

**CITY OF WILLISTON, FLORIDA
CITY COUNCIL MEETING
AGENDA**

DATE: TUESDAY, SEPTEMBER 22, 2020
TIME: 6:00 P.M.
PLACE: WILLISTON CITY COUNCIL CHAMBER

CALL TO ORDER

ROLL CALL

MEMBERS:

Mayor Jerry Robinson
Councilmember Charles Goodman
Vice-President Justin Head
Councilmember Debra Jones
Councilmember Marguerite Robinson
Councilmember Elihu Ross

OTHERS:

Interim City Manager Dennis Strow
City Attorney Fred Koberlein
City Clerk Latricia Wright

OPENING PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ITEM – 1 – ADDITIONS, DELETIONS, CHANGES AND APPROVAL OF THE AGENDA

ITEM – 2 – ELECTION OF COUNCIL PRESIDENT AND VICE PRESIDENT

ITEM – 3 – PUBLIC PARTICIPATION

ITEM – 4 – CONSENT AGENDA (PP 4-9)

- MINUTES: SEPTEMBER 8, 2020 REGULAR COUNCIL MEETING

ITEM – 5 – OLD BUSINESS

A. STAFF AND BOARD AND COUNCILOR UPDATES

- INTERIM CITY MANAGER DENNIS STROW
- CRA: NICK WILLIAMS
- PLANNING & ZONING: ALBERT FULLER
- DISCUSSION WITH POSSIBLE ACTION: CITY OWNED PROPERTY LOCATED AT 412 SE 4TH DR. : LATRICA WRIGHT (PP10-14)
- CITY PLANNER: JACKIE GORMAN: CODE ENFORCEMENT PROCEDURES, LIST OF ALL FORECLOSURE PROPERTIES (15)

B. DISCUSSION WITH POSSIBLE ACTION: MATT CRANDLE OLD WINN DIXIE PROPERTY (1050 NE 6TH BLVD)

C. DISCUSSION WITH POSSIBLE ACTION: EMILIO PALOMIBO: FORMER DAYS PROPERTY(118 NE 9TH ST)

CITY OF WILLISTON, FLORIDA
CITY COUNCIL MEETING

ITEM – 6 – NEW BUSINESS

- A. REVIEW OF JULY 2020 FINANCIAL REPORT: FINANCIAL DIRECTOR STEPHEN BLOOM.(PP16-39)
- B. DISCUSSION WITH POSSIBLE ACTION: AIRPORT MANAGER EXECUTING LEASE TERM EXTENSION- AIRPORT MANAGER BENTON STEGALL.
- C. DISCUSSION WITH POSSIBLE ACTION: APPROVE UP TO A \$20,000 EXPENSE FOR AN ENGINE REPLACEMENT IN THE 2017 FORD F550 CRANE TRUCK/RESOLUTION 2020-54; A RESOLUTION OF THE CITY OF WILLISTON FLORIDA FOR REPAIR OF 2017 FORD F550 CRANE TRUCK.: UTILITY DIRECTOR CJ ZIMOSKI.(PP 40-41)
- D. RESOLUTION 2020-55: A RESOLUTION OF THE CITY OF WILLISTON, LEVY COUNTY, FLORIDA, ESTABLISHING LOCATIONS FOR 2-HOUR PARKING ON CERTAIN STREETS AND PARKING LOTS WITHIN THE CITY OF WILLISTON; AND PROVIDING AN EFFECTIVE DATE: CITY PLANNER JACKIE GORMAN.
- E. DISCUSSION WITH POSSIBLE ACTION: CITY MANAGER POSITION- VICE-PRESIDENT HEAD. (PP 42-44)

ITEM – 7 – PUBLIC PARTICIPATION

ITEM – 8 – ANNOUNCEMENTS

ITEM – 9 – ADJOURNMENT

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/CityOfWillistonFL>

You can also dial in using your phone.
(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (646) 749-3122
- One-touch: <tel:+16467493122,,645230685#>

Access Code: 645-230-685

YouTube Link: <https://www.youtube.com/channel/UCKt1468kcNjBS2AYgOaBsRQ>

Clicking this link will enable you to see and hear the Council meeting.

CITY OF WILLISTON, FLORIDA
CITY COUNCIL MEETING

**** Because this meeting is being held in person, Florida law requires that it be open to the physical presence of the public. To maintain proper health precautions, we will maintain 6' separations in the meeting room and we will offer additional seating in another area for the overflow if needed. Also, we encourage the use of face masks in the meeting room. (Limitation of 50 people)**

We invite you to continue participating in our council meetings via telephone or the Internet as we have been doing for the last several weeks. **

Minutes of the City Council meeting may be obtained from the City Clerk's office. The minutes are recorded, but not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be borne by the requesting party.

In accordance with Section 286.0105, Florida Statutes, notice is given that if a person wishes to appeal a decision made by the City Council with respect to any matter considered at this meeting they will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Mayor through the City Clerk's office no later than 5:00 P.M. on the day prior to the meeting.

Call to Order:

Roll Call:

Item 1: Additions, Deletions, Changes and Approval of the Agenda

CG: Agreed for amend agenda to move swearing in (Item 3) to Item 2

Motion: Council Member: Marguerite Robinson Approve as amended.

Second: Vice President Justin Head-

Motion Passed: Unanimously

Item 2: Public Participation

Changed to Item 3

- Matt Candle: Tiny house and coffee shop owner: Old Winn Dixie property early July, interested potential of development of the property and within a 30 day due diligence. Considering: Lien Code Enforcement: wanted to reach out to the council – Multi-use facility: tiny home development, retail, restaurants. Substantial development: serious about community: Bring employment, revenue, =- 1st year of 5 year plan clean it up property by the end of 5 finalized. Wants to know about if liens can be dissolved.

(President Goodman: if not on the agenda so we cannot make a decision.

Put of Agenda with discussion with possible

Item 3: Swearing in of the New Williston Police Officer-

Change from Item 3 to Item 2 at request of CM Strow

Mike Rolls

Item 3 (4): Consent Agenda

A: Minutes: August 18, 2020

B: Resolution 2045-

C: Resolution 2020-45 (Jones discussed the issue with the number) Needs to be reviewed.

President Goodman read consent agenda

Motion to approve: CM Justin Head

Second: CM Ross

Pass: Unanimous

Item 4 (5): Old Business

A: Staff Updates

Issues with Waste Pro- Commercial Dumpsters

Power Outage-

Issues with Power Outage Phone Line: Educate the public to use of the hotline:

Call out alerts: Text or Automated messages.

Williston Peanut Bill: \$36,000.00 written off was collected.

B: Ordinance #2020-684" Read by Charles Goodman: Second Reading:

Questions: No

Motion: Debra Jones

Second: Robinson

Discussion: None

Motion Passes: 2nd reading unanimously

C: Resolution # 2020-36- 2nd Reading

Read by Charles Goodman

Motion: Marguerite Robinson

Second: Justin Head

Discussion: None

Motion Passes: 2nd reading unanimously

D: Ordinance #2020-685 2nd Reading

Read by Charles Goodman

Ordinance will allow for the further:

Debra Jones: When parking lot was built it was designed for long term parking so people can carpool.

2 hour parking might not be enough.

Stop signage at NW Main Street/ NW 4th Street

No Signage Currently

CJ Parking areas and Ivy House had previous has 2 hour parking signs along with current parking:

Goodman: Will the Police Department

Map not in municode/ Ordinance to will be approved resolution will be made with the mapped area: Needs to be on the next agenda : Disussion with possible action.

Motion: Justin Head

Second: Margaret Robinson

Discussion:

Passed : Second reading Approve Unanimously

E: Ordinance # 2020-687

300 ft rule away from a church: Jackie explained purpose.

