

**CITY OF WILLISTON
COMMUNITY REDEVELOPMENT AGENCY
AGENDA**

**DATE: July 10, 2017
TIME: 5:30 P.M.
PLACE: Council Room**

CALL TO ORDER

ROLL CALL

COMMUNITY REDEVELOPMENT AGENCY COMMITTEE MEMBERS:

Ken Schwiebert-Chair
Nick Williams-Vice Chair
Art Konstantino
Jonathan Lewis
Lisa Huigens

OTHERS:

Josie Lodder, City Planner
Latricia Wright, Agency Secretary

ITEM 1- APPROVAL OF MINUTES

ITEM 2- OLD BUSINESS

- a. Veteran's Memorial

ITEM 3- NEW BUSINESS

None

ITEM 4- PUBLIC COMMENT

ITEM 5- COMMITTEE MEMBER ANNOUNCEMENTS

ITEM 6- NEXT MEETING DATE – August 14, 2017

ITEM 7- ADJOURNMENT

NOTICE:

IF A PERSON DECIDED TO APPEAL ANY DECISION MADE BY THIS COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, THEY MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

Community Redevelopment

Agency

Seat	Name	Term Begin	Term End	Resolution
1	Art Konstantino	03/16/2015	03/15/2019	2015-15
2	Dr Ken Schwiebert	3/17/2017	3/16/2021	
3	Jonathan Lewis	4/22/2014	3/15/2018	2014-23
4	Lisa Huigens	05/01/2016	05/01/2020	2016-22
5	Nick Williams	3/17/2015	3/16/2019	2015-06

**CITY OF WILLISTON
COMMUNITY REDEVELOPMENT AGENCY
MINUTES**

DATE: June 12, 2017

TIME: 5:30 P.M.

PLACE: Council Room

CALL TO ORDER

ROLL CALL

COMMUNITY REDEVELOPMENT AGENCY COMMITTEE MEMBERS:

Ken Schwiebert-Chair

Nick Williams-Vice Chair-- LATE

Art Konstantino

Jonathan Lewis

Lisa Huigens – EXCUSED

OTHERS:

Josie Lodder, City Planner

Latricia Wright, Agency Secretary

ITEM 1- APPROVAL OF MINUTES – May 8th Minutes- Jonathan Lewis moved to approve minutes with corrections. Art Konstantino seconded. Motion carried.

May 30th Minutes – Art Konstantino moved to approve minutes as written. Jonathan Lewis seconded. Motion carried.

ITEM 2- OLD BUSINESS

- a. **Veteran’s Memorial** – Chair Schwiebert discussed with the agency the details concerning the memorial. Chair Schwiebert told the agency that he should be getting the bid packet from Michael Pape and Associates no later than June 23 and we can put the packet straight out to bid, it will not have to go in front of the Council.
City Manager Mr. Lippmann did tell the agency nothing has been discussed lately about Block 12, even though he was asked if the New City Hall was going to be moved onto that block. He said no.

ITEM 3- NEW BUSINESS

None

ITEM 4- PUBLIC COMMENT – NONE

ITEM 5- COMMITTEE MEMBER ANNOUNCEMENTS - NONE

ITEM 6- NEXT MEETING DATE – July 10, 2017

ITEM 7- ADJOURNMENT – Meeting adjourned at 5:40 p.m.

NOTICE:

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ARMED FORCES MEMORIAL HILLSTON, FLORIDA IS-NH-FH-4

Ordering guide table with columns for Series, Finish, Luminaire, Optics, CCT, and Voltage

Features, Housing, Trim, Gasket, Finish, and Aiming specifications for the composite inground light

i2.5 Composite Inground

Integrated lamp (PAR30) and Integrated module

Electrical Assembly, Optical Assembly, and Accessories specifications for the i2.5 light

Ordering guide table for the i2.5 light fixture

Features, Housing, Trim, Gasket, Finish, and Aiming specifications for the i2.5 light



ARMED FORCES MEMORIAL HILLSTON, FLORIDA IS-NH-FH-4

Ordering guide table for the i1.5 light fixture

Features, Housing, Trim, Gasket, Finish, and Aiming specifications for the i1.5 light

