

**FINANCIAL STATEMENTS  
AND  
INDEPENDENT AUDITORS' REPORT**

**CITY OF WILLISTON, FLORIDA  
WILLISTON, FLORIDA**

**SEPTEMBER 30, 2018**

**FINANCIAL STATEMENTS  
AND  
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WILLISTON, FLORIDA**

**SEPTEMBER 30, 2018**

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**FINANCIAL STATEMENTS  
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**CITY OF WILLISTON, FLORIDA  
WILLISTON, FLORIDA**

**SEPTEMBER 30, 2018**

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## INDEPENDENT AUDITORS' REPORT

Honorable Mayor and City Council  
City of Williston  
Williston, Florida

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Williston (the City) as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Certified Public Accountants

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Laurel Ridge Professional Center • 2347 S.E. 17th Street • Ocala, Florida 34471 • (352) 732-3872  
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MEMBERS OF AMERICAN AND FLORIDA INSTITUTES OF CERTIFIED PUBLIC ACCOUNTANTS  
MEMBER OF AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS PRIVATE COMPANIES AND S.E.C. PRACTICE SECTIONS

Honorable Mayor and City Council  
City of Williston  
Williston, Florida

**INDEPENDENT AUDITORS' REPORT**  
*(Concluded)*

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of September 30, 2018, and the respective changes in financial position, and the respective budgetary comparison for the General Fund and the Airport Development and Community Redevelopment Special Revenue Funds and, where applicable, cash flows, thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Change in Accounting Principle**

As described in Note 1 to the financial statements in 2018, the City adopted new accounting guidance, Government Accounting Standards Board Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. Our opinion is not modified with respect to this matter.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Pension Retirement Plans' Schedules, and Other Postemployment Benefits Schedules, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 24, 2019, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

*Purvis, Gray and Company, LLP*

June 24, 2019  
Ocala, Florida

**CITY OF WILLISTON, FLORIDA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2018**

The Management Discussion and Analysis (MD&A) serves as an introduction to the City of Williston, Florida's (the City) basic financial statements. It also, provides assistance to the readers by focusing on significant financial issues, providing an overview of the City's financial activities, identifying the City's ability to meet future challenges; it assists in identifying significant deviations from the financial plan and addresses any individual fund issues or concerns. Since the MD&A is designed to focus on the current year's activities, resulting changes and currently known facts, it should be read in conjunction with the City's financial statements (beginning on page 18). Please note the City provides prior year comparative financial information as required by Governmental Accounting Standards Board (GASB) Statement No. 34.

As management of the City, we offer readers of the City's annual financial statements this narrative overview and analysis of financial activities of the City for fiscal year ended September 30, 2018. All amounts, unless otherwise indicated, are expressed in thousands of dollars.

**FINANCIAL HIGHLIGHTS**

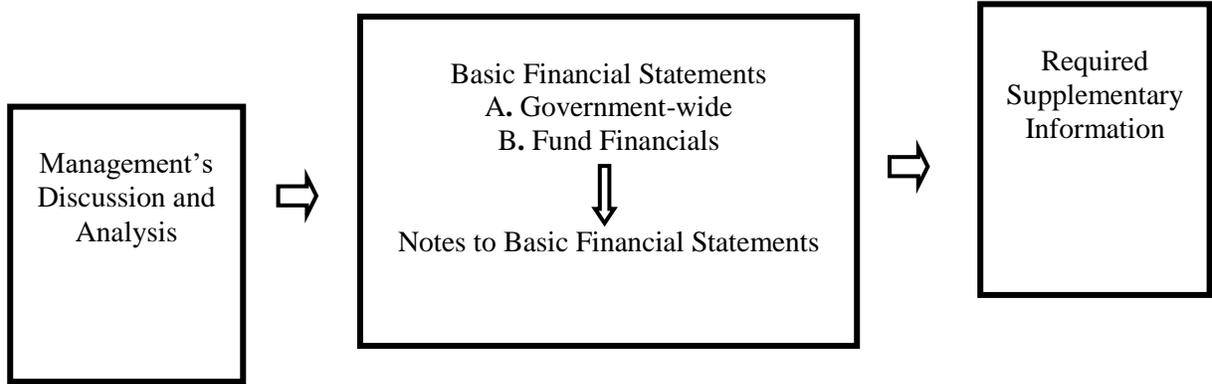
- The City's net position exceeded its liabilities at the close of the current fiscal year by \$28,286,688.
- The City's total net position decreased by \$380,998 for the current fiscal year. Governmental activities assets decreased by \$161,895, and business-type activities decreased by \$219,103 for the fiscal year.
- The City's governmental funds reported a combined ending fund balance of \$1,371,031. The non-spendable portion of the fund balance totaled \$76,174 and the restricted portion totaled \$562,722. Approximately 53.4% of the ending fund balance, \$732,135, is available for spending at the City's discretion (unassigned fund balance).
- The City maintains two single employer defined benefit plans that separately cover full-time police officers and all other general employees. The net change in the fiduciary fund's assets was an increase of \$274,703 from the prior year.
- The City's total long-term debt increased by \$637,228, or 52.1% during the current fiscal year. Long-term debt decreased during the year by \$93,176 due to principal payments made on promissory notes. These decreases were offset by a net increase of \$730,404 in the net pension liability, compensated absences, OPEB obligations as well as the addition of the City Hall Loan.
- The City's total net position of \$28,286,688 are divided into the following classifications:
  - Net Investment in Capital Assets in the amount of \$23,402,691. This includes land, buildings, improvements, and equipment less accumulated depreciation and any outstanding debt that related to the purchase or construction of those assets.
  - Restricted assets of \$613,391 for specific use in law enforcement, airport operations, building department, and community redevelopment expenditures.
  - Unrestricted assets in the amount of \$4,270,606 are available for the City to meet the ongoing activities and obligations to citizens and creditors.

**CITY OF WILLISTON, FLORIDA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2018**

*(Continued)*

**Overview of the Financial Statements**

The Management Discussion and Analysis (MD&A) is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of: 1) government-wide financial statements; 2) fund financial statements; and 3) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves. For the fiscal year ended September 30, 2018, the City has prepared the financial statements based on the guidelines provided in the GASB Statement No. 34 reporting model illustrated below:



***Government-Wide Financial Statements***

The government-wide financial statements are designed to provide readers with a broad overview of the City's finances as a whole. This broad overview is similar to the financial reporting of private-sector businesses. The government-wide financial statements have separate columns for governmental activities and business-type activities. Governmental activities are primarily supported by taxes, charges for services and grants, while business-type activities are self-supporting through user fees and charges.

- The *statement of net position* presents information on all the City's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.
- The *statement of activities* presents information on how the City's net position changed during the fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenditures are reported in this statement for some items that will result in cash flows in future fiscal periods. (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions within the City that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or in part a portion of these costs through user fees and charges (*business-type activities*). Governmental activities include, among other things, general government (city council, finance, and administration), public safety (police and fire control), public works (streets and sidewalks), culture, and recreation. Business activities include electric, gas, water, sewer, and sanitation utilities. The government-wide financial statements can be found on pages 18 and 19 of this report.

**CITY OF WILLISTON, FLORIDA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2018**

*(Continued)*

**Overview of the Financial Statements *(Continued)***

***Fund Financial Statements***

A fund is a grouping of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate finance-related legal compliance. All of the funds in the City can be divided into governmental funds, proprietary funds, and fiduciary funds.

*Governmental funds*

This fund is used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows (revenues) and outflows (expenditures of spendable resources)*, as well as on *balances of spendable resources* available at the end of the fiscal year. The government-wide financial statements include both *near-term and long-term inflows (revenues) and outflows (expenditures)*, as well as on *balances of spendable resources* available at the end of the fiscal year. Information in the governmental funds may be useful in evaluating a government's *near-term* financing requirements.

The focus of *governmental funds* is narrower than that of the government-wide financial statement. It is useful to compare the information presented in the *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the City's *near-term* financial decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City maintains three (3) individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental statement of revenues, expenditures, and changes in fund balance for the general fund, airport development special revenue fund, and community redevelopment special revenue fund, all of which are considered to be major funds. The basic governmental fund financial statements can be found on pages 20 through 26 of this report.

*Proprietary funds*

The City maintains one type of *proprietary fund*, which is the *Enterprise fund*, used to report the same functions presented as *business-type activities* in the government-wide financial statements. The City uses enterprise funds to separately account for its utility activities. Business-type activities charge a fee for the specific goods or services provided to customers. The basic proprietary fund financial statements can be found on pages 27 through 29 of this report.

*Fiduciary funds*

This fund accounts for resources held in a trustee capacity or as an agent for parties outside of the government. Fiduciary funds are not included in the government-wide financial statements because their resources or assets are not available to support the City's activities. The City has two fiduciary fund type pension trust for its pension funds. The accounting used for fiduciary funds is much like that used in proprietary funds. The basic fiduciary fund financial statements can be found on pages 30 and 31 of this report.

**CITY OF WILLISTON, FLORIDA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2018**

*(Continued)*

**Overview of the Financial Statements (Concluded)**

***Notes to the Financial Statements***

The notes to the financial statements provide additional information that is important in order to gain a full understanding of the data in the government-wide and fund financial statements. The notes are located immediately following the basic financial statements on pages 32 through 65 of this report.

***Other Information***

In addition to the basic financial statements and accompanying notes, this report presents certain required supplementary information concerning the City's progress in funding its obligation to provide pension and other postemployment benefits to its general employees and police officers. Required supplementary information can be found on pages 66 through 72 of this report.

**Government-Wide Financial Analysis**

As noted earlier, the statement of net position on the following page may serve over time as a useful indicator of the City's financial position. The City's net position exceeded liabilities by \$28,286,688 at the close of the current fiscal year ended September 30, 2018, resulting in a decrease in net position of \$380,998, or approximately 1.3% less than the prior year restated total of \$28,667,686.

By far, the largest portion of the City's net position is reflected in its investment in capital assets such as land, buildings, improvements, and equipment, less any debt used to acquire those assets that are still outstanding, which totals \$23,402,691, or 82.7% of the overall net position mentioned above. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although, the City's investment in capital assets is reported net of related outstanding debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The restricted net position are resources subject to external restrictions on how they may be used and represent \$613,391, or 2.2% of total net position. Restricted assets increased by \$39,940, or 6.5%, from the prior year. The increase was primarily the result of revenue at the Community Redevelopment Area exceeding its operating and capital improvements costs for the fiscal year. The remaining balance of \$4,270,606 is unrestricted and may be used to meet the City's ongoing obligations to its citizens, customers, and creditors.

The statement of net position on the following page illustrates the increases or decreases in net position from the prior fiscal year both for governmental-type and business type activities.

**CITY OF WILLISTON, FLORIDA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2018**

*(Continued)*

**Government-Wide Financial Analysis (Continued)**

**Statement of Net Position  
September 30, 2018**

	Governmental Activities		Business-Type Activities		Total	
	2017	2018	2017	2018	2017	2018
Current and other assets	\$ 1,963,239	\$ 2,025,066	\$ 5,997,800	\$ 4,386,974	\$ 7,961,039	\$ 6,412,040
Prepays and other	446,254	594,602	262,359	333,459	708,613	928,061
Capital assets, net of accumulated depreciation	15,240,729	15,553,828	6,303,452	8,461,328	21,544,181	24,015,156
<b>Total assets</b>	<b>17,650,222</b>	<b>18,173,496</b>	<b>12,563,611</b>	<b>13,181,761</b>	<b>30,213,833</b>	<b>31,355,257</b>
Deferred Outflows - Pension	1,384,804	1,383,480	474,252	374,884	1,859,056	1,758,364
<b>Total Deferred Outflows of Resources</b>	<b>1,384,804</b>	<b>1,383,480</b>	<b>474,252</b>	<b>374,884</b>	<b>1,859,056</b>	<b>1,758,364</b>
Long-term liabilities	861,213	1,201,290	246,072	574,365	1,107,285	1,775,655
Other liabilities	284,879	701,605	965,014	1,414,479	1,249,893	2,116,084
<b>Total liabilities</b>	<b>1,146,092</b>	<b>1,902,895</b>	<b>1,211,086</b>	<b>1,988,844</b>	<b>2,357,178</b>	<b>3,891,739</b>
Deferred Inflows - Pension	638,740	652,152	292,569	283,042	931,309	935,194
<b>Total Deferred Inflows of Resources</b>	<b>638,740</b>	<b>652,152</b>	<b>292,569</b>	<b>283,042</b>	<b>931,309</b>	<b>935,194</b>
<b>Net assets:</b>						
Net Investment in Capital Assets	15,124,017	15,457,773	6,155,140	7,944,918	21,279,157	23,402,691
Restricted	573,451	613,391	-	-	573,451	613,391
Unrestricted	1,552,726	930,765	5,379,068	3,339,841	6,931,794	4,270,606
<b>Total net assets</b>	<b>\$ 17,250,194</b>	<b>\$ 17,001,929</b>	<b>\$ 11,534,208</b>	<b>\$ 11,284,759</b>	<b>\$ 28,784,402</b>	<b>\$ 28,286,688</b>

*Normal Impacts*

There are six basic transactions that will affect the comparability of the Statement of Net Position summary presentation.

1. Net results of activities - will impact (increase/decrease current assets and unrestricted net position).
2. Borrowing of capital - will increase current assets and long-term debt.
3. Spending borrowed proceeds on new capital - will reduce current assets and increase capital assets. There is a second impact, an increase in invested capital assets, and an increase in related net debt will not change the invested in capital assets, net of debt.
4. Spending of non-borrowed current assets on new capital - will reduce current assets, increase capital assets, reduce unrestricted net position, and increase invested in capital assets, net of debt.
5. Principal payment of debt - will reduce current assets and reduce long-term debt, reduce unrestricted net position, and increase invested in capital assets, net of debt.
6. Reduction of capital assets through depreciation - will reduce capital assets and invested in capital assets, net of debt.

**CITY OF WILLISTON, FLORIDA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2018**

(Continued)

**Government-Wide Financial Analysis (Concluded)**

**Changes in Net Position  
For the Years Ended September 30, 2018**

	Governmental Activities		Business-Type Activities		Total	
	2017	2018	2017	2018	2017	2018
<b>Revenues</b>						
<b>Program revenues:</b>						
Charges for services	\$ 1,337,459	\$ 1,480,389	\$ 5,365,895	\$ 5,710,146	\$ 6,703,354	\$ 7,190,535
Capital grants & contributions	511,819	1,083,529	464,036	36,406	975,855	1,119,935
<b>General revenues:</b>						
Property taxes	655,548	682,397	-	-	655,548	682,397
Public service tax	332,593	337,196	-	-	332,593	337,196
Other taxes	371,194	362,333	-	-	371,194	362,333
Settlement Proceeds	-	-	-	-	-	-
Other	715,806	738,494	17,622	13,087	733,428	751,581
<b>Total revenues</b>	<b>3,924,419</b>	<b>4,684,338</b>	<b>5,847,553</b>	<b>5,759,639</b>	<b>9,771,972</b>	<b>10,443,977</b>
<b>Expenses</b>						
General government	584,927	612,479	-	-	584,927	612,479
Law enforcement	1,360,826	1,399,096	-	-	1,360,826	1,399,096
Fire control	584,371	596,794	-	-	584,371	596,794
Streets and sidewalks	410,169	381,489	-	-	410,169	381,489
Parks and recreation	105,809	95,939	-	-	105,809	95,939
Community redevelopment	135,129	147,927	-	-	135,129	147,927
Animal control	52,146	56,187	-	-	52,146	56,187
Airport operations & development	2,151,587	2,226,666	-	-	2,151,587	2,226,666
Interest on long-term debt	3,236	4,436	-	-	3,236	4,436
Utility	-	-	4,875,855	5,288,742	4,875,855	5,288,742
Non Departmental	6,482	15,220	-	-	6,482	15,220
<b>Total expenses</b>	<b>(5,394,682)</b>	<b>(5,536,233)</b>	<b>(4,875,855)</b>	<b>(5,288,742)</b>	<b>(10,270,537)</b>	<b>(10,824,975)</b>
<b>Increase / (Decrease) in net position before transfers:</b>	<b>(1,470,263)</b>	<b>(851,895)</b>	<b>971,698</b>	<b>470,897</b>	<b>(498,565)</b>	<b>(380,998)</b>
Transfers	638,200	690,000	(638,200)	(690,000)	-	-
<b>Change in net position</b>	<b>(832,063)</b>	<b>(161,895)</b>	<b>333,498</b>	<b>(219,103)</b>	<b>(498,565)</b>	<b>(380,998)</b>
<b>Net position, beginning of year - as restated</b>	<b>18,082,257</b>	<b>17,163,824</b>	<b>11,200,710</b>	<b>11,503,862</b>	<b>29,282,967</b>	<b>28,667,686</b>
<b>Net position, end of year</b>	<b>\$ 17,250,194</b>	<b>\$ 17,001,929</b>	<b>\$ 11,534,208</b>	<b>\$ 11,284,759</b>	<b>\$ 28,784,402</b>	<b>\$ 28,286,688</b>

The statement shown above illustrates the increase or decrease in net position for the City resulting from its operating activities.

**CITY OF WILLISTON, FLORIDA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2018**

*(Continued)*

**Governmental Activities**

As shown on the previous page, the City's total net position for governmental activities decreased by \$161,895 for the current fiscal year. Key elements of these changes are as follows:

*Revenues*

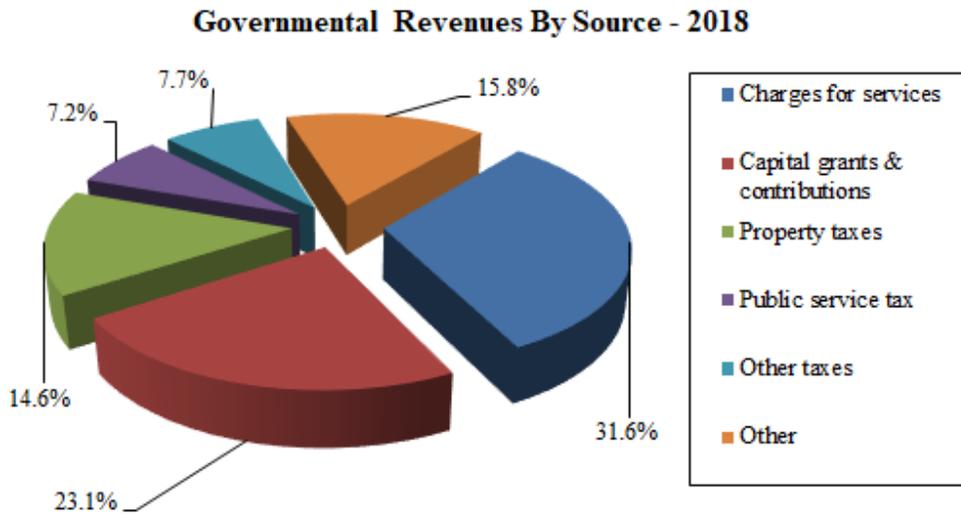
Overall, the total revenue for governmental activities increased by \$759,919 compared to the prior fiscal year. The activity was as follows:

Charges for services increased by \$142,930, or 10.7% from the prior fiscal year-end. The increase was primarily due to an increase in fuel sales at the airport.