Read by Charles Goodman

Motion: Debra Jones: Read ordinance

Second: Justin Head

Motion: Passed Unanimously by Council

Item 5: New Business

A: Resolution 2020-49

Dennis Davis spoke about 2nd request with the grant program. 2nd phase upgrade the pump stations. Approval to submit the CDBG grant. No money matching requested at this time. Grant must be submitted Sept 14th

Jones: requested if the doors at the Police and Fire Department would the CDGB cover?

DD: This is the 2nd phase. Will talk to Mr. Fox about the possibility

Motion: Justin Head- approve Resolution

Second: Debra Jones

Motion: Passed Unanimously by Council

B: Resolution 2020-51:

Dennis Davis- Wright Pierce: Power Point presentation. Approval of 1st to Resolutions

Questions: Debra Jones: Page 12 Check Meter: Pledging: Page 18: Clarification:

Motion: Council member Debra Jones Approve Resolution 2020-51

Second: Vice President Justin Head

Motion: Passed Unanimously by Council

C: Resolution 2020-50: A Resol

Dennis Davis- 2 agreements: Transmission and then the transmission maintenance system. Minor Updated.

Motion: Vice President Justin Head: Approve Resolution 2020-50

Second: Council Member Marguerite Robinson

Motion: Passed Unanimously by Council

D: Financial Report- Steven Bloom

Slide Show in Agenda

Possibly will have to make an amendment the general fund because of the adjustments for Animal Control Building, Fire Department

Question: No Questions

Public Hearings coming up

E: HR Position-

Charles Goodman: Mrs. Willis has been doing our HR temporary. Concerns impediment to her duties. After speaking to Strow, Bovaird and Mrs. Willis. Has heard on no objections.

Debra Jones:

Ross: If Mrs. Willis left where do we go then.

Goodman: We would start over. We are strapped for money and the research that an agency this size doesn't need a fulltime HR

Motion: Justin Head: Move to make sure Mrs. Brooke Willis City of Williston HR Director.

Second: Jones:

Motion: Passes Unanimously

F: City Manager-

See City Manager

Voting:

Andrew Hyatt received 5 votes

James McCroskey received 3 votes

Lyndon Bonner received 0 votes

James Woods received 2 votes

Charles Goodman stated that he and the Mayor can do the negotiations with Mr. Hyatt

Discussion about the contract

Debra Jones:

Contract Renewal Change:

Under Terms

Justin Head:

Someone is going to contact Mr. Hyatt stating he has been selected and we are will be in working on the with discussing the contract.

Make Changes in Contract:

Page 1:

Term:

4- year expiration with subject to renewal at the end of 4 years

Page 2:

Residence:

Within 30 minutes of the City

Compensation:

Starting salary: \$75,000 - \$85,000 any additional raises will be done by resolutions only by Council.

77,500.00 for 6 months evaluation then possibility of \$2,500 increase to 80,000

3.2 Salary Adjustment

3.3: Vacation: 3 weeks up front plus holiday, accrued sick leave

3.4- Based Benefits

Insurance and Health:

Health, Vision, Dental, GAP, Life Insurance (Paid by City) Employee Only Coverage

Retirement:

Discuss up to: Contribution between 8-10 %

Vehicle Allowance:

Allowance of \$250 to \$300

Bonds

Professional Dues

4.2 Good

4.3: Good

5.1 Performance Evaluation:

Only annual evaluation.

Add wording that any salary changes will be made only with Council approved Resolution

Remove: Exhibit

Separation Termination:

Remove: Death of Manager,

Add: Non-Renewal of Contract

6.2 Unilateral Severance

Majority Quorum Vote by Council

Remove: Termination vote to 4/1

Severance Amount: Good

Binding Affect:

Performance Evaluation: Good

Authority to speak to Mr. Hyatt about contract is given to Mayor and Mr. Goodman.

Item 6: Public Participation:

None

Item 7: Announcements:

Air Vents in Council meeting need to be addressed.

Justin Head: Winn Dixie Property, ** Add to Agenda for discussion and lien process***

3 properties looking for forgiveness. Request for outline of fees that have already been spent

Dennis: Special Events Ordinance send by email. Revision of Special Events Packet

Next Tuesday: Budget Hearing 5:01

Jones: Waste Pro not on the agenda? Why? Contract was not presented back..

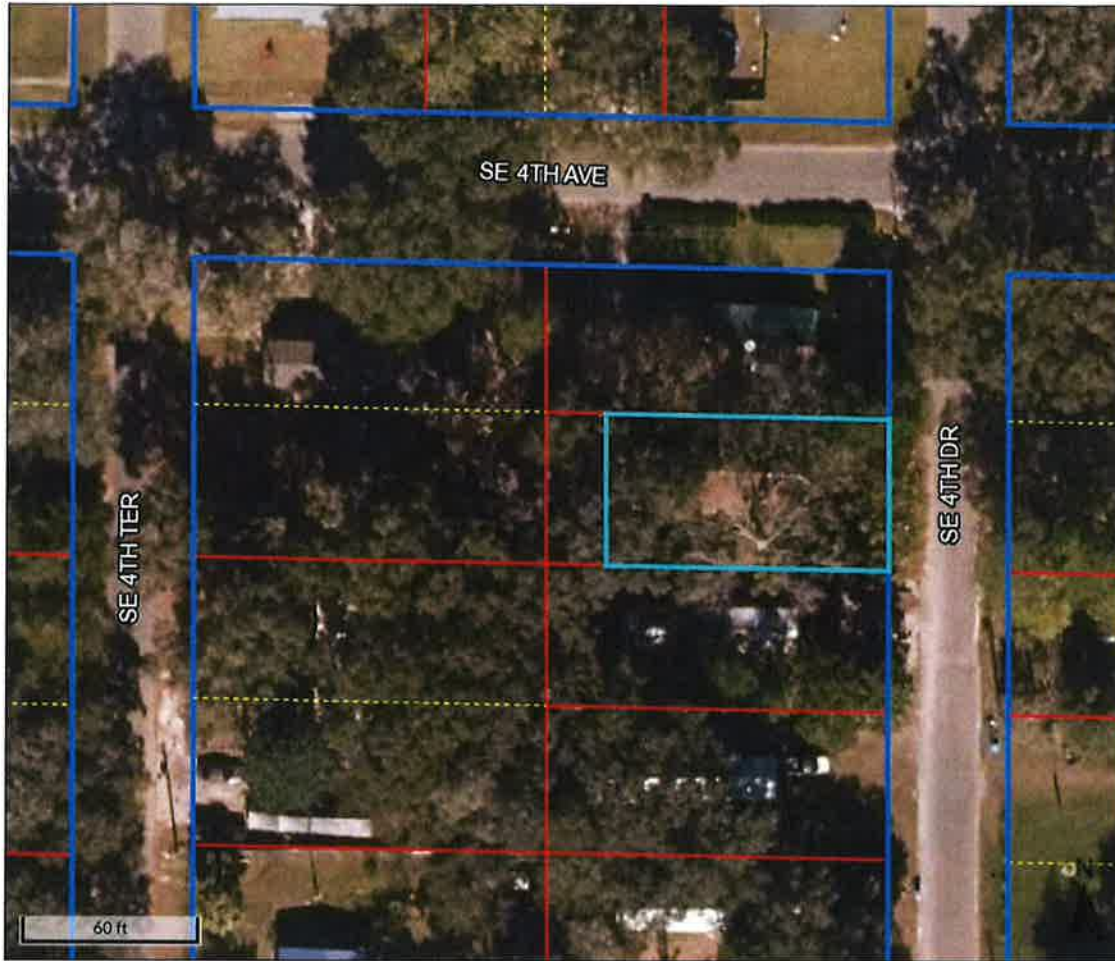
Contact with Waste Pro Before Next Meeting.

Meeting Ajoornment

Mayor: Delay Student of the Month until first of the year.







