

**CITY OF WILLISTON
COMMUNITY REDEVELOPMENT AGENCY
AGENDA**

DATE: October 10, 2016

TIME: 5:30 P.M.

PLACE: Council Room

CALL TO ORDER

ROLL CALL

COMMUNITY REDEVELOPMENT AGENCY COMMITTEE MEMBERS:

Ken Schwiebert-Chair

Nick Williams-Vice Chair

Art Konstantino

Jonathan Lewis

Lisa Huigens

OTHERS:

Scott Lippmann, City Manager

Latricia Wright, Agency Secretary

ITEM 1- APPROVAL OF MINUTES

A. September 12, 2016

ITEM 2- OLD BUSINESS

A. Ceiling Fans for Pavilion

ITEM 3- NEW BUSINESS

A. None

ITEM 4- PUBLIC COMMENT

A. BOB SCHMIDT

ITEM 5- COMMITTEE MEMBER ANNOUNCEMENTS

ITEM 6- NEXT MEETING DATE

November 14, 2016

ITEM 7- ADJOURNMENT

NOTICE:

IF A PERSON DECIDED TO APPEAL ANY DECISION MADE BY THIS COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, THEY MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

Community Redevelopment
Agency

Seat	Name	Term Begin	Term End	Resolution
1	Art Konstantino	03/16/2015	03/15/2019	2015-15
2	Dr Ken Schwiebert	3/16/2013	3/16/2017	2013-08
3	Jonathan Lewis	4/22/2014	3/15/2018	2014-23
4	Lisa Huigens	05/01/2016	05/01/2020	2016-22
5	Nick Williams	3/17/2015	3/16/2019	2015-06

**CITY OF WILLISTON
COMMUNITY REDEVELOPMENT AGENCY
MINUTES**

DATE: September 12, 2016

TIME: 5:30 P.M.

PLACE: Council Room

CALL TO ORDER -- at 5:36 p.m.

ROLL CALL

COMMUNITY REDEVELOPMENT AGENCY COMMITTEE MEMBERS:

Ken Schwiebert-Chair

Nick Williams-Vice Chair

Art Konstantino

Jonathan Lewis

Lisa Huigens -- EXCUSED

OTHERS:

Scott Lippmann, City Manager

Latricia Wright, Agency Secretary

ITEM 1- APPROVAL OF MINUTES

- A. August 8, 2016** – Art Konstantino moved to approve minutes with correction to Item #3. Jonathan Lewis seconded. Motion carried.

ITEM 2- OLD BUSINESS

- A.** -- Agency wanted to know if there was any information on the hallway in Block 12. Chair Schwiebert said not at this time. Chair Schwiebert told the agency he will have to discuss it with the City Manager Scott Lippmann as to who are the owners. Art Konstantino informed the agency that the roof is leaking in the hallway of Block 12. Art Konstantino wanted to know if there were funds that can be factored into the budget to fix the roof. Chair Schwiebert said he would check into it.

ITEM 3- NEW BUSINESS

- A. Review Quotes for Panels for the Pavilion** –The agency reviewed the quotes from B4 Signs & Advertising, Cardinal Signs, Inc. and Steve Dibble Signs. Nick Williams said he needed clarification on B4 Signs quotes. Called owner of B4 Signs Matt Brooks to get a better understanding of the quote he sent in. Owner of B4 Signs came to the meeting to give a clarification of his quote. Matt Brooks told the agency his quote was incorrect. With the specs he received he didn't factor in the smaller panels, now that he have the correct specs his quote is \$2,100 instead of the original \$1,100. After careful review of the quotes received, Jonathan Lewis moved to accept the lowest quote that meets the criteria for hanging the art work at the pavilion. Nick Williams seconded. Motion carried. (B4 Signs quoted \$2,100; Cardinal Signs, Inc. quoted \$2,400 and Steve Dibble Signs quoted \$2,250)

B. Reclassification of funds for Capital Improvement

ITEM 4- PUBLIC COMMENT – Bob Schmidt told the agency that one of the owners of Block 12 are willing to put money into fixing up their buildings and was wondering if the agency would pay 100% to the owners to fix the outside and the roof of their properties. He know that we have a 50/50 façade grant already in place. Nick Williams said he believes the amount the agency is giving to property owners now in the façade grant is appropriate.

Carolyn Ten Broeck from the Williston Pioneer said she has been running the Veterans Memorial ad in the paper for the last two weeks and have received two calls about purchasing an ad.

ITEM 5- COMMITTEE MEMBER ANNOUNCEMENTS -- Art Konstantino says the people have a lack of vision on what they want and an Architect would help jar a business owners thoughts for Block 12. Nick Williams told Carolyn Ten Broeck that he really appreciated her support to the agency.

ITEM 6- NEXT MEETING DATE

October 10, 2016

ITEM 7- ADJOURNMENT -- meeting adjourned at 6:37 p.m.

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4	Lisa Huigens	05/01/2016	05/01/2020	2016-22
5	Nick Williams	3/17/2015	3/16/2019	2015-06