Capital grants and contributions increased by \$571,710 or 111.7% from the prior fiscal year. The increase was a result of grant revenue received for design and construction projects at the airport.

The general revenues increased by \$45,279 compared to the previous year primarily because of an increase in property taxes, state revenue sharing and other local infrastructure taxes. These increases were offset by a reduction in franchise taxes, telecommunication taxes and other miscellaneous revenue.

The following chart shows the percentage each revenue source represents within the City as a whole. The percentages may not equate to 100 percent due to rounding.



**CITY OF WILLISTON, FLORIDA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2018**

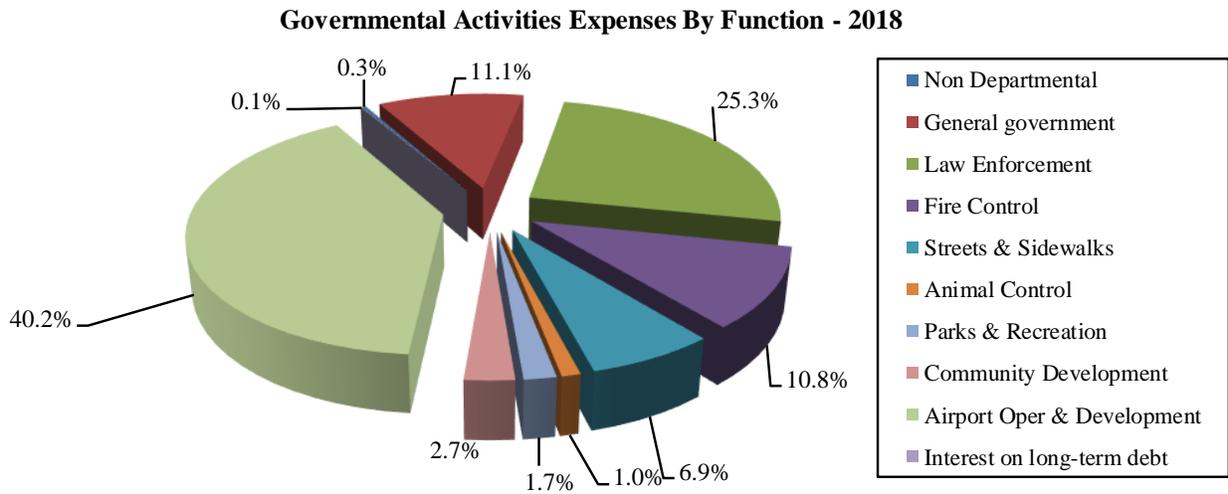
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**Governmental Activities (Continued)**

*Expenses*

The City's governmental expenses increased to \$5,536,233, a \$141,551, or 2.6% increase from the previous fiscal year's total of \$5,394,682. The increase is primarily the result of an increase in fuel purchases made at the airport to support the increase in fuel sales. An increase in pension & FRS costs also contributed to the increase in expenses compared to the previous fiscal year total. Finally, additional professional services were required to work on the City's comprehensive plan.

The following illustration shows the percentage each functional area represents within the City as a whole. The percentages may not equate to 100 percent due to rounding.



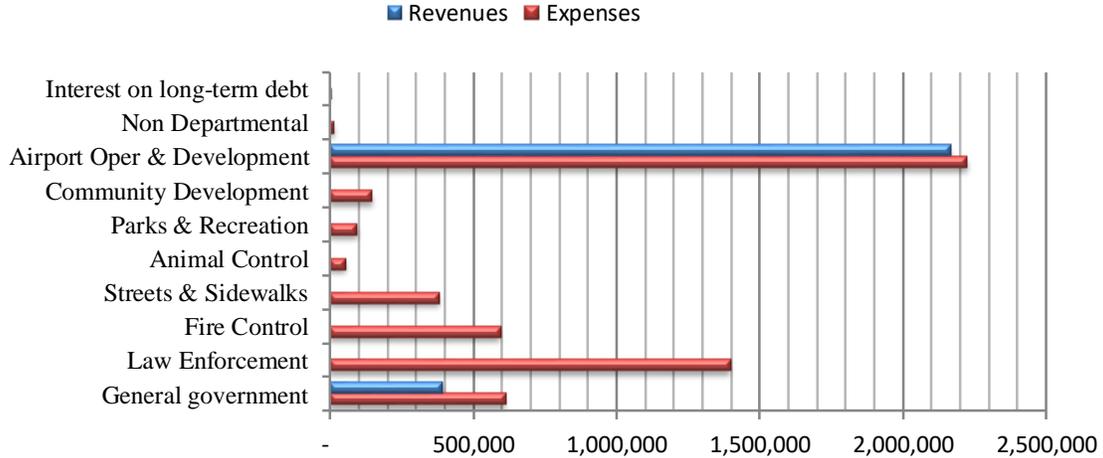
The bar chart on the next page compares governmental activity expenses against program revenues that each department generates, without any associated general revenues such as property, franchise, public service and telecommunication taxes, as well as, interest and other miscellaneous income.

**CITY OF WILLISTON, FLORIDA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2018**

(Continued)

**Governmental Activities (Concluded)**

**Governmental Activities Expenses & Program Revenues - 2018**



**Business-Type Activities**

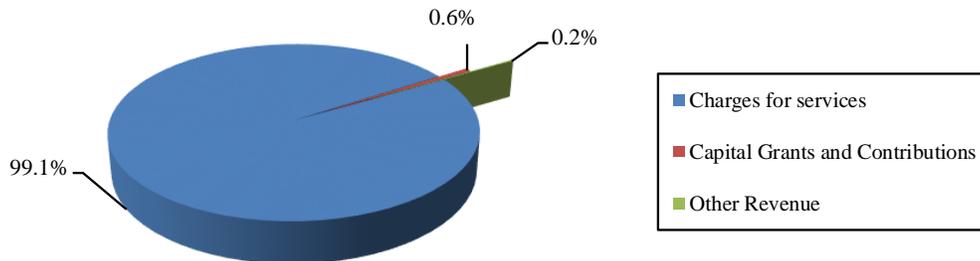
Business-type activities decreased the City's net position by \$219,103 from the previous fiscal year-end. The decrease in the City's net position was primarily the result of a reduction in operating income due to increased professional services, depreciation and material & supplies purchased during the current fiscal year. In addition, the transfer to the General fund was increased by \$51,800 compared to the prior fiscal year. Other contributing factors are discussed below.

*Revenues*

Overall, total revenue for business-type activities decreased by \$87,914 compared to the prior fiscal year. The decrease was primarily the result of grant revenue received in the prior year for the CDGB project. The reduction in grant revenue was offset by increase in utility billing revenue along with an infrastructure repayment for the gas main installation project.

The activity for the fiscal year was as follows: charges for services increased by \$344,251, capital grants, and contributions decreased by \$427,630, and other revenues and interest decreased by \$4,535 from the prior fiscal year. The chart below illustrates the breakdown as a percentage of total revenues by each source for the City's business-type activities.

**Business-type Activities Revenues By Source - 2018**



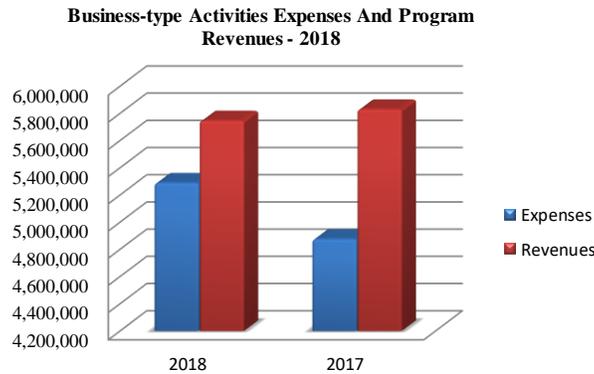
**CITY OF WILLISTON, FLORIDA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2018**

*(Continued)*

**Business-Type Activities (Concluded)**

Business-type activity expenses increased by \$412,887 from the prior fiscal year-end. The increase was primarily the result of additional professional services and material & supplies incurred compared to the prior fiscal year. Also, contributing to the difference was an increase in gas, solid waste and electricity purchases related to utility billing services as well as an increase in the depreciation expense for the current fiscal year.

The bar chart shown below compares expenses and program revenues for the current fiscal year and the previous one, to illustrate how business-type activities support themselves without the aid of general revenues such as interest earnings and before any transfers are made to governmental funds.



**Fund Financial Analysis**

The City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

*Governmental Funds*

The primary function of the City's governmental funds is to report on near-term revenues (inflows), expenditures (outflows) and balance of spendable resources. This information is useful in assessing the government's financial requirements in the near future. In particular, fund balance is a good indicator of the City's net resources that are available for spending at the end of the fiscal year. At the end of the current fiscal year the City's combined ending governmental fund balance was \$1,371,031. The fund balance in the general fund was \$787,527. The fund balances in the two special revenue funds was a combined ending balance of \$583,504. The City ended the current fiscal year with an overall decrease in its combined fund balance of \$347,02 as compared to the prior year end balance of \$1,718,133.

The City has three major governmental funds as shown below. The following pages illustrate the net change in fund balance for each of the three funds for the fiscal year.

*Major Funds*

- General Fund
- Special Revenue Fund - Airport Development
- Special Revenue Fund - Community Redevelopment Agency (CRA)

**CITY OF WILLISTON, FLORIDA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2018**

(Continued)

**Fund Financial Analysis (Continued)**

The general fund is the main operating fund for the City and is shown below. The fund balance after transfers decreased by \$380,315 for the fiscal year, as compared to a decrease of \$176,870 in the previous fiscal year, a net decrease in 2018 of \$203,445.

	<b>General Fund</b>		
	<b>2017</b>	<b>2018</b>	<b>Inc / (Dec.)</b>
<b>Revenues</b>			
Taxes	\$ 1,309,786	\$ 1,359,503	\$ 49,717
Licenses and permits	55,587	60,169	4,582
Intergovernmental	821,561	913,966	92,405
Fines and forfeitures	9,431	13,801	4,370
Interest Earnings	3,092	2,494	(598)
Other	22,400	21,952	(448)
Total revenues	2,221,857	2,371,885	150,028
<b>Expenditures</b>			
Current:			
General Government	436,954	434,901	(2,053)
Law enforcement	1,014,498	1,015,584	1,086
Communications	211,170	228,216	17,046
Streets and sidewalks	363,995	322,447	(41,548)
Fire Control	495,784	498,596	2,812
Parks and recreation	40,389	32,354	(8,035)
Library	9,347	6,759	(2,588)
Planning and zoning	98,419	95,245	(3,174)
Legislative and legal	32,632	38,827	6,195
Animal Control	51,165	54,292	3,127
Non-departmental	6,423	14,795	8,372
Capital Outlay	174,541	593,768	419,227
Debt Service:			
Principal	20,145	20,658	513
Interest	3,236	4,436	1,200
Total expenditures	(2,958,698)	(3,360,878)	(402,180)
<b>Excess (deficiency) of revenues over (under) expenditures</b>	(736,841)	(988,993)	(252,152)
<b>Other financing sources (uses)</b>			
Transfers in	638,200	690,000	51,800
Transfers out	(78,229)	(81,322)	(3,093)
Total other financing	559,971	608,678	48,707
<b>Net change in fund balances</b>	(176,870)	(380,315)	(203,445)
<b>Fund balances, beginning of year</b>	1,344,712	1,167,842	
<b>Fund balances, end of year</b>	\$ 1,167,842	\$ 787,527	

**CITY OF WILLISTON, FLORIDA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2018**

*(Continued)*

**Fund Financial Analysis (Continued)**

The special revenue fund - airport development is another operating fund of the City. The fund balance decreased by \$29,542 for the current fiscal year, as compared to an increase of \$10,404 in the previous year, a net decrease in 2018 of \$39,946 as illustrated below:

		<b>Special Revenue Fund Airport Development</b>		
		<u>2017</u>	<u>2018</u>	<u>Inc / (Dec.)</u>
<b>Revenues</b>				
	Intergovernmental	\$ 274,806	\$ 762,432	\$ 487,626
	Interest Earnings	1,000	772	(228)
	Rental Income	276,661	296,847	20,186
	Timber and hay sales	4,144	4,144	-
	Fuel Sales	990,995	1,105,427	114,432
	Other	34,706	17,802	(16,904)
	Total revenues	<u>1,582,312</u>	<u>2,187,424</u>	<u>605,112</u>
<b>Expenditures</b>				
	Current:			
	Airport Development	1,409,021	1,454,533	45,512
	Capital Outlay	162,887	762,433	599,546
	Total expenditures	<u>(1,571,908)</u>	<u>(2,216,966)</u>	<u>(645,058)</u>
	<b>Excess (deficiency) of revenues over (under) expenditures</b>	<u>10,404</u>	<u>(29,542)</u>	<u>(39,946)</u>
	<b>Net change in fund balances</b>	10,404	(29,542)	(39,946)
	<b>Fund balances, beginning of year</b>	134,963	145,367	
	<b>Fund balances, end of year</b>	<u>\$ 145,367</u>	<u>\$ 115,825</u>	

**CITY OF WILLISTON, FLORIDA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2018**

*(Continued)*

**Fund Financial Analysis (Continued)**

The community redevelopment fund is another special revenue fund that the City includes in its statements as illustrated below. The fund balance after transfers associated with this fund increased by \$62,755 for the current fiscal year-end, as compared to an increase of \$96,216 in the prior year, a net decrease in 2018 of \$33,461. The fund was established to account for the Community Redevelopment Agency's (CRA) activities. The CRA's sole purpose is eliminating and preventing the development of slum and blighted areas within the community in order to serve the interest of the citizens.

	<b>Special Revenue Fund Community Redevelopment</b>		
	<b>2017</b>	<b>2018</b>	<b>Inc / (Dec.)</b>
<b>Revenues</b>			
Taxes	\$ 120,092	\$ 124,840	\$ 4,748
Interest Earnings	158	190	32
Total revenues	<u>120,250</u>	<u>125,030</u>	<u>4,780</u>
<b>Expenditures</b>			
Community Redevelopment	92,476	109,199	16,723
Capital Outlay	9,787	34,398	24,611
Total expenditures	<u>(102,263)</u>	<u>(143,597)</u>	<u>(41,334)</u>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<u>17,987</u>	<u>(18,567)</u>	<u>(36,554)</u>
<b>Other financing sources (uses)</b>			
Transfers in	78,229	81,322	3,093
Total Other financing	<u>78,229</u>	<u>81,322</u>	<u>3,093</u>
<b>Net change in fund balances</b>	96,216	62,755	(33,461)
<b>Fund balances, beginning of year</b>	308,708	404,924	
<b>Fund balances, end of year</b>	<u>\$ 404,924</u>	<u>467,679</u>	

The Statement of Revenues, Expenditures, and Changes in Fund Balance for all illustrations shown on the previous pages 13 through 15 are provided on page 22 of this report.

*Proprietary Funds*

The City's proprietary fund statements provide the same type of information found in the government-wide financial statements, but in more detail. Unrestricted net position of the business-type activities totaled \$3,339,841, with the remaining \$7,944,918 being invested in capital assets net of any related debt at the end of the 2018 fiscal year.

The City's total net position for business-type activities decreased by \$249,449 from the prior fiscal year end. Key elements of the decrease have been addressed in the discussion of the City's business-type activities found on pages 11 and 12 of this report.

**CITY OF WILLISTON, FLORIDA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2018**

*(Continued)*

**Fund Financial Analysis (Continued)**

*General Fund Budgetary Highlights with Variances*

Overall, the general fund ended the current fiscal year with a negative variance between its final operating revenues budgeted and actual operating revenues in the amount of \$144,834. This was mainly due to anticipated loan proceeds which were not received during the fiscal year due to the timing of the City Hall project.

The general fund experienced a positive variance between its final operating expenditures budget and actual operating expenditures in the amount of \$1,186,919. The positive variance was largely the result of less spending on the City Hall project than was anticipated in the budget due to the timing of the construction.

*Capital Asset and Debt Administration*

The City's investment in capital assets for its governmental and business-type activities as of September 30, 2018, amounts to \$24,015,156 (net of accumulated depreciation) as compared to the prior year-end total of \$21,544,181 as shown below. The investment in capital assets includes, land, buildings, utility distribution systems, improvements, machinery and equipment, streets, roads, and construction in progress. The total increase in capital assets for the current fiscal year was \$2,470,975 or 11.5%. Governmental activities increased by \$313,099 and the business-type activities increased by \$2,157,876 as illustrated below. The increase in governmental activities was due to purchased equipment & vehicles including a fire engine as well as completed and in-progress projects at the airport. The increase in the business-type activities was the result of the completed gas main installation project, the construction of City Hall and other purchased equipment & vehicles. The increases in governmental and business-type activities were offset by the depreciation recorded in the current fiscal year.

**Capital Assets - Net of depreciation  
(in thousands)**

	Governmental Activities		Business-Type Activities		Total	
	2017	2018	2017	2018	2017	2018
Land	\$1,413,225	\$1,413,225	\$133,966	\$133,966	\$1,547,191	\$1,547,191
Construction In Progress	154,906	868,773	780,995	2,557,840	935,901	3,426,613
Buildings and Improvements	12,521,798	11,806,445	-	-	12,521,798	11,806,445
Plant and Distribution Systems	-	-	4,454,473	4,884,615	4,454,473	4,884,615
Machinery and Equipment	1,150,800	1,465,385	934,018	884,907	2,084,818	2,350,292
<b>Total Assets, Net</b>	<b>\$15,240,729</b>	<b>\$15,553,828</b>	<b>\$6,303,452</b>	<b>\$8,461,328</b>	<b>\$21,544,181</b>	<b>\$24,015,156</b>

Additional information on the City's capital assets can be found in Note 4 starting on page 42 of this report.

**CITY OF WILLISTON, FLORIDA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2018**

*(Concluded)*

**Fund Financial Analysis (Concluded)**

*Debt Administration*

At the end of the current fiscal year, the City had a total long-term debt balance of \$1,861,230. Of that amount, \$1,248,765 is comprised of general obligation debt and backed by the credit of the government. The remaining \$612,465 represents notes secured solely by specific revenue sources (i.e. revenue bonds). Governmental activities account for \$1,201,290 while business-type activities account for \$659,940 of the overall debt as shown below.

**Long-Term Debt  
General Obligation and Revenue Bonds**

	<b>Governmental Activities</b>	
	<b>2017</b>	<b>2018</b>
Fire Vehicle	\$116,713	\$96,055
Compensated Absences & Other	830,871	1,105,235
<b>Total Governmental Activities</b>	<u>\$947,584</u>	<u>\$1,201,290</u>
	<b>Business-Type Activities</b>	
	<b>2017</b>	<b>2018</b>
N.E. Well - CDBG	\$148,310	\$75,792
City Hall	-	440,618
Compensated Absences & Other	128,108	143,530
<b>Total Business-Type Activities</b>	<u>\$276,418</u>	<u>\$659,940</u>
<b>Total Outstanding Debt</b>	<u>\$1,224,002</u>	<u>\$1,861,230</u>

Additional information on the City of Williston's long-term debt can be found in Note 6 on pages 44 through 46 of this report.

**Request for Information**

This financial report is designed to provide a general overview of the City's finances. Questions concerning any of the information provided in this report or request for additional financial information should be addressed to the City Manager or Finance Director, at 50 N.W. Main Street, Williston, Florida 32696.