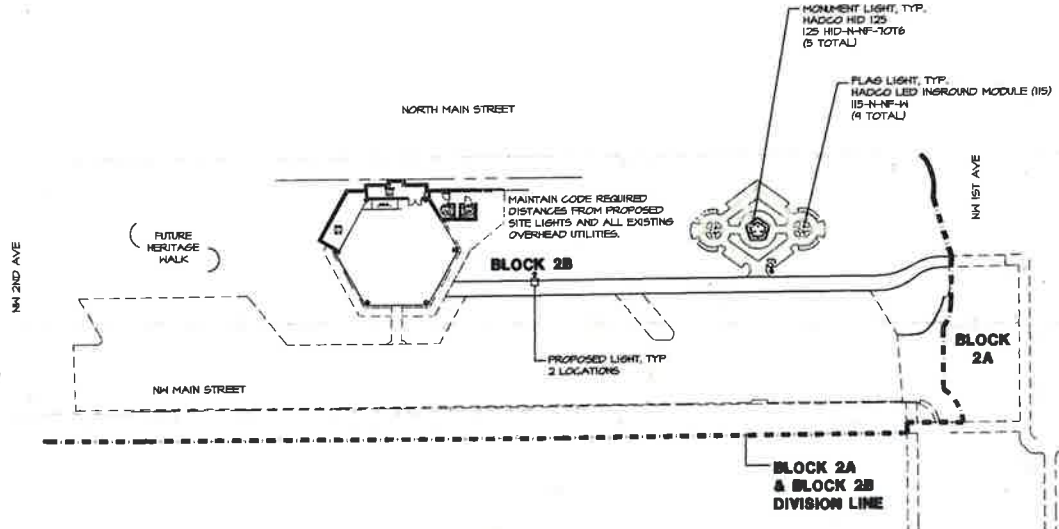
i1.5 Composite Inground

Integrated lamp (MR16 and PAR30) and Integrated module

Electrical Assembly, Optical Assembly, and Accessories specifications for the i1.5 light

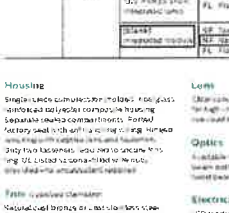
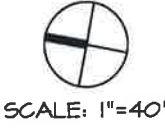
Ordering guide table for the i1.5 light fixture

Features, Housing, Trim, Gasket, Finish, and Aiming specifications for the i1.5 light



- SITE LIGHTING NOTES: 1. Lighting shall be installed in accordance with the lighting plan... 2. Confirm specifications with submittal of cut sheets... 3. This lighting layout meets the recommendations for safe lighting levels... 4. Orient fixtures and arms as shown on plan... 5. Only fixtures shown have been included in this calculation... 6. Photometric statistics shown are for design purposes only...

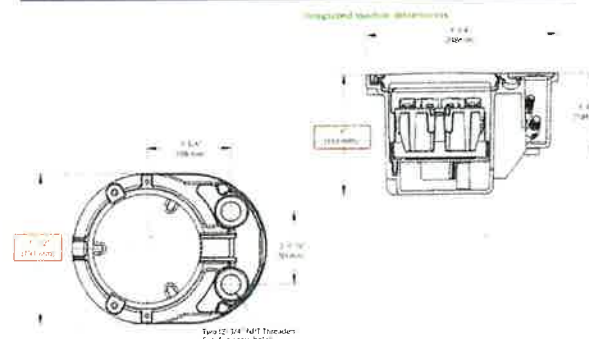
The City of Williston Electrical Department will be responsible for installation of transformers (where required) and the supplying of the meter and meter can and the connection of live power to the meter can.



ARMED FORCES MEMORIAL HILLSTON, FLORIDA IS-NH-FH-4

Ordering guide table for the i1.5 light fixture

Features, Housing, Trim, Gasket, Finish, and Aiming specifications for the i1.5 light



Full Specification Drawing (Complete Assembly) for the luminaire, including technical drawings and project information

POLE SPECIFICATIONS drawing showing pole details, coatings, and project information

HADCO LOCAL REPRESENTATIVE: MICHAEL LEE (352) 240-7442

STRESSCRETE/KING LUMINAIRE LOCAL REPRESENTATIVE: TOM VEAZEY (407) 843-7020

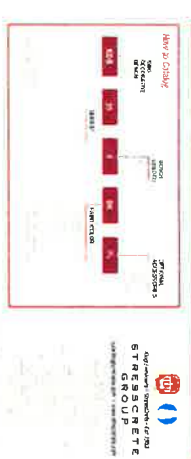
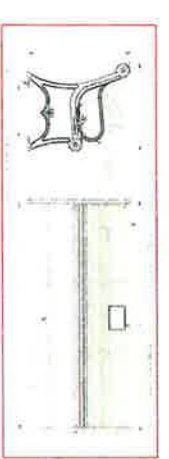
MPA MICHAEL PAPE & ASSOCIATES, P.A. LAND PLANNING • SITE DESIGN • LANDSCAPE ARCHITECTURE 2801 S.E. 17TH STREET • OCALA, FLORIDA 34471 • (352) 387-8900