Overview



Legend

- Parcels
- Parcel Lines**
- <all other values>
- Construction
- Easement
- Lot
- Miscellaneous
- Parcel
- Private Road
- Road Right of Way
- Subdivision
- Water
- Roads**
- City Labels**

Parcel ID	0581100200	Physical Address	412 SE 4 DR	Building Value	\$0	Last 2 Sales			
Property Use	8900 - MUNICIPAL		WILLISTON	Extra Feature Value	\$0	Date	Price	Reason	Qual
Taxing District	WILLISTON	Mailing Address	CITY OF WILLISTON	Market Land Value	\$6,400	11/1/2001	\$12000	n/a	Q
Acres	0.11		PO BOX 160	Ag Land Value	\$6,400	n/a	0	n/a	n/a
			WILLISTON FL 32696	Just Value	\$6,400				
				Assessed Value	\$6,400				
				Taxable Value	\$0				

Date created: 9/17/2020
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 GEOSPATIAL



KLBZ BACKHOE SERVICE, INC. LANDSCAPE CONTRACTORS

Estimate

Estimate No: 107 Date: 08/28/2020	County Lic# 121049 GL NAIC # 42595 Landscape Contractor Lic# SP4340 Klbzbackhoeservice@gmail.com 352-528-2784 18950 SE 23rd Place Morriston, FL 32668
For: Wayne Carson Wayne.carson@willistonpolice.org	

Description	Quantity	Rate	Amount
Demo trailer and attached shed. Clear property of construction debri.	1	\$2,500.00	\$2,500.00
Dumpster fees for demo	1	\$1,800.00	\$1,800.00

Payment Details

A 33.33% deposit of \$1,433.19 is required by 08/28/2020.

Subtotal	\$4,300.00
TAX 0%	\$0.00
Total	\$4,300.00

TOTAL \$4,300.00

Deposit due 08/28/2020 \$1,433.19

Comments

Landscape Contractor License # SP4340

Terms and Conditions

All completion dates are weather permitting

Date: SEPTEMBER 22, 2020

COUNCIL AGENDA ITEM

TOPIC: CITY OWNED PROPERTY LOCATED AT 412 SE 4TH DR.

REQUESTED BY: MAYOR ROBINSON

PREPARED BY: LATRICIA WRIGHT

BACKGROUND / DESCRIPTION: CITY OWNED PROPERTY LOCATED AT 412 SE 4TH DR.

LEGAL REVIEW:

FISCAL IMPACTS:

RECOMMENDED ACTION:

ATTACHMENTS:

COMMISSION ACTION:

APPROVED

DISAPPROVED

COUNCIL AGENDA ITEM
September 22, 2020

TOPIC: FORECLOSURES

REQUESTED BY: JACKIE GORMAN, COMMUNITY DEVELOPMENT & GRANTS

BACKGROUND / DESCRIPTION:

As requested, as we move forward with foreclosing on four (4) remaining properties and Council is asking for costs associated with each of these properties.

- A. CV14-53 Richardson - 1050 NE 6th Blvd. (Old Winn-Dixie)
Lien Amt - \$91,500
Expenses by City - \$568 (No available record of legal fees)

- B. CV15-16 Zamora - 319 SE 5th St. -
Lien Amt - \$91,500
Expenses by City* - \$1,753.98
(*based on actual invoices for legal fees)

- C. CV17-23 Days - 118 NE 9th St. (SOLD to Palomibo Perez Emilio 7/20/2020)
Lien Amt - \$50,400
Expenses by City - \$545.92 (No available record of legal fees)

- D. CV18-13 Falisi - 415 SE 4th Dr. (sold to Chico Carrol in 2018 -MH permit issued 2018)
Lien Amt \$44,400
Expenses by City - \$325.51 (No available record of legal fees)

Estimated legal fees - \$2,500

LEGAL REVIEW:

RECOMMENDED ACTION:

None

FISCAL IMPACTS:

ATTACHMENTS: None

COMMISSION ACTION:

_____ **APPROVED** _____ **DISAPPROVED**

Date: September 22, 2020

COUNCIL AGENDA ITEM

AGENDA ITEM: REVIEW OF JULY 2020 FINANCIAL REPORT (unaudited)

REQUESTED BY: FINANCE DIRECTOR **PREPARED BY:** FINANCE DIRECTOR

BACKGROUND / DESCRIPTION: This agenda item includes the July 2020 unaudited financial report. Also included in this agenda item (prior to the financial report) are PowerPoint slides. These slides are designed to provide a high-level overview of the City's current financial position.

The financial report contains the following schedules for your review:

- Balance Sheet for all Funds (*Page 1*)
- Summary of Year-to-Date Fund Statements (*Pages 2 – 13*)
- Capital Project – Spending report (*Page 14*)
- Capital Purchases – Spending report (*Page 15*)

LEGAL: REVIEW: N/A

FISCAL IMPACTS: N/A

RECOMMENDED ACTION: Acceptance of June 2020 unaudited Financial Report

ATTACHMENTS: CONTRACT RESOLUTION OTHER

COUNCIL ACTION: APPROVED DISAPPROVED



CITY OF WILLISTON, FL

FINANCIAL REPORT JULY 2020

Meeting Date: September 22, 2020

FINANCIAL OVERVIEW – (CITY-WIDE)

(83.3% of Year complete)

Breakdown by Fund

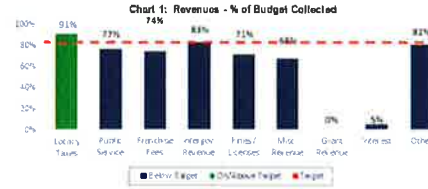
Fund	Revenue	Expenses	Surplus / (Deficit)	Performance
General Fund - Operations	\$2,592,589	\$2,621,776	(\$29,188)	✘
Airport Fund	\$1,087,760	\$1,077,839	\$9,921	✔
CRA Fund	\$219,484	\$220,687	(\$1,203)	✘
Utility Fund - Operations	\$4,422,320	\$4,530,970	(\$108,650)	✘
Total	\$8,322,153	\$8,451,272	(\$129,119)	✘

GENERAL FUND

Overview

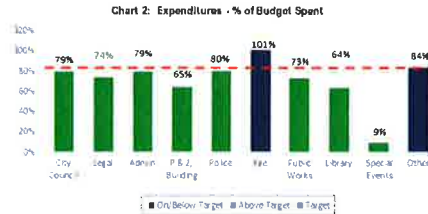
(83.3% of Year complete)

Key Performance Indicator	YTD Actuals	YTD Budget	Variance Fav (UnFav)	% of Annual Budget	Performance
Revenue / Other Sources	\$2,592,889	\$2,659,956	(\$67,067)	81.2%	✘
Expenditures / Other Uses	\$2,621,776	\$2,659,956	\$38,179	82.1%	✔
Current Year Surplus / (Deficit)	(\$28,887)	\$0	(\$28,887)	N/A	✘
Available Reserves	\$674,537	\$754,869	(\$80,331)	22.3%	✘



Financial Highlights

- Year-end budget amendment will be required due to shortfall in revenue, increase in fire department incidents and animal shelter construction payment.
- Property Taxes – 96.7% Collected.
- Received \$67.5 in delinquent property taxes.
- Received \$10 thousand from County for Fire vehicle.
- All Departments (except Fire) are at the budget or very close to it.
- Transferred \$156.3 thousand to Capital Project fund (CIP).



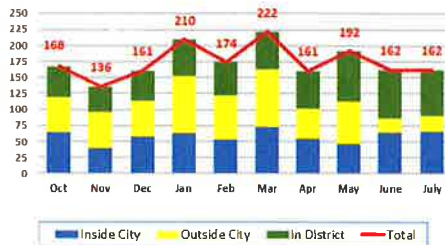
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City of Williston, Florida

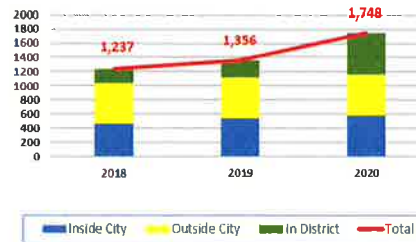
July 2020 Financial Report

FIRE INCIDENT TRACKING – TREND ANALYSIS

FY2020 - Fire Incidents by Month



Fire Incidents by Fiscal Year (July YTD)



Notes

- 28.9% year-over-year increase in Fire Incidents. + 392 incidents.
- 41.3% increase compared to FY2018. + 511 incidents.