## **BASIC FINANCIAL STATEMENTS**

**CITY OF WILLISTON, FLORIDA  
STATEMENT OF NET POSITION  
SEPTEMBER 30, 2018**

	<b>Governmental Activities</b>	<b>Business-Type Activities</b>	<b>Total</b>
<b>Assets</b>			
Cash and Cash Equivalents	\$ 1,892,564	\$ 1,865,092	\$ 3,757,656
Investments - Certificates of Deposit	-	849,473	849,473
Cash and Cash Equivalents, Restricted	-	299,472	299,472
Internal Balances	(208,500)	208,500	-
Receivables (Net of Allowance for Uncollectable Accounts)	48,544	898,815	947,359
Due from Other Governments	263,854	37,312	301,166
Inventories	28,604	228,310	256,914
Prepaid Items	47,570	16,446	64,016
Net Pension Asset	547,032	317,013	864,045
Capital Assets Not Being Depreciated	2,281,998	2,691,806	4,973,804
Capital Assets Net of Accumulated Depreciation	13,271,830	5,769,522	19,041,352
<b>Total Assets</b>	<b>18,173,496</b>	<b>13,181,761</b>	<b>31,355,257</b>
<b>Deferred Outflow of Resources</b>			
Deferred Outflow - Pension Related	1,383,480	374,884	1,758,364
<b>Total Deferred Outflow of Resources</b>	<b>1,383,480</b>	<b>374,884</b>	<b>1,758,364</b>
<b>Total Assets and Deferred Outflow of Resources</b>	<b>19,556,976</b>	<b>13,556,645</b>	<b>33,113,621</b>
<b>Liabilities</b>			
Accounts Payable and Accrued Expenses	701,605	1,005,002	1,706,607
Due to Other Governments	-	547	547
Customer Deposits	-	293,865	293,865
Power Costs Recovered in Advance	-	29,490	29,490
Noncurrent Liabilities:			
Due Within One Year	47,979	85,575	133,554
Due in More Than One Year	1,153,311	574,365	1,727,676
<b>Total Liabilities</b>	<b>1,902,895</b>	<b>1,988,844</b>	<b>3,891,739</b>
<b>Deferred Inflow of Resources</b>			
Deferred Inflow - Pension Related	652,152	283,042	935,194
<b>Total Deferred Inflow of Resources</b>	<b>652,152</b>	<b>283,042</b>	<b>935,194</b>
<b>Total Liabilities and Deferred Inflow of Resources</b>	<b>\$ 2,555,047</b>	<b>\$ 2,271,886</b>	<b>\$ 4,826,933</b>
<b>Net Position</b>			
Net Investment in Capital Assets	15,457,773	7,944,918	23,402,691
Restricted for:			
Law Enforcement	1,598	-	1,598
Community Redevelopment	467,679	-	467,679
Building Department	28,289	-	28,289
Airport Operations	115,825	-	115,825
Unrestricted	930,765	3,339,841	4,270,606
<b>Total Net Position</b>	<b>\$ 17,001,929</b>	<b>\$ 11,284,759</b>	<b>\$ 28,286,688</b>

The accompanying notes to financial statements are an integral part of this statement.

**CITY OF WILLISTON, FLORIDA  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED SEPTEMBER 30, 2018**

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue And Change in Net Position		Total
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business - Type Activities	
<b>Governmental Activities</b>							
General Government	\$ 612,479	\$ 73,970	\$ -	\$ 321,097	\$ (217,412)	\$ -	\$ (217,412)
Law Enforcement	1,399,096	-	-	-	(1,399,096)	-	(1,399,096)
Fire Control	596,794	-	-	-	(596,794)	-	(596,794)
Streets and Sidewalks	381,489	-	-	-	(381,489)	-	(381,489)
Animal Control	56,187	-	-	-	(56,187)	-	(56,187)
Parks and Recreation	95,939	-	-	-	(95,939)	-	(95,939)
Community Redevelopment	147,927	-	-	-	(147,927)	-	(147,927)
Non-departmental	15,220	-	-	-	(15,220)	-	(15,220)
Airport Operations	2,226,666	1,406,419	-	762,432	(57,815)	-	(57,815)
Interest on Long-term Debt	4,436	-	-	-	(4,436)	-	(4,436)
<b>Total Governmental Activities</b>	<b>5,536,233</b>	<b>1,480,389</b>	<b>-</b>	<b>1,083,529</b>	<b>(2,972,315)</b>	<b>-</b>	<b>(2,972,315)</b>
<b>Business-Type Activities</b>							
Utility Services	5,288,742	5,710,146	-	36,406	-	457,810	457,810
<b>Total Government</b>	<b>\$ 10,824,975</b>	<b>\$ 7,190,535</b>	<b>\$ -</b>	<b>\$ 1,119,935</b>	<b>(2,972,315)</b>	<b>457,810</b>	<b>(2,514,505)</b>
		<b>General Revenues</b>					
		Property Taxes			682,397	-	682,397
		Fines and Forfeitures			13,801	-	13,801
		Franchise Taxes			93,128	-	93,128
		Public Service Tax			337,196	-	337,196
		Local Government Infrastructure Tax			196,364	-	196,364
		State Revenue Sharing			700,690	-	700,690
		Telecommunication Tax			72,841	-	72,841
		Interest Earnings			2,494	13,087	15,581
		Miscellaneous			21,509	-	21,509
		<b>Transfers</b>			690,000	(690,000)	-
		<b>Total General Revenues and Transfers</b>			2,810,420	(676,913)	2,133,507
		<b>Change in Net Position</b>			(161,895)	(219,103)	(380,998)
		<b>Net Position, Beginning of Year - As Restated</b>			17,163,824	11,503,862	28,667,686
		<b>Net Position, End of Year</b>			<b>\$ 17,001,929</b>	<b>\$ 11,284,759</b>	<b>\$ 28,286,688</b>

The accompanying notes to financial statements are an integral part of this statement.

**CITY OF WILLISTON, FLORIDA  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2018**

	<u>General</u>	<u>Special Revenue Airport Development</u>	<u>Special Revenue Community Redevelopment</u>	<u>Total Governmental Funds</u>
<b>Assets</b>				
Cash and Cash Equivalents	\$ 1,342,313	\$ 89,717	\$ 460,534	\$ 1,892,564
Accounts Receivables (Net of Allowance For Uncollectible Accounts)	13,716	34,828	-	48,544
Due from Other Governments	152,323	111,531	-	263,854
Due from Other Funds	71,474	-	7,770	79,244
Inventories	-	28,604	-	28,604
Prepaid Items	25,505	22,065	-	47,570
<b>Total Assets</b>	<u>\$ 1,605,331</u>	<u>\$ 286,745</u>	<u>\$ 468,304</u>	<u>\$ 2,360,380</u>
<b>Liabilities and Fund Balances</b>				
<b>Liabilities</b>				
Accounts Payable and Accrued Expenses	601,534	99,446	625	701,605
Due to Other Funds	216,270	71,474	-	287,744
<b>Total Liabilities</b>	<u>817,804</u>	<u>170,920</u>	<u>625</u>	<u>989,349</u>
<b>Fund Balances</b>				
Nonspendable	25,505	50,669	-	76,174
Restricted:				
Law Enforcement	1,598	-	-	1,598
Community Redevelopment	-	-	467,679	467,679
Building Department	28,289	-	-	28,289
Airport Operations	-	65,156	-	65,156
Unassigned	732,135	-	-	732,135
<b>Total Fund Balances</b>	<u>787,527</u>	<u>115,825</u>	<u>467,679</u>	<u>1,371,031</u>
<b>Total Liabilities and Fund Balances</b>	<u>\$ 1,605,331</u>	<u>\$ 286,745</u>	<u>\$ 468,304</u>	<u>\$ 2,360,380</u>

The accompanying notes to financial statements are an integral part of this statement.

**CITY OF WILLISTON, FLORIDA**  
**RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF NET POSITION**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2018**

**Total Fund Balance for Governmental Funds** \$ 1,371,031

**Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because:**

Capital assets used in governmental activities are not financial resources, therefore, are not reported in the funds. The cost of the assets is \$25,607,124 and the accumulated depreciation is \$10,053,296. 15,553,828

Net pension assets and liabilities, deferred outflows and inflows of resources related to the pensions are applicable to future periods and, therefore, are not reported in the governmental funds.

Net Pension Liability - FRS	(580,882)
Net Pension Liability - HIS	(82,635)
Net Pension Asset - Police	147,304
Net Pension Asset - General	399,728

Deferred Inflow - FRS	(46,666)
Deferred Inflow - HIS	(8,876)
Deferred Inflow - Police	(239,716)
Deferred Inflow - General	(356,894)

Deferred Outflow - FRS	492,703
Deferred Outflow - HIS	72,218
Deferred Outflow - Police	345,759
Deferred Outflow - General	472,800

Long-term liabilities are not due and payable in the current period and, accordingly, are not reported as fund liabilities. Interest on long-term debt is no accrued in governmental funds, but rather is recognized as an expenditure when due. All liabilities, both current and long-term, are reported in the statement of net position. Long-term liabilities at year-end consist of:

Capital Lease Payable	(96,055)
Compensated Absences	(152,604)
Special Termination Benefits Payable	(20,593)
OPEB Obligation	(268,521)
	(537,773)

**Net Position of Governmental Activities** \$ 17,001,929

The accompanying notes to financial statements are an integral part of this statement.

**CITY OF WILLISTON, FLORIDA**  
**STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2018**

	<u>General</u>	<u>Special Revenue Airport Development</u>	<u>Special Revenue Community Redevelopment</u>	<u>Total Governmental Funds</u>
<b>Revenues</b>				
Taxes:				
Property Tax	\$ 557,561	\$ -	\$ 124,840	\$ 682,401
Sales and Fuel Tax	298,778	-	-	298,778
Franchise Tax	503,164	-	-	503,164
Licenses, Permits, and Fees	60,169	-	-	60,169
Intergovernmental	913,966	762,432	-	1,676,398
Fines and Forfeitures	13,801	-	-	13,801
Interest Earnings	2,494	772	190	3,456
Rental Income	-	296,847	-	296,847
Timber and Hay Sales	-	4,144	-	4,144
Fuel Sales	-	1,105,427	-	1,105,427
Miscellaneous Revenues	21,952	17,802	-	39,754
<b>Total Revenues</b>	<u>2,371,885</u>	<u>2,187,424</u>	<u>125,030</u>	<u>4,684,339</u>
<b>Program Expenditures</b>				
Current:				
General Government	434,901	-	-	434,901
Law Enforcement	1,015,584	-	-	1,015,584
Communications	228,216	-	-	228,216
Roads and Streets	322,447	-	-	322,447
Fire Control	498,596	-	-	498,596
Parks and Recreation	32,354	-	-	32,354
Library	6,759	-	-	6,759
Planning and Zoning	95,245	-	-	95,245
Legislative and Legal	38,827	-	-	38,827
Animal Control	54,292	-	-	54,292
Airport Operations	-	1,454,533	-	1,454,533
Community Redevelopment	-	-	109,199	109,199
Nondepartmental	14,795	-	-	14,795
Capital Outlay	593,768	762,433	34,398	1,390,599
Debt Service:				
Principal	20,658	-	-	20,658
Interest	4,436	-	-	4,436
<b>(Total Expenditures)</b>	<u>(3,360,878)</u>	<u>(2,216,966)</u>	<u>(143,597)</u>	<u>(5,721,441)</u>
<b>(Deficiency) Excess of Revenues (Under) Over Expenditures</b>	<u>(988,993)</u>	<u>(29,542)</u>	<u>(18,567)</u>	<u>(1,037,102)</u>
<b>Other Financing Sources (Uses)</b>				
Transfers in	690,000	-	81,322	771,322
Transfers (out)	(81,322)	-	-	(81,322)
<b>Total Other Financing Sources (Uses)</b>	<u>608,678</u>	<u>-</u>	<u>81,322</u>	<u>690,000</u>
<b>Net Change in Fund Balances</b>	<u>(380,315)</u>	<u>(29,542)</u>	<u>62,755</u>	<u>(347,102)</u>
<b>Fund Balances, Beginning of Year</b>	<u>1,167,842</u>	<u>145,367</u>	<u>404,924</u>	<u>1,718,133</u>
<b>Fund Balances, End of Year</b>	<u>\$ 787,527</u>	<u>\$ 115,825</u>	<u>\$ 467,679</u>	<u>\$ 1,371,031</u>

The accompanying notes to financial statements are an integral part of this statement.

**CITY OF WILLISTON, FLORIDA  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL  
FUNDS TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED SEPTEMBER 30, 2018**

**Amounts Reported for Governmental Activities in the Statement of Activities are Different Because:**

Net Change in Fund Balances - Total Governmental Funds \$ (347,102)

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period:

Capital Additions	1,390,599
Donated Capital Assets	11,550
Loss on Disposals	(27,888)
Depreciation Expense	(1,061,162)

The issuance of long-term debt (e.g., bonds, notes payable) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items:

Repayment of Long-term Debt	20,658
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Compensated absences reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:

Net Change in Compensated Absences	(5,243)
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Governmental funds report pension contributions as expenditures. However, in the statement of activities, changes in pension and OPEB liabilities is reported as a pension and OPEB expense. The following changes affected pension and OPEB related expense:

Pension Expense - FRS	(94,520)
Pension Expense - HIS	(12,810)
Pension Expense - Police	(15,903)
Pension Expense - General	(9,059)
OPEB Expense-General	(11,015)
	(11,015)

<b>Change in Net Position of Governmental Activities</b>	<b>\$ (161,895)</b>
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The accompanying notes to financial statements are an integral part of this statement.

**CITY OF WILLISTON, FLORIDA**  
**STATEMENT OF REVENUES, EXPENDITURES, AND**  
**CHANGES IN FUND BALANCES - GENERAL FUND**  
**BUDGET AND ACTUAL**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2018**

	<u>Budgeted Amounts</u>		<u>Actual</u> <u>Amounts</u>	<u>Variance with</u> <u>Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Taxes	\$ 1,273,866	\$ 1,273,866	\$ 1,359,503	\$ 85,637
Licenses, Permits, and Fees	167,500	167,500	60,169	(107,331)
Intergovernmental	587,692	587,692	913,966	326,274
Fines and Forfeitures	10,735	10,735	13,801	3,066
Interest Earnings	5,784	5,784	2,494	(3,290)
Misc. Revenues	221,142	471,142	21,952	(449,190)
<b>Total Revenues</b>	<u>2,266,719</u>	<u>2,516,719</u>	<u>2,371,885</u>	<u>(144,834)</u>
<b>Expenditures</b>				
Current:				
General Government	309,119	1,573,519	434,901	1,138,618
Law Enforcement	1,006,807	1,006,807	1,015,584	(8,777)
Communications	224,878	224,878	228,216	(3,338)
Streets and Sidewalks	316,654	316,654	322,447	(5,793)
Fire Control	523,289	523,289	498,596	24,693
Parks and Recreation	32,971	32,971	32,354	617
Library	9,023	9,023	6,759	2,264
Planning and Zoning	79,702	79,702	95,245	(15,543)
Legislative and Legal	36,000	36,000	38,827	(2,827)
Animal Control	56,266	56,266	54,292	1,974
Nondepartmental	22,381	22,381	14,795	7,586
Capital Outlay	613,642	613,642	593,768	19,874
Debt Service:				
Principal	34,519	34,519	20,658	13,861
Interest	18,146	18,146	4,436	13,710
<b>(Total Expenditures)</b>	<u>(3,283,397)</u>	<u>(4,547,797)</u>	<u>(3,360,878)</u>	<u>1,186,919</u>
<b>(Deficiency) of Revenues (Under)</b>				
<b>Expenditures</b>	<u>(1,016,678)</u>	<u>(2,031,078)</u>	<u>(988,993)</u>	<u>1,042,085</u>
<b>Other Financing Sources (Uses)</b>				
Transfers in	690,000	1,190,000	690,000	(500,000)
Transfers (out)	(81,322)	(81,322)	(81,322)	-
Loan Proceeds	408,000	922,400	-	(922,400)
<b>Total Other Financing Sources (Uses)</b>	<u>1,016,678</u>	<u>2,031,078</u>	<u>608,678</u>	<u>(1,422,400)</u>
<b>Net Change in Fund Balance</b>	-	-	(380,315)	(380,315)
<b>Fund Balances, Beginning of Year</b>	<u>1,219,798</u>	<u>993,867</u>	<u>1,167,842</u>	<u>173,975</u>
<b>Fund Balances, End of Year</b>	<u>\$ 1,219,798</u>	<u>\$ 993,867</u>	<u>\$ 787,527</u>	<u>\$ (206,340)</u>

The accompanying notes to financial statements are an integral part of this statement.

**CITY OF WILLISTON, FLORIDA**  
**STATEMENT OF REVENUES, EXPENDITURES, AND**  
**CHANGES IN FUND BALANCES**  
**SPECIAL REVENUE FUND**  
**AIRPORT DEVELOPMENT**  
**BUDGET AND ACTUAL**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2018**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Intergovernmental Revenue	\$ 451,385	\$ 1,201,385	\$ 762,432	\$ (438,953)
Interest Earnings	400	400	772	372
Rental Income	280,872	280,872	296,847	15,975
Timber and Hay Sales	-	-	4,144	4,144
Fuel Sales	1,004,930	1,254,930	1,105,427	(149,503)
Miscellaneous	22,950	22,950	17,802	(5,148)
<b>Total Revenues</b>	<u>1,760,537</u>	<u>2,760,537</u>	<u>2,187,424</u>	<u>(573,113)</u>
<b>Expenditures</b>				
Current:				
Airport Operations	1,309,152	1,559,152	1,454,533	104,619
Capital Outlay	451,385	1,201,385	762,433	438,952
<b>(Total Expenditures)</b>	<u>(1,760,537)</u>	<u>(2,760,537)</u>	<u>(2,216,966)</u>	<u>543,571</u>
<b>Excess (Deficiency) of</b>				
<b>Revenues Over (Under) Expenditures</b>	<u>-</u>	<u>-</u>	<u>(29,542)</u>	<u>(29,542)</u>
<b>Net Change in Fund Balances</b>	-	-	(29,542)	(29,542)
<b>Fund Balances, Beginning of Year</b>	<u>145,367</u>	<u>145,367</u>	<u>145,367</u>	<u>-</u>
<b>Fund Balances, End of Year</b>	<u>\$ 145,367</u>	<u>\$ 145,367</u>	<u>\$ 115,825</u>	<u>\$ (29,542)</u>

The accompanying notes to financial statements are an integral part of this statement.

