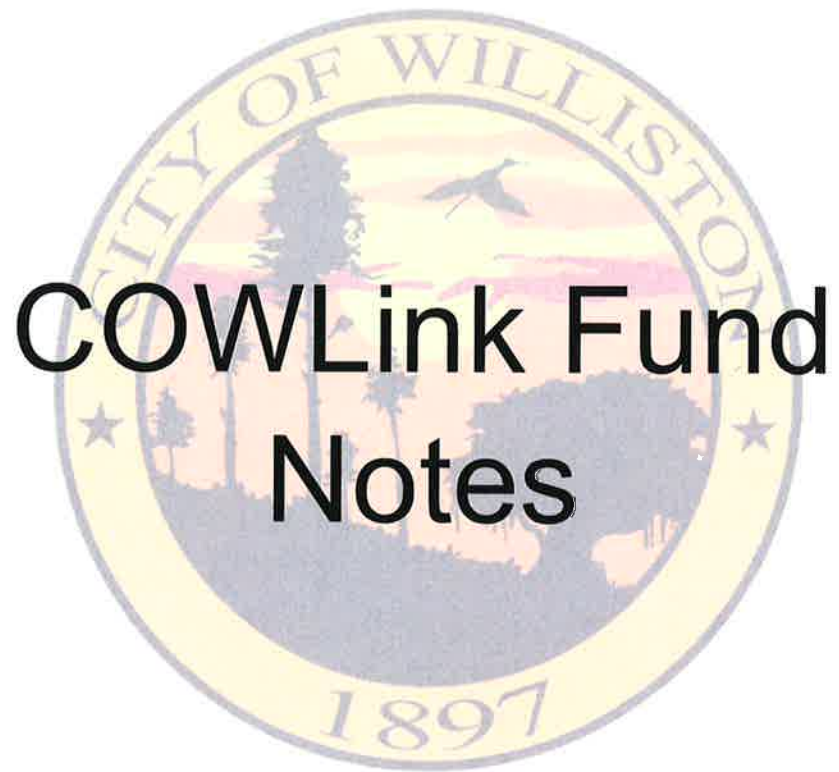
NON-DEPARTMENTAL

405-536-090-093 TRANSFER TO GENERAL FUND

Transfer to general fund for allocated costs	173,843
Total	\$173,843

405-536-090-096 TRANSFER TO CAPITAL IMPROVEMENT FUND

Transfer to CIP plan for capital project spending	120,000
Total	\$120,000



COWLink Fund Notes

COWLink Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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REVENUES / SOURCES

410-349-010 RESIDENTIAL INTERNET SERVICES

Anticipated charges to residents for internet services.	29,639
Total	\$29,639

410-349-020 COMMERCIAL INTERNET SERVICES

Anticipated charges to businesses for internet services.	11,906
Total	\$11,906

EXPENSES

PERSONAL SERVICES

410-540-010-XXX SALARIES & OTHER BENEFITS

Allocated payroll expenses (see staffing plan for further details).	27,461
Total	\$27,461

OPERATING EXPENSES

410-540-030-031 PROFESSIONAL SERVICES

Project management expenses	2,500
Total	\$2,500

410-540-030-032 AUDITING FEES

Allocated portion of annual auditing fees	2,000
Total	\$2,000

410-540-030-036 FINANCIAL SERVICES

Allocated portion of financial services contract (Inframark)	2,000
Total	\$2,000

410-540-030-042 POSTAGE

Pitney Bowes - Allocated share of postage cost (amount varies per month)	250
Total	\$250

410-540-030-248 ADVERTISING

Cost to advertise and promote broadband program.	750
Total	\$750

COWLink Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENSES

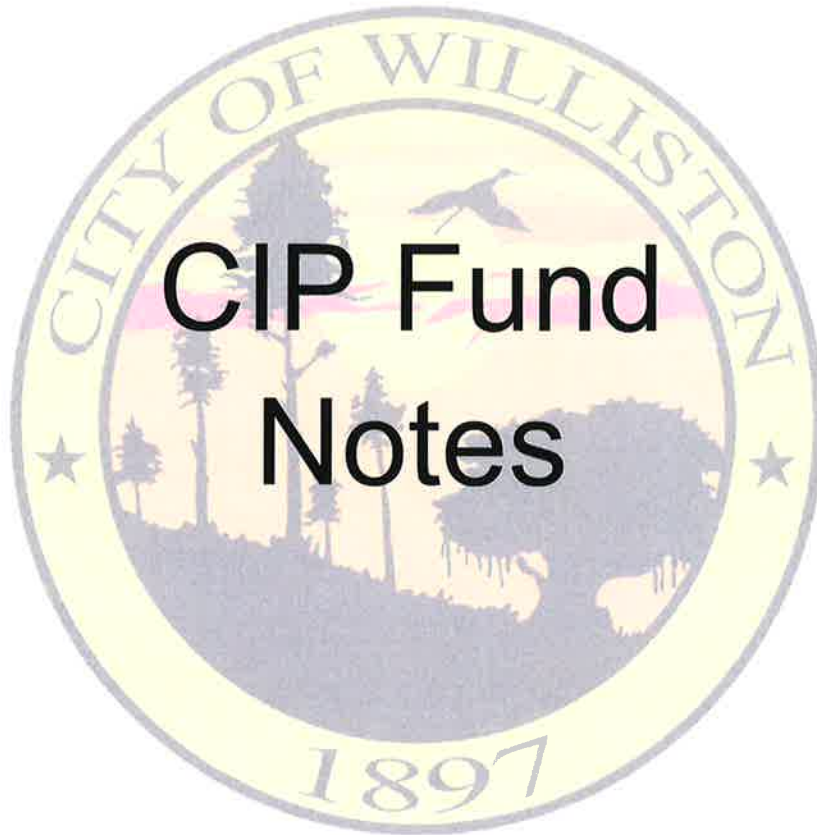
OPERATING EXPENSES (continued)