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City of Williston, Florida

July 2020 Financial Report

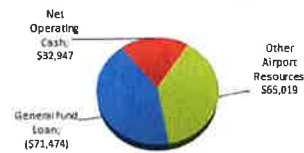
AIRPORT FUND

Overview

(83.3% of Year complete)

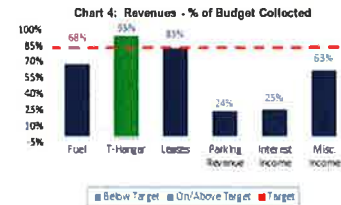
Key Performance Indicator	YTD Actuals	YTD Budget	Variance Fav (UnFav)	% of Annual Budget	Performance
Revenue / Other Sources	\$1,087,760	\$1,672,277	(\$584,517)	54.2%	✘
Expenditures / Other Uses	\$1,077,839	\$1,672,277	\$594,438	53.7%	✔
Current Year Surplus / (Deficit)	\$9,921	\$0	\$9,921	n/a	✔
Available Reserves	\$26,492	\$385,284	(\$358,792)	1.7%	✘

Chart 3: Airport Fund - Fund Balance



Financial Highlights

- Year over year fuel sales decreased by 18.4% - \$178.3 thousand. (Prior month was 25.7%)
- All other operating revenue decreased by 1.8% - \$5.5 thousand.
- Zero capital projects / spending through June.
- Current A/R collection allowance - \$62.2 thousand.



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City of Williston, Florida

July 2020 Financial Report

CRA FUND

Overview

(83.3% of Year complete)

Key Performance Indicator	YTD Actuals	YTD Budget	Variance Fav (UnFav)	% of Annual Budget	Performance
Revenue / Other Sources	\$219,484	\$191,102	\$28,382	96.7%	✔
Expenditures / Other Uses	\$220,687	\$447,017	\$226,331	41.1%	✔
Current Year Surplus / (Deficit)	(\$1,203)	\$0	(\$1,203)	n/a	✘
Available Reserves	\$323,420	\$134,111	\$189,309	60.3%	✔

Financial Highlights

- County distribution of tax revenue received in January - \$135K.
- Property purchased - \$96K

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City of Williston, Florida

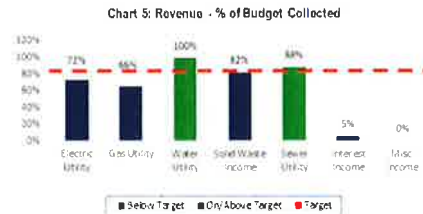
July 2020 Financial Report

UTILITY FUND

Overview

(83.3% of Year complete)

Key Performance Indicator	YTD Actuals	YTD Budget	Variance Fav (UnFav)	% of Annual Budget	Performance
Revenue / Other Sources	\$4,422,320	\$4,640,650	(\$518,230)	74.6%	✘
Expenditures / Other Uses	\$4,530,970	\$4,940,650	\$409,680	78.4%	✔
Current Year Surplus / (Deficit)	(\$108,650)	\$0	(\$108,650)	n/a	✘
Available Reserves	\$3,108,743	\$1,270,974	\$1,837,769	61.1%	✔



Financial Highlights

- Without an estimated \$348.3 thousand of depreciation expense (non-cash transaction) which was recorded, the fund would have generated a surplus of \$239.7 thousand for the fiscal year.
- Electric, water and sewer services had a positive operating income. Only electric had a positive net income after subtracting the allocation of the transfer to the General Fund and CIP Fund. [See Exhibit 1 on next slide for more details]
- Billed 1st installment of infrastructure reimbursement for gas project.

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City of Williston, Florida

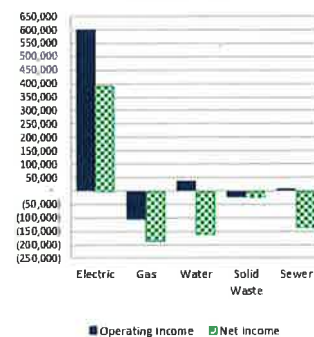
July 2020 Financial Report

UTILITY FUND

Breakdown by Utility Service

	Electric	Gas	Water	Solid Waste	Sewer	Total
Operating Revenue						
Service Charges	2,661.4	261.2	460.2	458.3	501.2	4,382.4
Other	21.9	2.1	3.9	3.7	7.4	39.1
Total	2,703.3	263.4	464.2	462.0	508.7	4,421.5
Operating Expenses						
Department Costs	1,898.8	313.9	314.4	461.7	355.3	3,344.1
Administrative Alloc	130.3	12.7	23.3	22.3	24.4	213.0
Depreciation	74.8	40.7	109.7	-	122.1	347.1
Total	2,103.7	367.3	447.4	464.0	501.8	3,904.2
Operating Income	599.5	(103.9)	38.7	(21.9)	6.9	517.3
Non-operating income / (expenses)						
Interest Income	0.5	0.0	0.1	0.1	0.1	0.8
Transfer to GF / CIP	(208.4)	(80.8)	(195.5)	-	(142.0)	(626.8)
Total	(207.9)	(60.7)	(195.5)	0.1	(141.9)	(626.0)
Net Income	391.6	(164.6)	(156.8)	(21.9)	(134.8)	(108.6)

Chart 6: Utility Fund - Operating & Net Income by Service Type



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City of Williston, Florida

July 2020 Financial Report

CAPITAL PROJECTS

Current Projects	Status	Project Cost	Funding		Spending	
			Revenue	City Match	YTD Amount	Remaining Amount
General Fund						
Animal Shelter	In Progress	75,000	-	75,000	76,995	(1,995)
	Subtotal	\$ 75,000	\$ -	\$ 75,000	\$ 76,995	\$ (1,995)
Airport Fund						
Refurbish of Existing GA Apron	In Progress	465,678	465,678	-	-	465,678
	Subtotal	\$ 465,678	\$ 465,678	\$ -	\$ -	\$ 465,678
Utility Fund						
Upgrade Sewer Plant	In Progress	426,400	426,400	-	124,204	302,196
Water main on SW 4th Ave		10,000	-	10,000	-	10,000
Gas Project	In Progress	125,000	62,500	62,500	70,588	54,412
	Subtotal	\$ 581,400	\$ 488,900	\$ 72,500	\$ 194,792	\$ 386,608
CRA Fund						
Heritage Park Phase II Block D	In Progress	26,197	-	26,197	38,461	(12,264)
Downtown Redevelopment Project	In Progress	362,535	-	362,535	96,010	266,524
	Subtotal	\$ 388,732	\$ -	\$ 388,732	\$ 134,471	\$ 254,260
	Total	\$ 1,490,810	\$ 954,578	\$ 536,232	\$ 408,258	\$ 1,084,552

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City of Williston, Florida

July 2020 Financial Report

CAPITAL SPENDING

Capital Purchase	Total Cost	Funding		Spending		
		Revenue	City Match	YTD Amount	Remaining Amount	
Police/Fire						
Computer Back up System	11,200	-	11,200	4,746	6,454	
Dodge Chargers (2)	71,400	50,000	21,400	32,147	39,253	
Fire Vehicle	50,000	10,000	40,000	43,274	6,726	
Animal Control Pick-up Truck	25,000	-	25,000	23,630	1,370	
	Subtotal	60,000	97,600	103,797	53,803	
CRA						
Patnick Property	96,010	-	96,010	96,010	-	
	Subtotal	-	96,010	96,010	-	
Utility Fund - Shared Equipment						
New Radio / Software for Meter Reading	20,000	-	20,000	-	20,000	
John Deere Loader	136,406	-	136,406	136,406	-	
Meter Replacement Program	3,984	-	3,984	3,984	-	
Tracked Skid Steer	80,000	-	80,000	83,052	(3,052)	
	Subtotal	-	240,390	223,442	16,948	
	Total	\$ 494,000	\$ 60,000	\$ 434,000	\$ 423,249	\$ 70,751