**CITY OF WILLISTON, FLORIDA  
STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES  
SPECIAL REVENUE FUND  
COMMUNITY REDEVELOPMENT  
BUDGET AND ACTUAL  
FOR THE YEAR ENDED SEPTEMBER 30, 2018**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Taxes	\$ 124,840	\$ 124,840	\$ 124,840	\$ -
Interest and Other	315,975	315,975	190	(315,785)
<b>Total Revenues</b>	<u>440,815</u>	<u>440,815</u>	<u>125,030</u>	<u>(315,785)</u>
<b>Expenditures</b>				
Current:				
Community Redevelopment	138,151	138,151	109,199	28,952
Capital Outlay	383,986	383,986	34,398	349,588
<b>Total Expenditures</b>	<u>522,137</u>	<u>522,137</u>	<u>143,597</u>	<u>378,540</u>
<b>Excess (Deficiency) of Over (Under)</b>				
<b>Revenues Over Expenditures</b>	<u>(81,322)</u>	<u>(81,322)</u>	<u>(18,567)</u>	<u>62,755</u>
<b>Other Financing Sources (Uses)</b>				
Transfer in	81,322	81,322	81,322	-
<b>Total Other Financing Sources (Uses)</b>	<u>81,322</u>	<u>81,322</u>	<u>81,322</u>	<u>-</u>
<b>Net Change in Fund Balance</b>	-	-	62,755	62,755
<b>Fund Balances, Beginning of Year</b>	<u>404,924</u>	<u>404,924</u>	<u>404,924</u>	<u>-</u>
<b>Fund Balances, End of Year</b>	<u>\$ 404,924</u>	<u>\$ 404,924</u>	<u>\$ 467,679</u>	<u>\$ 62,755</u>

The accompanying notes to financial statements are an integral part of this statement.

**CITY OF WILLISTON, FLORIDA**  
**STATEMENT OF NET POSITION**  
**PROPRIETARY FUND**  
**SEPTEMBER 30, 2018**

	<b>Business-Type Activities - Enterprise Funds</b>
	<b>Utility Fund</b>
<b>Assets</b>	
Current Assets:	
Cash and Cash Equivalents	\$ 1,865,092
Investments - Certificates of Deposits	849,473
Accounts Receivable, Net	898,815
Due from Other Governments	37,312
Due from Other Funds	208,500
Inventories	228,310
Prepays	16,446
Total Current Assets	4,103,948
Noncurrent Assets:	
Restricted Cash and Cash Equivalents	299,472
Net Pension Asset	317,013
Capital Assets:	
Land and Land Improvements	133,966
Construction in Progress	2,557,840
Electric Distribution System	2,039,971
Water Distribution System	4,584,318
Sewer Plant and Distribution System	5,827,328
Natural Gas Distribution System	1,849,660
Machinery and Equipment	2,465,484
(Accumulated Depreciation)	(10,997,239)
Total Capital Assets, Net	8,461,328
Total Noncurrent Assets	9,077,813
<b>Total Assets</b>	<b>13,181,761</b>
<b>Deferred Outflow of Resources</b>	
Pension Related - Deferred Outflow	374,884
<b>Total Deferred Outflow of Resources</b>	<b>374,884</b>
<b>Total Assets and Deferred Outflow of Resources</b>	<b>13,556,645</b>
<b>Liabilities</b>	
Current Liabilities:	
Accounts Payable and Accrued Expenses	1,005,002
Due to Other Governments	547
Compensated Absences - Current	9,783
Liabilities Payable from Restricted Assets - Customer Deposits	293,865
Note Payable - Current	75,792
Power Costs Recovered in Advance	29,490
Total Current Liabilities	1,414,479
Noncurrent Liabilities:	
Compensated Absences	46,018
OPEB Obligation	87,729
Note Payable	440,618
<b>Total Noncurrent Liabilities</b>	<b>574,365</b>
<b>Total Liabilities</b>	<b>1,988,844</b>
<b>Deferred Inflow of Resources</b>	
Pension Related - Deferred Inflow	283,042
<b>Total Deferred Inflow of Resources</b>	<b>283,042</b>
<b>Total Liabilities and Deferred Inflow of Resources</b>	<b>2,271,886</b>
<b>Net Position</b>	
Net Investment in Capital Assets	7,944,918
Unrestricted	3,339,841
<b>Total Net Position</b>	<b>\$ 11,284,759</b>

The accompanying notes to financial statements are an integral part of this statement.

**CITY OF WILLISTON, FLORIDA  
STATEMENT OF REVENUES, EXPENSES, AND  
CHANGES IN NET POSITION  
PROPRIETARY FUND  
FOR THE YEAR ENDED SEPTEMBER 30, 2018**

	<b>Business-Type Activities - Enterprise Funds</b>
	<b>Utility Fund</b>
<b>Operating Revenues</b>	
Charges for Services	\$ 5,710,146
<b>Total Operating Revenues</b>	5,710,146
<b>Operating Expenses</b>	
Electric Power Purchased	2,280,206
Natural Gas Purchased	196,257
Personal Services	817,004
Professional Fees and Services	799,399
Insurance	49,202
Operations and Maintenance	235,610
Depreciation and Amortization	647,682
Materials and Supplies	244,100
Other	11,707
<b>Total Operating Expenses</b>	5,281,167
<b>Operating Income</b>	428,979
<b>Nonoperating Revenues (Expenses)</b>	
Capital Grants	36,406
Interest Income	13,087
Interest Expense	(7,575)
<b>Total Nonoperating Revenues (Expenses)</b>	41,918
<b>Income Before Capital Contributions and Transfers</b>	470,897
<b>Capital Contributions and Transfers</b>	
Transfers (out)	(690,000)
<b>Total Contributions and Transfers</b>	(690,000)
<b>Change in Net Position</b>	(219,103)
<b>Net Position, Beginning of Year - As Restated</b>	11,503,862
<b>Net Position, End of Year</b>	\$ 11,284,759

The accompanying notes to financial statements are an integral part of this statement.

**CITY OF WILLISTON, FLORIDA**  
**STATEMENT OF CASH FLOWS**  
**PROPRIETARY FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2018**

	<b>Business-Type Activities - Enterprise Funds</b>
	<b>Utility Fund</b>
<b>Cash Flows from Operating Activities</b>	
Cash Received from Customers/Others	\$ 5,360,015
Cash Payments to Suppliers for Goods and Services	(3,404,340)
Cash Payments to Employees for Services	(780,552)
<b>Net Cash Provided by (Used in) Operating Activities</b>	1,175,123
<b>Cash Flows from Noncapital Financing Activities</b>	
Operating Transfers to Other Funds	(690,000)
<b>Net Cash Provided by (Used in) Noncapital Financing Activities</b>	(690,000)
<b>Cash Flows from Capital and Related Financing Activities</b>	
Acquisition and Construction of Capital Assets	(2,805,558)
Interest Paid on Notes Payable	(7,575)
Proceeds from Issuance of Debt	440,618
Payments on Notes Payable	(72,518)
Capital Grant Proceeds	198,687
Proceeds from Sale of Capital Assets	-
<b>Net Cash Used for Capital and Related Financing Activities</b>	(2,246,346)
<b>Cash Flows from Investing Activities</b>	
Changes in Certificates of Deposit, Net	2,232,444
Interest Received	13,087
<b>Net Cash Used for Investing Activities</b>	2,245,531
<b>Net Increase in Cash and Cash Equivalents</b>	484,308
<b>Cash and Cash Equivalents, Beginning of Year</b>	1,680,256
<b>Cash and Cash Equivalents, End of Year</b>	\$ 2,164,564
<b><u>Reconciliation of Operating Income to Net Cash Provided by (Used in) Operating Activities</u></b>	
Operating Income	\$ 428,979
Adjustments to Reconcile Operating Income to Net Cash	
Provided by (Used in) Operating Activities:	
Depreciation Expense	647,682
(Increase) Decrease in Assets and Deferred Outflows:	
(Increase) in Accounts Receivable	(79,310)
(Increase) in Due From Other Funds	(208,500)
(Increase) in Inventories	(11,781)
(Increase) in Net Pension Asset	(68,811)
Decrease in Deferred Outflows	99,368
(Decrease) in Prepaids	(2,289)
Increase (Decrease) in Liabilities and Deferred Inflows:	
(Decrease) in Power Costs Recovered in Advance	(61,227)
Increase in Accounts Payable and Accrued Expenses	426,212
Increase in OPEB Obligation	3,518
Increase in Compensated Absences	11,904
(Decrease) in Customer Deposits Payable	(1,094)
(Decrease) in Deferred Inflows	(9,527)
Total Adjustments	746,145
<b>Net Cash Provided by (Used in) Operating Activities</b>	\$ 1,175,124
<b>As Shown in the Accompany Financial Statements</b>	
Cash and Cash Equivalents	\$ 1,865,092
Restricted Cash and Cash Equivalents	299,472
<b>Total Cash and Cash Equivalents</b>	\$ 2,164,564

The accompanying notes to financial statements are an integral part of this statement.

**CITY OF WILLISTON, FLORIDA**  
**STATEMENT OF FIDUCIARY NET POSITION**  
**PENSION TRUST FUNDS**  
**SEPTEMBER 30, 2018**

	<b>Pension Trust Funds</b>
<b>Assets</b>	
Investment in External Investment Pool, at Fair Value	7,324,157
Contributions Receivable	46,873
<b>Total Assets</b>	7,400,444
 <b>Liabilities</b>	
Accrued Expenses	5,677
<b>Total Liabilities</b>	5,677
 <b>Net Position - Held in Trust for Pension Benefits</b>	\$ 7,394,767

The accompanying notes to financial statements are an integral part of this statement.

**CITY OF WILLISTON, FLORIDA**  
**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION**  
**PENSION TRUST FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2018**

	<u>Pension Trust Funds</u>
<b>Additions</b>	
Contributions:	
Employer	\$ 201,978
State	26,999
Employees	76,070
Total Contributions	<u>305,047</u>
Investment Earnings	<u>523,862</u>
<b>Total Additions</b>	<u>828,909</u>
Benefits Paid	522,933
Administrative Expenses	31,273
<b>Total Deductions</b>	<u>554,206</u>
<b>Change in Net Position</b>	274,703
<b>Net Position, Beginning of Year</b>	<u>7,120,064</u>
<b>Net Position, End of Year</b>	<u><u>\$ 7,394,767</u></u>

The accompanying notes to financial statements are an integral part of this statement.

## **NOTES TO BASIC FINANCIAL STATEMENTS**

**NOTES TO FINANCIAL STATEMENTS  
CITY OF WILLISTON, FLORIDA**

**Note 1 - Description and Summary of Significant Accounting Policies**

**Reporting Entity**

The City of Williston, Florida, (the City) was established in 1897 under Florida Statutes, Section 165.031(4). The government operates under a Mayor-Council form of government and provides the following services as authorized by its charter: Public safety (law enforcement, fire, and animal control), public utilities, streets and sidewalks, parks and playgrounds, airport development, and general government services.

The financial statements of the government have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental units. The Government Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The accompanying financial statements present the government and its component unit, an entity for which the government is considered to be financially accountable. Blended component units, although legally separate entities are, in substance, part of the government's operations.

*Blended Component Units*—The Williston Community Redevelopment Agency (the Agency) is included in the financial reporting entity as a blended component unit. The Agency is established under Florida Statutes, Chapter 163, for the purpose of rehabilitation, conservation, and redevelopment of certain slum and blighted areas in order to serve the interest of public health, safety, morals, and welfare of the community residents. Members of the Agency's Board are appointed by the government's City Council for which certain limited power may be delegated to the Agency in carrying out its activities. However, other powers, including final approval of redevelopment plans and the determination of areas as slum or blighted, vest in the City Council. The Agency is presented as a special revenue fund in the accompanying financial statements.

**Government-wide Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. *Governmental activities*, which normally are supported by taxes, intergovernmental revenues, and other nonexchange transactions, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges to external customers for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues.

**Basis of Presentation—Government-wide Financial Statements**

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds, while business-type activities incorporate data from the government's enterprise funds. Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 1 - Description and Summary of Significant Accounting Policies (Continued)**

**Basis of Presentation—Government-wide Financial Statements (Concluded)**

As discussed earlier, the government has one blended component unit. The Williston Community Redevelopment Agency is included in the governmental activities column in the government-wide financial statements.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments in lieu of taxes where the amounts are reasonably equivalent in value to the interfund services provided and other charges between the government's electric and water functions and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

**Basis of Presentation—Fund Financial Statements**

Separate fund financial statements are provided for governmental funds, proprietary funds, blended component units and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The government reports the following major governmental funds:

- The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- The *special revenue airport development fund* accounts for operations of the government's airport development and operational related activities.
- The *special revenue community redevelopment fund* accounts for the governmental community redevelopment activities for the purpose of eliminating and preventing the development of slum and blighted areas.

The government reports the following major enterprise fund:

- The *utility fund* accounts for all utility activities of the government. The utility fund reflects activities of the electric systems, the sewage treatment plant and collections systems, the water system, natural gas distribution systems, and the solid waste department.

Additionally, the government reports the following fiduciary fund:

- The *pension trust funds* account for the activities of the government's Police Officers and General Employees Retirement Plans and Trusts, which accumulate resources for pension benefit payments to all qualified employees.
- *Basis of Accounting*—The government's financial statements for the foregoing pension plans and trusts are prepared using the accrual basis of accounting for trust funds. Employer and participant contributions are recognized in the period that contributions are due and payable in accordance with the terms of each plan.
- *Method Used to Value Investments*—Investments in the plans are reported at fair value according to the independent custodian for each plan using various third party pricing sources.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 1 - Description and Summary of Significant Accounting Policies *(Continued)***

**Basis of Presentation—Fund Financial Statements *(Concluded)***

- *Contribution Requirements and Contributions Made*—Florida Statutes and the Government’s Pension Board govern employer and employee contribution requirements for each Plan. The government’s contributions are actuarially determined to ensure sufficient assets will be available to pay benefits when due.
- *Administrative Costs*—The costs of administering each plan are funded using investment earnings.

During the course of operations, the government has activity between funds for various purposes. Any residual balances outstanding at year-end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities are eliminated so that only the net amount is included as internal balances in the governmental activities column. Similarly, balances between the funds included in business-type activities are eliminated so that only the net amount is included as internal balances in the business-type activities column.

Further, certain activity occurs during the year involving transfers of resources funds. In fund financial statements, these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds that are included in the governmental activities column. Similarly, balances between the funds are included in business-type activities are eliminated so that only the net amount is included as internal balances in the business-type activities column.

**Measurement Focus and Basis of Accounting**

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be generally available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

When both restricted and unrestricted resources are available for use, it is the government’s policy to use restricted resources first, then unrestricted resources as they are needed.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 1 - Description and Summary of Significant Accounting Policies (Continued)**

**Measurement Focus and Basis of Accounting (Concluded)**

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

**Budgetary Information**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund, airport fund, and community redevelopment fund. The appropriated budget is prepared by fund, function, and department. The government's department heads and City Manager may make transfers of appropriations within a department. Transfers of appropriations between departments require the approval of the council. The legal level of budgetary control is the fund level.

**Assets, Liabilities, and Fund Balances**

**Cash and Cash Equivalents and Investments**—The government's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. For the purposes of the statement of cash flows, all demand deposits in the proprietary fund are included in the statement.

State statutes and the government's investment policy authorize the government to invest in obligations of the U.S. Treasury, interest bearing time deposits or savings accounts in qualified public depositories, money market funds, and certain governmental investment pools authorized by the state.

Investments for the government are reported at fair value. The certificates of deposits are purchased with maturities of greater than three months and are considered investments. The government's pension funds are invested in a pooled account under the Florida Municipal Investment Trust Fund including cash and cash equivalents, and government and corporate securities. The Fund operates in accordance with state laws and regulations. The reported value of the pension funds' investments is the same as the fair value of the pool shares.

**Accounts Receivable and Due from other Governments**—Utility operating revenues are generally recognized on the basis of cycle billings rendered monthly. The amount of services delivered after the last billing date and up to September 30 is estimated and accrued at year-end.

Due from Other Governments represent amounts due from the federal, state or local governments, State of Florida, or Levy County for shared revenues or costs. The amount is considered collectible in full within 60 days of fiscal year-end.

**Inventories and Prepaids**—All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

**NOTES TO FINANCIAL STATEMENTS  
CITY OF WILLISTON, FLORIDA  
(Continued)**

**Note 1 - Description and Summary of Significant Accounting Policies (Continued)**

**Assets, Liabilities, and Fund Balances (Continued)**

**Capital Assets**—Capital assets, which include land, plant distribution systems, machinery and equipment, and infrastructure assets (if purchased after 2003) (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Land, plant and equipment of the government is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	20-50
Plant Distribution System	5-50
Improvements	5-50
Vehicles	3-10
Machinery and Equipment	5-40

**Long-term Obligations**—In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position.

**Governmental Fund Balances**—The GASB has promulgated Statement No. 54, entitled *Fund Balance Reporting and Governmental Fund Type Definitions*. The statement is designed to do two things: 1) it clarifies the definition of what activities are to be reported within different types of governmental funds (general fund, special revenue fund type, capital project fund type, debt service fund type, and permanent fund type); and 2) it provides clearer fund balance definitions that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of resources reported in governmental funds as follows:

- **Non-spendable**—Amounts that are not in spendable form (such as inventory) are required to be maintained intact.
- **Restricted**—Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
- **Committed**—Amounts constrained to specific purposes by the City itself, using its highest level of decision-making authority (i.e., City Council). To be reported as committed, amounts cannot be used for any other purpose unless the City takes the highest level action to remove or council approves the change.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 1 - Description and Summary of Significant Accounting Policies (Continued)**

**Assets, Liabilities, and Fund Balances (Concluded)**

***Governmental Fund Balances (Concluded)***

- *Assigned*—Amounts the City intends to use for a specific purpose. Intent can be expressed by the City Council or by an official or body to which the City Council delegates authority.
- *Unassigned*—Amounts that are available for any purpose. Positive amounts are only reported in the General Fund.

The City Council is the highest level of decision-making authority of the City, and approves the establishment, increase, and reduction in *Committed* fund balances by budget resolutions and amendments. *Restricted* and *Committed* fund balances are always used first for the purposes for which they were designated. Changes to this practice require prior City Council approval. A minimum fund balance amount has not been formally adopted.

**Revenues and Expenditures/Expenses**

***Program Revenues***—Amounts reported as *program revenues* include: 1) charges to customers or applicants for goods, services, or privileges provided; 2) operating grants and contributions; and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

***Property Tax Revenue Recognition***—Under Florida law, the assessment of all properties and the collection of all county, municipal, and school board property taxes are consolidated in the offices of the County Property Appraiser and County Tax Collector. The laws of the state regulating tax assessments are also designed to assure a consistent property valuation method state-wide. Florida Statutes permit municipalities to levy property taxes at a rate of up to 10 mills. The City levied a rate of 5.8627 mills in the 2017 tax roll.

The tax levy of the City is established by the City Commission prior to October 1 of each year and the Levy County Property Appraiser incorporates the City's millage into the total tax levy, which includes the County and the County School Board tax requirements.

All property is reassessed according to its fair market value January 1 of each year. Each assessment roll is submitted to the Executive Director of the Florida Department of Revenue for review to determine if the rolls meet all of the appropriate requirements of Florida Statutes.

All taxes are levied on November 1 of each year, or as soon thereafter, as the assessment roll is certified and delivered to the County Tax Collector. All unpaid taxes become delinquent on April 1 following the year in which they are assessed. Discounts are allowed for early payment at the rate of 4% in the month of November, 3% in the month of December, 2% in the month of January, and 1% in the month of February. Taxes paid in March are without discount.

On, or prior to, June 1 following the tax year, certificates are sold for all delinquent taxes on real property. After sale, tax certificates bear interest of 18% per year or at any lower rate bid by the buyer. Application for a tax deed on any unredeemed tax certificates may be made by the certificate holder after a period of two years. Unsold certificates are held by the County.