410-540-030-038	SOFTWARE SUBSCRIPTIONS	
		3,936
	Total	\$3,936

410-540-030-146	EQUIPMENT MAINTENANCE	
	Cost for equipment maintenance.	1,000
	Total	\$1,000

410-540-030-352	MATERIALS AND SUPPLIES	
	All other supplies purchased by department.	250
	Total	\$250

410-540-030-349	CONTINGENCY	
	All other costs not budgeted in any other line.	1,398
	Total	\$1,398



CIP Fund Notes

Utility Capital Improvement Program Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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REVENUES / SOURCES

301-389-200	GRANT REVENUE	
	Anticipated grant revenue	1,203,000
Total		\$1,203,000

301-382-101	TRANSFER FROM UTILITY FUND	
	Funds transferred in from utility fund (see capital plan for details)	572,600
Total		\$572,600

EXPENSES

CAPITAL OUTLAY

301-560-060-063	UTILITY MASTER PLAN	
	Cost for Master Infrastructure Plan	112,600
Total		\$112,600

301-560-060-078	EQUIPMENT PURCHASES	
	Computer Replacement Program	10,000
Total		\$10,000

301-560-060-068	METER REPLACEMENT PROGRAM	
	Meter replacement program	30,000
Total		\$30,000

301-560-060-069	FIRE HYDRANT / EMERGENCY SAFETY PROGRAM	
	Fire hydrants (\$5,000 per hydrant - 2)	10,000
Total		\$10,000

301-560-060-070	ELECTRIC IMPROVEMENTS	
	Infrastructure improvements	50,000
Total		\$50,000

301-560-060-071	SEWER IMPROVEMENTS	
	Upgrade Sewer Plant (CDGB project)	700,000
	Other Infrastructure improvements	50,000
Total		750,000

301-560-060-075	GAS IMPROVEMENTS	
	Infrastructure improvements	50,000
Total		\$50,000

Utility Capital Improvement Program Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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EXPENSES

CAPITAL OUTLAY (continued)

301-560-060-080 DRAINAGE IMPROVEMENTS

John Henry Park Stormwater Improvements	713,000
	\$713,000

301-560-060-077 WATER IMPROVEMENTS

Infrastructure improvements	50,000
	\$50,000

Capital Improvement Program (CIP) Fund - FY 2021/22 Budget Notes

Account Number	Account Description / Budget Notes	FY2022 Budget
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REVENUES / SOURCES		
300-389-210	GRANT REVENUE	
	USDA Grant	92,005
	Total	\$92,005

300-384-100	BANK LOAN PROCEEDS	
	Anticipated bank loan proceeds	194,000
	Total	\$194,000

EXPENDITURES

CAPITAL OUTLAY		
300-560-060-067	VEHICLE PURCHASES	
	2 Dodge Chargers for Police Department	80,000
	Fire Brush Truck	54,000
	Total	\$134,000

300-560-060-078	EQUIPMENT PURCHASES	
	Extrication Equipment Replacement	90,000
	Mower replacements	30,000
	Video Surveillance System	32,005
	Total	\$152,005

CITY OF WILLISTON
FY 2022 Operating Budget Requests
(Sorted by Department)

REQUESTS NOT INCLUDED IN BASE BUDGET

<u>Operating Request</u>	<u>Total Cost</u>	<u>Notes</u>
<u>Administration</u>		
Payroll Adjustments	\$19,398	Multiple Positions
<u>Customer Service / Billing</u>		
Payroll Adjustments	\$8,707	Multiple Positions
<u>Police</u>		
Payroll Adjustments	\$43,586	Multiple Positions
<u>Fire</u>		
Police Chief (Full-time)	\$18,633	Incremental Amount - Start date of 5/2022
2nd Firefighter at Night	\$87,385	Incremental Amount
Payroll Adjustments	\$75,821	Preliminary calculation
Subtotal	\$181,839	
<u>Animal Shelter</u>		
Kennel Tech. (new position)	\$20,844	Pending Shelter Construction
<u>Utility Fund / Public Works</u>		
Payroll Adjustments	\$37,647	Multiple Positions
Lineman Trimmer (new position)	\$55,940	Allocated to Electric Services.
Groundman (new position)	\$47,837	Allocated to Electric Services.
Maintenance Worker (new position)	\$39,383	Allocated to General Fund - Public Works.
Maintenance Worker (new position)	\$39,383	Allocated to General Fund - Public Works.
Public Works Mechanic (new position)	\$51,249	Allocated to General Fund - Public Works.
Subtotal	\$271,439	
Total Amount Requested	\$545,813	

Notes

- 1) These requests are not included in the base budget. In addition, the base budget does not include merit or COLA increases.
- 2.) All capital requests are shown in the capital improvement funds.
- 3.) Approximately \$400K of the total amount requested would need to be funded by the general fund.