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City of Williston, Florida

July 2020 Financial Report

OUTSTANDING LOANS

Description	Original Amount	Amount Paid to Date	Amount Remaining	Funding Source
Bank Loans				
Purchase of Fire Truck	\$ 150,000	\$ 93,203	\$ 56,797	County Fire revenue
Construction of New City Hall	1,283,530	55,022	1,208,508	General / Utility Fund
Subtotal	1,413,530	148,225	1,265,305	
Interfund Loans				
Purchase of Fire Engine	208,500	10,425	198,075	Due to Utility Fund from General Fund
Construction of New City Hall	1,183,205	53,431	1,129,774	Due to Utility Fund from General Fund
Airport - Water Well	102,637	31,163	71,474	Due to General Fund from Airport Fund
Subtotal	1,494,341	95,018	1,399,323	
Total	\$ 2,907,872	\$ 243,243	\$ 2,664,628	

City of Williston



Financial Report

July 31, 2020

(unaudited)

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Balance Sheet - All Funds

July 31, 2020

Description	General Fund	Airport Fund	CRA Fund	Utility Fund	Total
ASSETS					
Petty Cash	\$ 1,600	\$ 100	\$ -	\$ -	\$ 1,700
Cash & Cash Equivalents	488,751	32,847	284,941	2,639,635	3,446,173
Investments	8,844	-	-	86,717	95,561
Accounts Receivable	4,340	35,867	1,225	782,028	823,461
Note Receivable	71,474	-	-	-	71,474
Due from Other Funds	-	-	37,254	198,075	235,329
Due from Other Governmental Units	114,502	-	-	83,954	198,456
Prepaid Expenses	26,898	15,673	-	13,332	55,902
Inventory	-	26,603	-	292,386	318,989
Net Pension Assets	-	-	-	409,049	409,049
Net Capital Assets	-	-	-	8,152,712	8,152,712
TOTAL ASSETS	716,408	111,090	323,420	12,657,889	13,808,806
DEFERRED OUTFLOW OF RESOURCES					
Pension Related - Deferred Outflow	-	-	-	368,417	368,417
TOTAL DEFERRED OUTFLOW OF RESOURCES	-	-	-	368,417	368,417
LIABILITIES					
Accounts Payable	\$ 1,908	\$ -	\$ -	\$ 0	\$ 1,908
Accrued Expenses	4,632	-	-	233,396	238,029
Sales Tax Payable	-	1,353	-	17,818	19,171
Payroll Liabilities	-	-	-	170,207	170,207
Other Liabilities	6,838	-	-	-	6,838
Due to other Funds	235,329	-	-	-	235,329
Due to Other Governmental Units	-	-	-	547	547
Deposits	-	-	-	259,698	259,698
City Hall Loan	-	-	-	1,245,540	1,245,540
Notes Payable	-	71,474	-	-	71,474
Deferred Revenue	-	11,771	-	-	11,771
Power Cost Adjustment - Electric	-	-	-	55,475	55,475
Accum Absences/ OPEB Obligation	-	-	-	215,880	215,880
TOTAL LIABILITIES	248,707	84,598	-	2,198,561	2,531,866
DEFERRED INFLOW OF RESOURCES					
Pension Related - Deferred Inflow	-	-	-	360,467	360,467
TOTAL DEFERRED INFLOW OF RESOURCES	-	-	-	360,467	360,467
FUND BALANCES					
Reserve for:					
Law Enforcement	1,595	-	-	-	1,595
Community Redevelopment	-	-	323,420	-	323,420
Unreserved, Reported in:					
General Fund	466,107	-	-	-	466,107
Special Revenue Airport	-	26,492	-	-	26,492
Capital Improvement Fund	-	-	-	-	-
Utility Fund	-	-	-	10,467,278	10,467,278
TOTAL FUND BALANCES	467,702	26,492	323,420	10,467,278	11,284,891
TOTAL LIABILITIES & FUND BALANCES	716,408	111,090	323,420	12,657,889	13,808,806

General Fund (Operations) - Summary of Revenues and Expenditures

July 31, 2020

(83.33% Yr Complete)

Description	Annual Budget	Year to Date Actual	Variance Fav (unfav)	% of Budget	PRIOR YEAR	
					Year to Date Jul-19	Variance Fav (unfav)
REVENUES						
Locally Levied Taxes	\$ 1,208,708	\$ 1,103,752	\$ (104,956)	91.3%	\$ 1,012,499	\$ 91,253
Public Service Taxes	364,500	280,701	(83,799)	77.0%	313,916	(33,215)
Franchise Fees	97,230	72,286	(24,944)	74.3%	67,429	4,857
Intergovernmental Revenues	495,502	412,538	(82,964)	83.3%	429,506	(16,967)
Fines & Forfeitures	19,035	10,958	(8,077)	57.6%	7,771	3,187
License & Permits	103,150	76,297	(26,853)	74.0%	68,581	7,716
Miscellaneous	33,900	22,957	(10,943)	67.7%	41,647	(18,690)
Interest Income	12,000	597	(11,403)	5.0%	538	59
Grant	6,550	-	(6,550)	0.0%	3,850	(3,850)
Non-Operating	751,500	612,503	(138,997)	81.5%	577,477	35,026
Use of Fund Balance	100,000	-	(100,000)	0.0%	-	-
TOTAL REVENUES	3,192,075	2,592,589	(599,486)	81.2%	2,523,214	69,375
EXPENSES						
Total City Council	37,594	29,885	7,709	79.5%	26,360	(3,525)
Total Legal Services	41,000	30,525	10,475	74.5%	36,233	5,709
Total Administration	255,682	206,389	49,293	80.7%	229,817	23,428
Total Purchasing	5,300	469	4,831	8.8%	-	(469)
Total Planning & Zoning	89,500	57,658	31,841	64.4%	60,815	3,156
Total Building Permits	85,350	55,893	29,457	65.5%	18,386	(37,506)
Total Police Department	1,163,724	936,977	226,746	80.5%	917,592	(19,385)
Total Police Communications	247,103	192,494	54,609	77.9%	185,351	(7,143)
Total Health/Animal Control	51,159	42,104	9,055	82.3%	44,182	2,078
Total Fire Department	577,622	582,183	(4,561)	100.8%	458,947	(123,236)
Total Public Works	324,641	241,678	82,963	74.4%	273,088	31,410
Total Recreation / Athletics	7,736	1,486	6,250	19.2%	9,737	8,251
Total Library Department	6,970	4,440	2,530	63.7%	5,399	959
Total Special Events	13,300	1,192	12,108	9.0%	13,417	12,224
Total Non-Departmental	285,394	238,403	46,991	83.5%	79,492	(158,910)
TOTAL EXPENDITURES	3,192,075	2,621,776	570,298	82.1%	2,358,817	(262,960)
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ (29,188)	\$ (29,188)	n/a	\$ 164,397	\$ (193,584)

General Fund (CIP) - Summary of Revenues and Expenses

July 31, 2020

(83.33% Yr Complete)