HERITAGE PARK - PHASE 2 WILLISTON, FLORIDA SITE LIGHTING PLAN DATE: 06-26-17 JOB NO. 3521175 DWS NO. 3521175 DWS BY: SS/LM CHK BY: JLD SHEET 1 OF 1 LTG-1



The Fairview Bench - Kob3S is a modern, curved bench designed for public spaces. It features a slatted design that allows for airflow and is easy to clean. The bench is made of high-quality materials and is built to last. It is available in various colors and finishes to match your site's aesthetic.

THE FAIRVIEW BENCH - KOB3S

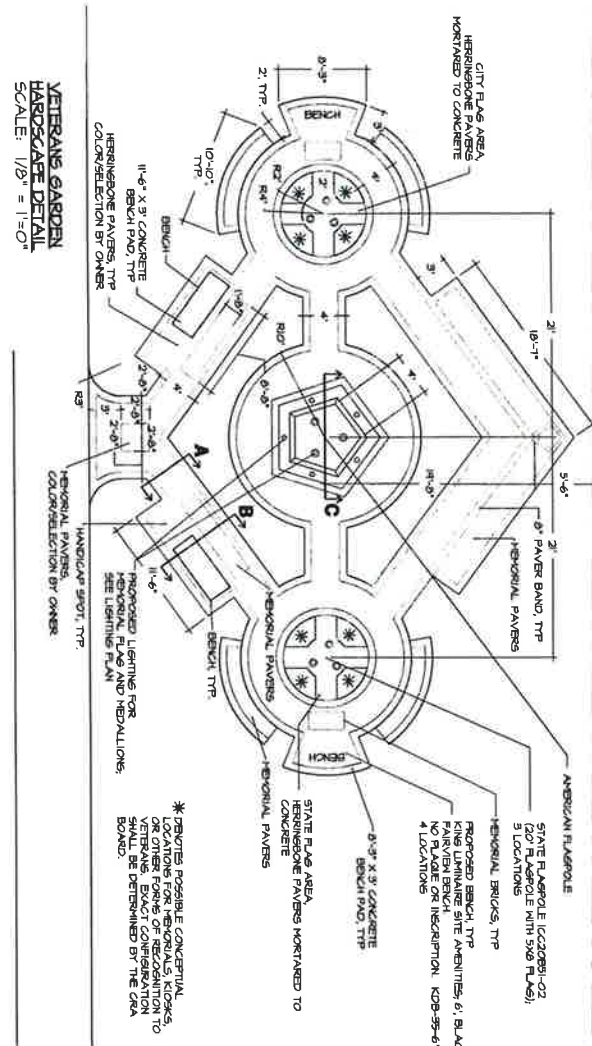
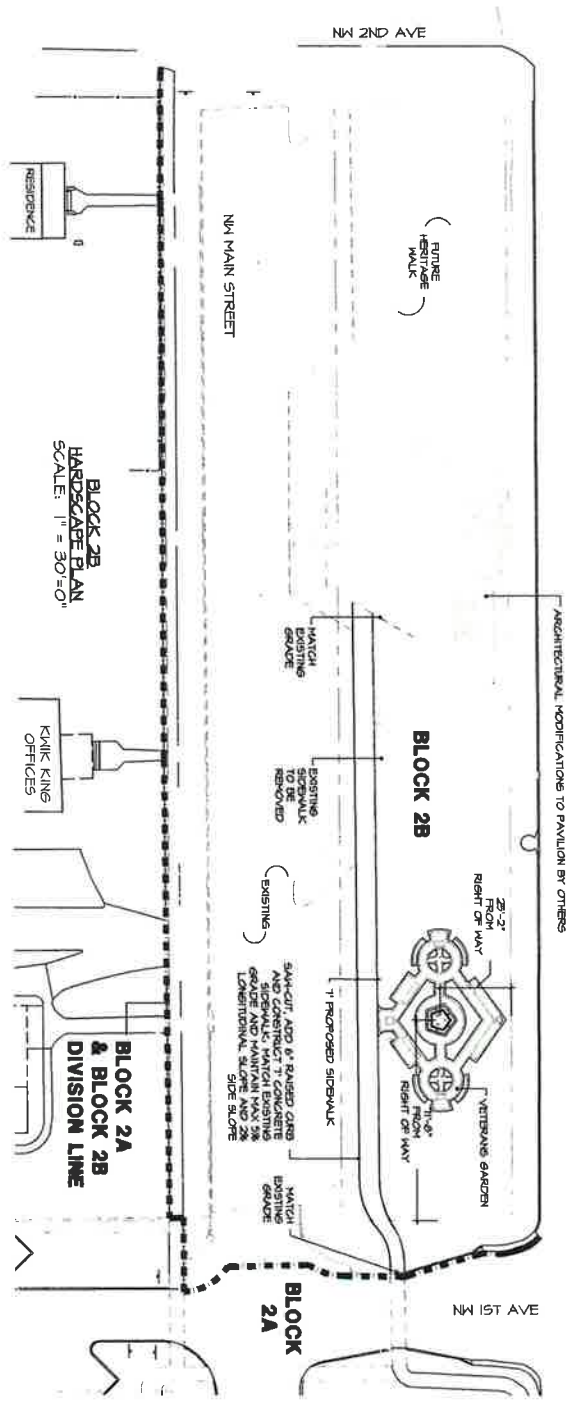
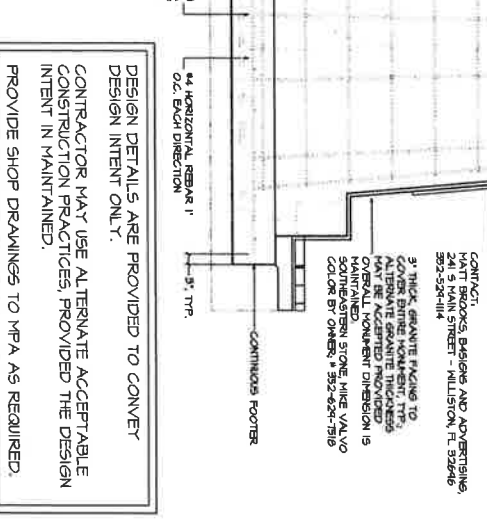
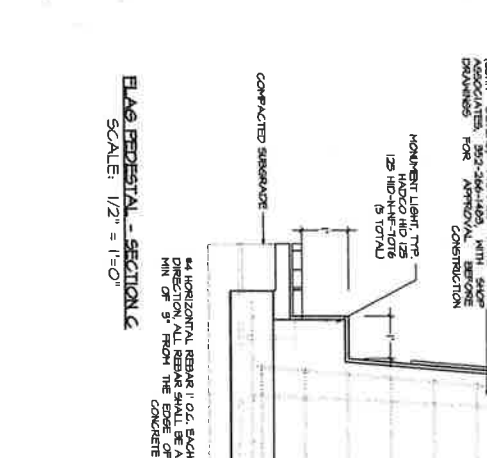
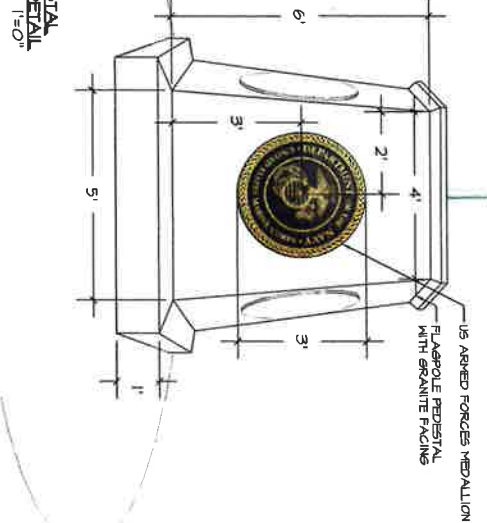
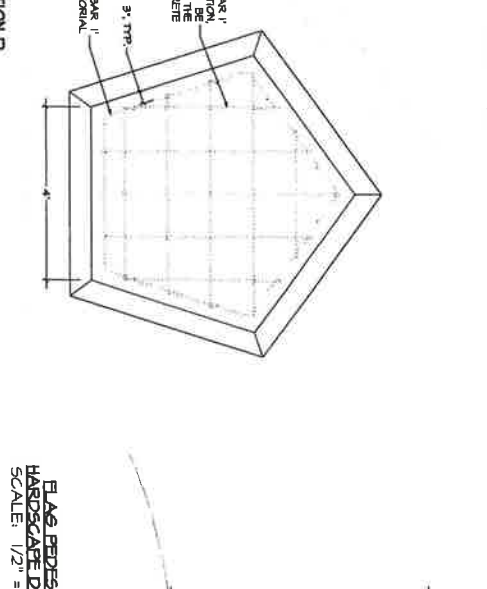