Delinquent taxes on personal property bear interest of 18% per year until the tax is satisfied either by seizure and sale of the property or by the five-year statute of limitations.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 1 - Description and Summary of Significant Accounting Policies (Concluded)**

**Revenues and Expenditures/Expenses (Concluded)**

***Property Tax Revenue Recognition (Concluded)***

The City does not accrue its portion of the County-held tax sale certificates or personal property tax warrants because such amounts are not measurable and available as of the balance sheet date.

***Compensated Absences***—It is the government’s policy to permit employees to accumulate earned but unused vacation and sick pay benefits. There is no liability for three quarters of the unpaid accumulated sick leave since the government has a policy to pay only one quarter of such pay benefits when employees separate from service with the government. All vacation pay and one quarter of sick pay is accrued when incurred in the government-wide, proprietary, and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

***Operating and Nonoperating Revenues and Expenses***—Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund’s principal ongoing operations. The principal operating revenues of the government’s utility system enterprise fund are charges to customers for sales and services. The government also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

**On-Behalf Payments for Fringe Benefits**

The City receives on-behalf payments from the State of Florida to be used for Police Officers’ Retirement Plan Contributions. On-behalf payments to the City totaled \$26,999 for the year ended September 30, 2018. Such payments are recorded as intergovernmental revenue and public safety expenditures in the GAAP basis government-wide and general fund financial statements.

**Effects of New Accounting Pronouncements**

During the year ended September 30, 2018, the County implemented the following GASB Statements:

- GASB Statement No. 75, *Accounting and Financial Reporting for Other Postemployment Benefits (OPEB)*, addresses reporting by governments that provide OPEB to their employees, and if applicable, any associated OPEB trusts established by the government. The requirements of this statement were implemented, and are further discussed in Note 8.

**Note 2 - Stewardship, Compliance, and Accountability**

**Budgetary Information**

Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America. Annual appropriated budgets are adopted for the general, special revenue, enterprise, and pension trust funds. All annual appropriations lapse at fiscal year-end. Project-length financial budgets are adopted for all capital projects funds.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 2 - Stewardship, Compliance, and Accountability (Concluded)**

**Budgetary Information (Concluded)**

Prior to August 1, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenditures and the means of financing them. Public hearings are conducted in August and September to obtain taxpayer comments. Prior to October 1, the budget is legally adopted and approved. Revisions that alter the total expenditures of any fund must be approved by the City Council.

The appropriated budget is prepared by fund, function, and department. The government's City manager may make transfers of appropriations within a department. Transfers of appropriations between departments require approval by the City Council by resolution under the government's charter. The legal level of budgetary control is the fund level. Further, Florida Statutes, Section 166.241, requires the government to expend or contract for expenditures only in pursuance of budgeted appropriations. There were no material violations of budgetary or other legal and contractual provisions requiring disclosure.

**Note 3 - Deposits and Investments**

<u>Type</u>	<u>Fair Value</u>	<u>Interest Rate</u>		<u>Credit Ratings</u>
		<u>Risk WAM</u>	<u>Level</u>	
Cash and Cash Equivalents (Nonpension Investments):				
Cash Deposits	\$ 4,055,128	N/A	N/A	N/A
Petty Cash	2,000	N/A	N/A	N/A
Investments:				
Certificates of Deposit	<u>849,473</u>	N/A	N/A	N/A
<b>Total</b>	<b><u>\$ 4,906,601</u></b>			
Pension Cash and Investments:				
Police Officer Pension:				
FMiVT Cash and Money Market	\$ 10,685	N/A		N/A
FMiVT Broad Market High Quality Bond	387,337	6.4 Years	2	AAf/S4
FMiVT Core Plus	459,462	7.0 Years	3	Not Rated
FMiVT Diversified Large Cap Equity	873,511	Not Rated	2	Not Rated
FMiVT Small to Mid-Cap Equity Fund	320,555	Not Rated	2	Not Rated
FMiVT International Equity Portfolio	379,323	Not Rated	2	Not Rated
FMiVT Core Real Estate Portfolio	240,415	Not Rated	3	Not Rated
Regular Employee Pension:				
FMiVT Cash and Money Market	18,729	N/A		N/A
FMiVT Broad Market High Quality Bond	678,931	6.4 Years	2	AAf/S4
FMiVT Core Plus	805,353	7.0 Years	3	Not Rated
FMiVT Diversified Large Cap Equity	1,531,107	Not Rated	2	Not Rated
FMiVT Small to Mid-Cap Equity Fund	561,874	Not Rated	2	Not Rated
FMiVT International Equity Portfolio	664,884	Not Rated	2	Not Rated
FMiVT Core Real Estate Portfolio	<u>421,405</u>	Not Rated	3	Not Rated
Total Pension Cash and Investments	<u>7,353,571</u>			
<b>Total</b>	<b><u>\$ 12,260,172</u></b>			

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 3 - Deposits and Investments (Continued)**

<u>Type</u>	<u>Fair Value</u>
As shown in the Statement of Net Position:	
Entity-wide Cash and Cash Equivalents	\$ 3,757,656
Entity-wide Non-pension Investments	849,473
Entity-wide Restricted Cash and Cash Equivalents	299,472
Pension Cash and Money Market	29,414
Pension Investments	<u>7,324,157</u>
<b>Total</b>	<b><u>\$ 12,260,172</u></b>

**Fair Value Hierarchy**

The City holds assets that are defined as short-term investments. The City's investments are recorded at fair value unless the investment qualifies as an external investment pool under the guidance in GASB Statement No. 79. The fair value hierarchy categorizes the inputs to valuation techniques used to measure fair value into three levels:

**Level 1**—Inputs are quoted prices (unadjusted) for identical assets or liabilities in active markets that a government can access at the measurement date.

**Level 2**—Inputs are inputs other than quoted prices included within Level 1 that are observable for an asset or liability, either directly or indirectly.

**Level 3**—Inputs are unobservable inputs for an asset or liability. The fair value hierarchy gives the highest priority to Level 1 inputs and the lowest priority to Level 3 inputs. If a price for an identical asset or liability is not observable, a government should measure fair value using another valuation technique that maximizes the use of relevant observable inputs and minimizes the use of unobservable inputs.

**Custodial Credit Risk—Cash Deposits**

The City's cash deposits are covered by Federal depository insurance or by collateral held by the City's custodial bank, which is pledged to a state trust fund that provides security for amounts held in excess of Federal Deposit Insurance Corporation (FDIC) coverage in accordance with the *Florida Security for Deposits Act*, Chapter 280, Florida Statutes.

The *Florida Security for Public Deposits Act* (the Act) established guidelines for qualification and participation by banks and savings associations, procedures for the administration of the collateral requirements and characteristics of eligible collateral. Under the Act, the qualified public depository must pledge at least 50% of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance. Additional collateral up to a maximum of 125% may be required if deemed necessary under conditions set forth in the Act.

The government's investment policies are governed by state statutes and local ordinance. The basic allowable investment instruments include Local Government Surplus Funds, or any governmental investments pool authorized pursuant to the *Florida Interlocal Act*, as provided by Section 163, Florida Statutes, SEC registered money market funds with the highest credit quality rating, interest bearing time deposits or savings accounts in qualified public depositories, and direct obligations of the U.S. Treasury.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 3 - Deposits and Investments (Concluded)**

**Custodial Credit Risk—Cash Deposits (Concluded)**

The government’s pension trust funds are held in the Florida Municipal Pension Trust Fund (FMPTF), which is a local government investment pool and, therefore, considered an external investment pool.

At September 30, 2018, the government’s investment balances consisted of certificates of deposit with local banks and the pension trust funds held in the FMPTF. Asset allocation in the FMPTF external investment pool at September 30, 2018, is as follows:

<b>Asset Allocation</b>	<b>Asset Allocation Percentage</b>
Cash and Money Market	0.4%
Broad Market High Quality Bond	14.5%
Core Plus	17.2%
Diversified Large Cap Equity	32.7%
Diversified Small to Mid Cap Equity	12.0%
International Equity	14.2%
Core Real Estate Portfolio	9.0%
<b>Total</b>	<b>100.0%</b>

*Interest Rate Risk*—Interest rate risk exists when there is a possibility the change in interest rates could adversely affect an investment’s fair value. The City does not have a policy for interest rate risk. The weighted average maturity (WAM) of the underlying debt investments in the FMPTF pool is used to determine interest rate risk when applicable.

*Credit Risk*—Credit risk exists when there is a probability that the issuer or other counter party to an investment may be unable to fulfill its obligations. The government’s investment policy limits exposure to credit risk.

*Custodial Credit Risk*—Under GASB Statement No. 40, disclosure is only required if investments are uninsured, unregistered, and held by either the counterpart of the counterparty’s trust department or agent but not in the City’s name. The City’s investments are through the FMPTF in the FMiVT, which are evidenced by shares in the pool. Investments in the pools should be disclosed but not categorized because they are not evidenced by securities that exist in a physical or book entry form. The City’s investments are with the pool, not the securities that make up the pool and, therefore, no disclosure is required.

*Foreign Current Risk*—The City’s investments are part of FMiVT and those investments are not subject to foreign current risk.

**CITY OF WILLISTON, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
*(Continued)*

**Note 4 - Capital Assets**

Capital asset activity for the year ended September 30, 2018, was as follows:

	<u>Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Transfers/ Adjustments</u>	<u>Ending Balance</u>
<b>Governmental Activities</b>					
Capital Assets, Not Being					
Depreciated:					
Land	\$ 1,413,225	\$ -	\$ -	\$ -	\$ 1,413,225
Construction in Progress	154,906	713,867	-	-	868,773
Total Capital Assets, Not Being					
Depreciated	1,568,131	713,867	-	-	2,281,998
Capital Assets, Being					
Depreciated:					
Buildings and Improvements	18,952,661	85,486	(187,281)	-	18,850,866
Equipment	3,871,464	602,796	-	-	4,474,260
Total Capital Assets, Being					
Depreciated	22,824,125	688,282	(187,281)	-	23,325,126
Less Accumulated					
Depreciation for:					
Buildings and Improvements	(6,430,863)	(772,951)	159,393	-	(7,044,421)
Equipment	(2,720,664)	(288,211)	-	-	(3,008,875)
Total Accumulated Depreciation	(9,151,527)	(1,061,162)	159,393	-	(10,053,296)
Total Capital Assets, Being					
Depreciated, Net	13,672,598	(372,880)	(27,888)	-	13,271,830
<b>Total Governmental Activities</b>					
<b>Capital Assets, Net</b>	<u>\$ 15,240,729</u>	<u>\$ 340,987</u>	<u>\$ (27,888)</u>	<u>\$ -</u>	<u>\$ 15,553,828</u>
<b>Business-Type Activities</b>					
Capital Assets, Not Being					
Depreciated:					
Land and Land Improvements	\$ 133,966	\$ -	\$ -	\$ -	\$ 133,966
Construction in Progress - CDBG	780,995	-	-	(780,995)	-
Construction in Progress - Non-CDBG	-	2,557,840	-	-	2,557,840
Total Capital Assets, Not					
Being Depreciated	914,961	2,557,840	-	(780,995)	2,691,806
Capital Assets, Being					
Depreciated:					
Plant and Distribution					
Systems	13,388,284	912,992	-	-	14,301,276
Machinery and Equipment	2,349,764	115,721	-	-	2,465,485
Total Capital Assets, Being					
Depreciated	15,738,048	1,028,713	-	-	16,766,761
Less Accumulated					
Depreciation for:					
Plant and Distribution					
Systems	(8,933,811)	(482,850)	-	-	(9,416,661)
Machinery and Equipment	(1,415,746)	(164,832)	-	-	(1,580,578)
Total Accumulated Depreciation	(10,349,557)	(647,682)	-	-	(10,997,239)
Total Capital Assets, Being					
Depreciated, Net	5,388,491	381,031	-	-	5,769,522
<b>Business-Type Activities Capital</b>					
<b>Assets, Net</b>	<u>\$ 6,303,452</u>	<u>\$ 2,938,871</u>	<u>\$ -</u>	<u>\$ (780,995)</u>	<u>\$ 8,461,328</u>

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 4 - Capital Assets (Concluded)**

Depreciation expense was charged to functions/programs as follows:

<b>Governmental Activities</b>		
General Government	\$	6,928
Law Enforcement		100,140
Communications		360
Planning and Zoning		837
Streets and Sidewalks		48,256
Building and Permitting		875
Fire Control		83,887
Legal and Legislative		247
Parks and Playgrounds		42,178
Library		13,419
Community Redevelopment		35,129
Airport Operations		<u>728,907</u>
<b>Total Depreciation Expense - Governmental Activities</b>		<b><u>\$ 1,061,163</u></b>
<b>Business-Type Activities</b>		
Electric	\$	88,980
Water		188,411
Natural Gas		91,808
Sewer		246,337
Administrative Services - Utility		<u>32,145</u>
<b>Total Depreciation Expense - Business-Type Activities</b>		<b><u>\$ 647,681</u></b>

**Construction Commitments**

The government has active and planned construction projects as of September 30, 2018. At year-end, the government's commitments with granting agencies and contractors and a general description of the various projects are as follows:

<u>Project</u>	<u>Estimated Cost</u>	<u>Funding Source</u>	<u>Amount Remaining</u>
New City Hall Building	\$ 2,800,000	City and Note Payable	\$ 380,812
Corporate Hangar	1,067,284	FDOT Grant	395,953

**Note 5 - Interfund Receivable, Payables, Transfers, and Advances**

The composition of interfund balances as September 30, 2018, is as follows:

<u>Receivable Funds</u>	<u>Payable Fund</u>	<u>Amount</u>
Community Redevelopment Fund	General Fund	\$ 7,770
USRF	General Fund	208,500
General Fund	Airport Fund	71,474

The outstanding balances between funds result mainly from the time lag between the dates that interfund goods and services are provided or reimbursable expenditures occur. All amounts are expected to be paid within one year.

The City makes transfers among its funds in the course of the fiscal year. The principal purpose of the transfers is to allocate resources from the enterprise funds to the general fund to assist with various governmental activities. Also, transfers are used to move unrestricted general fund

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 5 - Interfund Receivable, Payables, Transfers, and Advances (Concluded)**

revenues to finance various activities that the government must account for in the other funds in accordance with budgetary authorizations, including amounts provided as subsidies or matching funds for various grant programs. A summary of interfund transfers follows:

	<b>Interfund Transfers in</b>	<b>Transfers (out)</b>
<b>Major Funds</b>		
General Fund	\$ 690,000	\$ (81,322)
Utility Fund	-	(690,000)
Community Redevelopment Fund	81,322	-
Pension Funds	4,650	(4,650)
<b>Total Interfund Transfers</b>	<b>\$ 775,972</b>	<b>\$ (775,972)</b>

**Note 6 - Long-term Debt**

*Bank Notes Related to Governmental Activities*—The government had one bank promissory note, which was for the purpose of financing a fire truck. Interest rate on the note is 2.50%. The original loan amount was \$148,900 and is secured by a pledge of revenues received from Levy County for fire protection services. At September 30, 2018, total interest paid on this note was \$2,723 and the final payment will be made during the 2022-2023 fiscal year.

*Utility Water Well Bank Note*—In July 2008, the government obtained a note with a local bank allowing borrowings up to \$751,000 to finance construction of a utility water well. Interest is stated at 4.0% and will be adjustable annually, beginning on the date the final principal advance is made on the note. The adjusted rate on the note is the New York prime rate multiplied by a factor of .65 but shall never be less than 4.0%. Upon final principal advance, the government shall make 42 monthly payments of principal and interest until July 2019, at which time all outstanding principal and interest is due. At September 30, 2018, the adjusted interest rate was 4.00% and total interest paid on this note was \$5,861. The final payment will be made in the 2019-2020 fiscal year.

*New City Hall Bank Note*—In May 2018, the City obtained a bank note with a local bank for up to \$3,000,000 to finance the demolition of the old City Hall building and construction of the new City Hall building. The interest rate will be 3.50% from May 8, 2018 through May 8, 2039. The City will have to pay, at closing, an origination cost of \$3,000. The City will make 12 monthly payments of interest only, beginning May 8, 2018, followed by 240 payments in the amount required to amortize the unpaid principal balance. All outstanding principal and interest are due on May 8, 2039. At September 30, 2018, the interest rate was 3.5% and total interest paid on this note was \$3,427.

**General Long-Term Debt Schedules:**

<b>Year Ended</b>	<b>Note Payable</b>	
<b>September 30, 2018</b>	<b>Governmental-Type Activities</b>	
	<b>Principal</b>	<b>Interest</b>
2019	\$ 21,224	\$ 2,156
2020	21,761	1,619
2021	22,311	1,069
2022	22,876	505
2023	8,017	40
<b>Total</b>	<b>\$ 96,055</b>	<b>\$ 5,389</b>

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 6 - Long-term Debt (Continued)**

**Business-Type Long Term Debt Schedules:**

<b>Year Ended</b>	<b>Business-Type Activities-Utility System</b>	
<b>September 30, 2018</b>	<b>Principal</b>	<b>Interest</b>
2019	\$ 75,792	\$ 5,861

(1) Amortization of payment of debt and interest for the City Hall Note will be determined when the final amounts have been drawn down.

*Changes in Long-term Liabilities*—Long-term liability activity for the year ended September 30, 2018, was as follows:

	<b>Beginning Balance</b>	<b>Increases</b>	<b>Decreases</b>	<b>Ending Balance</b>	<b>Due Within One Year</b>
<b>Governmental Activities</b>					
Note Payable - Fire Truck	\$ 116,713	\$ -	\$ (20,658)	\$ 96,055	\$ 21,224
OPEB Obligation*	257,506	11,015	-	268,521	-
Compensated Absences	147,361	5,243	-	152,604	26,755
FRS - Net Pension Liability	355,131	225,751	-	580,882	-
FRS - HIS Liability	50,280	32,355	-	82,635	-
Special Termination Benefits Payable ***	20,593	-	-	20,593	-
<b>Total Governmental Activities</b>					
<b>Long-term Activities</b>	<b>\$ 947,584</b>	<b>\$ 274,364</b>	<b>\$ (20,658)</b>	<b>\$ 1,201,290</b>	<b>\$ 47,979</b>
<b>Business-Type Activities</b>					
Note Payable:					
Utility Water System	\$ 148,310	\$ -	\$ (72,518)	\$ 75,792	\$ 75,792
City Hall (1)	-	440,618	-	440,618	-
	148,310	440,618	(72,518)	516,410	75,792
OPEB Obligation*	84,211	3,518	-	87,729	-
Compensated Absences	43,897	11,904	-	55,801	9,783
<b>Total Business-Type Activities</b>	<b>\$ 276,418</b>	<b>\$ 456,040</b>	<b>\$ (72,518)</b>	<b>\$ 659,940</b>	<b>\$ 85,575</b>

(1) Amortization of payment of debt and interest for the City Hall Note will be determined when the final amounts have been drawn down.

\* As Restated for GASB Statement No. 75

\*\*\* Special termination benefits consist of monthly retirement benefits payable to the former Mayor of the City. This benefit was based on services rendered to the City for greater than 20 years and is payable over the former Mayor's remaining life. The estimated balance of the benefits payable as of September 30, 2018, was \$20,593.