Description	Annual Budget	Year to Date Actual	Variance Fav (unfav)	% of Budget	PRIOR YEAR	
					Year to Date Jul-19	Variance Fav (unfav)
REVENUES						
Grant Revenue	\$ 50,000	\$ 31,661	\$ (18,339)	63.3%	\$ -	\$ 31,661
County Contribution	10,000	10,000	-	100.0%	-	10,000
Transfer From General Fund	172,600	156,271	(16,329)	90.5%	-	156,271
TOTAL REVENUES	232,600	197,932	(34,668)	85.1%	-	197,932
EXPENDITURES						
Animal Shelter	75,000	76,995	(1,995)	102.7%	9,025	(67,970)
Building Repairs - Police	-	5,771	(5,771)	n/a	8,900	3,129
City Planning Projects	-	-	-	n/a	79,420	79,420
Vehicle Purchases	146,400	92,894	53,506	63.5%	46,990	(45,904)
Equipment Purchases	11,200	12,386	(1,186)	110.6%	7,025	(5,361)
Software Purchases	-	-	-	n/a	9,871	9,871
Park Improvements	-	-	-	n/a	7,750	7,750
Street Improvements	-	9,886	(9,886)	n/a	45,448	35,561
Stormwater Improvements	-	-	-	n/a	13,029	13,029
TOTAL EXPENDITURES	232,600	197,932	34,668	85.1%	227,457	29,525
REVENUES OVER (UNDER) EXPENDITURES					\$ -	\$ -
					\$ (227,457)	\$ 227,457

Airport Fund - Summary of Revenues and Expenditures

July 31, 2020

(83.33% Yr Complete)

Description	Annual Budget	Year to Date Actual	Variance Fav (unfav)	% of Budget	PRIOR YEAR	
					Year to Date Jul-19	Variance Fav (unfav)
REVENUES						
Operating Revenue	\$ 1,523,175	\$ 1,077,127	\$ (446,048)	70.7%	1,259,488	\$ (182,361)
Interest Income	1,600	406	(1,194)	25.4%	696	(290)
Other Miscellaneous Income	16,360	10,227	(6,133)	62.5%	11,350	(1,122)
TOTAL REVENUES	1,541,135	1,087,760	(453,374)	70.6%	1,271,534	(183,774)
EXPENSES						
Personal Services	256,191	190,065	66,126	74.2%	202,653	12,588
Operating Expenditures	1,274,944	887,774	387,169	69.6%	1,054,841	167,067
Non-Operating Expenditures	10,000	-	10,000	0.0%	-	-
TOTAL EXPENSES	1,541,135	1,077,839	463,296	69.9%	1,257,494	179,655
OPERATING REVENUES OVER (UNDER) EXPENSES	-	9,921	9,921	n/a	14,040	(4,118)
NON-OPERATING REVENUE (EXPENSES)						
Capital Improvements - (Grants)	(465,678)	-	465,678	0.0%	(785,962)	785,962
JPA Revenue (Grants)	465,678	-	(465,678)	0.0%	785,962	(785,962)
Capital Outlay - Equipment	-	-	-	n/a	(76,848)	76,848
TOTAL NON-OPERATING REVENUES (EXPENSES)	-	-	-	n/a	(76,848)	76,848
TOTAL REVENUES OVER (UNDER) EXPENSES	-	9,921	9,921	n/a	\$ (62,808)	\$ 72,729

CRA Fund - Summary of Revenues and Expenditures

July 31, 2020

(83.33% Yr Complete)

Description	Annual Budget	Year to Date Actual	Variance Fav (unfav)	% of Budget	PRIOR YEAR	
					Year to Date Jul-19	Variance Fav (unfav)
REVENUES						
Tax Incremental Revenue - City	\$ 93,907	\$ 81,390	\$ (12,517)	86.7%	\$ 75,890	\$ 5,500
Tax Incremental Revenue - County	135,225	135,226	1	100.0%	131,137	4,088
Interest Income	200	118	(82)	59.2%	185	(67)
Special Events	-	2,750	2,750	n/a	-	2,750
Other Financing Sources	307,110	-	(307,110)	0.0%	-	-
TOTAL REVENUES	536,442	219,484	(316,958)	40.9%	207,212	12,272
EXPENDITURES						
Personal Services	61,345	54,856	6,489	89.4%	49,028	(5,828)
Operating Expenditures	74,661	30,135	44,527	40.4%	35,339	5,205
Capital Outlay	390,436	135,697	254,740	34.8%	251,440	115,744
Non-Operating Expenditures	10,000	-	10,000	0.0%	-	-
TOTAL EXPENDITURES	536,442	220,687	315,755	41.1%	335,807	115,121
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ (1,203)	\$ (1,203)	n/a	\$ (128,595)	\$ 127,392

Utility Fund (All Services) - Summary of Revenues and Expenses

July 31, 2020

(83.33% Yr Complete)

Description	Annual Budget	Year to Date Actual	Variance Fav (unfav)	% of Budget	PRIOR YEAR	
					Year to Date Jul-19	Variance Fav (unfav)
REVENUES						
Electric Utility	\$ 3,698,849	\$ 2,681,369	\$ (1,017,480)	72.5%	\$ 2,903,691	\$ (222,322)
Gas Utility	397,750	261,228	(136,522)	65.7%	334,129	(72,901)
Water Utility	482,426	480,250	(2,176)	99.5%	410,714	69,536
Solid Waste Income	558,179	458,277	(99,902)	82.1%	421,651	36,626
Sewer Utility	568,066	501,249	(66,817)	88.2%	476,231	25,018
Interest Income	15,000	818	(14,182)	5.5%	1,446	(629)
Other Miscellaneous Income	98,627	35,775	(62,851)	36.3%	37,555	(1,779)
Grant Revenue	-	3,355	3,355	n/a	-	3,355
Use of Retained Earnings	110,000	-	(110,000)	0.0%	-	-
TOTAL REVENUES	5,928,897	4,422,320	(1,506,577)	74.6%	4,585,416	(163,096)
EXPENSES						
Total Administration Department	200,653	213,034	(12,380)	106.2%	130,727	(82,307)
Total Electric Department	3,172,603	2,181,845	990,758	68.8%	2,351,187	169,342
Total Gas Department	600,133	435,343	164,790	72.5%	466,027	30,684
Total Water Department	661,277	619,706	41,571	93.7%	556,244	(63,461)
Total Solid Waste Department	546,639	461,680	84,960	84.5%	479,209	17,530
Total Sewer Collection / Treatment	747,591	619,363	128,228	82.8%	613,306	(6,057)
TOTAL EXPENSES	5,928,897	4,530,970	1,397,927	76.4%	4,596,700	65,730
REVENUES OVER (UNDER) EXPENSES	\$ -	\$ (108,650)	\$ (108,650)	n/a	\$ (11,284)	\$ (97,366)

Utility Fund (Admin) - Summary of Revenues and Expenses

July 31, 2020

(83.33% Yr Complete)

Description	Annual Budget	Year to Date Actual	Variance Fav (unfav)	% of Budget	PRIOR YEAR	
					Year to Date Jul-19	Variance Fav (unfav)
REVENUES						
Other Miscellaneous Income	\$ 98,627	\$ 35,775	\$ (62,851)	36.3%	\$ 37,555	\$ (1,779)
Interest Income	15,000	818	(14,182)	5.5%	1,446	(629)
Grant Revenue	-	3,355	3,355	n/a	-	3,355
Use of Retained Earnings	110,000	-	(110,000)	0.0%	-	-
TOTAL REVENUES	223,627	39,948	(183,679)	17.9%	39,001	947
EXPENSES						
Operating Expenditures	200,653	213,034	(12,380)	106.2%	130,727	(82,307)
TOTAL EXPENSES	200,653	213,034	(12,380)	106.2%	130,727	(82,307)
REVENUES OVER (UNDER) EXPENSES	22,973	\$ (173,086)	\$ (196,059)	-753%	\$ (91,726)	\$ (81,360)

Utility Fund (Electric Services) - Summary of Revenues and Expenses

July 31, 2020

(83.33% Yr Complete)