SECTION A - PAVEMENT
 STANDARD PAVEMENT
 HERONSIDE PATTERN
 INSTALLED ON BEDDING SAND
 STANDARD PAVEMENT
 HERONSIDE PATTERN
 INSTALLED ON BEDDING SAND
 STANDARD PAVEMENT
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SECTION B - PAVEMENT WITH DRAINAGE
 STANDARD PAVEMENT
 HERONSIDE PATTERN
 INSTALLED ON BEDDING SAND
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SECTION C - PAVEMENT WITH DRAINAGE
 STANDARD PAVEMENT
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SECTION D - PAVEMENT WITH DRAINAGE
 STANDARD PAVEMENT
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 HERONSIDE PATTERN
 INSTALLED ON BEDDING SAND
 STANDARD PAVEMENT
 HERONSIDE PATTERN
 INSTALLED ON BEDDING SAND



PLANT SCHEDULE

NOTE: Plant quantities are provided as a guide only. The contractor shall confirm total quantities as reflected by the plan.

Key	Qty	Plant Name	Size and Spacing	Maintenance
ANN	314	Annals, seasonal	4" pot; full; 12" oc; fig @ install; Red, white, blue colors; Coordinate with Garden Club for install design	Replace all seasonally
BH	212	Buxus microphylla	#3; 18" ht x 15" spr; 2' oc	24" ht x full hedge
GMSW	4	Grape Myrtle, Standard Lagerflora indica either 'Muskogee' or 'Notchez'	#5; 10-12' ht x 5' spr; min 3" CT standard; matched	25' ht x 20' spr; prune no more than 1/2" wood; maintain single leader
KOR	176	Knockout Rose, red Rosa knockout	#3; 18" OA	36" ht x full mass; maintain informally; do not shear
LES	152	Emerald Goddess Liriope 'Emerald Goddess' Liriope muscari	#1; full; 5-7 ppp min; 18" oc	18" ht x full mass
NSH	1	Nellie Stevens Holly Ilex cornuta x attenuata 'Nellie R. Stevens'	B4B, 24" ht x 18" diam	30" ht x 15' spr; full mass
PC	12	Plumbago Plumbago capensis	#3; 18" x 18"; 3' oc	4' ht x full mass; maintain informally; do not shear
ROCK		Match Existing Brown Egg Rock 3/4" - 1 1/2"		

LANDSCAPE NOTES

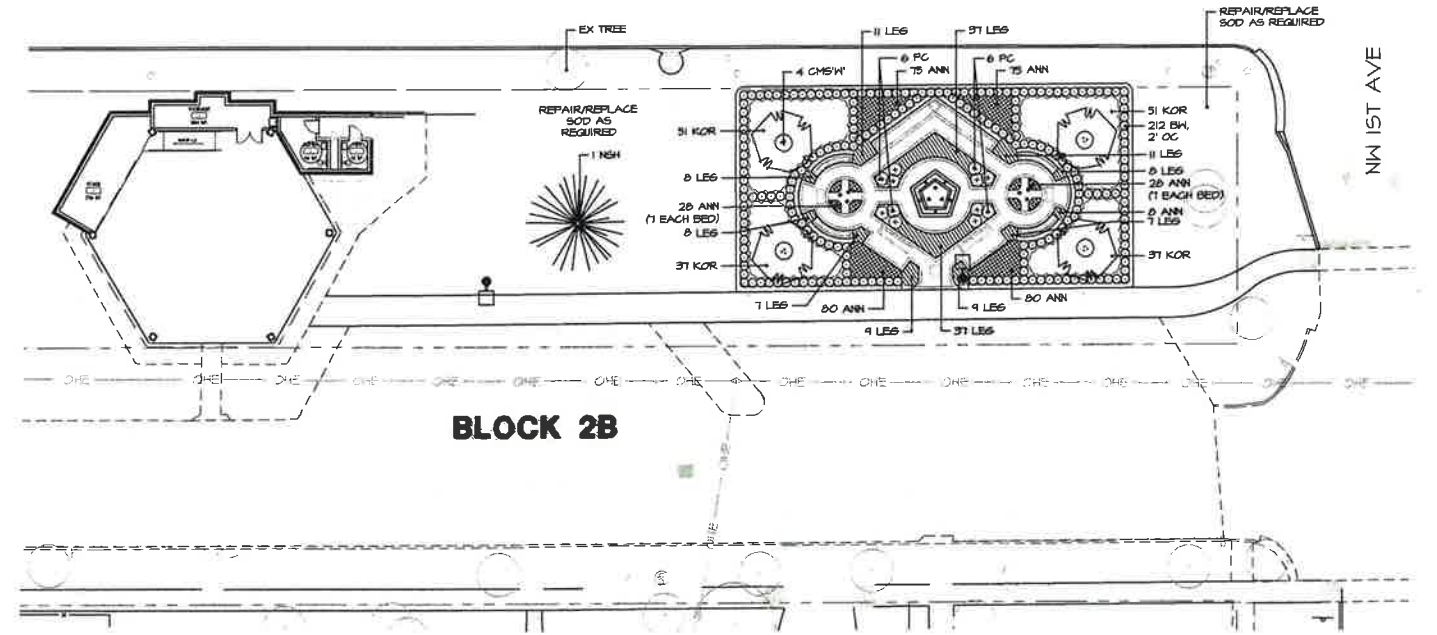
(REFER TO THE DETAILED SPECIFICATIONS SHEET L-02)