**Pledged Revenues**

The City has pledged certain revenues, to repay loans outstanding as of September 30, 2018. The following table reports the revenues, pledged for each note issued, the amounts of such revenues received in the current year, the current year principal and interest paid on the debt, the approximate percentage of each revenue, which is pledged to meet the note obligation, the date through which the revenue is pledged under the note agreement, and the total pledged future revenues for each note, which is the amount of the remaining principal and interest on the notes at September 30, 2018:

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 6 - Long-term Debt (Concluded)**

**Pledged Revenues (Concluded)**

Description of Notes	Pledged Revenue	Revenue Received	Principal and Interest Paid	Estimated Percentage Pledged	Outstanding Principal and Interest	Pledged Through
<b>Governmental-Type Activity</b>						
Note Payable:						
Fire Truck	Levy County Board of County Commissioners for Revenues					
	Fire Protection Services	\$ 248,521	\$ 23,380	8%	\$101,444	2023
<b>Business-Type Activity</b>						
Note Payable:						
Utility System	Net System Revenues (1)(2)	\$1,089,034	\$ 78,412	6%	\$ 81,653	2019

- (1) Net System Revenues-all excess revenues received by the City for the operation of utility system (after payment of associated operation and maintenance expense).
- (2) Per the loan agreement, pledged revenues for the City Hall Note will be “all utility system revenues”. Additionally, the City agrees to pledge such additional non-ad valorem tax revenues as is necessary. Information for pledged revenue amounts will be included when loan balance outstanding is finalized.

**Note 7 - Other Postemployment Benefits (OPEB)**

**Plan Description** – The Other Postemployment Benefit Plan (OPEB) Plan is a single employer benefit plan administered by the City. The City implemented the requirements of this statement prospectively as of October 1, 2017.

Pursuant to the provision of Section 112.0801, Florida Statutes, former employees who retire from the City and their dependents are eligible to participate in the City’s Health Plan for health and life insurance, as long as they pay a full premium applicable to the coverage elected.

**Benefits Provided** – The Other Postemployment Benefit Plan is a single employer benefit plan administered by the City. The retirees are charged the same premium amount the insurance company charges for the type of coverage elected. However, the premiums set by the insurance company are based on average experiences among younger active employees and older retired employees. The older retirees would have a higher cost for health insurance coverage without the City’s subsidizing the cost of the retiree coverage because it pays all or a significant portion of the premium on behalf of the active employees. Per GASB Statement No. 75, this is called the “implicit rate subsidy”.

**Employees Covered by Benefit Terms** – At October 1, 2017, the date of the most recent actuarial valuation, plan participation consisted of the following covered by the benefit terms:

Inactive Plan Members or Beneficiaries Currently Receiving Benefit Payments	2
Active Plan Members	<u>44</u>
<b>Total Participants</b>	<u><u>46</u></u>

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 7 - Other Postemployment Benefits (OPEB) (Continued)**

**Contributions** – For the OPEB Plan, contribution requirements of the City are established and may be amended through action from the City’s Council. Currently the City’s OPEB benefits are unfunded. The actual contributions are based on pay-as-you-go financing requirements. There is not a separate trust fund or equivalent arranged in which the City would make contributions to advance-fund the obligation, as it does for its pension funds.

**Net OPEB Liability** – The City’s net OPEB liability was measured as of September 30, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of that date.

**Actuarial Assumptions** – The total OPEB liability in the September 30, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Discount Rate:	3.64% per annum; this rate was used to discount all future benefit payments and based on the return on the S & P Municipal Bond 20-year High Grade Index as of the measurement date.
Inflation:	3.50%
Salary Increases:	3.00% Per Annum
Investment Rate of Return:	3.64%
Healthcare Cost Trend Rates:	Increases in healthcare costs are assumed to be 8.00% for the 2017/18 fiscal year graded down by 0.50% per year to 5.00% for the 2023/24 and later fiscal years.
Mortality Basis:	Sex-distinct rates set forth in the RP-2000 Combined Mortality Table (general employees) or RP-2000 Blue Collar Mortality Table (police officers), both with full generational improvements in mortality using Scale BB.
Changes:	No assumptions were changed since the prior measurement date.
Employees Covered:	Regular, full-time employees for the City of Williston.
Types of Benefits Offered:	Post-retirement medical, dental, vision, and life insurance benefits.
Premium:	Retirees must pay the full monthly premium as determined by the insurance carrier for coverage other than medical and life insurance coverage for the retiree himself and must pay the full cost of health insurance coverage for himself above any explicit subsidies provided by the City. The City pays any applicable premiums for single coverage under the medical insurance program until age 65 for those employees who retire on or after age 62 with at least 25 years of service and who were covered under the City’s health Insurance program for at least five years immediately prior to their retirement. In addition, the City pays the entire premium for a \$15,000 life insurance policy to each retiree. Life insurance coverage decreases by 35% upon the attainment of age 65 and decreases by another 15% upon the attainment of age 70.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 7 - Other Postemployment Benefits (OPEB) (Concluded)**

**Changes in the OPEB Liability** – for the fiscal year ended September 30, 2018, were as follows:

	<b>Total OPEB Liability</b>
<b>Balance at September 30, 2017 (as restated)</b>	\$ 341,717
Changes for a Year:	
Service Cost	52,877
Expected Interest Growth	13,394
Benefit Payments and Refunds	(51,738)
Net Changes	14,533
<b>Balance at September 30, 2018</b>	<b>\$ 356,250</b>

**Restatement of Net Position**

The beginning balance of the OPEB Liability for the implementation of GASB Statement No. 75 was as follows:

	<u>Governmental Funds</u>	<u>Business-Type Funds</u>	<u>Total</u>
Beginning Balance	\$ 17,250,194	\$ 11,534,208	\$ 28,784,402
Prior Period Adjustment	(86,370)	(30,346)	(116,716)
As Restated	<u>\$ 17,163,824</u>	<u>\$ 11,503,862</u>	<u>\$ 28,667,686</u>

**Sensitivity of the Net OPEB Liability to Changes in the Discount Rate and Healthcare Cost Trend Rates** – The following presents the net OPEB liability of the City, as well as what the City’s net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.0 percent) or 1-percentage-point higher (8.0 percent) than the current discount rate:

**Comparison of Net OPEB Liability Using Alternative Discount Rates**

	<u>1% Decrease</u>	<u>3.64% Discount Rate</u>	<u>1% Increase</u>
Net OPEB Liability	\$ 317,009	\$ 356,250	\$ 401,553

**Comparison of Net OPEB Liability Using Alternative Healthcare Cost Trend Rates**

	<u>1% Decrease</u>	<u>8% Graded Down to 5%</u>	<u>1% Increase</u>
Net OPEB Liability	\$ 317,009	\$ 356,250	\$ 401,553

**OPEB Expense and Deferred Outflows of Resource and Deferred Inflows of Resources** – For the year ended September 30, 2018, the City recognized OPEB expense of \$14,533. At September 30, 2018, the City reported no deferred outflows of resources and no deferred inflows of resources related to OPEB.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 8 - Employee Retirement Plans**

**Defined Contribution Plan**

The City provides a 457 Deferred Compensation Plan for the City Manager. Contributions to the Plan for the year ended September 30, 2018, were \$13,394.

**Defined Benefits Plans**

The City maintains two single employer, defined benefit plans that separately cover full-time police officer employees and all other general employees. Prior to October 1, 2004, the City's police officers were covered under the same defined benefit plan along with the City's general employees. Effective October 1, 2004, the City established a separate plan and trust for police officers and transferred all liabilities for any accrued benefits, and the cash equivalents equal to the present value to pay the accrued benefits, to the new plan and trust.

**Police Officers Plan**

***Retirement Plan and Trust for Police Officers***—The City sponsors and administers the Retirement Plan for the Police Officers of the City of Williston (the Plan). The Plan is considered a defined benefit single-employer plan and is accounted for as a separate pension trust fund. The Plan covers all full-time police officers. A City employee shall become a participant of the Plan at the time of employment. Participants contribute 5% of compensation to the Plan, whereas the City is required to contribute an amount actuarially determined using the aggregate actuarial cost method, currently 22.25% (October 1, 2018) of covered payroll. The cost of administering the Plan is financed by investment earnings.

Name of the Pension Plan:	Retirement Plan and Trust for Police Officers of Williston.
Legal Plan Administrator:	Board of Trustees of the Retirement Plan for the Police Officers of the City of Williston Single-employer Defined Benefit Pension Plan.
Pension Plan Reporting:	The Plan issues a stand-alone financial report each year, which contains information about the Plan's fiduciary net position. The Plan's fiduciary net position has been determined on the same basis used by the pension plan and is equal to the market value of the assets as calculated under the accrual basis of accounting. This report is available to the public at the Plan's administrative office: Retirement Department, Florida League of Cities, Inc. P.O. Box 1757, Tallahassee, Florida 32302, (800) 342-8112.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 8 - Employee Retirement Plans (Continued)**

**Police Officers Plan (Continued)**

**Description of Benefit Terms:**

Employees Covered:	Full-time police officers employed by the City of Williston.
Types of Benefits Offered:	Retirement, disability, and pre-retirement death benefits.
Basic Pension Formula:	3.00% of average earnings times service.
Early Retirement Adjustment:	Early retirement pension is reduced by 3% for each year by which the early retirement date precedes the normal retirement date.
Disability Pension:	Larger of basic pension formula or 42% of average earnings (for service-connected disabilities). Larger of basic pension formula or 25% of average earnings (for nonservice-connected disabilities). Disability benefits are offset as necessary to preclude the total of the disability compensation from exceeding average earnings.
Pre-retirement Death Benefit:	Basic pension formula payable for 10 years at early or normal retirement age (payable to the beneficiary of vested participant). Return of accumulated employee contributions (payable to the beneficiary of a non-vested participant).
Normal Retirement Age:	Age 55 with at least five years of service (only for participants who were fully vested at the time of their transfer into the Plan from the general employees' plan prior to June 1, 2008), or Age 55 with at least 10 years of service, or Age 52 with at least 25 years of service, or any age with at least 30 years of service.
Early Retirement Age:	Age 50 with at least 10 years of service.
Vesting Requirement:	100% vesting after five years of service (only for participants who were fully vested at the time of their transfer into the Plan from the general employees' plan prior to June 1, 2008), or 100% vesting after 10 years of service.
Form of Payment:	Actuarially increased single life annuity 10-year certain and life annuity. Actuarially equivalent 50%, 66 <sup>2</sup> / <sub>3</sub> %, 75%, or 100% joint and contingent annuity. Any other actuarially equivalent form of payment approved by the Board of Trustees.
Average Earnings:	Average of the highest five-years of pensionable earnings out of the last 10 years.
Cost-of-Living Adjustment:	No automatic cost-of-living adjustment is provided.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 8 - Employee Retirement Plans (Continued)**

**Police Officers Plan (Continued)**

**Description of Benefit Terms: (Concluded)**

Deferred Retirement Option

Plan (DROP):

A participant has attained their normal retirement age is eligible to participate in the DROP for a period of up to 60 months. The DROP accounts are credited with interest at the rate of 6.50% per annum.

Legal Authority:

The Plan was established effective October 1, 2004, pursuant to City ordinance and has been amended several times since that date.

Plan Amendments:

Since the completion of the previous valuation, Ordinances 638 and 641 were adopted. These Ordinances added a DROP Provision. This addition of the DROP had no actuarial impact.

Information Used to Determine the Net Pension Liability:

Employer's Reporting Date:	September 30, 2018
Measurement Date:	September 30, 2018
Actuarial Valuation Date:	October 1, 2017

Additional information as of the latest actuarial valuation is as follows:

Actuarial Cost Method	Aggregate
Amortization Method	Level Percentage, Open
Remaining Amortization Period	30 Years
Asset Valuation Method	Market Value
Noninvestment expenses	Liabilities have been loaded by 2.75% to account for noninvestment expenses.
Mortality Basis	Sex-distinct rates set forth in the RP-2000 Blue Collar Mortality Table, with full generational improvements in mortality using Scale BB.
Retirement	Retirement is assumed to occur at normal retirement age.
Future Contributions	Contributions from the employer and employees are assumed to be made as legally required.
Changes	No assumptions were changed since the prior measurement date.
Actuarial Assumptions:	
Investment Rate of Return	7.00%
Projected Salary Increases	4.50% per annum
Noninvestment Expenses:	Liabilities have been loaded by 2.75%.
Includes Inflation at *	2.92%
Discount Rate	7.00% (2.92% per annum is due to inflation)
Cost of Living Adjustments	0.0%
Changes	No assumptions were changed since the prior measurement date.

\*Same assumptions as used for the actuarial valuation of system.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 8 - Employee Retirement Plans (Continued)**

**Police Officers Plan (Continued)**

**Determination of Long-term Expected Rate of Return on Plan Assets:**

Investment Category	Target Allocation	Expected Long-term Real Return
Core Bonds	16.00%	0.50% per annum
Multi-Sector	24.00%	1.00% per annum
U.S. Large Cap Equality	39.00%	6.00% per annum
U.S. Small Cap Equality	11.00%	6.75% per annum
Non-U.S. Equality	10.00%	6.75% per annum
Total or Weighted Arithmetic Average	100.00%	4.08% per annum

Current membership in the Plan is comprised of the following:

Group	October 1, 2018
Retirees and Beneficiaries Currently Receiving Benefits	3
Terminated Plan Participants Entitled to but not yet Receiving Benefits	3
Active Plan Participants	12
<b>Total</b>	<b>18</b>

The components of the net pension liability (asset) of the sponsor on September 30, 2018, were as follows:

Total Pension Liability	\$ 2,366,854
Plan Fiduciary Net Position	(2,514,158)
Sponsor's Net Pension Liability (Asset)	\$ (147,304)
Plan Fiduciary Net Position as a Percentage of Total Pension Liability (Asset)	106.22%

The differences between the actuarial financial statements and the pension financial statement were due to timing differences.

The investments in the Police Officers separate Share Plan are not included in the calculation of the Plan Fiduciary Net Position, however, are included in the Statement of Fiduciary Net Position. These investments totaled \$165,267 as of September 30, 2018.

**Pension Expense:**

Service Cost	\$ 101,591
Other Recognized Changes in Net Pension Liability:	
Expected Interest Growth	(4,997)
Investment Gain/Loss	(101)
Demographic Gain/Loss	(384)
Employee Contributions	(21,005)
Administrative Expenses	10,325
Assumption Changes	20,920
<b>Total Pension Expense</b>	<b>\$ 106,349</b>

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 8 - Employee Retirement Plans (Continued)**

**Police Officers Plan (Concluded)**

**Deferred Inflow and Deferred Outflow of Resources:**

	<b>Deferred Outflow of Resources</b>	<b>Deferred Inflow of Resources</b>
<b>Balance as of September 30, 2017</b>	\$ 432,136	\$ 266,427
Amortization Payments	(86,377)	(65,942)
Investment Gain/Loss	-	10,707
Demographic Gain/Loss	-	28,525
Assumption Changes	-	-
<b>Balance as of September 30, 2018</b>	<u>\$ 345,759</u>	<u>\$ 239,717</u>

Amortization schedule for deferred outflows and inflows of resources:

<b>Year Ending September 30,</b>	<b>Deferred Outflow of Resources</b>	<b>Deferred Inflow of Resources</b>
2019	\$ 86,379	\$ 64,702
2020	53,368	64,703
2021	53,368	60,432
2022	53,367	34,974
2023	50,922	5,709
Thereafter	<u>48,355</u>	<u>9,197</u>
<b>Total</b>	<u>\$ 345,759</u>	<u>\$ 239,717</u>

**Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate:**

	<b>1% Decrease</b>	<b>Discount Rate – 7.00%</b>	<b>1% Increase</b>
Total Pension Liability	\$ 2,630,109	\$ 2,366,854	\$ 2,146,424
Less Fiduciary Net Position	<u>(2,514,158)</u>	<u>(2,514,158)</u>	<u>(2,514,158)</u>
Net Pension Liability (Asset)	<u>\$ 115,951</u>	<u>\$ (147,304)</u>	<u>\$ (367,734)</u>

**Changes in Net Pension Liability (Asset):**

	<b>Total Pension Liability (a)</b>	<b>Plan Fiduciary Net Position (b)</b>	<b>Net Pension Asset (a+b)</b>
<b>Reporting Period Ended September 30, 2017</b>	\$ 2,207,108	\$ (2,310,648)	\$ (103,540)
Change for a Year:			
Service Cost	101,591	-	101,591
Interest	157,781	(162,778)	(4,997)
Unexpected Investment Income	-	(10,707)	(10,707)
Demographic Experience	(28,525)	-	(28,525)
Employer Contributions	-	(90,446)	(90,446)
Employee Contributions	-	(21,005)	(21,005)
Benefit Payments and Refunds	(71,101)	71,101	-
Administrative Expenses	-	10,325	10,325
Assumption Changes	-	-	-
<b>Reporting Period Ended September 30, 2018</b>	<u>\$ 2,366,854</u>	<u>\$ (2,514,158)</u>	<u>\$ (147,304)</u>

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 8 - Employee Retirement Plans (Continued)**

**General Employees Plan**

**Retirement Plan and Trust for General Employees**—The government sponsors and administers the Retirement Plan and Trust for the General Employees of the government (the Plan). The Plan is considered a defined benefit single-employer plan and is accounted for as a separate pension trust fund. The Plan covers all full-time general employees. A government employee shall become a participant of the Plan at the time of employment.

Name of Pension Plan:	Retirement Plan for the General Employees of the City of Williston.
Legal Plan Administrator:	Board of Trustees of the Retirement Plan for the General Employees of the City of Williston Single-employer Defined Benefit Pension Plan.
Type of Plan:	Single-employer Defined Benefit Pension Plan.
Current Contribution Requirements:	Employer contributions are actuarially determined, employees contribute 5.00% of pensionable earnings; employee contribution requirement may be amended by City ordinance but employer contribution requirement is subject to State minimums.
Pension Plan Reporting:	The Plan issues a stand-alone financial report each year, which contains information about the Plans fiduciary net position. The Plan's fiduciary net position has been determined on the same basis used by the pension plan and is equal to the market value of the assets as calculated under the accrual basis of accounting. This report is available to the public at the Plan's administrative office: Retirement Department, Florida League of Cities, Inc. P.O. Box 1757, Tallahassee, Florida 32302, (800) 342-8112.