Description	Annual Budget	Year to Date Actual	Variance Fav (unfav)	% of Budget	PRIOR YEAR	
					Year to Date Jul-19	Variance Fav (unfav)
REVENUES						
Electric Utility	\$ 1,385,418	\$ 1,093,720	\$ (291,698)	78.9%	\$ 1,098,652	\$ (4,932)
Electric Utility - Power Cost Adj	2,306,931	1,575,353	(731,578)	68.3%	1,802,157	(226,804)
New Electric Service	4,000	1,560	(2,440)	39.0%	240	1,320
Electric Overhead / Underground	2,500	10,735	8,235	429.4%	2,641	8,094
TOTAL REVENUES	3,698,849	2,681,369	(1,017,480)	72.5%	2,903,691	(222,322)
EXPENSES						
Personal Services	426,573	245,706	180,867	57.6%	207,828	(37,878)
Operating Expenditures	2,477,911	1,727,694	750,217	69.7%	1,961,185	233,491
Non-Operating Expenditures	268,119	208,445	59,674	77.7%	182,174	(26,271)
TOTAL EXPENSES	3,172,603	2,181,845	990,758	68.8%	2,351,187	169,342
REVENUES OVER (UNDER) EXPENSES	526,246	\$ 499,524	\$ (26,722)	95%	\$ 552,504	\$ (52,980)

Utility Fund (Gas Services) - Summary of Revenues and Expenses

July 31, 2020

(83.33% Yr Complete)

Description	Annual Budget	Year to Date Actual	Variance Fav (unfav)	% of Budget	PRIOR YEAR	
					Year to Date Jul-19	Variance Fav (unfav)
REVENUES						
Gas Utility	\$ 365,000	\$ 259,573	\$ (105,427)	71.1%	\$ 332,819	\$ (73,246)
Gas Meter Connection/Reconnection	1,000	1,355	355	135.5%	1,010	345
New Gas Service	500	300	(200)	60.0%	300	-
Infrastructure Reimbursement	31,250	-	(31,250)	0.0%	-	-
TOTAL REVENUES	397,750	261,228	(136,522)	65.7%	334,129	(72,901)
EXPENSES						
Personal Services	217,902	160,740	57,162	73.8%	145,758	(14,983)
Operating Expenditures	270,446	193,813	76,634	71.7%	255,240	61,428
Non-Operating Expenditures	111,785	80,790	30,995	72.3%	65,029	(15,761)
TOTAL EXPENSES	600,133	435,343	164,790	72.5%	466,027	30,684
REVENUES OVER (UNDER) EXPENSES	\$ (202,383)	\$ (174,115)	\$ 28,268	86%	\$ (131,899)	\$ (42,216)

Utility Fund (Water Services) - Summary of Revenues and Expenses

July 31, 2020

(83.33% Yr Complete)

Description	Annual Budget	Year to Date Actual	Variance Fav (unfav)	% of Budget	PRIOR YEAR	
					Year to Date Jul-19	Variance Fav (unfav)
REVENUES						
Water Utility	\$ 472,426	\$ 466,045	\$ (6,381)	98.6%	\$ 404,904	\$ 61,141
Water Meter Connection/Reconn	5,000	3,740	(1,260)	74.8%	3,260	480
New Water Service	5,000	10,465	5,465	209.3%	2,550	7,915
TOTAL REVENUES	482,426	480,250	(2,176)	99.5%	410,714	69,536
EXPENSES						
Personal Services	204,304	160,426	43,878	78.5%	136,094	(24,331)
Operating Expenditures	187,243	263,672	(76,429)	140.8%	242,784	(20,888)
Debt Service	-	-	-	n/a	1,478	1,478
Non-Operating Expenditures	269,730	195,608	74,122	72.5%	175,888	(19,720)
TOTAL EXPENSES	661,277	619,706	41,571	93.7%	556,244	(63,461)
REVENUES OVER (UNDER) EXPENSES	\$ (178,851)	\$ (139,456)	\$ 39,395	78%	\$ (145,531)	\$ 6,075

Utility Fund (Waste Collection) - Summary of Revenues and Expenses

July 31, 2020

(83.33% Yr Complete)

Description	Annual Budget	Year to Date Actual	Variance Fav (unfav)	% of Budget	PRIOR YEAR	
					Year to Date Jul-19	Variance Fav (unfav)
REVENUES						
Solid Waste Income	\$ 558,179	\$ 458,277	\$ (99,902)	82.1%	\$ 421,651	\$ 36,626
TOTAL REVENUES	558,179	458,277	(99,902)	82.1%	421,651	36,626
EXPENSES						
Personal Services	16,981	14,800	2,181	87.2%	16,362	1,563
Operating Expenditures	529,659	446,880	82,779	84.4%	438,597	(8,283)
Non-Operating Expenditures	-	-	-	n/a	24,250	24,250
TOTAL EXPENSES	546,639	461,680	84,960	171.5%	479,209	17,530
REVENUES OVER (UNDER) EXPENSES	\$ 11,539	\$ (3,403)	\$ (14,942)	-29%	\$ (57,558)	\$ 54,156

Utility Fund (Sewer Services) - Summary of Revenues and Expenses

July 31, 2020

(83.33% Yr Complete)

Description	Annual Budget	Year to Date Actual	Variance Fav (unfav)	% of Budget	PRIOR YEAR	
					Year to Date Jul-19	Variance Fav (unfav)
REVENUES						
Sewer Utility	\$ 563,066	\$ 491,049	\$ (72,017)	87.2%	\$ 473,231	\$ 17,818
Sewer Connection	5,000	10,200	5,200	204.0%	3,000	7,200
TOTAL REVENUES	568,066	501,249	(66,817)	88.2%	476,231	25,018
EXPENSES						
Sewer Collection						
Personal Services	157,104	114,410	42,695	72.8%	103,538	(10,872)
Operating Expenditures	70,620	122,943	(52,323)	174.1%	122,584	(359)
Total Sewer Collection	227,724	237,353	(9,629)	104.2%	226,122	(11,231)
Sewer Treatment						
Personal Services	159,527	117,773	41,753	73.8%	105,681	(12,092)
Operating Expenditures	164,974	122,265	42,709	74.1%	153,845	31,580
Total Sewer Treatment	324,501	240,038	84,462	74.0%	259,526	19,487
Non-Departmental						
Transfer To General Fund	170,366	141,972	28,395	83.3%	127,658	(14,314)
Transfer to Capital Improvement Fund	25,000	-	25,000	0.0%	-	-
Total Sewer Collection	195,366	141,972	53,395	72.7%	127,658	(14,314)
TOTAL EXPENSES	747,591	619,363	128,228	82.8%	613,306	(6,057)
REVENUES OVER (UNDER) EXPENSES	\$ (179,525)	\$ (118,114)	\$ 61,411	65.8%	\$ (137,075)	\$ 18,960

Utility Fund (CIP) - Summary of Revenues and Expenses

July 31, 2020

(83.33% Yr Complete)

Description	Annual Budget	Year to Date Actual	Variance Fav (unfav)	% of Budget	PRIOR YEAR	
					Year to Date Jul-19	Variance Fav (unfav)
REVENUES						
Grant Revenue - CDGB	\$ 426,400	\$ 108,810	\$ (317,590)	25.5%	\$ -	108,810
Transfer From Utility Fund	110,000	14,315	(95,685)	13.0%	-	14,315
Infrastructure Reimbursement (IRAs)	-	12,500	12,500	n/a	-	12,500
TOTAL REVENUES	536,400	135,626	(400,774)	25.3%	-	135,626
EXPENDITURES						
City Hall Improvements	-	-	-	n/a	758,060	758,060
Meter Replacement Program	-	3,984	(3,984)	n/a	-	(3,984)
Software Purchases	20,000	-	20,000	0.0%	-	-
Heavy Equipment Purchases	80,000	232,265	(152,265)	290.3%	364,866	132,601
Water Improvements	10,000	-	10,000	0.0%	-	-
Sewer Improvements	426,400	124,204	302,196	29.1%	7,143	(117,061)
Gas Improvements	-	70,588	(70,588)	n/a	-	(70,588)
TOTAL EXPENDITURES	536,400	431,041	105,359	80.4%	1,130,069	699,028
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ (295,416)	\$ (295,416)	n/a	\$ (1,130,069)	\$ 834,653