- The Landscape Contract shall generally include the following work:
 - Finish grading 4" in all areas of the work.
 - Thorough removal of existing vegetation in all areas of the work, including application(s) of post-emergent herbicide at least two weeks prior to planting, and use of pre-emergent herbicide during planting.
 - Supplying plant material of the specified type, size, and quality.
 - Proper location, layout, and orientation of trees and planting beds.
 - Proper amendment of the soil used for planting, preparation of bed areas, sizing of planting pits, and correct planting procedures.
 - Installation of sod within the limits shown on the plan, in a neat, finished manner meeting specified requirements.
 - Maintaining and protecting all plantings per the specified requirements until final completion and acceptance.
 - Observing and following any special requirements beyond the specifications as noted on the plan.
- The Landscape Contractor shall be responsible for:
 - Observing and reporting any detrimental soil, drainage, or other any conditions which would affect the health and performance of the landscaping.
 - Following all applicable codes and regulations concerning the work, whether or not they are stipulated in the bid documents.
 - Providing competent supervision of the work at all times.
 - Reporting and repairing any damage caused by his work or actions.
 - Maintaining the jobsite in a clean, professional, and workmanlike manner.
 - Coordination of all work with irrigation installation in order to achieve proper coverage, including adjustments of plant locations if required.
 - Coordination with all other aspects of the job affecting the finished character of the landscaping - particularly the drainage system - to achieve proper results, including adjustments to plant locations if required.
 - Proceeding the work in a continuous and diligent manner until it is complete according to the Plans and Specifications.
 - Following all administrative and technical requirements of the bid documents.
- Michael Pope & Associates, P.A. is responsible for insuring that the work meets all requirements stipulated and implied in the Plans and Specifications. Any work that does not meet these requirements shall be replaced by the contractor at his own cost.

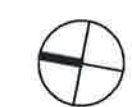
READ AND FOLLOW THE SPECIFICATIONS.

FINAL INSPECTION & JOB CLOSEOUT PROCEDURES

- A final inspection shall be scheduled only when all work is complete per the plan and specifications.
- The following documents shall be submitted to MPA at the time of the inspection. If any of the documents are determined to be incomplete or unacceptable condition, the contractor shall revise and resubmit to MPA within 5 calendar days of the inspection date.
 - Final site, as-built irrigation plan. The contractor shall record dimensioned locations of mainlines, wiring, valves and specific areas watered by each zone along with the zone/valve number and gallonage of each zone. This information and any significant deviations from the original plan shall be noted on clean copies of the irrigation plan in a clean, neat and professional manner with black, indelible ink. (2 copies)
 - Zone Schedule and Operating Times.
 - Confirmation that zones are properly identified on the chart mounted inside the controller, with standardized designations and clear area locations.
 - Irrigation Operations Manual containing all operational information, directions, manufacturer's manuals, warranties, and cut sheets or catalog pages for the major system components in a three ring binder. (2 copies)
 - Warranty Statement (with blanks for dates) to be filled in by Landscape Architect at Final Turnover. (2 copies)
 - Grounding Certification for controller(s), if applicable.
- A representative of Hillston shall be notified by the Contractor and be present for the final inspection. It is the Contractor's responsibility to coordinate the time and date of the inspection with all parties.
- The Contractor shall provide a minimum of two personnel for the final inspection. The owner or other senior person shall accompany the Landscape Architect's representative during the inspection, and another qualified employee shall be stationed at the irrigation controller, fully capable of operating the system in accordance with the instructions given via radio during the inspection. The final inspection will be cancelled if this requirement is not met.
- During the inspection, the Contractor shall be responsible for taking thorough notes on all deficiencies identified, to ensure that they are properly addressed and corrected. Minor deficiencies that are immediately corrected by the Contractor's personnel, may not be included on the punchlist. The Contractor shall not rely on receiving the punchlist to begin correcting the noted deficiencies, as the punchlist may take up to one week to be prepared and issued. Rather, the Contractor shall rely on his own notes from the final inspection to begin making the required corrections as soon as possible, and in no instance shall these corrections take longer than 7 calendar days allowed to complete all punchlist requirements.
- The punchlist will be issued by MPA to the Contractor and to the City of Hillston. Re-inspections will be conducted by the Landscape Architect and a Hillston representative if required. A maximum of 7 calendar days is allowed for punchlist completion.
- The Contractor's Affidavit and Final Lien Release, as well as specific lien releases from any entity filing a Notice to Owner, shall be supplied by the Contractor directly to City of Hillston as a condition for final payment. Final acceptance of the project will be carried out by and at the discretion of City of Hillston.