**Description of Benefit Terms:**

Employees Covered:	Full-time employees of the City of Williston, other than Police Officers and the City Manager.
Types of Benefits Offered:	Retirement, disability, and pre-retirement death benefits.
Basic Pension Formula:	2.25% of average earnings x service.
Early Retirement Adjustment:	The early retirement pension is actuarially equivalent to the normal retirement pension.
Disability Pension:	The disability pension is actuarially equivalent to the normal retirement pension.
Pre-retirement Death Benefit:	The pre-retirement death benefit is actuarially equivalent to the normal retirement pension and is payable as a single life annuity or as a single lump sum payment to the beneficiary of a vested participant. Return of accumulated employee contributions (payable to the beneficiary of a non-vested participant).
Normal Retirement Age:	Age 62 with at least five years of service.
Early Retirement Age:	Age 55 with at least five years of service.
Vesting Requirement:	100% vesting after five years of service.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 8 - Employee Retirement Plans (Continued)**

**General Employees Plan (Continued)**

**Description of Benefit Terms: (Continued)**

Form of Payment:	Single life annuity. Actuarially equivalent 10-year certain and life annuity. Actuarially equivalent 50%, 66 <sup>2</sup> / <sub>3</sub> %, 75%, or 100% joint and contingent annuity. Actuarially equivalent single lump sum payment. Any other actuarially equivalent form of payment approved by the Board of Trustees.
Average Earnings:	Average of the highest five years of pensionable earnings out of the last 10 years; pensionable earnings include total compensation other than bonuses, lump sum payments, overtime pay, and extraordinary compensation.
Cost-of-Living Adjustment:	None
DROP:	A deferred retirement option plan (DROP) is available to those participants who have attained their early or normal retirement age and individuals may participate in the DROP for up to 60 months; DROP accounts are credited with interest at the rate of 6.50% per annum.
Legal Authority:	The Plan was established effective October 1, 1983, pursuant to City ordinance and has been amended several times since that date.
Changes:	The benefit terms did not change from the prior measurement date.

Additional information as of the latest actuarial valuation is as follows:

Valuation Date	October 1, 2017
Actuarial Cost Method	Aggregate
Amortization Method	Level Percentage, Open
Remaining Amortization Period	30 Years
Mortality Basis	Asset Valuation Method Market Value Sex-distinct rates set forth in the RP-2000 Mortality Table, with full generational improvements in mortality using Scale BB.
Retirement	Retirement is assumed to occur at normal retirement age
Noninvestment expenses	Liabilities have been loaded by 2.75% to account for noninvestment expenses.
Future Contributions	Contributions from the employer and employees are assumed to be made as legally required.
Changes	Since the prior measurement date, the discount rate was decreased from 9.08% per annum to 7.00% per annum.
Actuarial Assumptions:	
Investment Rate of Return	7.00%
Projected Salary Increases	4.00%
Non-investment expenses:	Liabilities have been loaded by 2.25%.
Includes Inflation at *	3.25%
Discount Rate	7.00% (2.92% per annum is due to inflation)
Cost of Living Adjustments	0.0%
Changes	No assumptions were changed since the prior measurement date.

\*Same assumptions as used for the actuarial valuation of system.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 8 - Employee Retirement Plans (Continued)**

**General Employees Plan (Continued)**

**Description of Benefit Terms: (Concluded)**

Current membership in the Plan is comprised of the following:

<b>Group</b>	<b>October 1, 2018</b>
Retirees and Beneficiaries Currently Receiving Benefits	19
Terminated Plan Participants Entitled to but not yet Receiving Benefits	32
Plan Participants:	
Active	32
<b>Total</b>	<b>83</b>

**Net Pension Liability (Asset)**

The components of the net pension liability of the sponsor on September 30, 2018, were as follows:

Total Pension Liability	\$ 3,969,492
Plan Fiduciary Net Position	(4,686,232)
Sponsor's Net Pension Liability (Asset)	\$ (716,740)
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	118.06%

The differences between the actuarial financial statements and the pension financial statement were due to timing differences related to investments.

**Pension Expense**

Service Cost	\$ 141,746
Other Recognized Changes in Net Pension Liability:	
Expected Interest Growth	(27,577)
Investment Gain/Loss	2,404
Demographic Gain/Loss	(27,416)
Employee Contributions	(53,296)
Administrative Expenses	20,487
Assumption Changes	81,651
<b>Pension Expense (Negative)</b>	<b>\$ 137,999</b>

**Determination of Long-term Expected Rate of Return on Plan Assets:**

<b>Investment Category</b>	<b>Target Allocation</b>	<b>Expected Long-term Real Return</b>
Core Bonds	16.00%	0.50% per annum
Multi-Sector	24.00%	1.00% per annum
U.S. Large Cap Equality	39.00%	6.00% per annum
U.S. Small Cap Equality	11.00%	6.75% per annum
Non-U.S. Equality	10.00%	6.75% per annum
Total or Weighted Arithmetic Average	100.00%	4.08% per annum

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 8 - Employee Retirement Plans (Continued)**

**General Employees Plan (Concluded)**

**Deferred Inflow and Deferred Outflow of Resources:**

	<b>Deferred Outflow of Resources</b>	<b>Deferred Inflow of Resources</b>
<b>Total of Components:</b>		
<b>Balance as of September 30, 2017</b>	\$ 1,053,097	\$ 649,663
Amortization Payments	(205,334)	(148,695)
Investment Gain/Loss	-	23,740
Demographic Gain/Loss	-	115,227
Assumption Changes	-	-
<b>Balance as of September 30, 2018</b>	\$ 847,763	\$ 639,935

Other amounts reported as Deferred Outflows of Resources and Deferred Inflows of Resources related to pensions will be recognized in Pension Expense as follows:

<b>Year Ending September 30,</b>	<b>Deferred Outflow of Resources</b>	<b>Deferred Inflow of Resources</b>
2019	\$ 205,334	\$ 142,659
2020	126,548	142,661
2021	126,548	132,534
2022	121,500	77,061
2023	76,091	72,313
Thereafter	191,742	72,707
<b>Total</b>	\$ 847,763	\$ 639,935

**Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate:**

	<b>1% Decrease</b>	<b>Discount Rate – 7.00%</b>	<b>1% Increase</b>
Total Pension Liability	\$ 4,453,493	\$ 3,969,492	\$ 3,567,250
Less Fiduciary Net Position	(4,686,232)	(4,686,232)	(4,686,232)
Net Pension Liability (Asset)	\$ (232,739)	\$ (716,740)	\$ (1,118,982)

**Changes in Net Pension Liability (Asset):**

	<b>Total Pension Liability (a)</b>	<b>Plan Fiduciary Net Position (b)</b>	<b>Net Pension Asset (a+b)</b>
<b>Reporting Period Ended September 30, 2017</b>	\$ 4,079,362	\$ (4,630,505)	\$ (551,143)
Change for a Year:			
Service Cost	141,746	-	141,746
Interest	286,840	(314,417)	(27,577)
Unexpected Investment Income	-	(23,740)	(23,740)
Demographic Experience	(115,227)	-	(115,227)
Employer Contributions	-	(107,990)	(107,990)
Employee Contributions	-	(53,296)	(53,296)
Benefit Payments and Refunds	(423,229)	423,229	-
Administrative Expenses	-	20,487	20,487
Assumption Changes	-	-	-
<b>Reporting Period Ended September 30, 2018</b>	\$ 3,969,492	\$ (4,686,232)	\$ (716,740)

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 8 - Employee Retirement Plans (Continued)**

**Combining Schedule of Fiduciary  
Net Position  
Pension Trust Funds  
September 30, 2018**

	<b>Retirement Plan and Trust for the Police Officers</b>	<b>Retirement Plan and Trust for the General Employees</b>	<b>Total</b>
<b>Assets</b>			
Cash and Money Market	\$ 10,685	\$ 18,729	\$ 29,414
Investment in External Investment Pool at Fair Value	2,660,603	4,663,554	7,324,157
Contributions Receivable	<u>35,135</u>	<u>11,738</u>	<u>46,873</u>
<b>Total Assets</b>	<u>2,706,423</u>	<u>4,694,021</u>	<u>7,440,444</u>
<b>Liabilities</b>			
Accrued Expenses	<u>2,336</u>	<u>3,341</u>	<u>5,677</u>
<b>Total Liabilities</b>	<u>2,336</u>	<u>3,341</u>	<u>5,677</u>
<b>Net Positions - Held in Trust</b>			
<b>For Pension Benefits</b>	<u>\$ 2,704,087</u>	<u>\$ 4,690,680</u>	<u>\$ 7,394,767</u>

**Combining Schedule of Changes in Fiduciary Net Position  
Pension Trust Funds  
For The Fiscal Year Ended September 30, 2018**

	<b>Retirement Plan and Trust for the Police Officers</b>	<b>Retirement Plan and Trust for the General Employees</b>	<b>Total</b>
<b>Additions</b>			
Contribution:			
Employer	\$ 92,714	\$ 109,264	\$ 201,978
State	26,999	-	26,999
Employees	<u>20,908</u>	<u>55,162</u>	<u>76,070</u>
Total Contributions	140,621	164,426	305,047
Investment Earnings	<u>185,705</u>	<u>338,157</u>	<u>523,862</u>
<b>Total Additions</b>	<u>326,326</u>	<u>502,583</u>	<u>828,909</u>
<b>Deductions</b>			
Benefits Paid	68,050	204,544	272,594
Lump Sum Distributions	31,654	218,685	250,339
Administrative Expenses	10,754	20,519	31,273
Transfer Out	<u>(4,650)</u>	<u>4,650</u>	<u>-</u>
<b>Total Deductions</b>	<u>105,808</u>	<u>448,398</u>	<u>554,206</u>
<b>Change in Net Position</b>	220,518	54,185	274,703
<b>Net Position Held in Trust for Pension Benefits, Beginning of Year</b>	<u>2,483,570</u>	<u>4,636,494</u>	<u>7,120,064</u>
<b>Net Position Held in Trust for Pension Benefits, End of Year</b>	<u>\$ 2,704,088</u>	<u>\$ 4,690,679</u>	<u>\$ 7,394,767</u>

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 8 - Employee Retirement Plans (Continued)**

**Florida State Retirement System – Pension Plan**

Beginning in 2017, all Fire Fighters of the City are eligible to participate in the Florida State Retirement System (the System). This System was created by the Florida Legislature and is a cost-sharing, multiple-employer defined-benefit, and public retirement plan available to governmental units within the State of Florida. The System issued a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the State of Florida Division of Retirement, Department of Management Services, P.O. Box 9000, Tallahassee, Florida 32315, or by calling (850) 488-5706.

All fire employees of the City are eligible to participate in the System. Special risk employees who retire at or after age 55, with six years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to the product of: 1) average monthly compensation in the highest five years of creditable service; 2) creditable service during the appropriate period; and 3) the appropriate benefit percentage. Benefits fully vest on reaching six years of service. Vested employees may retire after six years of creditable service and receive reduced retirement benefits. The System also provides death benefits, disability benefits, and annual cost-of-living adjustments. Benefits are established by Florida Statute. Beginning in 2011, the state mandated a 3% contribution to the plan by the employees. The City currently only has fire employees that participate in Florida Retirement System.

The funding methods and the determination of benefits payable are provided in various acts of the Florida Legislature. These acts provide that employers, such as the City, are required to contribute 24.50% of the compensation for Regular Special Risk and 34.98% for Administrative (with 1.66% for HIS) as of September 30, 2018. In addition, employees that are not participating in the DROP Program are required to contribute 3% of their gross salary.

The City contributed 100% of the required contributions to the System for the year ended September 30, 2018, as follows:

<u>Year</u>	<u>Amount</u>
2018	\$ 63,606

*Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions*—At September 30, 2018, the City reported a net pension liability of \$580,882 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The City’s proportionate share of the net pension liability was based on projection of the City’s long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. At June 30, 2018, the City’s proportionate share of the FRS liability was .00192852591% and increase of .00072833253 from the prior year. The City opted to pay retirement on the Fire employees in the 2017/2018 budget process.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 8 - Employee Retirement Plans (Continued)**

**Florida State Retirement System – Pension Plan (Concluded)**

*Pension Expense and Deferred Outflow of Resources and Deferred Inflow of Resources*—For the year ended September 30, 2018, the Sponsor will recognize a Pension Expense of \$134,845. On September 30, 2018, the Sponsor reported Deferred Outflows of Resources and Deferred Inflows of Resources related to pensions from the following sources:

	<b>Deferred Inflow Funds</b>	<b>Deferred Outflow Funds</b>
Differences between Expected and Actual Experience	\$ 1,786	\$ 49,209
Change in Assumptions	-	189,804
Net Difference between Projected and Actual Earnings on Pension Plan Investments	44,880	-
Changes in Proportion and Differences between the City Contributions and Proportionate Share of Contributions	-	237,433
City Contributions Subsequent to Measurement Date	-	16,257
<b>Total</b>	<b>\$ 46,666</b>	<b>\$ 492,703</b>

The Deferred Outflows of Resources related to pensions totaling \$16,257 resulting from City contributions subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the year ended September 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b>Year</b>	<b>Total Inflows/Outflows</b>
2019	\$ 123,876
2020	100,212
2021	56,444
2022	83,219
2023	54,553
Thereafter	11,476
<b>Total</b>	<b>\$ 429,780</b>

**Actuarial Assumptions**

The total pension liability in the July 1, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.60%
Salary Increases	3.25% Including Inflation
Investment Rate of Return	7.10%, Net Pension Plan Investment Expense, Including Inflation

Mortality rates were based on the Generational RP-2000 with Projection Scale BB.

The actuarial assumptions used in the July 1, 2018 valuation, were based on the results of an actuarial experience study for the period July 1, 2008 through June 30, 2013.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 8 - Employee Retirement Plans (Continued)**

**Actuarial Assumptions (Concluded)**

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Annual Arithmetic Return</u>	<u>Compound Annual (Geometric) Return</u>	<u>Standard Deviation</u>
Cash	1.0%	2.9%	2.9%	1.8%
Fixed Income	18.0%	4.4%	4.3%	4.0%
Global Equity	54.0%	7.6%	6.3%	17.0%
Real Estate	11.0%	6.6%	6.0%	11.3%
Private Equity	10.0%	10.7%	7.8%	26.5%
Strategic Investments	6.0%	6%	5.7%	8.6%
<b>Total</b>	<u>100%</u>			

*Discount Rate*—The discount rate used to measure the total pension liability was 7.00 percent. In general, the discount rate for calculating the total pension liability under GASB Statement No. 67 is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. The discount rate used in the 2018 valuation was updated from 7.10 percent to 7.00 percent. The rate of return assumption is a prescribed assumption as defined by ASOP 27. The 7.00 percent assumption was adopted by the 2018 FRS Actuarial Assumption Conference.

*Sensitivity of the City's Proportionate Share of the Net Position Liability to Changes in the Discount Rate*—The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.00 percent, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.00 percent) or 1-percentage-point higher (8.00 percent) than the current rate:

	<u>1% Decrease 6.00%</u>	<u>Current Discount Rate - 7.00%</u>	<u>1% Increase 8.00%</u>
City's Proportionate Share of the Net Pension Liability	\$ 1,060,134	\$ 580,882	\$ 182,835

*FRS Pension Plan Fiduciary Net Position*—Detailed information about pension plan's fiduciary net position is available in the separately issued FRS Comprehensive Annual Financial Report.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 8 - Employee Retirement Plans (Continued)**

**Health Insurance Subsidy (HIS) Defined Benefit Pension Plan**

*Plan Description*—The HIS Pension Plan (HIS Plan) is a cost-sharing, multiple-employer defined benefit pension plan established to provide a monthly subsidy payment to retired members of any state-administered retirement system in order to assist such retired members in paying the costs of health insurance. Persons are eligible for health insurance subsidy payments who are retired under a state-administered retirement system, or a beneficiary who is a spouse or financial dependent entitled to receive benefits under a state-administered retirement system, except those individuals who are pension recipients under Sections 121.40, 237.08(18)(a), and 250.22, Florida Statutes, or recipients of health insurance coverage under Section 110.1232, Florida Statutes or any other special pension or relief act are not eligible for such pension payments. A person is deemed retired from a state-administered retirement system when he or she terminates employment with all employers participating in the Florida Retirement System and:

- For a member of the FRS investment plan, the participant meets the age or service requirements to qualify for normal retirement per Section 121.021(29), Florida Statutes and meets the definition of retiree in Section 121.4501(2), Florida Statutes.
- For a member of the FRS defined benefit pension plan, or any employee who maintains creditable service under the pension plan and the investment plan, the member begins drawing retirement benefits from the pension plan.

Any person retiring on or after July 1, 2001, as a member of the FRS, including a member of the investment plan, must satisfy the vesting requirements for his or her membership class under the pension plan as administered under Chapter 121, Florida Statutes. Any person retiring due to disability must qualify for a regular or in-line-of-duty disability benefit per provisions under Chapter 112, Florida Statutes. Additionally, participants in the Senior Management Service Optional Annuity Program and the State City System Optional Retirement Program are not eligible to receive benefits from the HIS Plan.

*Benefits Provided*—The benefit is a monthly payment to assist retirees of state-administered retirement systems in paying their health insurance costs and is administered by the Department of Management Services, Division of Retirement.

For the fiscal year ended June 30, 2018, eligible retirees and beneficiaries received a monthly HIS payment equal to the number of years of creditable service completed at the time of retirement multiplied by \$5. The payments are at least \$30 but not more than \$150 per month, pursuant to Section 112.363, Florida Statutes. To be eligible to receive a HIS benefit, a retiree under a state-administered retirement system must provide proof of health insurance coverage, which can include Medicare.

*Contributions*—The HIS Program is funded by required contributions from FRS participating employers as set by the Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal year ended June 30, 2018, the contribution rate was 1.66 percent of payroll. The state contributed 100 percent of its statutorily required contributions for the current and preceding three years. HIS contributions are deposited in a separate trust fund from which HIS payments are authorized. HIS benefits are not guaranteed and are subject to annual legislative appropriation. In the event the legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or canceled.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 8 - Employee Retirement Plans (Continued)**

**Health Insurance Subsidy (HIS) Defined Benefit Pension Plan (Continued)**

*Contributions—(Concluded)*

The City's contributions to the HIS defined-benefit pension plan are reported as a total with the pension plan contributions listed above.

*Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to HIS*—At September 30, 2018, the City reported a net pension liability of \$82,635 for its proportionate share of the net pension liability for HIS. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The City's proportionate share of the net pension liability was based on projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. At June 30, 2018, the City's proportionate share was .00078074569, which was an increase of .00031050784 from its proportionate share measured as of June 30, 2017.

For the year ended September 30, 2018, the City recognized pension expense is listed above. In addition, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Inflow Funds</b>	<b>Deferred Outflow Funds</b>
Differences between Expected and Actual Experience	\$ 140	\$ 1,265
Change in Assumptions	8,737	9,190
Net Difference between Projected and Actual Earnings on Pension Plan Investments	-	50
Changes in Proportion and Differences between the City Contributions and Proportionate Share of Contributions	-	60,527
City Contributions Subsequent to Measurement Date	-	1,185
<b>Total</b>	<u>\$ 8,877</u>	<u>\$ 72,217</u>

The deferred outflows of resources related to pensions totaling \$1,185 resulting from City contributions subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the year ended September 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>September 30,</u>	<u>Inflows/Outflow</u>
2019	\$ 11,937
2020	11,933
2021	11,594
2022	10,978
2023	9,694
Thereafter	6,019
<b>Total</b>	<u>\$ 62,155</u>

*Actuarial Assumptions*—The total pension liability in the July 1, 2010, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Continued)*

**Note 8 - Employee Retirement Plans (Concluded)**

**Health Insurance Subsidy (HIS) Defined Benefit Pension Plan (Concluded)**

*Actuarial Assumptions—(Concluded)*

Inflation	2.60%
Salary Increase	3.25% Average, Including Inflation
Bond Buyer General Obligation 20-Bond Municipal Bond	3.87%

Mortality rates were based on the Generational RP-2000 with Projection Scale BB.

