

**CITY OF WILLISTON  
COMMUNITY REDEVELOPMENT AGENCY  
AGENDA**

**DATE: November 20, 2017**

**TIME: 5:30 P.M.**

**PLACE: Council Room**

**CALL TO ORDER**

**ROLL CALL**

**COMMUNITY REDEVELOPMENT AGENCY COMMITTEE MEMBERS:**

Ken Schwiebert-Chair

Nick Williams-Vice Chair

Art Konstantino

Jonathan Lewis

Lisa Huigens

**OTHERS:**

Josie Lodder, City Planner

Latricia Wright, Agency Secretary

**ITEM 1- APPROVAL OF MINUTES – October 9, 2017--**

**ITEM 2- OLD BUSINESS**

- a. **VETERAN'S MEMORIAL**

**ITEM 3- NEW BUSINESS**

- A. **RENEWING PREVENTIVE MAINTENANCE AGREEMENT FOR THE CLOCK & CARILLON- WITH P H BELL & CLOCK COMPANY**

**ITEM 4- PUBLIC COMMENT**

**ITEM 5- COMMITTEE MEMBER ANNOUNCEMENTS –**

**ITEM 6- NEXT MEETING DATE – December 11, 2017**

**ITEM 7- ADJOURNMENT**

**NOTICE:**

**IF A PERSON DECIDED TO APPEAL ANY DECISION MADE BY THIS COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, THEY MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.**

Community Redevelopment  
Agency

Seat	Name	Term Begin	Term End	Resolution
1	Art Konstantino	03/16/2015	03/15/2019	2015-15
2	Dr Ken Schwiebert	3/17/2017	3/16/2021	
3	Jonathan Lewis	4/22/2014	3/15/2018	2014-23
4	Lisa Huigens	05/01/2016	05/01/2020	2016-22
5	Nick Williams	3/17/2015	3/16/2019	2015-06

**CITY OF WILLISTON  
COMMUNITY REDEVELOPMENT AGENCY  
AGENDA**

**DATE: October 9, 2017**

**TIME: 5:30 P.M.**

**PLACE: Council Room**

**CALL TO ORDER – at 5:35 p.m.**

**ROLL CALL**

**COMMUNITY REDEVELOPMENT AGENCY COMMITTEE MEMBERS:**

Ken Schwiebert-Chair

Nick Williams-Vice Chair – excused

Art Konstantino

Jonathan Lewis

Lisa Huigens – absent

**OTHERS:**

Josie Lodder, City Planner

Latricia Wright, Agency Secretary

**ITEM 1- APPROVAL OF MINUTES** – Jonathan Lewis moved to approve minutes as written. Art Konstantino seconded. Motion carried.

**ITEM 2- OLD BUSINESS**

- a. **VETERAN'S MEMORIAL** – Dr. Schwiebert commended the city crew on a great job they did with the sidewalk in front of the pavilion. Dr. Schwiebert also discussed with the agency about the landscape around the Veterans memorial. Dr. Schwiebert recommended going with the company Five Star Landscape and Irrigation. Dr. Schwiebert told the agency this company would be doing all of the concrete work for the pavers and installing the flag pole as well. Dr. Schwiebert told the agency he had spoken with Jeremy Owens with Global Values about the monument panels. Mr. Owens said the price for the panels and setting would be around \$32,000 for the Georgia gray and the bronze casting would cost about \$11,000 and the other option is the imported black granite which is around \$43,195. Mr. Owens gave one more option and that is going with the Georgia gray in lieu of the bronze and they can cut the images into the black granite and it would cost around \$38,375. Carolyn Ten Broeck from the Chambers told the agency that there is little over \$43,000 in the bank and \$11,000 has been paid out from the Veterans donations. CJ Zimoski the Utility Director conference called into the meeting and discussed with the agency the two lights around the memorial, the curbing on the first block and purchasing sod where the grass had been removed to do the new side walk. Dr. Schwiebert told the agency he would check on the lights at his meeting with the City manager on Wednesday as well as the paving which he would like to see happen soon. Dr. Schwiebert discussed the

remaining side walk work that need to be completed, he told the agency it was in there plan to have it completed next year.

Jonathan Lewis moved to approve up to \$1,500 for the purchase of the sod for the Veterans memorial area. Art Konstantino seconded. Motion carried.