BLOCK 2B

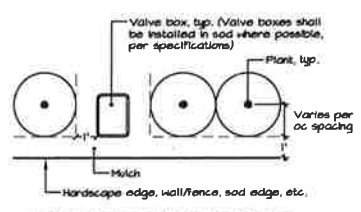


SCALE: 1"=20'

LANDSCAPE SPECIFICATIONS

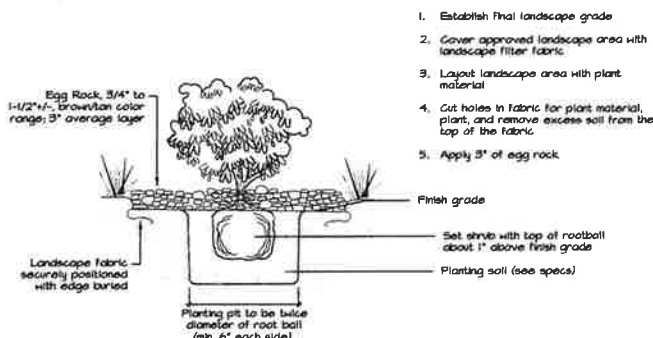
- All plants shall be Florida No. 1 or better, as outlined under Grades and Standards for Nursery Plants, Division of Plant Industries, State of Florida, current edition.
- All work shall be performed in accordance with standards and accepted nursery practices in a workmanlike manner; the Contractor shall be responsible for notifying the Landscape Architect of any conditions which would adversely affect the completed work.
- The Contractor shall be responsible for fine grading in all areas of the site to be landscaped including 4" to final grade.
- The Contractor shall be responsible for the thorough removal of existing vegetation and grass in the areas to be planted, including application(s) of appropriate herbicides before and after plant installation. A pre-emergent herbicide approved by the Landscape Architect shall be applied in accordance with the manufacturer's instructions for all plant beds.
- Literock, debris, and other unsuitable materials shall be removed from the planting areas, and clean sandy fill used to bring all areas to proper grade. Soil used for planting shall consist of two parts of the existing soil and one part domestic peat moss (or sandy fill in heavy soils) for Azalea beds; planting soil shall be equal parts of existing soil and domestic peat moss. Fertilizer shall be Agriform tablets, incorporated into all shrub and tree planting pits per the manufacturer's instructions. Backfill shall consist of equal parts clean sandy fill and potting soil mix, well mixed.
- Terra-Sorb, or approved equal, shall be incorporated into the planting soil of all trees in sandy soils, only at the manufacturer's rates. Broadcast 1/2 throughout the planting pit; mix 1/2 with backfill.
- Refer to the Details for tree and plant installation requirements. Care shall be taken to insure that all plants are set properly and the finish grade conforms to adjacent lawns, walks, pavement, etc. All plant beds and tree rings shall be top-dressed with 3" brown egg rock.
- All landscape areas shall be watered by a 100% automatic irrigation system equipped with a rain sensor device pursuant to F.S. Chapter 375. The water source shall be as shown on the plans with a backflow prevention device as necessary to meet local codes.
- The Landscape Architect reserves the right to field locate or review flagged locations of any or all proposed plantings. Locations of trees and plants shall be coordinated with irrigation head locations to insure proper coverage, including minor adjustments of plant and head locations as needed.
- All suppliers must be approved by the Landscape Architect prior to delivery and installation of the trees, and substrate or photos shall be supplied upon request. Any tree which shows signs of stress shall be replaced immediately at no charge to the Owner.
- Trees shall be staked and guyed in accordance with the details provided on this sheet.
- No substitutions shall be permitted without prior approval from the Landscape Architect.
- All site areas which are not built upon or paved shall be landscaped, sodded, seeded, and/or mulched, unless left in a natural, undisturbed state.
- Sod shall be clean, weed-free to match existing sod, as indicated in the areas shown on the plan. Sod shall be installed in a level, clean manner without noticeable grade differences, rough edges, or gaps. Sod shall be rolled, and staked as necessary to prevent erosion.
- The Contractor shall be responsible for surveying any property lines, easements, or other boundaries if required to control the proper location of work within the project.
- The Contractor shall be responsible for the thorough repair of existing grade, turf, landscaping, etc. damaged in the course of work.
- The Landscape Architect will inspect the work to insure that it complies with the plan and specifications, as a condition for final payment to the Contractor.
- Warranty: All new plant material, except sod and trees, shall be guaranteed for 40 days, and shall be alive and in satisfactory growth for each specific plant at the end of the warranty period. Trees, Palms, and specimen plants shall be guaranteed for a period of 1 year, and sod for a period of 60 days. The warranty period shall commence upon the date of release of the retainage for the job, or for any defined phase of the job.