The actuarial assumptions used in the July 1, 2018, valuation were based on the results of an actuarial experience study for the period July 1, 2008 through June 30, 2013.

*Discount Rate*—The discount rate used to measure the total pension liability was 3.87 percent. In general, the discount rate for calculating the total pension liability under GASB Statement No. 67 is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the plan sponsor. The discount rate used in the 2017 valuation was updated from 3.58 percent to 3.87 percent, reflecting the change in the Bond Buyer General Obligation 20-Bond Municipal Bond Index as of June 30, 2018.

*Sensitivity of the City's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate*—The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 3.87 percent, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.87 percent) or 1-percentage-point higher (4.87 percent) than the current rate:

	<b>1% Decrease 2.87%</b>	<b>Current Discount Rate 3.87%</b>	<b>1% Increase 4.87%</b>
City's Proportionate Share of the Net Pension Liability	\$ 94,116	\$ 82,635	\$ 73,065

*Pension Plan Fiduciary Net Position*—Detailed information about pension plan's fiduciary net position is available in the separately issued FRS Comprehensive Annual Financial Report.

**Note 9 - Other Disclosures**

**Allowances for Doubtful Accounts**

Allowances for doubtful accounts at September 30, 2018, are as follows:

Utility Fund	\$ 58,314
General Fund	16,339
Airport Fund	38,195
<b>Total Allowances for Doubtful Accounts</b>	<b>\$ 112,848</b>

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF WILLISTON, FLORIDA**  
*(Concluded)*

**Note 10 - Other Information**

**Risk Management**

The government is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; workers' compensation; and natural disasters for which the government carries commercial insurance. There were no settlements in excess of the insurance coverage in any of the three prior fiscal years.

**Contingent Liabilities**

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts collected may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the government expects such amounts, if any, to be immaterial.

**Note 11 - Federal Awards and State Financial Assistance**

During the fiscal year, the City did not expend greater than \$750,000 in federal awards or state financial assistance, therefore an audit in accordance with Title 2 (Uniform Guidance) *U.S. Code of Federal Regulation* (CFR) Part 200 and the *Florida Single Audit Act* was not required.

## **REQUIRED SUPPLEMENTARY INFORMATION**

The following supplementary schedules present trend information regarding the retirement plans for the City's general employees and police officers retirement plans; retirement plans for the City's Firefighters and Other Postemployment Benefits. This information is necessary for a fair presentation in conformity with generally accepted accounting principles.

**CITY OF WILLISTON, FLORIDA  
RETIREMENT PLAN AND TRUST FOR POLICE OFFICERS  
FOR YEAR ENDED SEPTEMBER 30, 2018**

**SCHEDULE OF CHANGES IN THE EMPLOYER'S NET PENSION  
LIABILITY (ASSET) AND RELATED RATIOS**

	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>
<b>Total Pension Liability</b>					
Service Cost	\$ 101,591	\$ 91,379	\$ 81,601	\$ 59,909	\$ 62,994
Interest on the Total Pension Liability	157,781	141,704	103,951	136,436	114,442
Demographic Experience	(28,525)	(17,330)	26,226	19,567	-
Assumption Changes	-	65,439	354,990	(216,983)	-
Benefit Payments, Including Refunds of Employee Contributions	(71,101)	(54,371)	(37,231)	(37,236)	(85,337)
<b>Net Change in Total Pension Liability</b>	<b>159,746</b>	<b>226,821</b>	<b>529,537</b>	<b>(38,307)</b>	<b>92,099</b>
<b>Total Pension Liability, Beginning of Year</b>	<b>2,207,108</b>	<b>1,980,287</b>	<b>1,450,750</b>	<b>1,489,057</b>	<b>1,396,958</b>
<b>Total Pension Liability, End of Year (a)</b>	<b>\$ 2,366,854</b>	<b>\$ 2,207,108</b>	<b>\$ 1,980,287</b>	<b>\$ 1,450,750</b>	<b>\$ 1,489,057</b>
<b>Plan Fiduciary Net Position</b>					
Contributions - Employer	\$ (90,446)	\$ (74,311)	\$ (79,553)	\$ (75,005)	\$ (119,278)
Contributions - Employee	(21,005)	(18,698)	(18,330)	(18,053)	(21,100)
Net Investment Income	(173,485)	(269,174)	(149,871)	2,555	(134,338)
Benefit Payments	71,101	54,371	37,231	37,236	44,390
Administrative Expense	10,325	9,711	8,354	10,065	7,685
<b>Net Change in Plan Fiduciary Net Position</b>	<b>(203,510)</b>	<b>(298,101)</b>	<b>(202,169)</b>	<b>(43,202)</b>	<b>(222,641)</b>
<b>Plan Fiduciary Net Position, Beginning of Year</b>	<b>(2,310,648)</b>	<b>(2,012,547)</b>	<b>(1,810,378)</b>	<b>(1,767,176)</b>	<b>(1,544,535)</b>
<b>Plan Fiduciary Net Position, End of Year (b)</b>	<b>\$ (2,514,158)</b>	<b>\$ (2,310,648)</b>	<b>\$ (2,012,547)</b>	<b>\$ (1,810,378)</b>	<b>\$ (1,767,176)</b>
<b>Net Pension Liability (Asset) - Ending (a) - (b)</b>	<b>\$ (147,304)</b>	<b>\$ (103,540)</b>	<b>\$ (32,260)</b>	<b>\$ (359,628)</b>	<b>\$ (278,119)</b>
<b>Plan Fiduciary Net Position as a Percentage of Total Pension Liability</b>	<b>106.22%</b>	<b>104.69%</b>	<b>101.63%</b>	<b>124.79%</b>	<b>114.72%</b>
<b>Covered Payroll**</b>	<b>\$ 402,249</b>	<b>\$ 363,641</b>	<b>\$ 331,296</b>	<b>\$ 337,006</b>	<b>\$ 306,244</b>
<b>Net Pension Liability as a Percentage of Covered Payroll</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>

\* GASB Statement No. 67 was adopted for the 2014 Fiscal Year and the 10-year trend information will be developed from that date forward.

\*\*For the 2017 fiscal year, the covered payroll was based on pensionable salary.

**CITY OF WILLISTON, FLORIDA**  
**RETIREMENT PLAN AND TRUST FOR POLICE OFFICERS**  
**FOR YEAR ENDED SEPTEMBER 30, 2018**  
*(Concluded)*

**SCHEDULE OF CONTRIBUTIONS**

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Actuarially Determined Contribution	\$ 94,683	\$ 82,868	\$ 80,725	\$ 75,174	\$ 117,485
Contributions in Relation to the Actuarially Determined Contribution	90,446	74,311	79,553	75,005	119,278
Contribution Deficiency (Excess)	<u>\$ 4,237</u>	<u>\$ 8,557</u>	<u>\$ 1,172</u>	<u>\$ 169</u>	<u>\$ (1,793)</u>
 Covered Payroll	 <u>\$ 402,249</u>	 <u>\$ 363,641</u>	 <u>\$ 331,296</u>	 <u>\$ 337,066</u>	 <u>\$ 306,244</u>
 Contributions as a Percentage of Covered Payroll	 22.49%	 20.44%	 24.01%	 22.25%	 38.95%

**CITY OF WILLISTON, FLORIDA  
RETIREMENT PLAN AND TRUST FOR GENERAL EMPLOYEES  
FOR YEAR ENDED SEPTEMBER 30, 2018**

**SCHEDULE OF CHANGES IN THE EMPLOYER'S NET PENSION  
LIABILITY (ASSET) AND RELATED RATIOS**

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
<b>Total Pension Liability</b>					
Service Cost	\$ 141,746	\$ 121,584	\$ 128,374	\$ 95,658	\$ 101,093
Interest on the Total Pension Liability	286,840	268,562	212,271	297,696	260,459
Demographic Experience	(115,227)	32,335	104,482	(250,574)	-
Assumption Changes	-	265,359	695,988	(302,502)	-
Benefit Payments, Including					
Refunds of Employee Contributions	(423,229)	(446,417)	(322,256)	(201,578)	(211,313)
<b>Net Change in Total Pension Liability</b>	<u>(109,870)</u>	<u>241,423</u>	<u>818,859</u>	<u>(361,300)</u>	<u>150,239</u>
<b>Total Pension Liability, Beginning of Year</b>	<u>4,079,362</u>	<u>3,837,939</u>	<u>3,019,080</u>	<u>3,380,380</u>	<u>3,230,141</u>
<b>Total Pension Liability, End of Year (a)</b>	<u>\$ 3,969,492</u>	<u>\$ 4,079,362</u>	<u>\$ 3,837,939</u>	<u>\$ 3,019,080</u>	<u>\$ 3,380,380</u>
<b>Plan Fiduciary Net Position</b>					
Contributions - Employer	\$ (107,990)	\$ (76,582)	\$ (32,832)	\$ (50,643)	\$ (112,114)
Contributions - Employee	(53,296)	(53,684)	(41,937)	(48,533)	(48,537)
Net Investment Income	(338,157)	(573,325)	(343,551)	(3,205)	(368,167)
Benefit Payments	423,229	446,417	322,256	201,578	384,331
Administrative Expense	20,487	19,911	17,752	18,972	18,141
<b>Net Change in Plan Fiduciary Net Position</b>	<u>(55,727)</u>	<u>(237,263)</u>	<u>(78,312)</u>	<u>118,169</u>	<u>(126,346)</u>
<b>Plan Fiduciary Net Position, Beginning of Year</b>	<u>(4,630,505)</u>	<u>(4,393,242)</u>	<u>(4,314,930)</u>	<u>(4,433,099)</u>	<u>(4,306,753)</u>
<b>Plan Fiduciary Net Position, End of Year (b)</b>	<u>\$ (4,686,232)</u>	<u>\$ (4,630,505)</u>	<u>\$ (4,393,242)</u>	<u>\$ (4,314,930)</u>	<u>\$ (4,433,099)</u>
<b>Net Pension Liability (Asset) - Ending (a) + (b)</b>	<u>\$ (716,740)</u>	<u>\$ (551,143)</u>	<u>\$ (555,303)</u>	<u>\$ (1,295,850)</u>	<u>\$ (1,052,719)</u>
<b>Plan Fiduciary Net Position as a Percentage of Total Pension Liability</b>	118.06%	113.51%	114.47%	142.92%	131.14%
<b>Covered Payroll**</b>	<u>\$ 895,351</u>	<u>\$ 787,576</u>	<u>\$ 880,740</u>	<u>\$ 941,185</u>	<u>\$ 824,054</u>
<b>Net Pension Liability as a Percentage of Covered Payroll</b>	0.00%	0.00%	0.00%	0.00%	0.00%

\* GASB Statement No. 67 was adopted for the 2014 Fiscal Year and the 10-year trend information will be developed from that date forward.

\*\*For the 2017 fiscal year, the covered payroll was based on pensionable salary.

**CITY OF WILLISTON, FLORIDA**  
**RETIREMENT PLAN AND TRUST FOR GENERAL EMPLOYEES**  
**FOR YEAR ENDED SEPTEMBER 30, 2018**  
*(Concluded)*

**SCHEDULE OF CONTRIBUTIONS**

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Actuarially Determined Contribution	\$ 56,834	\$ 106,400	\$ 57,705	\$ 34,167	\$ 50,478
Contributions in Relation to the Actuarially Determined Contribution	107,990	76,582	32,832	50,643	112,114
Contribution Deficiency (Excess)	<u>\$ (51,156)</u>	<u>\$ 29,818</u>	<u>\$ 24,873</u>	<u>\$ (16,476)</u>	<u>\$ (61,636)</u>
Covered Payroll	<u>\$ 895,351</u>	<u>\$ 787,576</u>	<u>\$ 880,740</u>	<u>\$ 941,185</u>	<u>\$ 824,054</u>
Contributions as a Percentage of Covered Payroll	12.06%	9.72%	3.73%	5.38%	13.61%

\*GASB Statement No. 67 was adopted for the 2014 Fiscal Year and the 10-Year trend information will be developed from that date forward.

**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

**Note 1: Methods and Assumptions Used in Calculations of Actuarially Determined Contributions**

The actuarially determined contribution rates in the schedule of contributions are calculated as of October 1, 2017, one year prior to the end of the fiscal year in which contributions are reported. The following actuarial methods and assumptions were used to determine the most recent contribution rate reported in that schedule:

	<u>Police Officers' Pension Plan</u>	<u>General Employees' Pension Plan</u>
Valuation Date	October 1, 2017	October 1, 2017
Actuarial Cost Method	Aggregate	Aggregate
Amortization Method	Level Percentage, Open	Level Percentage, Open
Remaining Amortization Period	30 Years	30 Years
Asset Valuation Method	Market Value	Market Value
Salary Increase	4.5% per Annum	4.00% per Annum
Discount Rate	7.00%	7.00%

**Note 2: Changes in Assumptions**

There were no changes in assumptions in either plan.

**CITY OF WILLISTON, FLORIDA  
 FLORIDA RETIREMENT SYSTEM PENSION PLAN (1)  
 SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY**

	<u>2018</u>	<u>2017</u>
City's Proportion of the Net Pension Liability	0.0019285260%	0.00120060470%
City's Proportionate Share of the Net Pension Liability	\$ 580,882	\$ 355,131
City's Covered Payroll (June 30)	\$ 255,001	\$ 154,244
City's Proportionate Share of the Net Pension Liability as a percentage of its Covered Payroll	227.80%	230.24%
Plan Fiduciary Net Position as a percentage of the Total Pension Liability	84.26%	83.89%

**SCHEDULE OF CITY CONTRIBUTIONS**

	<u>2018</u>	<u>2017</u>
Contractually Required Contribution	\$ 59,700	\$ 55,327
Contributions in Relation to the Contractually Required Contribution	<u>(59,700)</u>	<u>(55,327)</u>
Contribution Deficiency (Excess)	<u>-</u>	<u>0</u>
City's Covered Payroll (September 30)	<u>250,613</u>	<u>154,244</u>
Contributions as a Percentage of Covered Payroll	23.82%	35.87%

(1) 2017 was the first year that the City's Firefighters were entered into the Plan. Information for the subsequent ten years' data will be accumulated.

**CITY OF WILLISTON, FLORIDA**  
**FLORIDA HEALTH INSURANCE SUBSIDY PENSION PLAN (1)**  
**SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY**

	<u>2018</u>	<u>2017</u>
City's Proportion of the Net Pension Liability	0.00078074600%	0.00047024182%
City's Proportionate Share of the Net Pension Liability	\$ 82,635	\$ 50,280
City's Covered Payroll (June 30)	\$ 255,001	\$ 154,244
City's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	32.41%	32.60%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	2.15%	1.64%

**SCHEDULE OF CITY CONTRIBUTIONS**

	<u>2018</u>	<u>2017</u>
Contractually Required Contribution	\$ 4,160	\$ 2,560
Contributions in Relation to the Contractually Required Contribution	<u>(4,160)</u>	<u>\$ (2,560)</u>
Contribution Deficiency (Excess)	<u>-</u>	<u>-</u>
City's Covered Payroll (September 30)	\$ 250,613	\$ 154,244
Contributions as a Percentage of Covered Payroll	1.66%	1.66%

(1) 2017 was the first year that the City's Firefighters were entered into the Plan. Information for the subsequent ten years' data will be accumulated.

**CITY OF WILLISTON, FLORIDA  
OTHER POSTEMPLOYMENT BENEFITS (OPEB) PLAN  
SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY**

	<b>Fiscal Year 2018</b>
<b>Total OPEB Liability:</b>	
Service Cost	\$ 52,877
Expected Interest growth	13,394
Changes of Benefit Terms	
Difference between Expected and Actual Expense	
Changes in Assumptions and Other Inputs	
Benefit Payments	(51,738)
Net Change in Total OPEB Liability	14,533
Total OPEB Liability -Beginning	341,717
Total OPEB Liability-Ending	\$ 356,250
Covered Payroll	\$ 1,586,211
Total OPEB Liability as a Percentage of Covered Payroll	22.40%

Note: No Plan assets are accumulated in a Trust that meets the criteria in paragraph 4 of GASB Statement No. 75 to pay related benefits.

There were no assumption changes since the prior measurement date.

Historical information is required only for measurement periods for which GASB Statement No. 75 is applicable. Future years' information will be displayed as it becomes available for a period of up to 10 years.

## **OTHER REPORTS**

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and City Council  
City of Williston  
Williston, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Williston, Florida (the City) as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated June 24, 2019.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Certified Public Accountants**

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MEMBER OF AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS PRIVATE COMPANIES AND S.E.C. PRACTICE SECTIONS

Honorable Mayor and City Council  
City of Williston  
Williston, Florida

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS  
(Concluded)**

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

  
June 24, 2019  
Ocala, Florida

## MANAGEMENT LETTER

Honorable Mayor and City Council  
City of Williston  
Williston, Florida

### Report on the Financial Statements

We have audited the financial statements of the City of Williston (the City) as of and for the fiscal year ended September 30, 2018, and have issued our report thereon dated June 24, 2019.

### Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, *Rules of the Auditor General*.

### Other Reporting Requirements

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountants' Report on an examination conducted in accordance with AICPA *Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, *Rules of the Auditor General*. Disclosures in those reports, which are dated June 24, 2019, should be considered in conjunction with this management letter.

### Prior Audit Findings

Section 10.554(1)(i)1., *Rules of the Auditor General*, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings or recommendations made in the preceding annual financial audit report.

### Official Title and Legal Authority

Section 10.554(1)(i)4., *Rules of the Auditor General*, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The legal authority for the City is reported in Note 1 to the basic financial statements. The City included the following blended component unit:

- Williston Community Redevelopment Agency

### Certified Public Accountants

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Honorable Mayor and City Council  
City of Williston  
Williston, Florida

**MANAGEMENT LETTER**  
*(Concluded)*

**Financial Condition and Management**

Sections 10.554(1)(i)5.a. and 10.556(7), *Rules of the Auditor General*, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the City has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the City did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), *Rules of the Auditor General*, we applied financial condition assessment procedures for the City. It is management's responsibility to monitor the City's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.554(1)(i)2., *Rules of the Auditor General*, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

**Additional Matters**

Section 10.554(1)(i)3., *Rules of the Auditor General*, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

**Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal, State, and other granting agencies, the Mayor and Council Members, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of our audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

  
June 24, 2019  
Ocala, Florida

**INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE  
WITH SECTION 218.415, FLORIDA STATUTES**

Honorable Mayor and City Council  
City of Williston  
Williston, Florida

We have examined the City of Williston's (the City) compliance with the requirements of Section 218.415, Florida Statutes, with regards to the City's investments during the year ended September 30, 2018. Management is responsible for the City's compliance with those requirements. Our responsibility is to express an opinion on the City's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the City complied, in all material respects, with the requirements referenced above. An examination involves performing procedures to obtain evidence about whether the City complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the City's compliance with specified requirements.

In our opinion, the City complied, in all material respects, with the aforementioned requirements during the fiscal year ended September 30, 2018.

This report is intended solely for the information and use of the Florida Auditor General, the Mayor and Council Members, and applicable management, and is not intended to be, and should not be, used by anyone other than these specified parties.

*Purvis, Gray and Company, LLP*

June 24, 2019  
Ocala, Florida

**Certified Public Accountants**

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