- b. Update on USDA Letter – Art Konstantino** – Art told the agency it’s been hard for him to get the business owners and renters on Block 12 to understand why the USDA letter is needed. Art discussed with the agency that maybe they all could brain storm and come up with something that will help the owners understand. Carolyn Ten Broeck with the Chamber of Commerce suggested allowing some of the Chamber members to help, maybe they could do a letter to the owners showing what is needed in 3 bullet points.

**ITEM 3- NEW BUSINESS**

- A. COMMENTS CHAIR SCHWIEBERT** – None
- B. CRA CONFERENCE IN DAYTONA BEACH, FL** – City Planner Josie Lodder discussed the CRA conference. The members are said they were unable to attend.

**ITEM 4- PUBLIC COMMENT** – None

**ITEM 5- COMMITTEE MEMBER ANNOUNCEMENTS –Veteran’s dedication Saturday November 11, 2017**  
– Dedication cancelled. Memorial will not be ready in time.

**ITEM 6- NEXT MEETING DATE – November 13, 2017**—Meeting rescheduled to November 20<sup>th</sup> due to the office being closed.

**ITEM 7- ADJOURNMENT** – adjourned at 6:30 p.m.

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Community Redevelopment

Agency

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# P H Bell & Clock Company

30 S E 10<sup>th</sup> Terrace, # South

Dania, Fl. 33004

954-559-5378

Fax# 954-923-8342

Email Address: [phbellman@aol.com](mailto:phbellman@aol.com)

## Preventive Maintenance Agreement

Bells, Clocks & Carillon

### Customer Information

Location: City of Williston

Contact: Latricia Wright

Address: 50 N. W. Main St.

City: Williston

State: Fl Zip: 32696

Telephone: 352-528-3060 Office 352-342-6579 Cell

Fax: \_\_\_\_\_

Email [Latricia.Wright@ci.williston.fl.us](mailto:Latricia.Wright@ci.williston.fl.us)

Your bell and/or clock equipment is unique equipment designed specifically for it's purpose, as such, the maintenance of your equipment is vital. Proper maintenance will dramatically increase the life cycle of your equipment. Who better to perform this maintenance than a factory trained certified professional. Our service technicians are professionals with an average of 17 years of service.

**YOU DESERVE THE BEST AND WE PROVIDE IT!**

### EQUIPMENT TO BE SERVICED UNDER THIS AGREEMENT

To Maintenance the Apollo II Carillon, Test all

Functions, Check all Programs. Clean and Re-Oil

3' Tower Clock.

(Please check for selection)

Total 675.00

MasterCard  Visa  Check No. \_\_\_\_\_ Cash

\_\_\_\_\_  
Name on Card

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Expiration Date

\_\_\_\_\_  
Customer Accepted

## PREVENTIVE MAINTENANCE AGREEMENT

### CONTRACT PERIOD

Covers Calendar Year 2018

Number of Visits 2

PID# FLWI016

*I will service and maintain the items of equipment specified in this agreement, For a period of one year, on the following terms and conditions.*

1. Safe access to equipment, including tower area, must be provided by customer.
2. Lubricate, adjust and test each unit.
3. Service will cover normal preventative maintenance, but will not include reconditioning, complete overhaul or replacement parts.
4. If it is found that any replacement parts or major alterations are Required, the service representative will confer with the owner and submit costs for the owner's approval before performing major repairs or replacements.
5. This maintenance agreement dose not cover the repairs or damages caused by accident, fire, water, forces of nature, or unwarranted abuse.
6. All maintenance agreements will be handled only by trained personnel qualified to handle the inspection, lubrication, adjustment and repairs necessary to ensure good operating efficiency.
7. Additional service calls beyond the contracted annual calls, as provided for in the agreement, will be charged for at established rates for service.
8. Invoicing for parts, major alterations or extra calls will be made at the time the work is completed.
9. Agreements are payable in advance. Invoicing for this agreement will be made in November of each year for the following year.

The following equipment will be covered by this agreement:

CAST BRONZE BELLS

BELL RINGING EQUIPMENT

ELECTRONIC CARILLON

TOWER CLOCK

STREET CLOCKS

**Make Check payable to: P H Bell and Clock Company**  
**Mail a Copy of this form to address at top left of this form**