At the end of the warranty period, and at any time during that period, any plant material that has died or is not in satisfactory condition as determined by the Owner and the Landscape Architect, shall be removed and replaced with new healthy material of the original specified size and type within 10 calendar days. Excluded are replacements of plants due to acts of God, theft, vandalism, or acts of negligence on the part of others, and due to deleterious soil and/or drainage conditions which the Contractor documented to the attention of the Owner and Landscape Architect at the time of installation. The new material shall be guaranteed as outlined above, commencing the date accepted. The Contractor shall be responsible for the cost of all material and labor.

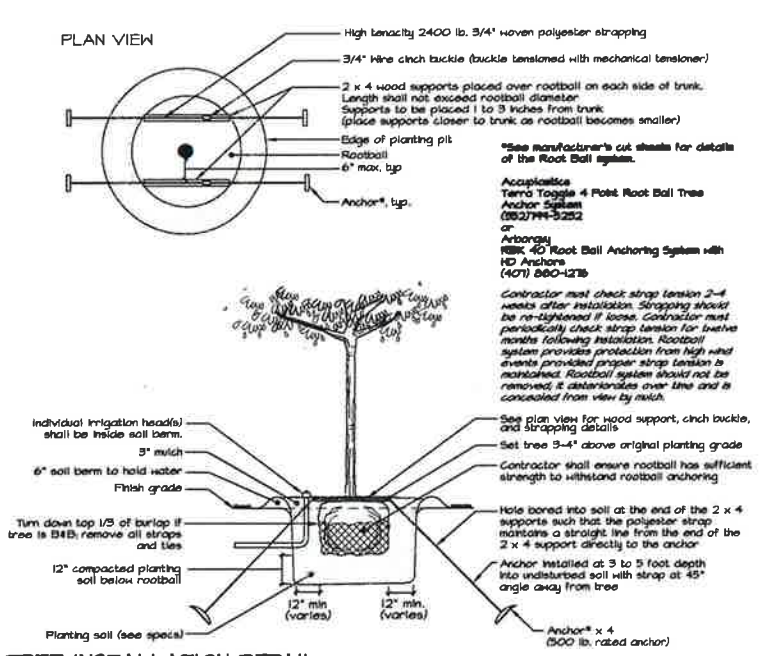


As shown on plan, all shrubs and groundcovers adjacent to curb/pavement, fire trail, wall/fence, building foundation, valve box/utility vault, sod, etc., shall be installed with the plant center spaced an additional 1" from the edge, unless otherwise noted.

OFFSET DETAIL
N.T.S.



EGG ROCK AND LANDSCAPE FABRIC DETAIL



TREE INSTALLATION DETAIL
FOR 3-4" CAL., 40-100 GAL. TREES OR B4B TREES UP TO 40" DIAMETER ROOTBALL.

MPA
 MICHAEL POPE & ASSOCIATES, P.A.
 LAND PLANNING • SITE DESIGN • LANDSCAPE ARCHITECTURE
 2581 S.E. 17TH STREET • OCALA, FLORIDA 34471 • (352) 381-5800

HERITAGE PARK - PHASE 2, BLOCK 2B
 WILLISTON, FLORIDA
 LANDSCAPE PLAN
 SHEET 1 OF 1

REVISIONS
 DATE

DATE: 06/26/17
 JOB NO: 3581
 DWS NO: 35811.5
 DWG BY: SS
 CHKD BY: JD
 L-1