Capital Projects - Spending Report

July 31, 2020

Current Projects	Status	Project Cost	Funding		Spending	
			Revenue	City Match	YTD Amount	Remaining Amount
General Fund						
Animal Shelter	In Progress	75,000	-	75,000	76,995	(1,995)
	Subtotal	\$ 75,000	\$ -	\$ 75,000	\$ 76,995	\$ (1,995)
Airport Fund						
Refurbish of Existing GA Apron	In Progress	465,678	465,678	-	-	465,678
	Subtotal	\$ 465,678	\$ 465,678	\$ -	\$ -	\$ 465,678
Utility Fund						
Upgrade Sewer Plant	In Progress	426,400	426,400	-	124,204	302,196
Water main on SW 4th Ave		10,000	-	10,000	-	10,000
Gas Project	In Progress	125,000	62,500	62,500	70,588	54,412
	Subtotal	\$ 561,400	\$ 488,900	\$ 72,500	\$ 194,792	\$ 366,608
CRA Fund						
Heritage Park Phase II Block 0	In Progress	26,197	-	26,197	38,461	(12,264)
Downtown Redevelopment Project	In Progress	362,535	-	362,535	96,010	266,524
	Subtotal	\$ 388,732	\$ -	\$ 388,732	\$ 134,471	\$ 254,260
	Total	\$ 1,490,810	\$ 954,578	\$ 536,232	\$ 406,258	\$ 1,084,552

Capital Purchases - Spending Report

July 31, 2020

Capital Purchase	Total Cost	Funding		Spending	
		Revenue	City Match	YTD Amount	Remaining Amount
Police/Fire					
Computer Back-up System	11,200	-	11,200	4,746	6,454
Dodge Chargers (2)	71,400	50,000	21,400	32,147	39,253
Fire Vehicle	50,000	10,000	40,000	43,274	6,726
Animal Control Pick-up Truck	25,000	-	25,000	23,630	1,370
Subtotal	157,600	60,000	97,600	103,797	53,803
CRA					
Patrick Property	96,010	-	96,010	96,010	-
Subtotal	96,010	-	96,010	96,010	-
Utility Fund - Shared Equipment					
New Radio / Software for Meter Reading	20,000	-	20,000	-	20,000
John Deere Loader	136,406	-	136,406	136,406	-
Meter Replacement Program	3,984	-	3,984	3,984	-
Tracked Skid Steer	80,000	-	80,000	83,052	(3,052)
Subtotal	240,390	-	240,390	223,442	16,948
Total	\$ 494,000	\$ 60,000	\$ 434,000	\$ 423,249	\$ 70,751

Date: 9/15/2020

COUNCIL AGENDA ITEM

DISCUSSION: Approve up to a \$20,000 expense for an engine replacement in the 2017 Ford F550 Crane truck

REQUESTED BY: CJ Zimoski

PREPARED BY: CJ Zimoski

BACKGROUND / DESCRIPTION: The 2017 F550 Crane truck allocated to the Wastewater Department has suffered a catastrophic engine failure. At this time an estimate of \$13,636.21 has been given by S&M Automotive to replace the engine and damaged components, however, as the Utility Department has been through this scenario before, there are always small items that remain unknown until the job is started. The City will send this vehicle to Ford of Ocala for an opinion/estimate and to check if there is a warranty remaining. If this is covered under warranty funds will not be spent however, as this vehicle is an important part of wastewater facility maintenance, it needs to be repaired as soon as possible. Staff feels confident that the replacement/repair will not exceed \$20K.

LEGAL REVIEW: N/A

FISCAL IMPACTS: \$20,000.00

RECOMMENDED ACTION: Recommend allocating up to \$20,000.00 for the replacement of this vehicle engine and damaged components.

ATTACHMENTS:

____ CONTRACT ____ RESOLUTION ____ MAP

____ LEASE ____ OTHER DOCUMENTS

____ CONSULTANT OR PARTY TO ACTION HAS BEEN NOTIFIED

COUNCIL ACTION:

____ APPROVED

____ DISAPPROVED

RESOLUTION 2020-54

A RESOLUTION OF THE CITY OF WILLISTON, LEVY COUNTY, FLORIDA,

WHEREAS, The 2017 F550 Wastewater Crane Truck has suffered a catastrophic engine failure; and

WHEREAS, The Council does approve a non-budget expense up to the amount of \$20,000.00 for the repair of this vehicle; and

WHEREAS, Council shall direct Finance and the City Manager to complete a budget amendment from the Utility Fund Reserve and issue a purchase order to cover the expense of up to \$20,000.00

NOW, THEREFORE, BE IT RESOLVED by the City of Williston, Levy County, Florida, that:

SECTION 1. The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are incorporated herein by this reference.

SECTION 2. The City Council hereby agrees to the allocation of funds requested.

SECTION 3. This resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED on, September 22, 2020.

CITY OF WILLISTON, FLORIDA

ATTEST: Justin Head, Vice- President
Williston City Council

Latricia Wright
City Clerk

APPROVED AS TO FORM AND LEGALITY:

Frederick L. Koberlein, Jr., City Attorney

Date: September 22, 2020

COUNCIL AGENDA ITEM

Resolution 2020-55: A RESOLUTION OF THE CITY OF WILLISTON, LEVY COUNTY, FLORIDA, ESTABLISHING LOCATIONS FOR 2-HOUR PARKING ON CERTAIN STREETS AND PARKING LOTS WITHIN THE CITY OF WILLISTON; AND, PROVIDING AN EFFECTIVE DATE.

REQUESTED BY: DENNIS, STROW, INTERIM CITY MANAGER
PREPARED BY: JACKIE GORMAN, CITY PLANNER

BACKGROUND / DESCRIPTION: The City recently adopted Ordinance 685 amending the City of Williston Code of Ordinances to allow time limits on certain streets and parking lots within the City. This came as a result of the City receiving complaints from residents who visit the Post Office as well as other establishments in the downtown for lack of parking.

City Council requested that the 2-Hour designation be allowed only in areas approved by the Council. Attached you will find Resolution 2020-55 identifying the general location of 2-hour parking in the downtown, specifically:

NW 1st Street between Noble and NW 1st Avenue (W side of Post Office)
NW 1st Avenue from NW 1st Street to NW Main Street (N side of Post Office & City Hall)
NW Main Street from NW 4th Avenue to NW 1st Avenue

LEGAL REVIEW: Submitted to City Attorney for review on 8/16/2020

FISCAL IMPACTS: None

RECOMMENDED ACTION: Staff recommends approval

ATTACHMENTS:

CONTRACT RESOLUTION MAP
 LEASE OTHER DOCUMENTS
 CONSULTANT OR PARTY TO ACTION HAS BEEN NOTIFIED

COUNCIL ACTION: APPROVED DENIED

RESOLUTION 2020 - 55

A RESOLUTION OF THE CITY OF WILLISTON, LEVY COUNTY, FLORIDA, ESTABLISHING LOCATIONS FOR 2-HOUR PARKING ON CERTAIN STREETS AND PARKING LOTS WITHIN THE CITY OF WILLISTON; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Williston recognizes the need for customer parking in the downtown district, and

WHEREAS, the City recently adopted an Ordinance establishing 2-hour parking on certain streets and parking lots; and

WHEREAS, the City Council has requested that it is best for the citizens to establish the locations of 2-hour parking by Resolution.

NOW, THEREFORE, BE IT RESOLVED by the City of Williston, Levy County, Florida, that:

SECTION 1. The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are incorporated herein by this reference.

SECTION 2. The City Council has agreed to allow 2-Hour Parking along the following streets and parking areas:

*NW 1st Street between Noble and NW 1st Avenue (W side of Post Office)
NW 1st Avenue from NW 1st Street to NW Main Street (N side of Post Office & City Hall)
NW Main Street from NW 4th Avenue to NW 1st Avenue*

And as shown on the attached map identified as *Exhibit A*.

SECTION 3. This resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED on _____, 2020.

CITY OF WILLISTON, FLORIDA

Justin Head, Vice-President
Williston City Council

ATTEST: Latricia Wright
City Clerk

EXHIBIT A

